
Attendees

Voting Members

Kecia Hickman, President
Susan Rensink, Vice President
Jessica Brink, Board Member
Mark Brown, Board Member
Lori Richards, Board Member

I. CALL TO ORDER - ROLL CALL

At 5:00 PM, Board President Kecia Hickman called the regular meeting to order. The following board members were present: Jessica Brink, Susan Rensink, Mark Brown, Lori Richards and Kecia Hickman. Superintendent Robin Spears and Board Secretary/Business Manager LaDonn Hartzell were present. Administrators Present: Sherrie Zeutenhorst, High School Principal; Jason Groendyke, Elementary Principal; Eric Maassen, Activities Director; Cindy Barwick, Middle School Principal
Press: Tom Lawrence, Iowa Information
Visitors: Jason Uhl

II. APPROVAL OF AGENDA

Board President called for a motion to approve the agenda as published.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment

None.

2. Recognition

a. Student

Board Members received student recognition lists prior to the meeting and there were no additions.

b. High School Presentation – Visual Arts Courses/Yearbook

Jason Uhl, high school art teacher, was present to update the board regarding the art department and the yearbook program.

B. Correspondence

1. NW AEA Board Meeting Minutes - February Board Meeting

Board Members received NWAEA minutes from 02.26.18.

2. Receipt of "Thank You" Cards

The Board received a "thank you" card from Jo Stegemann, whose father passed away recently; as well as from Ruth Vogel, who was one of our staff members who attended a Literacy Conference in New Orleans last month.

Board President called for a motion to accept correspondence.

Motion made by: Mark Brown

Motion seconded by: Lori Richards

Voting

Unanimously Approved

C. Board Member Reports

None.

IV. APPROVAL OF:

A. Minutes of Past Meeting(s)

Board Members reviewed minutes from the February 14 regular meeting, as well as special meetings from February 7, February 13 and February 15. Board President called for a motion to approve all minutes.

Motion made by: Susan Rensink

Motion seconded by: Lori Richards

Voting

Unanimously Approved

B. Financial Reports

Board Members reviewed February financial reports, including Budget Monitor Report, Categorical Summary, Cash & Investments, Activity, Nutrition and Bank Reconciliations in all funds. Board President called for a motion to approve all financial reports as presented.

Motion made by: Lori Richards

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

C. Approve Bills

Jessica Brink reviewed bills this month and recommended all bills for payment.

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

V. PUBLIC HEARING(S)

None.

VI. REPORTS

A. Committee

None.

B. Special

None.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal provided a written report for Board Members, reviewed that report and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal provided a written report for Board Members, reviewed that report and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal provided a written report for Board Members, reviewed that report and was available for questions.

4. Activities Director

Eric Maassen, Activities Director, provided a written report for Board Members, reviewed that report and was available for questions.

5. Superintendent

a. Preliminary FY18 Financial Information

Superintendent Spears reviewed the Aid & Levy Worksheet for the 2018-19 Budget. Preliminary calculations show a total tax levy rate decrease of approximately \$1.59

b. New Money

Superintendent Spears shared information regarding New Money for 2018-19. Board Members viewed comparison maps to show the New Money for all Iowa school districts.

c. Tax Increment Financing

Superintendent Spears also shared state maps to compare TIF valuations among all Iowa school districts. Currently Sheldon ranks 7th among all Iowa school districts in relation to the percentage of TIF valuation.

d. School Nutrition Review Closure Letter

Superintendent Spears shared that the Department of Education has received and accepted the school district response to the School Nutrition Review conducted in January. The Review is now considered complete and closed until the next review in three years.

e. Nurse's Report

February 2018 Nurse's Report was received for information.

f. Transportation Report

February 2018 Transportation Report was received for information.

VII. OLD BUSINESS

A. Board Policy Review

Board President called for a motion to approve second reading for the following Board Policies:

800	Objectives of Buildings & Sites
801.1	Buildings & Sites Long Range Planning
801.2	Buildings & Sites Surveys
801.3	Educational Specifications for Buildings & Sites
801.4	Site Acquisition
801.5	Bids and Awards for Construction Contracts
802.1	Maintenance Schedule
802.2	Requests for Improvements
802.3	Emergency Repairs
802.4	Inventory
802.4R1	Capital Assets Regulation
406.1	Licensed Employee Compensation (<i>formerly known as</i> Licensed Employee Salary Schedule)
406.2	Licensed Employee Compensation Advancement (<i>formerly known as</i> Licensed Employee Salary Schedule Advancement)
406.3	Licensed Employee Continued Education Credit
406.4	Licensed Employee Compensation for Extra Duty
406.6	Licensed Employee Tax Shelter Programs
412.4	Classified Employee Tax Shelter Programs
706.2	Payroll Deductions
201	Board of Directors' Elections
202.3	Term of Office
210.8E1	Board Meeting Agenda Example
210.8E2	Board Meeting Agenda Example (with closed session)

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

VIII. NEW BUSINESS

A. Open Enrollment Application(s)

Superintendent Spears recommended the Board approve the following Open Enrollment applications:

