

Attendees - voting members

Kecia Hickman	President
Susan Rensink	Vice President
Jessica Brink	Board Member
Mark Brown	Board Member
Randy Merley	Board Member

I. CALL TO ORDER - ROLL CALL

At 6:00 PM, Board President Kecia Hickman called the meeting to order, with the following members present: Mark Brown, Jessica Brink, Kecia Hickman, Randy Merley, Susan Rensink.

Superintendent Robin Spears and Board Secretary/Business Manager LaDonn Hartzell were also present.

Administrators: Jason Groendyke, Elementary Principal; Cindy Barwick, Middle School Principal; Sherrie Zeutenhorst, High School Principal; Justin Albers, Activities Director
Press: Mark Mahoney, Sheldon Mail-Sun

Visitors: Eric Gilbertson, Melissa Wenthe, Beth Langton, Jessica Karolczak, Libby Ven Huizen, Dakota Farquhar

II. APPROVAL OF AGENDA

There were no additions to the published agenda.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment
None.

2. **Recognition**

- a. **Student**

Board Members received lists for student recognition from HS and MS. Administrators had no additional items for student recognition.

- b. **Presentation - High School**

High School Spanish teachers, Melissa Wenthe and Beth Langton, along with students, Jessica Karolczak, Dakota Farquhar and Libby Ven Huizen, were present to demonstrate their Spanish-speaking skills and shared a presentation illustrating some of the role playing and skits they have participated in this year.

B. Correspondence

1. **"The Board" Publication**

- a. The Board, "The Board Sets Direction: The Superintendent Manages Movement," Vol. 39, Number 17
 - b. The Board, "Is There Still Room for Local Control?," Vol. 39, Number 18

2. **NW AEA Board Meeting Minutes - December Board Meeting**

NWAEA minutes from December 14, 2015 were received for information.

3. **Receipt of "Thank You" Cards**

Board President called for a motion to approve all correspondence.

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

C. Board Member Reports

None.

IV. APPROVAL OF:

A. Minutes of Past Meeting(s)

Board Members received minutes from the regular 12.09.15 board meeting. Board President called for a motion to approve the minutes.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

B. Financial Reports

Board Members received Financial Reports, including bank reconciliations in each fund; the December 31 Activity Report; December 31 Budget Monitoring Report; and the Cash/Investments Report. Board President called for a motion to approve all Financial Reports.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

C. Approve Bills

Kecia Hickman reviewed the bills for the month and recommended the board approve all bills for payment.

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

V. PUBLIC HEARING(S)

At 6:30 PM, Board President Kecia Hickman called for a motion to begin the Public Hearing portion of the meeting, for the purpose of discussing the O'Brien County Hazard Mitigation Plan, as well as the 2016-17 school calendar.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

A. O'Brien County Hazard Mitigation Plan

1. Presentation of 2015 O'Brien County Hazard Mitigation Plan

Superintendent Spears presented the O'Brien County Multijurisdictional Hazard Mitigation Plan. This plan was put together to identify potential hazards that could occur in O'Brien County. Since all school district property and facilities are located in O'Brien County, the district is included in the plan, and the Board is recommended to adopt the O'Brien Multijurisdictional Hazard Mitigation Plan Resolution. The primary reason that the district needs to adopt the plan is that if a hazard would occur that caused damage to school district property or facilities, the district would be able to apply for federal funds to mitigate the damage caused by the hazard.

2. Public Comments

There were no individuals present for the Public Hearing portion to adopt the O'Brien Multijurisdictional Hazard Mitigation Plan Resolution.

3. Approve Resolution Adopting Hazard Mitigation Plan

There being no further discussion and no public comment, Board President called for a motion to approve the Resolution for the O'Brien County Hazard Mitigation Plan.

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

B. 2016-17 School Calendar

1. Presentation of 2016-17 School Calendar

Board Members reviewed the 2016-17 school calendar as presented. The first day is scheduled for Wednesday, August 24, 2016 and the last day is scheduled for Friday, May 26, 2017.

2. Public Comments

There were no individuals present for the public hearing portion of the calendar discussion.

3. Adopt 2016-17 School Calendar

Board President called for a motion to adopt the 2016-17 school calendar as presented.

Motion made by: Mark Brown

Motion seconded by: Randy Merley

Voting

Unanimously Approved

Board President called for a motion to close Public Hearing.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

VI. REPORTS

A. Committee

None.

B. Special

1. FY15 Independent Audit Report

Eric Gilbertson, a representative from King Reinsch Prosser, presented the FY15 Sheldon Community School District audit report. The firm conducted their field work in September 2015.

Mr. Gilbertson commented that the addition of GASB 68, Governmental Accounting Standards Board Statement for Pensions has greatly affected all Iowa schools' financial statements and balance sheets, especially in regard to the deferred inflows and outflows (IPERS).

Board Members thanked Mr. Gilbertson and the firm for their work and asked him to give the district a "letter grade" for financial responsibility. Mr. Gilbertson responded with an "A".

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal prepared and reviewed his written report for the board and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal prepared and reviewed her written report for the board and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal prepared and reviewed her written report for the board and was available for questions.

4. Activities Director

Justin Albers, Activities Director prepared and reviewed his written report for the board and was available for questions.

5. Superintendent

a. Iowa School Report Card

Superintendent Spears shared information regarding the Iowa School Report Card, a new web-based system to evaluate and rate each public

school based on performance on a required set of measures, such as student attendance and graduation rates.

