

Attendees - voting members

Kecia Hickman	President
Susan Rensink	Vice President
Jessica Brink	Board Member
Mark Brown	Board Member

I. CALL TO ORDER - ROLL CALL

At 5:00 PM, Board President Kecia Hickman called the meeting to order, with the following members present: Jessica Brink, Kecia Hickman, Susan Rensink, and Mark Brown. Randy Merley was absent.

Superintendent Robin Spears and Board Secretary/Business Manager LaDonn Hartzell were also present.

Administrators: Jason Groendyke, Elementary Principal; Cindy Barwick, Middle School Principal; Sherrie Zeutenhorst, High School Principal. Justin Albers, Activities Director, was absent.

Press: Tom Lawrence, Iowa Information

Visitors: Noreen Vande Weerd, Mya Riddle, Grace Yocum, Shelby Petersen, Justice Sickles, Neil Patel, Alex Van Surksum, Dan Robinson, Kristi Robinson, Noah Robinson, Curt Strouth, Gavin Strouth, Raymond Lee, Timmy Lee, Daniel Avila, Matthew Meyer, Dawn Meyer, Adam Sickles, Ann Jansen, Emily Ney, Sharla Roozeboom, Kim Buenger, James Fitzgerald, Cindy Prewitt

II. APPROVAL OF AGENDA

Since there were no additions or changes to the agenda, Board President called for a motion to approve the agenda as published.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment

Dan Robinson, Curt Strouth and five student athletes, representing the O'Brien County Soccer League and the Northwest Iowa Soccer League, thanked Board Members for their consideration of adding soccer to the list of activities offered in our school district. The group spoke of their experiences playing in the local soccer league and encouraged the Board to continue to consider adding soccer to our list of extra-curricular activities.

2. Recognition

a. Student

Board Members received lists of student recognition and Superintendent Spears made special mention of the students participating in the Northwest Iowa Art Show and encouraged Board Members to view the pieces still showcased at the high school.

b. Student Presentation - Middle School

Noreen Vande Weerd, K-12 Media Specialist and Mya Riddle, Grace Yocum, Shelby Petersen, Justice Sickles, Neil Patel and Alex Van Surksum, all Middle School students, were present to share their

experience with Book Bash 2017. They commented on the competition in which they participated, their favorite books read as part of this project, and shared a "test" with the Board regarding books and the Middle School Library.

c. Board Recognition

Superintendent Spears presented each Board Member with a Certificate of Recognition from Iowa Association of School Boards in honor of School Board Recognition Week.

At 5:30 PM, Board Members enjoyed refreshments and were greeted by visitors who came to honor them.

Board reconvened at 5:50 PM.

B. Correspondence

1. "The Board" Publication

- a. The Board "Ways to Prevent Conflict Among Board Members," Vol. 41 No. 1
- b. The Board "Secrets for Surviving a Tough Decision," Vol. 41, No. 2

2. NW AEA Board Meeting Minutes - April Board Meeting

Board Members reviewed NWAEA minutes of 04.17.17 board meeting.

3. Receipt of "Thank You" Cards

Board Members received a "thank you" card from Janis Chapin.

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

C. Board Member Reports

None.

IV. APPROVAL OF:

A. Minutes of Past Meeting(s)

Board members reviewed minutes from the regular April 10 meeting as well as the special meeting held on May 3, 2017. Board President called for a motion to approve these minutes.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

B. Financial Reports

Board Members received April financial reports, including Budget Monitor Report, Categorical Report, Cash & Investments, as well as bank reconciliations, Activity Report and Nutrition Report.

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

C. Approve Bills

Jessica Brink reviewed bills this month and moved all bills be approved for payment as presented.

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

V. PUBLIC HEARING(S)

Superintendent Spears reported we do not expect to exceed the four budget areas for 2016-17, so no budget amendment will be filed.

VI. REPORTS

A. Committee

1. Technology Committee Update

Superintendent Spears presented comparative data from other Iowa school districts regarding 1:1 technology. Mr. Spears does not believe the district is ready for 1:1 but has plans to implement a "grant" program that teachers can apply for if they are interested in implementing additional technology devices in their classroom. The district will set aside \$75,000 for technology which will enable the district to award ten "grants" of \$7500 for individual teachers or groups of teachers to add 30 devices to be used only in their classroom or area. Plans to distribute Requests for Proposal will help determine what type of devices the district will utilize.

