

Attendees - voting members

Kecia Hickman	President
Susan Rensink	Vice President
Jessica Brink	Board Member
Mark Brown	Board Member

I. CALL TO ORDER - ROLL CALL

At 5:00 PM, Board President Kecia Hickman called the meeting to order. The following board members were present: Jessica Brink, Susan Rensink, Mark Brown and Kecia Hickman. Randy Merley was absent.

Superintendent Robin Spears and Board Secretary/Business Manager LaDonn Hartzell were also present. Administrators: Jason Groendyke, Elementary Principal; Cindy Barwick, Middle School Principal; Sherrie Zeutenhorst, High School Principal, Eric Maassen, Activities Director
Press: Tom Lawrence and Josh Harrell, Iowa Information
Visitors: Noreen Vande Weerd

II. APPROVAL OF AGENDA

There being no changes or additions to the agenda, Board President called for a motion to approve the agenda as published.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment

None.

2. Recognition

a. Student

Board Members received student recognition information and there were no additions at this time.

b. Retiring Staff

The Board recognized Noreen Vande Weerd for her 13 years of service as librarian to the school district.

B. Correspondence

1. "The Board" Publication

a. The Board "When Board Members Do Not Get Along," Vol. 41, No. 5

b. The Board "Conflict of Interest: What It Is and Isn't," Vol. 41, No. 6

2. NW AEA Board Meeting Minutes - June Board Meeting

Board Members reviewed the minutes of NWAEA 06.19.17 board meeting.

3. Receipt of "Thank You" Cards

None.

Board President called for a motion to accept correspondence.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

C. Board Member Reports

None.

IV. APPROVAL OF:

A. Minutes of Past Meeting(s)

Board Members reviewed the 06.12.17 minutes.

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

B. Financial Reports

Board Members reviewed financial reports for 06.30.17, realizing the remainder of 2016-17 business will take place between now and September 15.

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

C. Approve Bills

Mark Brown reviewed the bills this month and recommended all bills for payments as presented.

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

V. PUBLIC HEARING(S)

None.

VI. REPORTS

A. Committee

1. District Leadership Team/School Improvement/Student Achievement

Superintendent Spears reported the highlights of the District Leadership Team (DLT) work session held on 06.13.17 and reviewed Iowa Assessments results.

B. Special

1. Tour Middle School Building

At 5:25 PM, MS Principal, Cindy Barwick conducted a 25-minute tour of the Middle School building, giving those in attendance the opportunity to view building needs, if any, and to ask questions.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal prepared and reviewed his written report for the board and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal prepared and reviewed her written report for the board and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal prepared and reviewed her written report for the board and was available for questions.

4. Activities Director

Eric Maassen, Activities Director prepared and reviewed his written report for the board and was available for questions.

5. Superintendent

Superintendent Spears presented the June Transportation Report for information.

a. Transportation Report

Superintendent Spears presented the June Transportation report for information.

VII. OLD BUSINESS

A. Discuss IASB Legislative Priorities for 2017-18

Board Members reviewed Legislative Priorities, as established by Iowa Association of School Boards. The Board reviewed their 2016-17 priorities for the Sheldon Community School District:

#2. STANDARDS AND ACCOUNTABILITY

#19. SCHOOL FUNDING POLICY

#21. PROPERTY TAXES

#27. SAVE (SECURE AN ADVANCED VISION FOR EDUCATION)

Going forward for 2017-18, Board Members agreed to the following priorities:

#2. STANDARDS AND ACCOUNTABILITY

#10. AREA EDUCATION AGENCIES

#19. SCHOOL FUNDING POLICY

#27. SAVE (SECURE AN ADVANCED VISION FOR EDUCATION)

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

B. 17-18 Staff Handbook (2nd Reading)

Superintendent Spears recommended the board table discussion and review of the 2017-18 Staff Handbook, since IASB just released new language to be included.

TABLED.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

VIII. NEW BUSINESS

A. Open Enrollment Application(s)

Superintendent Spears recommended the Board approve one Open Enrollment Application: R.G., PK student from Sheldon CSD to Sibley-Ocheyedan CSD

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

B. Resignation(s)

Superintendent Spears recommended the board approve the following resignations:

- Danelle Perry - Middle School Instructional Associate
- Lori Meinecke - East Elementary Library Associate
- Eric Maassen - TLC Instructional Coach and Head Girls Golf Coach

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

C. Contracts

Superintendent Spears presented the following contracts for 2017-18 and recommended Board Members consider for approval:

- Eric Maassen, Activities Director--\$79,000
- Emily Wisecup, Family & Consumer Science Teacher BA/1--\$40,800; FHA Sponsor--\$906; 5-day extended contract--\$625
- Steph Wolf, Elementary Principal's Secretary--\$14.00/hr.
- Matt Dykstra, HS Special Education Teacher BA/1--\$40,800

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

D. Approve Volunteer Coach(es)

Superintendent Spears recommended the Board approve Matt Dykstra as a volunteer high school football coach.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

E. Appoint Board Secretary-Treasurer for 2017-18 School Year

Superintendent Spears recommended the Board appoint LaDonn Hartzell as the Board Secretary-Treasurer for the 2017-18 school year.

Board President Kecia Hickman issued the Oath of Office for Board Secretary to LaDonn Hartzell.

