

Attendees - voting members

Kecia Hickman	President
Susan Rensink	Vice President
Jessica Brink	Board Member
Randy Merley	Board Member

I. CALL TO ORDER - ROLL CALL

At 6:00 PM, Board President Kecia Hickman called the meeting to order, with the following members present: Randy Merley, Jessica Brink, Kecia Hickman, Susan Rensink. Mark Brown was absent.

Superintendent Robin Spears and Board Secretary/Business Manager LaDonn Hartzell were also present.

Administrators: Jason Groendyke, Elementary Principal; Cindy Barwick, Middle School Principal; Sherrie Zeutenhorst, High School Principal; Justin Albers, Activities Director

Press: Tom Lawrence, Iowa Information

Visitors: Pamela Lien, Lois Vreeman, Zac Stellinga, Ashley Brouwer, Rose Hoogers, Faviola DeLeon, Savanna Busch, Raegan Freeman, Taylor Busch

II. APPROVAL OF AGENDA

There being no changes to the agenda, Board President, Kecia Hickman called for a motion to approve the agenda as published.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment

None.

2. Recognition

a. Student

In addition to the list of Student Recognition items, Cindy Barwick added that the 7th grade Math Bee team took First Place in competition today.

b. Student Presentation - Middle School

Middle School teacher, Lois Vreeman and several 7th & 8th grade students shared their Peace Posters, as part of a program sponsored by the Lions Club. Zac Stellinga, Ashley Brouwer, Rose Hoogers, Faviola DeLeon, Savanna Busch, Raegan Freeman, and Taylor Busch presented their posters and explained the idea behind their artwork.

B. Correspondence

1. "The Board" Publication

a. The Board "Your Role in Promoting Civility," Vol. 39, Number 21

b. The Board "Should Pleasing Constituents Be Your Goal?," Vol. 39, Number 22

2. NW AEA Board Meeting Minutes - February Board Meeting

Board Members received minutes of the NWAEA 02.15.16 board meeting.

3. Receipt of "Thank You" Cards

Superintendent Spears shared "thank you" cards.

Board President called for a motion to accept all correspondence.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

C. Board Member Reports

Jessica Brink attended the Literacy Night held at the Elementary School on March 7 and commended the Elementary staff on a successful evening.

IV. APPROVAL OF:

A. Minutes of Past Meeting(s)

Board Members reviewed 02.10.16 regular meeting minutes.

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

B. Financial Reports

Board members received 02.29.16 Financial Reports including Bank Reconciliations, Categorical Summary, Budget Monitoring Report, Activity Report, Cash & Investment Report.

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

C. Approve Bills

Randy Merley reviewed the bills and recommended all bills for payment.

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

V. PUBLIC HEARING(S)

None.

VI. REPORTS

A. Committee

1. Technology Committee Meeting Update

Superintendent Spears shared highlights from the initial Technology Committee meeting held on March 1, 2016.

1) Conduct a student/staff technology survey to develop baseline data regarding the current state of technology use by both students and staff.

2) Review current technology inventory and identify areas that need to be addressed.

3) Develop staff awareness regarding the uses of technology that improve the teaching/learning process.

4) Divide the group into three subgroups to prioritize technology, security, and facility needs.

The next meeting is scheduled for March 10, 7:00 PM.

B. Special

None.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal prepared and reviewed his written report for the board and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal prepared and reviewed her written report for the board and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal prepared and reviewed her written report for the board and was available for questions.

4. Activities Director

Justin Albers, Activities Director prepared and reviewed his written report for the board and was available for questions.

5. Superintendent

a. Preliminary FY17 Financial Information

Superintendent Spears presented preliminary FY17 budget figures, using 2.45% Supplemental State Percent of Growth. He stated that 2.0% will most likely be the percentage we will use.