- b. **Teacher Leadership & Compensation Process Update**
Superintendent Spears updated the Board regarding the Teacher Leadership & Compensation Process. (TLC)

Application screening interviews and teaching scenarios were conducted in December. There were two applications for the Literacy position, two applications for the Technology position, and one application for the Mathematics position. After the interview process was completed, Eric Maassen was selected as the Technology Instructional Strategist, Cindy Prewitt as the Mathematics Instructional Strategist, and Stephanie Pritts as the Literacy Instructional Strategist. Contracts for these three positions will be issued after the negotiations process has been completed so that salary information contained in the contract will be correct.

The next step in the TLC process will be to select Model Teacher Leadership positions for the 2016-17 school year. There will be three model teachers selected for the high school, three for the middle school, and four for the elementary school. The TLC Committee will be meeting on Monday, January 11 to discuss the application and hiring timeline for the Model Teacher Leadership positions. The selection process should be completed by March 1.

After the Model Teacher Leadership positions have been determined, Mentor Teachers and Building Leadership Team members will be selected.

- c. **Nurses Report**
The December Nurses Report was received for information.
- d. **Transportation Report**
The December Transportation Report was received for information.

VII. OLD BUSINESS

A. **High School 2016-17 Registration Handbook (2nd Reading)**

Superintendent Spears recommended the Board approve the 2016-17 High School Registration Handbook.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

B. **Board Policy Review (2nd Reading)**

Superintendent Spears recommended the Board approve the second reading for the following

Board Policies:

503.1R1 Student Discipline Policy

503.1R2 Student Discipline - Administrative Rules and Regulations

503.2 Suspension and Expulsion

503.2R1 Suspension - Administrative Rules and Regulations

503.2R2 Expulsion - Administrative Rules and Regulations

503.3 Fines - Fees - Charges

503.3R1 Student Fee Waiver And Reduction Procedures

503.3E1 Standard Fee Waiver Application

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

VIII. NEW BUSINESS

A. Open Enrollment Application(s)

Superintendent Spears recommended the Board approve the following Open Enrollment Applications:

- H. G. -- Kindergarten student--from Sheldon to Sibley-Ocheyedan
- W. B. -- Elementary student from GLR to Sheldon
- A. J. -- 10th grade student from South O'Brien to Sheldon

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

B. Resignation(s)

Board Members received the following resignations effective 06.30.16

LuAnn Snyder -- Elementary Teacher

Marlene Hauptert -- High School Teacher/FCCLA Advisor

Cathy McWilliams -- Middle School Teacher

Steve McWilliams -- High School Teacher/Wrestling Coach

Connie Van Meeteren -- Middle School Teacher

Taylor Morris -- Baseball Coach, Summer 2016

Leon Kleinwolterink -- Assistant Football Coach 2016

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

C. Contracts

None.

D. Consider Student Discipline Recommendation

Superintendent Spears recommended the Board expel Student "T" from school for the remainder of the 2015-16 school year.

Student "T" violated the Sheldon School District Code of Conduct. The student, along with parents, have voluntarily entered into an agreement to waive their right for an expulsion hearing with the Board of Education and have accepted the consequence of expulsion for the remainder of his school year.

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

E. Consider Supplemental Educational Services Contracts

Superintendent recommended the Board approve the supplemental services contact (for SINA) with STEAM Room Fab Lab, as presented.

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

F. Board Policy Review (1st Reading)

Board Members were given the following set of Board Policies to review as first reading

503.4 Good Conduct Rule

503.4R1 Eligibility Policy

503.4R2 Academic Eligibility Policy

503.5 Corporal Punishment

503.6 Police/School Memorandum of Understanding

504.1 Student Government

504.2 Student Organizations

504.3 Student Publications
504.3R1 Student Publications Code
Motion made by: Susan Rensink
Motion seconded by: Randy Merley
Voting
Unanimously Approved

IX. ANNOUNCEMENTS

- A. IASB Day on the Hill
Board members were encouraged to attend the IASB Day on the Hill, scheduled for Monday, February 8, in Des Moines.
- B. IASB Policy Leadership & Legal Issues Conference
Board Members were encouraged to consider attending the IASB Policy Leadership Conference on April 13 in Altoona.

X. CLOSED SESSION - Superintendent Evaluation Conference

At 8:15 PM, Board Members took a 15-minute break and retreated to the High School Board Room where they would enter closed session for the purpose of Superintendent Evaluation.

Superintendent Spears submitted a written request for closed session, pursuant to Iowa Code 21.5 (1) (a).

At 8:35 PM, Board President called for a motion to enter closed session.

Motion made by: Susan Rensink
Motion seconded by: Mark Brown
Voting
Unanimously Approved

XI. ADJOURN

At 9:56 PM, Board President Kecia Hickman called for a motion to return to Open Session.

Motion made by: Susan Rensink
Motion seconded by: Randy Merley
Voting
Unanimously Approved

Board President then called for a motion to adjourn. Meeting adjourned at 9:56 PM.

Motion made by: Susan Rensink
Motion seconded by: Randy Merley
Voting
Unanimously Approved

Board Members went into "exempt session" for the purpose of negotiations discussion, in preparation for the initial proposal from the board.

Exempt Session ended at 10:10 PM.

Chairperson

Secretary