B. Special

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal prepared and reviewed his written report for the board and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal prepared and reviewed her written report for the board and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal prepared and reviewed her written report for the board and was available for questions.

4. Activities Director

Justin Albers, Activities Director prepared a written report for the board, but was unable to attend this meeting.

5. Superintendent

a. High School Dropout Rate Information

Superintendent Spears provided high school dropout information, including a summary of Iowa school districts.

b. U.S. News Best High Schools

Superintendent Spears provided information regarding the US News and World Report High School Ranking, naming Sheldon High School as a Bronze Award winner in the state of Iowa, based on information from the 2014-15 school year.

c. Nurse's Report

The April Nurse's report was received for information.

d. Transportation Report

The April Transportation Report was received for information.

VII. OLD BUSINESS

A. Accept Administrative Rules, Processes, and Procedures Documentation for the 2017-18 School Year (2nd Reading)

Board Members considered second reading for the following:

- Substitute Teacher Handbook
- Staff Activity Handbook
- East Elementary Volunteer Handbook

- Middle School Student/Parent Handbook
- High School Student/Parent Handbook

Administration commented there are still changes to be made with staffing and dates, but the language changes are complete to date.

Board President called for a motion to accept the Handbooks as presented.

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

B. Board Policy Review (2nd Reading)

Board Members approved second reading for the following Board Policies.

606.2	School Ceremonies and Observances
606.3	Animals in the Classroom
606.4	Student Production of Materials and Services
606.5	Student Field Trips and Excursions
606.6	Insufficient Classroom Space
606.7	Foreign Study
606.8	Homework
606.9	Outside Resource People
606.10	Performance Testing For Classroom Credit
607.1	Student Guidance and Counseling Program
607.2	Student Health Services
607.2R1	Student Health Services Regulation
506.1	Education Records Access
506.1E1	Request of Non-Parent for Examination or Copies of Education Records
506.1E2	Authorization for Release of Education Records
506.1E3	Request for Hearing on Correction of Education Records
506.1E4	Request for Examination of Education Records
506.1E5	Notification of Transfer of Education Records
506.1E6	Letter to Parent Regarding Receipt of a Subpoena
506.1E7	Juvenile Justice Agency Information Sharing Agreement
506.1E8	Annual Notice
506.1R1	Use of Education Records Regulation
506.2	Student Directory Information
506.2E1	Authorization for Releasing Student Directory Information
506.2R1	Use of Directory Information
710.1	School Nutrition Program
710.2	Free or Reduced Price Meals Eligibility
710.4	Meal Charges (New Policy)

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

VIII. NEW BUSINESS

A. Open Enrollment Application(s)

Superintendent Spears recommended the Board approve the following Open Enrollment requests:

- T. B., 6th grade student from HMS CSD to Sheldon CSD for 2017-18
- J. B., 7th grade student from HMS CSD to Sheldon CSD for 2017-18

- A. B., 9th grade student from HMS CSD to Sheldon CSD for 2017-18
- R. E., 9th grade student from Sheldon CSD to South O'Brien CSD for 2016-17 school year

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

B. Resignation(s)

Superintendent Spears recommended the Board approve the following resignations effective the end of this school year:

- Barb Vanden Hull-- East Elementary associate
- Hayden Adkins -- 9th grade wrestling coach
- Camille De Zeeuw -- 5th/6th grade Science & Social Studies teacher

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

C. Contracts

Superintendent Spears recommended the Board approve the following 2017-18 contracts:

Erin Lorch, HS Language Arts, BA Step 2, \$41,900

Tammy Keepers, HS Spanish/EL, MA+15, Step 11, \$56,750

Heath Anderson, HS Science, MA, Step 5, \$49,050; Science Club \$937

Samantha Kleinwolterink, Summer 2017 MS Softball \$2,137

Jessica Stofferan, Summer 2017 HS Ass't Softball \$3,749

Leon Kleinwolterink, Summer 2017 9th Grade Softball \$2,812

Eric Maassen, TLC Instructional Coach \$8,800

Cindy Prewitt, TLC Instructional Coach \$8,800

Stephanie Pritts, TLC Instructional Coach \$8,800

Kathy Arnold, TLC Model Teacher \$2,900

Jeri Kruger, TLC Model Teacher \$2,900

Sarah Dykstra, TLC Model Teacher \$2,900

Ann Jansen, TLC Model Teacher \$2,900

Jim Gude, TLC Model Teacher \$2,900

Gina Woelber, TLC Model Teacher \$2,900

Carla Kleinwolterink, TLC Model Teacher \$2,900

Chuck Johnson, TLC Model Teacher \$2,900

Jason Uhl, TLC Model Teacher \$2,900

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

D. Consider SAI Mentoring and Induction Program Agreement

Superintendent Spears recommended the Board approve the 2017-18 Administrator Mentoring and Induction Program Agreement between School Administrators of Iowa and the Sheldon Community School District as presented.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