Mr. Spears recommended the board consider increasing the Voted PPEL Levy from \$1.00 to \$1.34. He reminded those present that after the Elementary building project, the board had agreed to reduce the Voted PPEL Levy to \$1.00, which the board did for FY16. Depending on the results and recommendations of the District Technology Committee, the extra funding in Voted PPEL would allow the board to implement more technology sooner. Mr. Spears referred to building security technology as the most vital part of the new technology recommendations. Board members discussed whether or not to install building security hardware by building by year, or all buildings at the same time, so all hardware is exactly the same. Following discussion, board members agreed to include the \$1.34 Voted PPEL for the sole purpose of installing the building security hardware. The intent would be to reduce the levy to \$.90 for FY18.

Superintendent Spears reminded the board they may approve and publish the \$1.34 for Voted PPEL, but would be allowed to certify any amount less than \$1.34 following publication. Mr. Spears also illustrated what the total budget would calculate using \$1.00 Voted PPEL Levy.

FY16 total budget: \$13.93307

Proposed FY17 total budget, including the \$1.34 Voted PPEL: \$ 14.17912

b. Nurse's Report

The February Nurse's Report was received for information.

c. Transportation Report

The February Transportation Report was received for information.

VII. OLD BUSINESS

A. Board Policy Review (2nd Reading)

Board Members reviewed Board Policies 504.4 through 506.1E3 for second reading. Board President called for a motion to approve.

504.4 Student Performances

504.5 Student Fund Raising

504.6 Student Activity Program

505.1 Student Progress Reports and Conferences

505.2 Student Promotion - Retention - Acceleration

505.3 Student Honors and Awards

505.4 Testing Program

- 505.5 Graduation Requirements
- 505.6 Early Graduation
- 505.7 Commencement
- 505.8 Parental Involvement
- 506.1 Student Records Access
- 506.1E1 Student Records Checklist
- 506.1E2 Request of Nonparent for Examination or Copies of Student Records
- 506.1E3 Parental Authorization for Release of Student Records

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

VIII. NEW BUSINESS

A. Open Enrollment Application(s)

Superintendent Spears recommended the Board approve the Open Enrollment applications as presented.

- J.D., KG, from Sibley-Ocheyedan CSD to Sheldon CSD
- J.D., KG, from Sibley-Ocheyedan CSD to Sheldon CSD
- A.W., 3rd gr., from Sheldon CSD to Boyden-Hull CSD
- K.N., 10th gr., from Sheldon CSD to South O'Brien CSD
- K.S., 9th gr., from the GLR CSD to Sheldon CSD for 2016-17
- C.D., 11th gr., from Boyden-Hull CSD to Sheldon CSD for 2016-17
- K.B., 10th gr., from Sheldon CSD to Sibley-Ocheyedan for 2016-17

Motion made by: Jessica Brink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

B. Resignation(s)

Superintendent Spears recommended the Board approve the following resignations as submitted:

- Jennifer Groote – Assistant Cross Country coaching position
- Nicole Lehner (Polacek – Middle School Softball coaching positions
- Jerod Reinking – 9th Grade Boys Basketball coaching position (contingent upon finding a suitable replacement)

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

C. Contracts

Superintendent Spears recommended the Board approve the following contracts:

<u>Name</u>	<u>Position</u>	<u>Lane/Step</u>	<u>Salary</u>
Paul Meyer	Assistant Golf Coach		\$2,450
Nicole Dibbet	5/6 Math	BA/2	\$39,450*
Erica Vande Hoef	MS Special Education SCI	BA/1	\$39,450*
Kim Sneiderman	PK Special Education	BA/4	\$42,705*
Kaitlyn Huisman	2nd Grade Teacher	BA/1	\$39,450*
Alexa Harris	HS Social Studies	BA/1	\$39,450*
Emily Jansen	1st Grade Teacher	BA/1	\$39,450*
Emily Jansen	Dance Team Sponsor		\$2,100*

Brittany Peters	1st Grade Teacher	BA/1	\$39,450*
Kylee Cooper	HS Family & Consumer Science	BA/5	\$43,790*
Joe Zeutenhorst	HS Special Education SCI	BA/1	\$39,450*
Joe Zeutenhorst	HS Assistant Football		\$3,500*
Jason Uhl	HS Art	MA/7	\$49,215*
Jason Uhl	Art Club		\$875*
Jason Uhl	HS Yearbook		\$2,625*

* = Based on 2015-16 Master Contract. Amounts will change after 2016-17 Master Contract has been approved.

