

Attendees - voting members

Kecia Hickman	President
Mark Brown	Board Member
Glen Goedken	Board Member
Randy Merley	Board Member

I. CALL TO ORDER - ROLL CALL

At 6:00 PM, Board President Kecia Hickman called the meeting to order with the following members present: Glen Goedken, Mark Brown, Randy Merley and Kecia Hickman. Susan Rensink was absent. Superintendent Robin Spears and Board Secretary LaDonn Hartzell were present. Administrators present: Cindy Barwick, Middle School Principal; Matt Meendering, High School Principal; Jason Groendyke, Elementary Principal; Justin Albers, Activities Director. Members of the Press: Mark Mahoney
Visitors: Melissa Wenthe, Jaime Herrera, Juan Alvarez, Sinthia Matias, Jo Holles

II. APPROVAL OF AGENDA

There were no additions to the agenda.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment—None.

2. Recognition

a. Student--There were no additional items

b. Student Presentation -- High School

ESL teacher Melissa Wenthe was present, along with three high school ESL students, Jaime Herrera, Juan Alvarez and Sinthia Matias. The students addressed the board regarding how the ESL program has impacted their learning, based on the fact they were unable to communicate in English when they came to our district.

B. Correspondence

1. "The Board" Publication

a. The Board "When the Board Becomes the Arbitrator," Vol. 38, Number 23

b. The Board "Six Signs You Are a Listening Board," Vol. 38, Number 24

2. NW AEA Board Meeting Minutes - March Board Meeting

3. Receipt of "Thank You" Cards

The district received a thank you letter from IASB for participation in their program. Motion to approve all correspondence.

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting

Unanimously Approved

C. Board Member Reports

1. NSBA Annual Conference

Superintendent Spears and Board President Kecia Hickman reported highlights of the NSBA Conference they attended in Nashville, TN.

IV. APPROVAL OF:

A. Minutes of Past Meeting(s)

Board members reviewed and approved minutes from regular meeting of March 11, 2015 and special meeting of March 18, 2015.

Motion made by: Mark Brown

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

B. Summary List of Bills

Glenn Goedken reviewed the bills, bank reconciliations, payroll and financial reports for the month.

Motion made by: Glen Goedken

Motion seconded by: Randy Merley

Voting

Unanimously Approved

V. PUBLIC HEARING(S)

A. 2015-16 Budget Public Hearing

At 6:30 PM, the board entered the Public Hearing portion of the meeting for the purpose of adopting the 2015-16 School District Budget.

Motion made by: Mark Brown

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

1. Presentation of 2015-16 Budget

Superintendent Spears reviewed 2015-16 budget documents and financial reports, including debt schedules, three-year Aid & Levy trends, budget worksheets, historical unspent balance reports, categorical funds and taxation history.

2. Public Comments—None.

3. Adopt/Certify 2015-2016 Budget

Motion to approve the 2015-16 School District Budget as follows:

General Fund Tax Levy:	\$10.99375
Instructional Support Levy:	\$.07692
Management Fund Levy:	\$ 1.56101
Voted PPEL Levy:	\$ 1.01000
Regular PPEL Levy:	\$.33000
TOTAL LEVY:	\$13.97168

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

VI. REPORTS

A. Committee—None.

B. Special—None.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal provided a written report for the board and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal, provided a written report for board members and was available for questions.

3. **High School Principal**

Matt Meendering, High School Principal, provided a written report for board members and was available for questions.

4. **Activities Director**

Justin Albers, Activities Director, provided a written report for board members and was available for questions.

At 7:41 PM, the board took a short recess. Board reconvened at 7:47 PM.

5. **Superintendent**

a. **East Elementary Building/Renovation Project Update**

Superintendent Spears updated the board on the Elementary Building Project. The Dedication has been scheduled for Monday, April 27, 5-7:00 PM.

b. **Ball Fields/Recreation Project Update**

Superintendent Spears reported the Ball Field/Recreation Project is in the final stages.

c. **High School Principal Interview Process**

Superintendent Spears updated the board on the interview process for the High School Principal position. The district has received 24 applications to date. Initial interviews are scheduled for Saturday, April 18 and will involve teachers, board members, administrators, students and parents. Kecia Hickman and Susan Rensink have agreed to serve on the interview committee. Following the initial interviews, two or three finalists will be selected to interview with the Board of Education, possibly during the week of April 20.

d. **Dividend Check from Farmers Cooperative Oil Company**

For information, the school district received a dividend check from the Farmers Cooperative Oil Company in the amount of \$840.26.

e. **Technology Update**

Superintendent Spears updated the board regarding technology. Board members reviewed two-year summaries from R & D Industries Inc., illustrating the scope of services provided by them for our district. He also referred to specific technology needs for the district, including server and firewall replacements, with estimated costs between \$20,000-\$50,000. Mr. Spears added that the district will not consider any technology purchases before the completion of the Technology Audit, currently being conducted by Heartland Business Solutions. A representative will be present at the May board meeting to share Technology Audit results.

f. **City of Sheldon Urban Renewal (TIF) Update**

Superintendent Spears reported he attended a consultation meeting with the City of Sheldon, regarding a proposed amendment to the Urban Renewal (Tax Increment Financing) Plan. Scott Wynia, City Administrator, will address the board regarding TIF at the regular May board meeting.

g. **Article "Talk Alone Won't Close the 30-Million Word Gap"**

Superintendent Spears shared a Kappan publication article.

h. **March Nurse's Report** was received for information.

i. **March Transportation Report** was received for information.