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

F. Designate District Equity Coordinator for Title VI, Title VII, Title IX, ADA, and Section 504 for the 2017-18 School Year

Superintendent Spears recommended the Board designate Cindy Barwick, Middle School Principal, as the District Equity Coordinator for 2017-18.

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

G. Designate Level I Investigators and Level I Alternate Investigators

Superintendent Spears recommended the Board approve the 2017-18 District I Investigators and Alternates:

Elementary--Jason Groendyke, Principal/LVI Investigator; Heather Craig, Counselor/Alternate
Middle School--Cindy Barwick, Principal/LVI Investigator; Kari Kopperud, Counselor/Alternate
High School--Sherrie Zeutenhorst, Principal/LVI Investigator; Shelby Bosma, Counselor/Alternate

District--Robin Spears, Superintendent/LVI Investigator; Dawn Meyer, Nurse/Alternate

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

H. Appoint District Leadership Team Membership for the 2017-18 School Year

Superintendent Spears presented the recommendation for the 2017-18 District Leadership Team:

NAME

Brian and Mindy Albrecht
Cindy Barwick
Kaitlin Bechler
Adam and Barbara Besaw
Corey and Josephine Borer
Shelby Bosma
Scott Buchholtz
John and Geri Bunkers
Ryan and Tricia Cannoy
Royd Chambers
Heather Craig
Crystal Davis
Arend and Reka deBoer
Thad and Danielle Dykstra
Don and Noelle Fjeld
Jason Groendyke
Chad and Beth Hamill
Kecia Hickman
Susie Herbst
Kory and Krissa Jacobsma
Chuck Johnson
Jason and Lisa Johnson
Nicole Johnson
Kari Kopperud

NAME

Rory and Kylee Lane
Katie and Tyrone Lindemann
Tyler Lloyd
Mike and Becky McCuddin
Allen and Jodi Mohn
Katie Morris
Kristin Noack
Shantel and John Oostra
Jerod Reinking
Susan Rensink
Yvonne Rodriguez
Sharla Roozeboom
Abe and Amy Scheaffer
Jared and April Schaeffer
Robin Spears
Curt and Emily Strouth
Dean and Amy Van Marel
Ryan Van Marel
Brian and Jill Van Meeteren
Steven Van Meeteren
Lois Vreeman
Tabby Wolf
Paige Young
Sherrie Zeutenhorst

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

I. Approve Partnership Agreements Between NCC and the Sheldon Community School District

- Superintendent Spears recommended the Board approve the following agreements with Northwest Iowa Community College for the 2017-18 school year.
- Individual Student Enrollment Agreement
- Class Size Enrollment Agreement
- 4 Transitional Services Agreement
- Alternative High School Agreement

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Kecia Hickman - Yes
Susan Rensink - Yes
Jessica Brink - Yes
Mark Brown - Abstain

J. Approve Alternative Vocational Education (SAVE) Agreement(s) with Iowa Lakes Community College

Superintendent Spears recommended the Board approve Educational Service Contracts (SAVE) with Iowa Lakes Community College for J.C. and M.T. for 2017-18.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

K. Approve Consortium Agreement to Jointly Administer an Instructional Program

Superintendent Spears recommended the Board approve the 2017-18 Consortium Agreement to Jointly Administer an Instructional Program at Children's Square and Heartland Family Service, both located within the Council Bluffs Community School District.

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

L. Approve Amendment to the Membership and Participation Agreement with CenterPoint Energy Services

Superintendent Spears recommended the Board approve a one-year agreement with CenterPoint Energy Services for natural gas, through 06.30.2018.

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

M. Interfund Transfer - FFA Farm from Fund 21 (Activity) to Fund 68 FFA Farm Enterprise Fund

Superintendent Spears recommended the Board consider the transfer of funds (\$45,327.24) from the FFA Farm Account within the Activity Fund to a new Fund 68--FFA Farm Enterprise Fund.

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Unanimously Approved

N. Consider Purchase of Pick-up Truck for FFA Ag Farm

Superintendent Spears recommended the Board consider the purchase of a 2017 Ford F-150 pickup truck from Fund 68, FFA Farm Fund. Total purchase price: \$36,495

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

O. Resolution to Consider Continued Participation in the Instructional Support Program and Set Date for Instructional Support Levy Resolution Hearing

Board Members reviewed the Instructional Support Levy Resolution. Superintendent Spears recommended the Board consider the continuation of the (10%) Instructional Support Levy effective 2018-19, and set a public hearing date.

Board members agreed to schedule the public hearing for our next regular meeting, which is scheduled for Monday, August 14, at East Elementary. The meeting will start at 5:00 PM, with the Public Hearing scheduled for 5:30 PM.

The Resolution is attached and made part of these minutes.

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

P. Emergency Response Procedures Manual (1st Reading)

Board Members reviewed for first reading, the Emergency Response Procedures Manual.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

IX. ANNOUNCEMENTS

A. IASB Fiscal Management Conference, July 19, 2017, Altoona, IA

B. IASB Employee Relations Conference, Tuesday, Oct. 17, 2017, Altoona, IA

C. IASB Annual Convention, Nov. 15-16, 2017, Des Moines, IA

D. NSBA National Conference, April 7-9, 2018, San Antonio, TX

X. ADJOURN

There being no further business, Board President Kecia Hickman called for a motion to adjourn.

Meeting adjourned at 6:47 PM.

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

Chairperson

Secretary