- E.H., kdgn -- from HMS CSD to the Sheldon CSD (18-19 school year)
- L.P., 6th gr -- from Sheldon CSD to Boyden-Hull CSD (18-19 school year)
- J.P., 7th gr -- from Sheldon CSD to Boyden-Hull CSD (18-19 school year)
- S.K., 7th gr -- from Sheldon CSD to MOC-FV CSD
- M.K., 5th gr -- from Sheldon CSD to MOC-FV CSD
- B.K., 3rd gr -- from Sheldon CSD to MOC-FV CSD
- G.M., 3rd gr -- from Sheldon CSD to Okoboji CSD
- A.M., EC -- from Sheldon CSD to Okoboji CSD
- R.D., TK -- from Sheldon CSD to HMS CSD

Motion made by: Lori Richards

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

B. Resignation(s)

Superintendent Spears recommended the Board approve the following resignations:

Erica Koedam--MS special education teacher (effective end of 2017-18 school year)

Rachel Iedema -- food service program (effective 03.16.2018)

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

C. Contracts

Superintendent Spears recommended the Board approve the following contracts:

Meghan Granstra	MS Spec. Ed. Teacher - BA/3	\$43,452
Rachel Iedema	Spec. Ed. Instructional Associate - 6hrs/day	\$10.00/hr
Brad Zeutenhorst	Head HS Baseball Coach	\$5,787
Matt Dykstra	9th Grade Baseball Coach	\$2,894
Carla Kleinwolverink	Asst. Softball Coach	\$3,858
Leon Kleinwolverink	9th Grade Softball Coach	\$2,894
Erica Koedam	MS Softball Coach	\$2,199
Samantha Kleinwolverink	MS Softball Coach	\$2,199
Chris Walker	MS Baseball Coach	\$2,199

Motion made by: Lori Richards

Motion seconded by: Mark Brown

Voting

Unanimously Approved

D. Authorize Issuance of 2018-19 Teacher & Co-Curricular Contracts

Superintendent Spears recommended the Board authorize issuance of teaching and co-curricular contracts for 2018-19.

Mr. Spears also requested the Board consider Summer Driver Education increases of \$5 per student to \$220 per student for the following teachers for summer 2018:

Chuck Johnson

Donna Nagel

Brad Zeutenhorst

Kyle Zankowski

Lastly, Superintendent Spears recommended the Board increase Substitute Teacher pay for the 2018-19 school year from \$125 to \$130 per day.

Board President called for a motion to approve these recommendations as presented.

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

E. Approve AIA Contract for Middle School Roofing Project

Superintendent Spears recommended the Board approve the contract with H & S Roofing Company Inc., for the Sheldon Middle School Re-Roofing Project. The contract amount is \$166,018 including Alternate One, approved at the regular February meeting.

Motion made by: Susan Rensink

Motion seconded by: Lori Richards

Voting

Unanimously Approved

F. Consider Iowa Association for Educational Purchasing Agreement

Superintendent Spears recommended the Board approve the 2018-19 Cooperative Purchasing Agreement with Iowa Area Education Agencies, which allows the school district to purchase items for our school lunch program.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

G. Approve ACH Origination Agreement with Citizens State Bank

Superintendent Spears recommended the Board approve the ACH Origination Agreement between Citizens State Bank and Sheldon Community School District, to set the daily limit for ACH withdrawal at \$600,000. ACH withdrawal occurs on the 20th of each month when payroll is distributed to employees' accounts.

Motion made by: Mark Brown

Motion seconded by: Lori Richards

Voting

Unanimously Approved

H. Consider Practicums and Student Teaching Agreement with UNI and NCC.

Superintendent Spears recommended the Board approve agreements between Sheldon Community School District and the University of Northern Iowa, as well as Northwest Iowa Community College, for practicums and student teaching for the 2018-19 school year.

Motion made by: Susan Rensink
Motion seconded by: Jessica Brink
Voting
Kecia Hickman - Yes
Susan Rensink - Yes
Jessica Brink - Yes
Mark Brown - Abstain
Lori Richards - Abstain

I. Set Date for Board Work Session - Facilities Long-Range Plan

Board Members agreed to schedule a work session for the purpose of discussing the district long-range facilities plan. Board President will consult with Cory Myer to see if he would like to join the board in discussion. Board Members set the date for the work session on Thursday, March 22, 6:30 PM.

J. Set Date and Time for FY18 Budget Hearing and Certification

Board Members set the date for the regular April board meeting as Tuesday, April 10, 5:00 PM, in the Middle School library. The Budget Hearing will take place at 5:30 PM on April 10 at the Middle School.

Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting
Unanimously Approved

K. Board Policy Review (1st Reading)

Board Members reviewed the following set of Board Policies for first reading.

802.4R2	Capital Assets Management System Definitions
802.5	Buildings & Sites Adaptation for Persons with Disabilities
802.6	Vandalism
802.7	Energy Conservation
803.1	Disposition of Obsolete Equipment
803.2	Lease, Sale or Disposal of School District Buildings & Sites
804.1	Facilities Inspections
804.2	Warning System and Emergency Plans
804.3	Bomb Threats
804.4	Asbestos Containing Material
804.5	Stock Epinephrine Auto-Injector Supply

Motion made by: Mark Brown
Motion seconded by: Lori Richards
Voting
Unanimously Approved

IX. ANNOUNCEMENTS

A. IASB Policy Leadership and Legal Issues, Thursday, April 12, 2018, Altoona

B. IASB Fiscal Management Conference, Wednesday, July 18, 2018, Ames

X. ADJOURN

There being no further business, Board President called for a motion to adjourn.

Meeting adjourned at 6:37 PM.

Motion made by: Jessica Brink
Motion seconded by: Lori Richards
Voting
Unanimously Approved

Chairperson

Secretary