VII. **OLD BUSINESS**

A. **Board Policy Review (2nd Reading)**

Board members considered second reading of Board Policies 409.3R2 through 413.4.

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting

Unanimously Approved

VIII. NEW BUSINESS

A. Open Enrollment Application(s)

Board members considered four Open Enrollment applications:
 For the remainder of 2014-15: three students from Clay Central-Everly to Sheldon due to a change in residence.

For 2015-16: one student from Sheldon to George-Little Rock

Motion made by: Glen Goedken

Motion seconded by: Randy Merley

Voting

Unanimously Approved

B. Resignation(s)

Superintendent Spears recommended the Board approve the resignations as submitted providing a suitable replacement is found.

Katie Pruiksmas--MS basketball coaching position

Carla Kleinwolterink--MS volleyball coaching position

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

C. Contracts

Superintendent Spears recommended the Board approve contracts as presented:

Gregory, Brett	7-12 Vocal Music Teacher	\$38,950*
Gregory, Brett	High School Vocal Music	\$4,455*
Gregory, Brett	Musical Vocal Director	\$1,371*
Zeutenhorst, Brad	Head Baseball Coach	\$5,141*
Morris, Taylor	Assistant Baseball Coach	\$3,427*
Kleinwolterink, Cole	9 th Grade Baseball Coach	\$2,570*
Walker, Chris	Middle School Baseball Coach	\$1,953*
Groff, Kris	Middle School Baseball Coach	\$1,953*
Kleinwolterink, Carla	Head Softball Coach	\$5,141*
Cooper, Kylee	9 th Grade Softball Coach	\$2,570*
Polacek, Nicole	Middle School Softball Coach	\$1,953*

* = Salary amount will be updated after negotiations have been completed.

Motion made by: Mark Brown

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

D. Designate Independent Auditor for FY15

Board members considered the following bids received for the annual audit to be conducted at the conclusion of the following fiscal years: 2015, 2016, 2017

Company	Location	2015	2016	2017
King, Reinsch, Prosser, &Co., L.L.P.	Sioux City	\$11,000	\$11,500	\$12,000
Nolte, Cornman, & Johnson, P.C.	Newton	\$12,000	\$12,500	\$13,000
Williams & Company P.C.	Le Mars	\$18,900	\$19,300	\$19,900
State Auditor	Des Moines	\$20,630	\$21,637	\$22,700

Following discussion, board members agreed to accept the low bid of King, Reinsch, Prosser & Co., in order to utilize \$30,000 savings over the next three fiscal years.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

E. Adopt 2015-16 School Calendar

Superintendent Spears recommended the Board adopt the 2015-16 school calendar as presented, since legislation has finally passed designating August 23 as the earliest start date for public school districts. The Sheldon Community School District 2015-16 calendar has a start date of Wednesday, August 26, 2015 and an end date of Wednesday, June 1, 2016.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

F. Approve Elementary & Middle Summer School Programs for 2015

Superintendent Spears recommended the Board approve both the Elementary 2015 Summer School Program and the Middle School 2015 Summer School Program, as presented.

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting

Unanimously Approved

G. Approve Contract(s) for Students Receiving Special Education Services in Other School Districts

Superintendent Spears recommended the Board approve the following special education services contract for a school district resident student receiving educational services from College Community School District, Cedar Rapids, IA.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

H. Consider Iowa Association for Educational Purchasing Agreement

Superintendent Spears recommended the Board approve the agreement with IAEP for the 2015-16 school year.

Motion made by: Mark Brown

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

I. Practicums and Student Teaching Agreement Between Buena Vista University and the Sheldon Community School District

Superintendent Spears recommended the Board approve the 2015-16 Field Experiences & Student Teaching Agreement between Sheldon Community School District and Buena Vista University.

