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**TENTATIVE**

**Attendees - voting members**

Kecia Hickman	President
Susan Rensink	Vice President
Jessica Brink	Board Member
Mark Brown	Board Member
Randy Merley	Board Member

**I. CALL TO ORDER - ROLL CALL**

At 6:03 PM, Board President Kecia Hickman called the meeting to order, with the following members present: Jessica Brink, Kecia Hickman, Susan Rensink, Mark Brown and Randy Merley

Superintendent Robin Spears and Board Secretary/Business Manager LaDonn Hartzell were also present.

Administrators: Jason Groendyke, Elementary Principal; Cindy Barwick, Middle School Principal; Sherrie Zeutenhorst, High School Principal. Justin Albers, Activities Director, was absent due to home softball and baseball games.

Press: Tom Lawrence, Iowa Information

Visitors: LuAnn Snyder, Angie Lickhart, Connie Van Meeteren, Marlene Hauptert, Tammie Boone, Terry Boone, Ann Jansen, Kathy Arnold, Adam Petty, Deb VanSurksum

**II. APPROVAL OF AGENDA**

There being no changes to the agenda, Board President called for a motion to approve the agenda as published.

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

**III. COMMUNICATIONS**

**A. Citizens, Organization(s) in Attendance**

**1. Public Comment**

None.

**2. Recognition**

**a. Student**

Board Members were given lists for High School and Middle School student recognition. The building principals had no additions.

**b. Student Presentation - Middle School**

All those present were invited to exit the building to the south lawn to view the sixth grade student presentation featuring a Trebuchet which was constructed and used at NCC, and has since been donated to the school district for student use. James Fitzgerald, 5/6 math teacher and six of his students (Dallas Kuiper, Alex Van Surksum, Maliah Kleinhesselink, Emma Barwick, Raymond Lee, Brianna Cannoy) demonstrated the trebuchet as well as a two models constructed by the students.

**c. Retiring Staff**

Board Members recognized the following teachers retiring at the close of this school year, and Board President Kecia Hickman presented each teacher with a Certificate of Recognition for their years of service.

Tammie Boone--24 years

Angie Lickhart--21 years

LuAnn Snyder--18 years

Connie Van Meeteren--24 years

Marlene Hauptert--23 years

Cathy McWilliams and Steve McWilliams were also recognized for their 27 years of service, but they were unable to attend this meeting.

**B. Correspondence**

**1. "The Board" Publication**

a. The Board "How You Can Know You Are on the Right Track"

b. The Board "Improving Learning: What Does Not Work"

**2. NWAEA Board Meeting Minutes - May Board Meeting**

Board Members received minutes of the 05.16.16 NWAEA Board Meeting, for information.

**3. Receipt of "Thank You" Cards**

Thank You notes were received from Tammie Boone and Marlene Hauptert.

Board President called for a motion to accept all correspondence.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**C. Board Member Reports**

Board Members commended the high school on a meaningful Class of 2016 Commencement Ceremony.

Board President spoke in regard to the Legislative Resolutions session she attended yesterday.

**IV. APPROVAL OF:**

**A. Minutes of Past Meeting(s)**

Board Members reviewed the minutes of the regular May 16, 2016 meeting. Board President called for a motion to approve the minutes.

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

**B. Financial Reports**

Board Members reviewed May 31, 2016 bank reconciliations, Budget Monitor History Report, Cash & Investment Report, Activity Report, and the Categorical Funds Report.

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

**Unanimously Approved**

**C. Approve Bills**

Kecia Hickman reviewed the bills this month and recommended the board approve all bills for payment.

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

V. **PUBLIC HEARING(S)**

None.

VI. **REPORTS**

A. **Committee**

1. **Technology Committee Update**

Superintendent Spears reported on the last Technology Committee meeting. Requests for Proposals were finalized for Technology and Security. Discussion continues regarding an "in-house" technology consultant.

B. **Special**

C. **Administration**

1. **Elementary School Principal**

Jason Groendyke, Elementary Principal prepared and reviewed his written report for the Board and was available for questions.

2. **Middle School Principal**

Cindy Barwick, Middle School Principal prepared and reviewed her written report for the Board and was available for questions.

3. **High School Principal**

Sherrie Zeutenhorst, High School Principal prepared and reviewed her written report for the Board and was available for questions.

4. **Activities Director**

Justin Albers, Activities Director prepared a written report for the Board, but was absent due to home softball and baseball games.

5. **Superintendent**

a. **Instructional Rounds**

Superintendent Spears reviewed results of Instructional Rounds conducted throughout the school year at each of the three building levels, with literacy being the focus at each level. Each of the building principals shared views regarding the results of Instructional Rounds and how they have assisted administration and staff at each building level. Each building will conduct a "data analysis" to determine the progress made at each level.

b. **Differentiated Accountability Presentation - May 20, 2016**

Superintendent Spears reviewed information gained from the Differentiated Accountability webinar he participated in. This process will take the place of the site visit, and pertains to handbooks and board policies.

c. **Consolidated Accountability and Support Application (CASA)**

Superintendent Spears explained the new Consolidated Accountability and Support Application (CASA) which will replace the C-PLAN. He added that more information will be released in future meetings.

d. **Moody's Investors Service report for FY2015**

Moody's Investors Service has released our district report as an A1 Rating. This rating will be issued on an annual basis in the future.

e. **Nurse's Report**

The May Nurse's Report was received for information.

f. **Transportation Report**

The May Transportation Report was received for information.

**VII. OLD BUSINESS**

No Old Business.

**VIII. NEW BUSINESS**

**A. Open Enrollment Application(s)**

Superintendent Spears recommended the Board approve the Open Enrollment Applications as presented.

