

Attendees - voting members

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|---------------|----------------|
| Kecia Hickman | President |
| Susan Rensink | Vice President |
| Jessica Brink | Board Member |
| Mark Brown | Board Member |

I. CALL TO ORDER - ROLL CALL

At 6:00 PM, Board President Kecia Hickman called the meeting to order, with the following members present: Jessica Brink, Kecia Hickman, Susan Rensink, and Mark Brown. Randy Merley was absent. Superintendent Robin Spears and Board Secretary/Business Manager LaDonn Hartzell were also present.

Administrators: Jason Groendyke, Elementary Principal; Cindy Barwick, Middle School Principal; Sherrie Zeutenhorst, High School Principal, and Justin Albers, Activities Director.

Press: Tom Lawrence, Iowa Information

Visitors: Eric Maassen, Tom Fuoss

II. APPROVAL OF AGENDA

Superintendent Spears requested board members add the following under his discussion items: EMC Update with Tom Fuoss, Vehicle Update, and District Technology Position. Board President called for a motion to approve the agenda with the additional discussion items.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment

None.

2. Recognition

a. Student

Board members were given student recognition lists for Middle School and High School. There were no additions.

B. Correspondence

1. "The Board" Publication

a. The Board "Board Leadership: Plan, Prepare, Perform," Vol. 40, No. 5

b. The Board "Your Relationship with State Policy Makers Is Changing," Vol. 40, No. 6

2. NW AEA Board Meeting Minutes - June Board Meeting

Board members received minutes from the 06.13.16 NWAEA board meeting.

3. Receipt of "Thank You" Cards

None.

Board President called for a motion to accept all correspondence.

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

C. Board Member Reports

None.

IV. APPROVAL OF:

A. Minutes of Past Meeting(s)

Board President Kecia Hickman called for a motion to approve 06.08.16 minutes.

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

B. Financial Reports

Board Members received 06.30.16 (cash) financial reports, including the Cash and Investment Summary, the Budget Monitor History, Categorical Funding Report, Activity Report and bank reconciliations for all funds.

Board President called for a motion to approve financial reports as presented.

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

C. Approve Bills

Jessica Brink reviewed the bills and recommended all bills for payment.

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

V. PUBLIC HEARING(S)

None.

VI. REPORTS

A. Committee

None.

B. Special

1. Technology Presentation on Google Classroom & BrightBytes Survey Data
Eric Maassen, District Instructional Strategist for Technology, was present to review the results of the BrightBytes Survey, which was made available for staff, students and parents input.

Mr. Maassen also introduced the board to Google Classroom and how this will be implemented in 2016-17.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal prepared and reviewed his written report for the Board and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal prepared and reviewed her written report for the Board and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal prepared and reviewed her written report for the Board and was available for questions.

4. Activities Director

Justin Albers, Activities Director prepared and reviewed his written report for the Board, and was available for questions.

5. Superintendent

a. EMC Insurance Program Update

Tom Fuoss, insurance agent with Sheldon Perspective Insurance, was present to review the 2016-17 insurance policy in regard to property, liability, work comp and auto coverage, and made premium comparisons to the 2015-16 policy. There was considerable discussion regarding the excess Umbrella coverage, which decreased from 2015-16 as a recommendation from EMC for school districts. To increase the Umbrella coverage to \$10M where it was last year would only cost the district \$2929. Board members directed Superintendent Spears and Tom Fuoss to contact EMC and bring the Umbrella coverage back to where it has been in the past.

b. School District Roles Impact on Student Achievement

Superintendent Spears shared several informational documents regarding student achievement. He encouraged board members to read the articles.

c. Upcoming Vehicle Purchases

Superintendent Spears updated Board Members on potential vehicle purchases. The district has an older van and suburban we will plan to trade-in for two new Suburban's. The lunch van will also be replaced with Nutrition funds.

d. Technology Staff Update

Superintendent Spears updated Board Members following the last Technology Committee meeting, held on July 12. The committee is adamant regarding the hiring of a 12-month district technology staff member, who would be a full-time employee, working closely with R & D Industries.

e. Upcoming Purchase of Lunch Tables for East Elementary

Superintendent Spears requested Board Members consider the purchase of additional lunch tables at East Elementary. Board Members will receive more information at next meeting. Superintendent Spears also referred to the possibility of purchasing additional copiers, in an effort to eliminate more printers.

f. Transportation Report

The June 2016 Transportation Report was received for information.

