

Attendees - voting members

Susan Rensink	Vice President
Jessica Brink	Board Member
Mark Brown	Board Member
Randy Merley	Board Member

I. CALL TO ORDER - ROLL CALL

At 5:00 PM, Board Vice-President Susan Rensink stepped in to chair the meeting and called the meeting to order, in the absence of Kecia Hickman, Board President. The following board members were present: Jessica Brink, Susan Rensink, Mark Brown and Randy Merley.

Superintendent Robin Spears and Board Secretary/Business Manager LaDonn Hartzell were also present.

Administrators: Jason Groendyke, Elementary Principal; Cindy Barwick, Middle School Principal; Sherrie Zeutenhorst, High School Principal, Justin Albers, Activities Director

Press: Mark Mahoney, Iowa Information

Visitors: Barb Vanden Hull, Cindy Prewitt, Stephanie Pritts, Eric Maassen, Megan Tonderum, Gina Woelber, Alexa Harris, Tom Fuoss

II. APPROVAL OF AGENDA

There being no additions to the agenda, Chairperson Susan Rensink called for a motion to approve the agenda as published.

Motion made by: Jessica Brink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment

None.

2. Recognition

a. Student

Board Members received lists of student recognition in their packets, and administration had no additions.

b. Retiring Staff

Superintendent Spears recognized retiree Barb Vanden Hull for her 22 years of service as an associate with the Sheldon Community School District.

3. Presentation - Teacher Leadership Compensation Program

TLC (Teacher Leadership Compensation) Instructional Coaches, Cindy Prewitt, Stephanie Pritts and Eric Maassen were present to share highlights of their first year in their new roles. Classroom teachers, Megan Tonderum, Gina Woelber and Alexa Harris were present to share their thoughts on their first year in these roles, as well as working with the Instructional Coaches in their classrooms and recognizing the impact they have made in the district. Each of the instructional coaches explained many of their activities and professional development opportunities they were involved with during the school year, as well as their plans for next school year.

B. Correspondence

1. "The Board" Publication

a. The Board "Six Ways to Keep on Top of Policy," Vol. 41, No. 3

b. The Board "What School Personnel Can't Tell Micromanagers" Vol. 41, No. 4

2. NWAEA Board Meeting Minutes - May Board Meeting

Board members reviewed the NWAEA minutes of May 15, 2017.

3. Receipt of "Thank You" Cards

None.

Chairperson called for a motion to accept all correspondence.

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

C. Board Member Reports

None.

IV. APPROVAL OF:

A. Minutes of Past Meeting(s)

Chairperson Rensink called for a motion to approve the 05.08.17 minutes as presented.

Motion made by: Mark Brown

Motion seconded by: Randy Merley

Voting

Unanimously Approved

B. Financial Reports

Board Members received May Financial Reports, including bank reconciliations, Budget Monitor History, Categorical Report, Activity Report, Nutrition Report, and the Cash/Investment Report.

Chairperson Rensink called for a motion to approve the Financial Reports as presented.

Motion made by: Jessica Brink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

C. Approve Bills

Randy Merley reviewed the bills this month and recommended all bills for payment.

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

V. PUBLIC HEARING(S)

None.

VI. REPORTS

A. Committee

1. Technology Committee Information - BrightBytes Survey Information

Eric Maassen was present to review the results of the BrightBytes Survey, which was conducted in the district this spring. The results showed significant increases over the previous year.

B. Special

1. EMC Insurance Program Update

Tom Fuoss, representing Perspective Insurance, reviewed the proposed EMC property and casualty insurance renewal for 2017-18.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal prepared and reviewed his written report for the board and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal prepared and reviewed her written report for the board and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal prepared and reviewed her written report for the board and was available for questions.

4. Activities Director

Justin Albers, Activities Director prepared and reviewed his written report for the board and was available for questions. This was Mr. Albers' last meeting due to accepting a new administrative position at Decorah CSD.

