
Attendees

Voting Members

Kecia Hickman, President
Susan Rensink, Vice President
Jessica Brink, Board Member
Mark Brown, Board Member
Lori Richards, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:00 PM, Board President Kecia Hickman called the regular meeting to order. The following board members were present: Jessica Brink, Susan Rensink, Mark Brown, Lori Richards and Kecia Hickman. Superintendent Robin Spears and Board Secretary/Business Manager LaDonn Hartzell were present. Administrators Present: Sherrie Zeutenhorst, High School Principal; Cindy Barwick, Middle School Principal; Jason Groendyke, Elementary Principal. Eric Maassen, Activities Director joined the meeting at 6:15 PM.

Press: Tom Lawrence, Iowa Information

Visitors: Adam Van Gorp, Cheryl Heitritter, Jeri Kruger, Emma Boone, Eli Thiner, Braeden Mouw, Brielle Mouw, Adam Thiner, Holly De Grote, Aaron Boone, Mary Mouw

II. APPROVAL OF AGENDA

Board President Kecia Hickman called for a motion to approve the agenda as published.

Motion made by: Jessica Brink

Motion seconded by: Lori Richards

Voting

Unanimously Approved

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment

None.

2. Recognition

a. Student

Board Members received student recognition lists from high school and middle school. Administrators had no additions.

b. Presentation - Elementary School

Jeri Kruger, K-4 TAG Coordinator and TK teacher, was present, along with 4th grade students, Emma Boone, Eli Thiner, Braeden Mouw and Brielle Mouw. The students demonstrated problem-solving skills by coding through the online program Code.Org.

B. Correspondence

1. NW AEA Board Meeting Minutes - January Board Meeting

Board Members received copies of the NWAEA minutes from 01.15.18.

2. Receipt of "Thank You" Cards

None.

Board President called for a motion to accept correspondence.

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

C. Board Member Reports

None.

IV. APPROVAL OF:

A. Minutes of Past Meeting(s)

Board President called for a motion to approve the minutes from 01.10.18 regular meeting, as well as 01.25.18 special meeting.

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

B. Financial Reports

Board Members received January 2018 financial reports to include: bank reconciliations, Budget Monitor History, Categorical Funds Report, Cash & Investments Report, Activity Report.

Motion made by: Mark Brown

Motion seconded by: Lori Richards

Voting

Unanimously Approved

C. Approve Bills

Kecia Hickman reviewed bills this month and called for a motion to approve all bills for payment.

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

V. PUBLIC HEARING(S)

Board President called for a motion to enter Public Hearing for the purpose of hearing comments in favor of or against the proposed middle school roofing project.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

A. Middle School Re-roofing Project – Individuals will be heard for or against the Middle School Re-roofing Project

There were no visitors present to comment on the proposed middle school roofing project.

Board President called for a motion to end the public hearing.

Motion made by: Susan Rensink

Motion seconded by: Lori Richards

Voting

Unanimously Approved

VI. REPORTS

A. Committee

1. Technology Committee Update

Superintendent Spears updated the Board following the 01.31.18 Technology Committee meeting. He provided information including a possible timeline to follow from now until the spring of 2020, as well as a revised technology budget. Mr. Spears also encouraged the Board to access a link that illustrates the SAMR Model (Substitution, Augmentation, Modification and Redefinition). He also shared that technology staff visited three area school districts who have already implemented 1:1 technology. The next Technology Committee meeting is scheduled for the end of March.

B. Special

1. Food Nutrition Program State Review

Cheryl Heitritter was present to share highlights from the School Nutrition Program Administrative Review conducted in our district January 16-19.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal provided a written report for Board Members, reviewed that report and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal provided a written report for Board Members, reviewed that report and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal provided a written report for Board Members, reviewed that report and was available for questions.

4. Activities Director

Eric Maassen, Activities Director, provided a written report for board review, but was conducting basketball practice and was unable to attend.

5. Superintendent

a. Preliminary FY19 Financial Information

Superintendent Spears shared preliminary information in preparation of the 2018-19 budget. Preliminary figures show a decrease in total taxation of \$1.59 from 2017-18.

b. IASB PPC Statewide Map

Superintendent Spears shared an Iowa map designed by Iowa Association of School Boards that showed the differences in regular program "Per Pupil Funding" in all Iowa school districts.

c. IASB Certified Enrollment Change from 2016-2017

Superintendent Spears also shared an Iowa map, designed by IASB, illustrating certified enrollment percentage changes from October 2016 to October 2017.

d. AEA Purchasing Food Program Rebate

For information, Mr. Spears shared that the district received a rebate check for \$1,002.90 as part of the AEA Purchasing Food Program for cooperative purchasing.

e. Nurse's Report

January 2018 Nurse's Report was received for information.

f. Transportation Report

January 2018 Transportation Report was received for information.

VII. OLD BUSINESS

A. Board Policy Review

Board Members reviewed and approved the following board policies for second reading.