At 8:07 PM, Board Members took a five-minute break.

VII. OLD BUSINESS

A. Discuss IASB Legislative Priorities for 2016-17

Board Members reviewed 2015-16 Legislative Priorities and considered potential Legislative Priorities for 2016-17 and agreed on the following:

#2 -- Standards & Accountability

#20 -- School Funding Policy

#22 -- Property tax

#28 -- State Penny

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

B. Board Policy Review (2nd Reading)

Board Members considered second reading for Board Policy 704.6 Online Fundraising Campaigns and 906 Unmanned Aircraft--Drones.

Board President called for a motion to adopt these policies.

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

VIII. NEW BUSINESS

A. Open Enrollment Application(s)

Superintendent Spears recommended the Board approve the Open Enrollment Application as presented.

- A. V., a TK student -- from MOC-FV CSD to Sheldon CSD

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

B. Resignation(s)

None.

C. Contracts

Superintendent Spears recommended the board approve the following contracts for 2016-17:

Martin Van Westen - Talented & Gifted Teacher (1.0 FTE-MA6) \$49,365

Jay Andringa - Regular Bus Route Driver \$24.25/hr

Matt Dykstra - 9th Grade Football Coach \$2,973

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

D. Appoint Board Secretary-Treasurer for 2016-17 School Year

Superintendent Spears recommended the Board appoint LaDonn Hartzell as the Board Secretary-Treasurer for the 2016-17 school year.

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

Board President Kecia Hickman issued the Oath of Office for Board Secretary to LaDonn Hartzell.

E. Designate District Equity Coordinator for Title VI, Title VII, Title IX, ADA, and Section 504 for the 2016-17 School Year

Superintendent Spears recommended the Board Designate Cindy Barwick, Sheldon Middle School Principal as the Sheldon Community School District Equity Coordinator for the 2016-17 school year.

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

F. Appoint District Leadership Team Membership for the 2016-17 School Year

Superintendent Spears provided the list of parents, teachers, administrators and board members who will serve on the 2016-17 District Leadership Team.

2016-17 District Leadership Team

NAME

Brian & Mindy Albrecht
Cindy Barwick
Adam & Barbara Besaw
Cory & Josephine Borer
Shelby Bosma
Ryan & Trisha Cannoy
Royd Chambers
Heather Craig
Thad & Danielle Dykstra
Corey & Teri Elgersma
James Fitzgerald
Don & Noelle Fjeld
Laura Gesink
Jason Groendyke
Chad & Beth Hamill
Susie Herbst
Kecia Hickman
Kory & Krissa Jacobsma
Chuck Johnson

NAME

Jason & Lisa Johnson
Kari Kopperud
Rory & Kylee Lane
Tanner & Tami Lyons
Michael & Becky McCuddin
Allen & Jodi Mohn
Kristin Noack
Shantel & John Oostra
Susan Rensink
Paul & Lori Richards
Yvonne Rodriguez
Jerod Reinking
Wendy Roder
Fred & Tami Roetman
Sharla Roozeboom
Adam & Savannah Sauer
Abe & Amy Scheaffer

NAME

Kristie Simonsen
Blake & Stacie Snieder
Robin Spears
Curt & Emily Strouth
Anna Van Gorp
Dean & Amy Van Marel
Brian & Jill Van Meeteren
Ruth Vogel
Tabbatha Wolf
Lois Vreeman
Sherrie Zeutenhorst
Nick Bomgaars
Nicole Johnson
Kacy Kamphoff
Mallory McQueen
Parker Nissen
Dominique Serrano
Ryan Van Marel
Steven Van Meeteren

Motion made by: Jessica Brink
Motion seconded by: Susan Rensink
Voting

Unanimously Approved

G. Approve Partnership Agreements Between NCC and the Sheldon Community School District

Superintendent Spears recommended the Board approve the following six agreements between Northwest Iowa Community College and Sheldon Community School District:

Individual Student Enrollments Agreement
Class Size Enrollment Agreement
Span II Agreement
Instructor Agreement
Alternative School Agreement
America Reads Work-Study Agreement

between the Sheldon Community School District and Northwest Iowa Community College for the 2016-17 school year.

