

Attendees - voting members

Kecia Hickman	President
Susan Rensink	Vice President
Jessica Brink	Board Member
Mark Brown	Board Member
Randy Merley	Board Member

I. CALL TO ORDER - ROLL CALL

At 5:00 PM, Board President Kecia Hickman called the meeting to order, with the following members present: Kecia Hickman, Susan Rensink, Jessica Brink, Mark Brown and Randy Merley.

Superintendent Robin Spears and Board Secretary/Business Manager LaDonn Hartzell were also present.

Administrators: Sherrie Zeutenhorst, Jason Groendyke, Jason Albers

Visitors: Shelby Bosma

Press: Tom Lawrence, Iowa Information joined the meeting at 5:20 PM

II. APPROVAL OF AGENDA

Board President called for a motion to approve agenda as published.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment

None.

2. Recognition

a. Student

Board Members received student lists of recognition and administration had no additions to the lists.

b. High School Presentation - 8th Grade Orientation

High School Guidance Counselor, Shelby Bosma, was present to explain the 8th grade orientation process. She told board members how she prepares the 8th grade students and their parents for their transition to high school and stresses the importance of student involvement in activities and clubs. Mrs. Bosma also reviewed information covered at Freshman Orientation prior to the beginning of the school year.

B. Correspondence

1. "The Board" Publication

a. The Board "The New Face of Work-Based Learning," Vol. 40, #21

b. The Board "The Case for and Against Homework," Vol. 40, # 22

2. NW AEA Board Meeting Minutes - February Board Meeting

3. Receipt of "Thank You" Cards

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

C. Board Member Reports

IV. APPROVAL OF:

A. Minutes of Past Meeting(s)

Board Members reviewed minutes of the regular meeting of February 13, 2017. Board President called for a motion to approve.

Motion made by: Susan Rensink
Motion seconded by: Randy Merley
Voting

Unanimously Approved

B. Financial Reports

Board Members reviewed February financial reports, including Bank Reconciliations, Budget Monitor Report, Categorical Report, Cash and Investments, Activity and Nutrition. Board President called for a motion to approve.

Motion made by: Randy Merley
Motion seconded by: Mark Brown
Voting

Unanimously Approved

C. Approve Bills

Susan Rensink reviewed the bills prior to the meeting and recommended all bills for payment.

Motion made by: Susan Rensink
Motion seconded by: Jessica Brink
Voting

Unanimously Approved

V. PUBLIC HEARING(S)

None.

VI. REPORTS

A. Committee

None.

B. Special

None.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal provided a written report, highlighted plans for Literacy Night, updated assessment data and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal provided a written report, but was unable to attend this meeting, since she and several teachers were attending a Literacy Conference.

3. High School Principal

Sherrie Zeutenhorst, High School Principal provided a written report for the board, and was available for questions.

4. Activities Director

Justin Albers, Activities Director provided a written report for the Board, highlighted current activities and was available for questions.

5. Superintendent

a. Preliminary FY18 Financial Information

Superintendent Spears reviewed proposed FY18 Budget documents, including Aid & Levy Worksheet and the Tax Certificate, showing a decrease of \$0.45764 in the total tax levy from 2016-17 to 2017-18.

b. Staffing for 2017-18 School Year

Superintendent Spears discussed high school staffing issues due to resignations in Spanish and Industrial Technology. Currently, the number of applicants is low in each of these teaching areas. NCC may have some class options for our students interested in the Industrial Technology area. Administration will continue to explore options in these areas.

c. Nurse's Report

The February Nurse's Report was received for information.

d. Transportation Report

The February Transportation Report was received for information.

VII. OLD BUSINESS

A. Board Policy Review (2nd Reading)

Superintendent Spears recommended the Board approve (2nd reading) of the following Board Policies:

605.3	Objection to Instructional Materials
605.3E1	Instructions to the Reconsideration Committee
605.3E2	Reconsideration of Instructional Materials
605.3E3	Sample Letter to Individual Challenging Instructional Materials
605.3R1	Reconsideration of Instructional Materials Regulation
605.4	Technology and Instructional Materials
605.5	Media Centers
605.5R1	Weeding Policy
200.1R1	Organizational Meeting Procedures (NEW POLICY)
209.6	Review and Revision of Policy
210.2	Regular Meeting
411.2	Classified Employee – Qualifications, Recruitment, Selection
703.3	Financial Records

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

VIII. NEW BUSINESS

A. Open Enrollment Application(s)

Superintendent Spears recommended the Board approve the following Open Enrollment Applications:

