

Attendees - voting members

Kecia Hickman	President
Susan Rensink	Vice President
Jessica Brink	Board Member
Mark Brown	Board Member
Randy Merley	Board Member

I. Call to Order - Roll Call

At 5:00 PM, Board President Kecia Hickman called the meeting to order, with the following members present: Kecia Hickman, Susan Rensink, Jessica Brink, Mark Brown and Randy Merley.

Superintendent Robin Spears and Board Secretary/Business Manager LaDonn Hartzell were also present.

Administrators: Jason Groendyke, Elementary Principal; Cindy Barwick, Middle School Principal; Sherrie Zeutenhorst, High School Principal

Justin Albers, Activities Director joined the meeting at 5:47 PM.

Visitors: Jason Uhl, Maddison Zoelle, Brandon Ramirez, Brian Nilles and Wendy Roder.

Press: Tom Lawrence, Iowa Information

II. Approval of Agenda

There being no additions or changes to the agenda, Board President called for a motion to approve the agenda as published.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

III. Communications

A. Citizens, Organization(s) in Attendance

1. Public Comment

none.

2. Recognition

a. Student

Board Members received Student Recognition lists in their board packets. Administration had no additions to these lists.

3. Educational Program - High School Yearbook

Jason Uhl, high school art teacher and yearbook advisor, was present to discuss the Yearbook & Publications course, available to students this year. The course is available for the first time, for credit, rather than a club/organization. Maddison Zoelle and Brandon Ramirez, senior editors, were also present and expressed positive views on the art program, including the addition of the new Yearbook & Publications class. Mr. Uhl also talked about Art Club activities planned for the school year.

B. Correspondence

1. "The Board" Publication

a. The Board, "Seven Realities You Must Accept and Manage", Vol. 40, Number 13

b. **The Board, "When Just Getting Better Is Not Good Enough", Vol. 40. Number 14**

2. **NW AEA Board Meeting Minutes - October Board Meeting**

Voting

Unanimously Approved

3. **Receipt of "Thank You" Cards**

C. **Board Member Reports**

1. **IASB Human Resource Conference, October 13, 2016**

Superintendent Spears and Board President Kecia Hickman attended the IASB Employee Resource Conference on October 13. They shared highlights from the one-day conference.

2. **Other**

Susan Rensink commended the board for participating in the work session held on November 10.

IV. **APPROVAL OF:**

A. **Minutes of Past Meeting(s)**

Board Members reviewed 10.10.16 regular meeting minutes. Board President called for a motion to approve the minutes as presented.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

B. **Financial Reports**

Board Members received financial reports, to include bank reconciliations in all funds, as well as the October Activity Fund Summary and the 10.31.16 Cash/Investments Report.

Motion made by: Jessica Brink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

C. **Approve Bills**

Kecia Hickman reviewed the bills this month and called for a motion to approve payment of all bills as presented.

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

V. **PUBLIC HEARING(S)**

none.

VI. **REPORTS**

A. **Committee**

1. **District Leadership Team Meeting Update**

Superintendent Spears presented information from the District Leadership Team meeting held on November 1, including discussion of the 2017-18 school calendar.

B. **Special**

C. **Administration**

1. **Elementary School Principal**

Jason Groendyke, Elementary Principal prepared and reviewed his written report for the Board and was available for questions.

2. **Middle School Principal**

Cindy Barwick, Middle School Principal prepared and reviewed her written report for the Board and was available for questions.

3. **High School Principal**

Sherrie Zeutenhorst, High School Principal prepared and reviewed her written report for the Board and was available for questions.

4. **Activity Director**

Justin Albers, Activities Director prepared and reviewed his written report for the Board and was available for questions.

5. **Superintendent**

a. **2016-17 Enrollment Update**

Superintendent Spears reviewed certified enrollment numbers, showing a decrease of 31.52 students from last year. Board Members received several different enrollment summaries, for information.

b. **Nurses Report**

October Nurse's Report was received for information.

c. **Transportation Report**

October Transportation Report was received for information.