E. Consider Field Experiences, Practicums and Student Teaching Agreements

Superintendent Spears recommended the Board approve the Agreements For Student Teaching & Field Experience Placement with Morningside College and the University of Northern Iowa for the 2017-18 school year.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

F. Approve Contract for Students Receiving Educational Services

Superintendent Spears recommended the Board approve a student service contract for a resident student (L.R.) receiving educational services from Sioux City Community School District.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

G. Designate John & Irene Bowers Scholarship Recipients

Superintendent Spears recommended the Board approve the John N. and Irene E. Bowers Scholarship recipients for 2016-17:

- Nursing: Tyler Whitcanack

- Teaching: Cody Cooper and Libby Ven Huizen

Each recipient will receive \$5,000 following the completion of the first semester 2017-18.

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

H. Consider Date Change for June Board Meeting

Board President Kecia Hickman announced she will be unable to attend the regularly scheduled June 12 board meeting and asked Board Members to consider another date.

Following discussion, Board Members agreed to hold the June board meeting on the regular meeting date of Monday, June 12. Vice-President Susan Rensink will preside over the meeting.

I. Consider Revised 2017-18 School Calendar

Superintendent Spears recommended the Board consider re-adoption of the 2017-18 school calendar with the following changes:

August 22, 2017 -- additional teacher work day prior to the start of school on August 23, 2017

January 2, 2018 -- classes resume following Winter Break (not a potential snow/make-up day)

April 2, 2018 -- No school / Easter Monday (not a potential snow/make-up day)

Any/all snow make-up days will be added to the end of the school year.

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

J. Board Policy Review

Board Members considered first reading of a lengthy list of Board Policies:

400	Role of and Guiding Principles for Employees
401.4	Employee Complaints
403.1	Employee Physical Examinations
405.2	Licensed Employee Qualifications, Recruitment, Selection
405.5	Licensed Employee Work Day
405.6	Licensed Employee Assignment
405.7	Licensed Employee Transfers
405.8	Licensed Employee Evaluation

406.1	Licensed Employee Salary Schedule (Temporarily Removed)
406.2	Licensed Employee Salary Schedule Advancement (Temporarily Removed)
406.3	Licensed Employee Continued Education Credit (Temporarily Removed)
406.4	Licensed Employee Compensation for Extra Duty (Temporarily Removed)
406.5	Licensed Employee Group Benefits
406.6	Licensed Employee Tax Shelter Programs (Temporarily Removed)
407.5	Licensed Employee Reduction in Force
408.1	Licensed Employee Professional Development
409.1	Licensed Employee Vacation, Holidays, Personal Leave
409.2	Licensed Employee Personal Illness Leave
409.3	Licensed Employee Family and Medical Leave
409.4	Licensed Employee Bereavement Leave
409.8	Licensed Employee Unpaid Leave (Temporarily Removed)
411.1	Classified Employee Defined
411.4	Classified Employee Licensing/Certification
412.4	Classified Employee Tax Shelter Programs (Temporarily Removed)
414.1	Classified Employee Vacations, Holidays, Personal Leave
414.4	Classified Employee Bereavement Leave
700	Purpose of Non-instructional and Business Services
706.1	Payroll Periods
706.2	Payroll Deductions (Temporarily Removed)
501.3	Compulsory Attendance
501.3R1	Attendance Cooperation Process (Deleted)
501.3E1	Part A – Attendance Cooperation Agreement (Deleted)
501.3E2	Part B – FIP Parents’ or Caretakers’ Statement of Understanding and Consent (Deleted)
501.3E3	Appeal Rights (Deleted)

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

IX. ANNOUNCEMENTS

- A. IASB Fiscal Management Conference, Wed. July 19, 2017, Altoona, IA
- B. IASB Employee Relations Conference, Tuesday, Oct. 17, 2017, Altoona, IA
- C. IASB Annual Convention, Nov. 15-16, 2017, Des Moines, IA

X. ADJOURN

There being no further business, Board President called for a motion to adjourn.
Meeting adjourned at 6:55 PM.

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

Chairperson

Secretary