- J.R. - KG student open enrolling from the HMS CSD to the Sheldon CSD
- K.S. - 4th grade student open enrolling from the HMS CSD to the Sheldon CSD

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**B. Resignation(s)**

None.

**C. Contracts**

Superintendent Spears recommended the Board approve the following contracts:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
John Doely	HS Math Teacher (0.5 FTE) MA+45/16 (C4)	\$33,948
Elizabeth Nilson	HS/MS EI Teacher BA/1	\$40,100
Crystal Davis	9th Grade Girls' Basketball	\$2,973
Crystal Davis	Ass't Cross Country Coach	\$2,538
Steve Waldstein	9th Grade Boys' Basketball Coach	\$2,973
Jarod Reinking	7th Grade Boys' Basketball Coach	\$2,429
Shairi St. Clair	Flag Corp Sponsor	\$1,196

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

**D. Designate IASB Legislative Action Network Member and Delegate Assembly**

Kecia Hickman currently serves in the capacity of IASB Legislative Action Network & Delegate Assembly Representative. Board members agreed to offer her the same position for 2016-17.

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

**E. Discuss IASB Legislative Priorities for 2016-17**

Board Members reviewed their choices for 2016 IASB Legislative Priorities and Resolutions:

#11 – Supports reform of Iowa's K-12 educational system. (For 2017, the closest equivalent would be #1 – Research Based Initiatives)

#23 – Supports legislation that provides greater flexibility for school districts to meet changing needs, become more efficient, protect natural resources and save public funds, including support for Home Rule. (For 2017, the closest equivalent would be #23 – Special Levy Funds)

#24 – Supports repeal of the mandatory school start date. (For 2017, the closest equivalent would be #12 – School Calendars)

#29 – Supports Tax Increment Financing (TIF) transparency, limitation, reform and regulation. (For 2017, the closest equivalent would be #22 – Property Taxes)

Board members had the opportunity to review the FY16 Priorities and consider which FY17 Priorities to focus on, with a plan to adopt at the July meeting.

**F. Consider Cooperative Athletic Agreement with St. Patrick's School**

Superintendent Spears recommended the Board approve the sharing agreement between St. Pat's and the Sheldon Community School District for sharing athletic activities for 2016-17.

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

**G. Approve Agreement with Grant Wood AEA Computer Services**

Superintendent Spears recommended the Board approve the agreement with Grant Wood AEA Computer Services for fiscal year 2017.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**H. Authorize Free and Reduced-Priced School Meals Participation**

Superintendent Spears recommended the Board approve continued participation in the Free & Reduced-Priced School Meals program for the 2016-17 school year.

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

**I. Review/Accept Bread Bids for 2016-17 School Year**

Superintendent Spears recommended the Board designate Bimbo Bakeries USA as the provider of bread products for the 2016-17 school year, based on the bids received from Bimbo Bakeries USA and Pan-O-Gold Baking Company.

Motion made by: Mark Brown

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**J. Set Athletic Ticket Cost for 2016-17**

Superintendent Spears recommended the Board 1) keep the cost of the Student Athletic Activity Ticket at \$30.00; 2) keep the cost of the Adult Athletic Activity Coupon Book at \$40 (10 tickets); and 3) set the student/adult admission fee at \$5.00 for the 2016-17 school year.

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**K. Review/Accept Milk Bids for 2016-17 School Year**

Superintendent Spears recommended the Board designate Dean Foods as the provider for milk products for the 2016-17 school year, based on the bids received from Dean Foods and Highland Dairy.

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

**L. Consider Desktop/Laptop Technology Purchase**

Board Members considered technology bids for 80 staff laptops, 210 student laptops, 65 desktop computers and six computer carts. Superintendent Spears presented a budget of \$260,000 for these items and presented the following bids:

R & D Industries, Inc. -- \$168,498                      Access Systems -- \$209,209

Following discussion, board members agreed to accept the bid from R & D Industries. Board President called for a motion to award the technology bid.

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

**M. Consider Camera/FOB Security Systems for District Facilities**

Board Members reviewed two bids received for security cameras and a FOB entry system. Bids were as follows:

Midwest Alarm, Sioux Falls -- \$189,235                      Electric Innovations, Sioux City -- \$234,599

Adam Petty, with Midwest Alarms was present to answer questions. Mark Brown inquired about purchasing locally and Superintendent Spears informed those present that the local vendor was unable to bid according to specifications. Board members agreed to award the security bid to Midwest Alarm. Board President called for a motion to approve the bid

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

**N. Board Policy Review (1st Reading)**

Board Members reviewed first reading of Board Policy 704.6 Online Fundraising Campaigns and Board Policy 906 Unmanned Aircraft--Drones, as recommended by Iowa Association of School Boards.

Motion made by: Jessica Brink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**IX. ANNOUNCEMENTS**

**A. IASB Fiscal Management Conference, July 20, 2016, Altoona, IA**

**B. IASB Employee Relations Conference, October 13, 2016, Altoona, IA**

**C. IASB Annual Convention, November 16 - 18, 2016, Des Moines**

**X. ADJOURN**

Board Members will participate in an inaugural softball game on Monday, June 13 featuring one team from the City of Sheldon and one team from the Sheldon Community School

District. This special game will serve the community as a "kick-off" to the summer rec season and to celebrate the new sports complex which is a joint effort of the City and the School. Board members confirmed the next meeting date of Wednesday, July 13, 6:00 PM. They also agreed to conduct the quarterly superintendent evaluation after the August 10 meeting. There being no further business, Board President called for a motion to adjourn. Meeting adjourned at 8:28 PM.

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

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Chairperson

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Secretary