Motion made by: Susan Rensink
Motion seconded by: Jessica Brink
Voting

Kecia Hickman - Yes
Susan Rensink - Yes
Jessica Brink - Yes
Mark Brown - Abstain

H. Approve Consortium Agreement to Jointly Administer an Instructional Program

Superintendent Spears recommended the Board approve the agreement between Sheldon Community School District and the Consortium to Jointly Administer an Instructional Program, through Council Bluffs CSD.

Motion made by: Mark Brown
Motion seconded by: Susan Rensink
Voting

Unanimously Approved

I. Approve Contract for Students Receiving Educational Services

Superintendent Spears recommended the Board approve student services contracts for two school district resident students receiving educational services from Children's Home Society for 2016-17.

Motion made by: Susan Rensink
Motion seconded by: Jessica Brink
Voting

Unanimously Approved

J. Consider Purchase of Sound Baffling System for East Elementary Gym

The district sought bids for a sound baffle system for East Elementary Gym. Only one bid (\$19,520) was received from Carey's Electric, Spencer, IA.

Superintendent Spears recommended the board approve the lone bid of Carey's Electric.

Motion made by: Jessica Brink
Motion seconded by: Mark Brown
Voting

Unanimously Approved

K. Consider Purchase of Sound/PA System for Football/Track Complex

There were three bids received for Sound/PA System at the football field/track complex:

| | |
|--|-------------|
| Mid States Audio & Video, Sioux Falls, SD (six speaker system) | \$15,708.00 |
| Carey's Electric, Spencer, IA (five speaker system) | \$20,861.97 |
| RDI, Milford, IA (six speaker system) | \$24,141.42 |

Board members agreed to approve the low bid of \$15,708 from Mid States Audio & Video.

Motion made by: Mark Brown
Motion seconded by: Jessica Brink
Voting

Unanimously Approved

L. Consider Purchase of Sound/Recording System for High School Band Room

Superintendent Spears recommended the board table this item, since Mr. St. Clair would like to research further in the area of sound equipment. Mr. St. Clair realizes the equipment will not be installed before the start of the school year.

Board Members agreed to table discussion until next meeting.

Motion made by: Susan Rensink
Motion seconded by: Jessica Brink
Voting

Unanimously Approved

M. Consider Approving E-Rate Expenditure for Switches and WiFi Access Points

Superintendent Spears has been working with the district E-Rate consultants, E-Rate Complete, to finalize our 2016-17 E-Rate application. Mr. Spears explained that the district had budgeted \$250,000 for the purchase and installation of new internet switches and WiFi access points. The internet switches and WiFi have been included in the E-Rate application. The district is expected to receive a \$70,000 discount once the E-Rate application has been reviewed and approved. By purchasing the internet switches and WiFi access point now, most of the installation can be completed before the start of the school year.

Board Members agreed to proceed with the purchase and installation of the internet switches and WiFi access points, included in the E-Rate application, anticipating approval of the \$70,000 E-Rate funding discount.

Motion made by: Susan Rensink
Motion seconded by: Jessica Brink
Voting

Unanimously Approved

IX. ANNOUNCEMENTS

- A. IASB Fiscal Management Conference, July 20, 2016, Altoona, IA
- B. IASB Employee Relations Conference, October 13, 2016, Altoona, IA
- C. IASB Annual Convention, November 16-18, 2016, Des Moines

X. ADJOURN

Board members agreed to meet in closed session on Monday, August 8, 5:00 PM, for the purpose of the quarterly superintendent evaluation.

The regular August meeting is scheduled for Wednesday, August 10, 6:00 PM.

There being no further business, Board President called for a motion to adjourn. Meeting adjourned at 8:57 PM.

Motion made by: Susan Rensink
Motion seconded by: Jessica Brink
Voting

Unanimously Approved

Chairperson

Secretary