710.3	Vending Machines
710.4	Meal Charges
711.1	Student School Transportation Eligibility
711.2	Student Conduct On School Transportation
711.2R1	Student Conduct on School Transportation Regulation
711.2R2	Use of Video Cameras on School Buses Regulation
711.3	Student Transportation for Extracurricular Activities
711.4	Summer School Program Transportation Service
711.5	Transportation of Nonresident and Nonpublic School Students
711.6	Transportation of Non-school Groups
711.7	School Bus Safety Instruction
711.8	Transportation in Inclement Weather
711.9	District Vehicle Idling
712	Video Cameras in School Buildings and on School Grounds
712.E1	Notice of Security Camera & Video Use Policy

Motion made by: Lori Richards

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

VIII. NEW BUSINESS

A. Open Enrollment Application(s)

Superintendent Spears recommended the Board approve the following Open Enrollment applications:

- S.V., 5th gr., from MOC-FV CSD to Sheldon CSD
- M.A., kdgn, from George-Little Rock CSD to Sheldon CSD

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

B. Resignation(s)

Superintendent Spears recommended the Board approve the following resignations:

Bruce Roelfs, Transportation Director

Kristi Renken, elementary instructional associate

Motion made by: Lori Richards

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

C. Contracts

Superintendent Spears recommended the Board approve the following contracts:
Jill Holz, special education instructional associate, 6.5 hrs/day -- \$10.00 / hour
Nicolette Bracy, 2018-19 HS science teacher (BA/5) -- \$45,632

Motion made by: Jessica Brink

Motion seconded by: Lori Richards

Voting

Unanimously Approved

D. Approve Negotiated Contract Between Sheldon CSD and Sheldon Education Association

Superintendent Spears recommended the Board approve the Master Contract changes for 2018-19, following a settlement with the Sheldon Education Association.

Changes include:

- (1) \$452 increase in the base salary of each education lane.
- (2) \$109 increase in the co-curricular calculator from \$3,749 to \$3,858.
- (3) One-year contract.

	2017-18 Base	Increase	2018-19 Base
BA Lane	\$34,327.80	\$452.00	\$34,779.80
BA+15 Lane	\$35,427.80	\$452.00	\$35,879.80
BA+30 Lane	\$36,527.80	\$452.00	\$36,979.80
MA Lane	\$38,177.80	\$452.00	\$38,629.80
MA+15 Lane	\$39,277.80	\$452.00	\$39,729.80
MA+30 Lane	\$40,377.80	\$452.00	\$40,829.80

Motion made by: Jessica Brink

Motion seconded by: Lori Richards

Voting

Unanimously Approved

E. Approve Contract for Students Receiving Educational Services

Superintendent Spears recommended the Board approve the following contract for a school district resident student receiving educational student services in another school district:

- Student "A.V." – Sioux City Community School District

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

F. Approve specifications and form of contract - Middle School Re-roofing Project

Board Members reviewed the specifications for the Sheldon Middle School Re-roofing project.

Superintendent Spears recommended the Board approve the specifications.

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

G. Award Contract for Middle School Re-roofing Project

The Sheldon Middle School Re-roofing Project bid letting took place on February 14 at 4:00 PM in the HS Library. Adam Van Gorp, Cannon Moss Brygger & Associates (CMBA) and Superintendent Spears received and reviewed the bids at that time.

The base bid is for replacement of the MS Gym Roof. The Alternate bid provides for a 30-year warranty and an additional 90 mil EPDM roofing membrane. Superintendent Spears reminded those present that the base bid should be covered by insurance but the alternate bid will be the responsibility of the school district.

The bids were as follows:

McDonald Roofing -- \$163,830 base bid + \$32,063 for the Alternate

McKinnis Inc -- \$241,675 base bid + \$46,675 Alternate

H & S Roofing -- \$143,418 base bid + \$22,600 Alternate

The Roofing and Construction Co. -- \$185,500 base bid + \$15,400 Alternate

Board Members agreed to accept the low base bid of H & S Roofing (\$143,418) plus the Alternate bid (\$22,600)

Motion made by: Susan Rensink

Motion seconded by: Lori Richards

Voting

Unanimously Approved

H. Authorize Annual Application For Renewal Of Cooperative Sponsorship Of An Activity (High School Wrestling Sharing Agreement With South O'Brien CSD)

Superintendent Spears recommended the Board authorize the District Administration to file the online application for the renewal of the cooperative sponsorship agreement for continuation of the High School Wrestling Program, between the Sheldon Community School District and the South O'Brien Community School District.

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

I. Board Policy Review

Superintendent Spears recommended the Board approve the following list of Board Policies, for first reading:

800	Objectives of Buildings & Sites
801.1	Buildings & Sites Long Range Planning
801.2	Buildings & Sites Surveys
801.3	Educational Specifications for Buildings & Sites
801.4	Site Acquisition
801.5	Bids and Awards for Construction Contracts
802.1	Maintenance Schedule
802.2	Requests for Improvements
802.3	Emergency Repairs
802.4	Inventory
802.4R1	Capital Assets Regulation

406.1	Licensed Employee Compensation (<i>formerly known as Licensed Employee Salary Schedule</i>)
406.2	Licensed Employee Compensation Advancement (<i>formerly known as Licensed Employee Salary Schedule Advancement</i>)
406.3	Licensed Employee Continued Education Credit
406.4	Licensed Employee Compensation for Extra Duty
406.6	Licensed Employee Tax Shelter Programs
412.4	Classified Employee Tax Shelter Programs
706.2	Payroll Deductions
201	Board of Directors' Elections
202.3	Term of Office
210.8E1	Board Meeting Agenda Example
210.8E2	Board Meeting Agenda Example (with closed session)

Motion made by: Lori Richards

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

IX. ANNOUNCEMENTS

A. IASB Policy Leadership and Legal Issues, Thursday, April 12, 2018, Altoona

B. IASB Fiscal Management Conference, Wednesday, July 18, 2018, Ames

X. ADJOURN

There being no further business, Board President called for a motion to adjourn.

Meeting adjourned at 6:31 PM.

Motion made by: Jessica Brink

Motion seconded by: Lori Richards

Voting

Unanimously Approved

Chairperson

Secretary