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting

Unanimously Approved

J. Adopt Teacher Appreciation Week Proclamation

The week of May 4-8, 2015 has been designated as "Teacher Appreciation Week." Teacher Appreciation Day is Tuesday, May 5, 2015. In honor of the outstanding teaching staff in the Sheldon Community School District, the Board adopted the following resolution:

WHEREAS, today's teachers mold our future citizens through their guidance and education,
and

WHEREAS, today's teachers encounter students of widely differing backgrounds and abilities,
and

WHEREAS, our society expects public education to provide quality education services to all children, no matter what their backgrounds or abilities, and
WHEREAS, our country's future depends, in large measure, upon the education our youth receive today, and
WHEREAS, teachers spend countless hours outside their classrooms preparing lessons, evaluating progress, developing their own skills, counseling and coaching students and performing community service, and
WHEREAS, our community recognizes that its teachers are providing quality education services to our children,
NOW, THEREFORE, BE IT PROCLAIMED THAT the Sheldon Community School District Board of Education designates the week of May 4-8, 2015 as Teacher Appreciation Week in this community, and
BE IT FURTHER PROCLAIMED THAT the Sheldon Community School District Board of Education calls on the community to join with it in personally expressing appreciation to our teachers for a "job well done."

Motion made by: Mark Brown

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

K. Approve Sharing Agreement Between the Sheldon Community School District and the South O'Brien Community School District for High School Wrestling

Superintendent Spears recommended the Board approve the wrestling sharing agreement with South O'Brien Community School District for 2015-16 and 2016-17.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

L. Approve Class of 2015 Graduates

Board members approved the Class of 2015 for graduation.

Motion made by: Glen Goedken

Motion seconded by: Randy Merley

Voting

Unanimously Approved

M. Set Non-Resident 2015 Summer Driver Education Tuition Rate

Superintendent Spears recommended the Board set the non-resident Summer Driver's Education Tuition fee at \$350 for the summer of 2015.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

N. Consider Adding the All School Reunion Committee to the District's Insurance Policy

Superintendent Spears recommended the Board authorize the All School Reunion Committee to be added to the school district's property and casualty insurance plan, including General Liability, Crime and Linebacker coverage. The All School Reunion Committee will pay \$100 premium to the district, as do other groups.

Motion made by: Mark Brown

Motion seconded by: Randy Merley

Voting

Unanimously Approved

O. Consider Date Change for the Regular May Board Meeting

Board members agreed to schedule the regular May school board meeting for Monday, May 11, due to the High School Awards Program scheduled for May 13. The board will designate the Bowers Scholarship on May 11, to be awarded to the recipient on May 13.

Motion made by: Randy Merley
Motion seconded by: Glen Goedken
Voting

Unanimously Approved

P. Set Date and Time for FY15 Budget Amendment Hearing

Superintendent Spears commented that if a 2014-15 Budget Amendment is necessary, the board should set a tentative hearing date. Board members set Friday, May 29, 8:00 AM as the hearing date, should it be necessary.

Motion made by: Randy Merley
Motion seconded by: Glen Goedken
Voting

Unanimously Approved

Q. 2015-16 East Elementary Volunteer Handbook (1st Reading)

Board members considered first reading of the 2015-16 East Elementary Volunteer Handbook.

Motion made by: Mark Brown
Motion seconded by: Randy Merley
Voting

Unanimously Approved

R. 2015-16 Staff Activity Handbook (1st Reading)

Board members considered first reading of the 2015-16 Staff Activity Handbook.

Motion made by: Randy Merley
Motion seconded by: Glen Goedken
Voting

Unanimously Approved

S. 2015-16 Staff Handbook (1st Reading)

Board members considered first reading of the 2015-16 Staff Handbook.

Motion made by: Mark Brown
Motion seconded by: Glen Goedken
Voting

Unanimously Approved

T. 2015-16 Substitute Teacher Handbook (1st Reading)

Board members considered first reading of the 2015-16 Substitute Teacher's Handbook.

Motion made by: Randy Merley
Motion seconded by: Glen Goedken
Voting

Unanimously Approved

U. 2015-16 Student Handbooks (1st Reading)

Board members considered first reading of the 2015-16 Student Handbook for each of the buildings: East Elementary, Middle School and High School

Motion made by: Glen Goedken
Motion seconded by: Mark Brown
Voting

Unanimously Approved

V. Board Policy Review (1st Reading)

Board members considered first reading for Board Policies 413.5 through 414.9, as well as 503.4R1 and 503.4R2.

Motion made by: Glen Goedken
Motion seconded by: Mark Brown
Voting

Unanimously Approved

IX. ANNOUNCEMENTS

- A. IASB Meeting, Tuesday, April 21, 2015, 6:00 p.m., Sheldon
Superintendent Spears, Kecia Hickman and Susan Rensink plan to attend.
- B. IASB School Law Conference, Wednesday, May 13, 2015, 9:00 a.m.-4:00 p.m., Altoona
Superintendent Spears encouraged board members to consider attending the IASB School Law Conference, scheduled for May 13, 2015 in Altoona.

X. ADJOURN

There being no further business, Board President Kecia Hickman called for a motion to adjourn. Meeting adjourned at 8:30 PM.

Board members entered an Exempt Strategy Session at 8:33 PM, for the purpose of discussing 2015-16 salaries for non-union employees and administrators. The Exempt Strategy Session ended at 8:45 PM.

Motion made by: Glen Goedken

Motion seconded by: Randy Merley

Voting

Unanimously Approved

Chairperson

Secretary