- S. P.--9th grade student from HMS CSD to the Sheldon CSD
- E. P.--6th grade student from HMS CSD to the Sheldon CSD
- B. V.--10th grade student from Sheldon CSD to George-Little Rock CSD
- N. A.--8th grade student from Sheldon CSD to Boyden-Hull CSD
- I. K.--9th grade student from Sheldon CSD to Boyden-Hull CSD

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

B. Resignation(s)

Superintendent Spears recommended the Board approve the following resignations:
Arajean DeYoung -- Part-time custodian, effective 02.17.17

Kate Stoker -- Elementary teacher, effective the end of the 2016-17 school year

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

C. Contracts

Superintendent Spears recommended the Board approve the following contracts:

Paul Meyer, 2016-17 Assistant Golf Coach -- \$2,538

Levi Letsche, 2017-18 HS Math Teacher -- \$40,100 (based on 2016-17 salary schedule)

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

D. School Breakfast and Lunch Prices for 2017-18 School Year

Superintendent Spears recommended the Board approve the following meal prices for 2017-18:

Student Breakfast: from \$1.60 to \$1.65, \$0.05 increase;

Adult Breakfast from \$2.20 to \$2.25, \$0.05 increase;

Student Lunch: from \$2.55 to \$2.65, \$0.10 increase;

Adult Lunch: from \$3.60 to \$3.70, \$0.10 increase;

Special Milk: \$0.30 per Carton/\$27.00 per Semester/\$54.00 per Year

Special Juice: \$0.30 per Carton/\$27.00 per Semester/\$54.00 per Year

Motion made by: Jessica Brink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

E. Consider Practicums and Student Teaching Agreement with Northwestern College

Superintendent Spears recommended the Board approve the 2017-18 Practicums and Student Teaching Agreement between the Sheldon Community School District and Northwestern College.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

F. Set Date and Time for FY18 Budget Hearing and Certification

Superintendent Spears recommended the Board consider the April 10 regular board meeting date for the 2017-18 Budget Hearing and Certification.

Board Members agreed to schedule the Budget Hearing for Monday, April 10 at 5:30 PM.

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

G. Board Policy Review (1st Reading)

Superintendent Spears recommended the Board approve the first reading for the following set of Board Policies:

605.6	District (Orabnet) Acceptable Use Policy
605.6R1	District Network (Orabnet) Acceptable Use Regulation
605.6E1	Orabnet Access Permission Letter To Parents
605.6E2	Orabnet Acceptable Use Violation Notice
605.6E3	Sheldon Community School District Network (Orabnet) Student Access Release And Authorization Form
605.6E4	Sheldon Community School District Network (Orabnet) District Employee Access Release And Authorization Form
605.7	School District Webpage
606.1	Class Size - Class Grouping

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

IX. ANNOUNCEMENTS

A. IASB Workshop - Whose Job is it Anyway? - 6-8 p.m., March 21, 2017 - Sheldon

Superintendent Spears encouraged board members to consider the IASB workshop scheduled for March 21 in Sheldon.

B. IASB Navigating Collective Bargaining Through a Time of Change Conference, 9 a.m.- 3 p.m., April 13, 2017, Altoona

Superintendent Spears will be attending the IASB Navigating Collective Bargaining Conference scheduled for April 13 in Altoona.

C. IASB Fiscal Management Conference, July 19, 2017, Altoona, IA

The IASB Fiscal Management Conference is scheduled for July 19, in Altoona, but Superintendent Spears will be attending an Instructional Coaches Conference during that week.

D. IASB Employee Relations Conference, Oct. 17, 2017, Altoona, IA

Superintendent Spears encouraged Board Members to consider attending the Employee Relations Conference in Altoona, scheduled for October 17, 2017.

E. IASB Annual Convention, Nov. 15-16, 2017, Des Moines, IA

Superintendent Spears encouraged Board Members to consider attending the IASB Annual Convention in Des Moines, scheduled for November 15-16, 2017.

X. ADJOURN

There being no further business, Board President called for a motion to adjourn.

Meeting adjourned at 6:15 PM.

Motion made by: Jessica Brink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

XI. EXEMPT CLOSED SESSION (Collective Bargaining Strategy Session)

Per Chapter 20, Section 20.17 (3) of the Iowa Code, the Board conducted a strategy session concerning the employees covered by a collective bargaining agreement.

Board entered Exempt Session at 6:18 PM.

Exempt Session ended at 6:40 PM.

Chairperson

Secretary