5. Superintendent

a. Legislative Update from IASB and Dept. of Education

Superintendent Spears shared the Department of Education 2017 Legislative Summary, as well as the IASB Legislative Summary, for information.

b. Aid & Levy Worksheet Update

Superintendent Spears shared the final copy of the 2017-18 Aid & Levy Worksheet and Tax Summary, from the Department of Management.

c. Moody's Investors Service report for FY2016

Superintendent Spears shared the 2016 Moody's Investors Service report, which shows the Sheldon Community School District financial status has maintained an A1 Rating.

d. Nurse's Report

The May Nurse's Report was received for information.

e. Transportation Report

The May Transportation Report was received for information.

VII. OLD BUSINESS

A. Board Policy Review

Board Members reviewed the following board policies for second reading:

400	Role of and Guiding Principles for Employees
401.4	Employee Complaints
403.1	Employee Physical Examinations
405.2	Licensed Employee Qualifications, Recruitment, Selection
405.5	Licensed Employee Work Day
405.6	Licensed Employee Assignment
405.7	Licensed Employee Transfers
405.8	Licensed Employee Evaluation
406.1	Licensed Employee Salary Schedule (Temporarily Removed)
406.2	Licensed Employee Salary Schedule Advancement (Temporarily Removed)
406.3	Licensed Employee Continued Education Credit (Temporarily Removed)
406.4	Licensed Employee Compensation for Extra Duty (Temporarily Removed)
406.5	Licensed Employee Group Benefits
406.6	Licensed Employee Tax Shelter Programs (Temporarily Removed)
407.5	Licensed Employee Reduction in Force
408.1	Licensed Employee Professional Development
409.1	Licensed Employee Vacation, Holidays, Personal Leave
409.2	Licensed Employee Personal Illness Leave
409.3	Licensed Employee Family and Medical Leave
409.4	Licensed Employee Bereavement Leave
409.8	Licensed Employee Unpaid Leave (Temporarily Removed)
411.1	Classified Employee Defined
411.4	Classified Employee Licensing/Certification
412.4	Classified Employee Tax Shelter Programs (Temporarily Removed)
414.1	Classified Employee Vacations, Holidays, Personal Leave
414.4	Classified Employee Bereavement Leave
700	Purpose of Non-instructional and Business Services
706.1	Payroll Periods
706.2	Payroll Deductions (Temporarily Removed)
501.3	Compulsory Attendance
501.3R1	Attendance Cooperation Process (Deleted)
501.3E1	Part A – Attendance Cooperation Agreement (Deleted)
501.3E2	Part B – FIP Parents' or Caretakers' Statement of Understanding and

	Consent (Deleted)
501.3E3	Appeal Rights (Deleted)

Motion made by: Mark Brown

Motion seconded by: Randy Merley

Voting

Unanimously Approved

VIII. NEW BUSINESS

A. Open Enrollment Application(s)

Superintendent Spears recommended the Board approve the following Open Enrollment requests for 2017-18:

J.K., Kdgn student from Boyden-Hull CSD to Sheldon CSD

J.A., Kdgn student from George-Little Rock CSD to Sheldon CSD

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

B. Resignation(s)

Superintendent Spears recommended the Board approve the following resignations:

Kylee Cooper--HS F&CS Teacher, FCCLA Advisor

Nicole Schwarz--East Elementary instructional associate

Breann Getting--East Elementary instructional associate

Loren (Wally) Wolthuizen--bus driver

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

C. Contracts

Superintendent Spears recommended the Board approve the following contracts:

-Reagan Klinker--5th/6th Science, Social Studies (BA/4) \$44,100

-Brice Montgomery--Industrial Technology Teacher (BA/1)

(Shared with Boyden-Hull CSD) \$40,800

-Kyle Zankowski--K-6 Physical Education Teacher (BA/1) \$40,800; Head Cross

Country Coach \$3,749; Head Boys' Track Coach \$4,686

-Nicole Dibbet--Asst. Volleyball Coach \$3,749

-Bailey Wollenburg--9th Volleyball Coach \$3,074

-Levi Letsche--9th Football Coach \$3,074

-Heath Anderson--Head Girls' Basketball Coach \$5,624; Assistant Football Coach \$3,749

-Danielle Nasers--MS Volleyball Coach \$2,512

--

-Jason Groendyke--MS Girls' Basketball Coach \$2,512

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

D. Designate IASB Legislative Action Network Member and Delegate Assembly

Kecia Hickman served as IASB Delegate Assembly Representative during the last year and has agreed to serve in 2017-18, as well.