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

D. Consider Student Services Contract

Superintendent Spears recommended the Board approve the following student services contract for a school district resident student "B.B" receiving educational services in the Sioux City Community School District.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

E. 2015-16 School Calendar Snow Make-Up Days

Superintendent Spears reviewed the 2015-16 school calendar, including the fact there are five snow days to make-up. He reviewed various scenarios for consideration with the final administrative team recommendation to make up all snow days at the end of the school year, with the last day of school being June 8, with teacher in-service scheduled for June 9.

Board members may consider reviewing the 2016-17 calendar with the possibility of adding "built-in" snow days.

Building principals agreed that teachers would have to decide what "not to teach" if the year was cut shorter. The curriculum requires a certain number of days to complete the material.

Board members agreed to leave the 2015-16 calendar as is, adding the snow days at the end, with the last day of school scheduled for June 8.

F. Set Date and Time for FY17 Budget Hearing and Certification

Board Members scheduled the 2016-17 Budget Hearing for the regular board meeting date, April 13, 2016, 6:30 PM. Proposed Budget must be published no less than ten days and no more than 20 days prior to the Budget Hearing.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

G. Set Date for Special Board Meeting

Board Members agreed to schedule a special meeting for Monday, March 14, 6:00 PM, for the purpose of approving the 2016-17 Master Contract. A special meeting on March 14 will enable the district to distribute teaching and coaching contracts on March 15, which is the first day contracts can be issued for 2016-17.

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

H. Board Policy Review (1st Reading)

Board Members considered first reading for the following board policies:

- 506.1E4 Request for Hearing on Correction of Student Records
- 506.1E5 Parental Request for Examination of Student Records
- 506.1E6 Notification of Transfer of Student Records
- 506.1E7 Letter to Parent Regarding Receipt of a Subpoena
- 506.1E8 Juvenile Justice Agency Information Sharing Agreement
- 506.1E9 Annual Notice
- 506.1R1 Use of Student Records Regulation
- 506.2 Student Directory Information
- 506.2E1 Parental Authorization for Releasing Student Directory Info
- 506.2R1 Use of Directory Information
- 506.3 Student Photographs
- 506.4 Student Library Circulation Records
- 506.10 Confidentiality of Personally Identifiable Information
- 507.1 Student Health and Immunization Certificates
- 507.2 Administration of Medication to Students
- 507.2E1 Record of the Administration of Prescription Medication
- 507.2E2 Parental Authorization and Release Form for the Administration of Prescription Medication to Students
- 507.2E3 Authorization – Asthma or Airway Constricting Medication Self-Administration Consent Form
- 804.5 Stock Epinephrine Auto-Injector Supply (New Policy)

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

IX. ANNOUNCEMENTS

A. IASB Board Governance Workshop, Tuesday, April 19, 2016, 6:00 p.m., Sheldon

Superintendent Spears encouraged board members to attend.

B. IASB Policy & Legal Issues Conference, April 13, 2016, Altoona, IA

Board members agreed this is a good conference, but is also the same day as our regular April meeting.

X. ADJOURN

There being no further business, board president called for a motion to adjourn.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

Meeting adjourned at 7:38 PM.

At 7:45 PM, the board met in exempt session for discussion of negotiations, in accordance with Chapter 20, Section 20.17 (3) of the Iowa Code to conduct a strategy meeting of a public employer concerning the employees covered by a collective bargaining agreement. Exempt session ended at 7:55 PM.

Chairperson

Secretary