VII. OLD BUSINESS

A. Board Policy Review

Board Members considered second reading for the following board policies:

- 402.2 Child Abuse Reporting
- 501.16 Homeless Children and Youth
- 502.6 Weapons
- 503.1 Student Conduct
- 505.4 Testing Program
- 505.8 Parent and Family Engagement
- 507.9 Wellness Policy
- 507.9R1 Wellness Regulation
- 600 Goals and Objectives of the Education Program
- 601 General Organization
- 601.1 School Calendar
- 601.2 School Day
- 601.3 School Structure
- 602.1 Curriculum Development
- 602.2 Curriculum Implementation
- 602.3 Curriculum Evaluation
- 602.4 Pilot - Experimental - Innovative Projects
- 603.1 Basic Instruction Program

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

VIII. NEW BUSINESS

A. Open Enrollment Application(s)

Superintendent Spears recommended the Board approve the Open Enrollment Applications as presented.

- P.D. - EC student from Sheldon CSD to the MOC-FV CSD
- N.W. - EC student from Sheldon CSD to the Boyden-Hull CSD

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

B. Resignation(s)

Superintendent Spears recommended the Board approve the following resignations:

- Marcia Poyzer -- HS Food Service position
- Becky Anderson -- substitute custodial position

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

C. Contracts

Superintendent Spears recommended the Board approve the following contracts:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Marty VanWesten	Asst. Speech Coach	\$2,284
Levi Ettleman	K-6 Physical Education Teacher (103 days)	\$21,291

Motion made by: Mark Brown

Motion seconded by: Randy Merley

Voting

Unanimously Approved

D. 2017-18 School Calendar

Superintendent Spears presented the 2017-18 school calendar. Board Members will plan to conduct a Public Hearing to adopt the 2017-18 calendar, at the December Board Meeting.

E. Consider Supplemental Educational Services Contracts

Superintendent Spears recommended the Board approve the supplemental services contract with ATS Project Success, as part of the SINA requirements.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

F. Consider School Budget Review Committee Allowable Growth Application

Superintendent Spears recommended the Board authorize the Superintendent to submit the modified allowable growth application to the SBRC.

The school district is eligible to request \$45,122 of modified supplemental amount for increased Open Enrollment students and \$31,900.44 of modified supplemental amount for EL students receiving services beyond four years for a total of \$77,022.44 of modified supplemental amount.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

G. Consider Spanish Club Trip for 2018

Superintendent Spears recommended the Board approve the request from the high school Spanish Club to plan a trip to Costa Rica in June 2018.

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

H. Review School Bus Bids for 2017-18 Bus Purchase

Superintendent Spears presented bus body and chassis specifications for bidding of a new 78-passenger bus for delivery in July 2017. He recommended the board approve the specifications so bids may be requested and considered at the December Board Meeting.

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

I. Designate Board Negotiation Team Representatives

Kecia Hickman and Jessica Brink served as board representatives on the 2015-16 negotiations team, along with Superintendent Spears. Motion was made to name Kecia Hickman and Jessica Brink to serve in the same capacity for 2016-17.

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

J. Approve Board Policy 407.6 & 407.6E1 - Licensed Employee Severance Benefit

Superintendent Spears recommended the Board activate Board Policy 407.6 and 407.6E1 for the 2016-17 school year.

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

K. Board Policy Review

Board Members considered first reading of the following 600 series of board policies:

- 603.2 Summer School Instruction
- 603.3 Special Education
- 603.4 Multicultural and Nonsexist Education
- 603.5 Health Education
- 603.5E1 Human Growth and Development Student Excuse Form
- 603.6 Physical Education
- 603.7 Career Education
- 603.8 Teaching About Religion
- 603.8R1 Teaching About Religion Regulation - Religious Holidays
- 603.9 Academic Freedom

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

IX. ANNOUNCEMENTS

A. IASB Annual Convention, November 16, 17, & 18, 2016, Des Moines

Kecia Hickman, Mark Brown and Superintendent Spears will be attending the IASB Annual Convention in Des Moines, November 16-18.

B. NW AEA Legislative Forum

C. NSBA Annual Conference

Jessica Brink and Superintendent Spears plan to attend the NSBA Convention in Denver, CO, March 25-27, 2017.

X. CLOSED SESSION - Superintendent Quarterly Evaluation Conference

Board Members moved to Closed Session at 6:27 PM, pursuant to Iowa Code 21.5(1i), to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Superintendent Spears requested in writing for the Board to enter closed session for the purpose of evaluation of the superintendent.

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

XI. RETURN TO OPEN SESSION

At 7:28 PM, Board President called for a motion to return to Open Session.

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

XII. ADJOURN

There being no further business, Board President called for a motion to adjourn.

Meeting adjourned at 7:28 PM.

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

Chairperson

Secretary