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

E. Discuss IASB Legislative Priorities for 2017-18

Board Members reviewed the 2016-17 Legislative Priorities and agreed to review the list in order to set the 2017-18 priorities at a future meeting.

F. Authorize Free and Reduced-Priced School Meals Participation

Superintendent Spears recommended the Board approve continued participation in the Free & Reduced-Price School Meals program for the 2017-18 school year.

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

G. Review/Accept Bread Bids for 2017-18 School Year

Board Members reviewed the bread bids received from Bimbo Bakeries USA, Pan-O-Gold Baking Company, and Casey's Bakery.

Superintendent Spears recommended the Board designate Bimbo Bakeries USA as the provider of bread products for the 2017-18 school year.

Motion made by: Jessica Brink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

H. Review/Accept Milk Bids for 2017-18 School Year

Board Members reviewed milk bids received from Dean Foods and Highland Dairy.

Superintendent Spears recommended the Board approve the bid of Dean Foods for 2017-18 milk purchases.

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

I. Set Athletic Ticket Cost for 2017-18

Superintendent Spears recommended the following:

- 1) keep the cost of the Student Athletic Activity Ticket at \$30.00;
- 2) keep the cost of the Adult Athletic Activity Coupon Book at \$40 (10 tickets)
- 3) set the student/adult admission fee at \$5.00 for the 2017-18 school year.

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

J. Consider Cooperative Agreement with Boyden-Hull CSD for a Shared Industrial Technology Teacher

Superintendent Spears recommended the Board approve a cooperative sharing agreement for an Industrial Technology Teacher with Boyden-Hull Community School District. Estimated cost of the salary and benefits is \$54,527.76; Boyden-Hull would be responsible to pay one-half of the contract.

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

K. Consider Cooperative Athletic Agreement with St. Patrick's School

Superintendent Spears recommended the Board approve the 2017-18 Cooperative Agreement for 7th/8th grade athletic activities with St Patrick's School, as presented.

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

L. Approve Agreement with Grant Wood AEA Computer Services

Superintendent Spears recommended the Board approve the 2017-18 Agreement with Grant Wood AEA Computer Services, for \$14,500.

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

M. Consider Pitney Bowes Rental Agreement

Superintendent Spears recommended the Board approve the Pitney Bowes Rental Agreement for \$53.75 per month.

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

N. Consider Desktop/Laptop/Chromebook/iPad Technology Purchase

Board Members reviewed bids received for 500 Chrome Books, 15 laptops and 10 desktop computers. Superintendent Spears recommended the Board authorize the following technology purchases:

506 Chrome Books from Sterling @ \$183/unit for a total of \$92,598

15 laptops from SuperHiTech @ \$744/unit for a total of \$11,160

10 desktops from Sterling @ \$595/unit for a total of \$5,950

68 iPads from Apple @ \$299/unit for a total of \$20,332

Total Cost: \$130,040

Superintendent Spears added that the district has received \$121,578.49 in eRate funding which will cover the majority of this technology purchase.

Motion made by: Jessica Brink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

O. 17-18 Staff Handbook (1st Reading)

Board Members considered first reading of the 2017-18 Staff Handbook.

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

IX. ANNOUNCEMENTS

- A. IASB Fiscal Management Conference, Wed. July 19, 2017, Altoona, IA
- B. IASB Employee Relations Conference, Tuesday, Oct. 17, 2017, Altoona, IA
- C. IASB Annual Convention, Nov. 15-16, 2017, Des Moines, IA
- D. NSBA National Conference, April 7-9, 2018, San Antonio, TX

X. ADJOURN

There being no further business, Chairperson Susan Rensink called for a motion to adjourn.

Meeting adjourned at 6:35 PM.

Motion made by: Jessica Brink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

Chairperson

Secretary