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**Attendees**

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**Voting Members**

Kecia Hickman, President  
Susan Rensink, Vice President  
Mark Brown, Board Member  
Lori Richards, Board Member

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**I. CALL TO ORDER - ROLL CALL**

At 5:01 PM, Board President Kecia Hickman called the meeting to order. The following board members were present: Susan Rensink, Lori Richards, Mark Brown and Kecia Hickman. Jessica Brink was absent. Superintendent Cory Myer and Board Secretary/Business Manager LaDonn Hartzell were also present. Administrators Present: Sherrie Zeutenhorst, High School Principal, Eric Maassen, Activities Director. Elementary Principal, Jason Groendyke joined the meeting at 5:38 PM and Cindy Barwick joined at 5:45 PM.

Press: Rachel Lode, KIWA Radio and Ty Rushing, Iowa Information

Visitors: Hannah Van Meeteren, Kellen DeKok, and Tori Fjeld

**II. APPROVAL OF AGENDA**

There being no additions or changes to the published agenda, Board President Kecia Hickman called for a motion to approve the agenda as presented.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**III. COMMUNICATIONS**

**A. Citizens, Organization(s) in Attendance**

**1. Public Comment**

None.

**2. Recognition**

**a. Student**

Board Members received Student Recognition lists and there were no additions.

**B. Educational Presentation**

Hannah Van Meeteren, Tori Fjeld and Kellen DeKok, representatives of the High School Student Leadership Team, were present to share their plans for Homecoming Week 2018.

**C. Correspondence**

**1. NW AEA Board Meeting Minutes - August Board Meeting**

Board Members received the NWAEA board minutes from 08.20.18.

**2. Receipt of "Thank You" Cards**

None.

**D. Board Member Reports**

**1. IASB Fiscal Management Conference**

Mark Brown shared highlights from the IASB Fiscal Management Conference he attended in July.

**2. Other--**

**IV. CONSENT AGENDA**

**A. Minutes of Past Meeting(s)**

**B. Approve Bills**

**C. Open Enrollment Application(s)**

**D. Resignations**

**E. Contracts Offered**

**F. Contract Adjustments**  
**G. Transportation Agreement**  
**H. 4+ Service Plan**

Board Members considered the Consent Agenda to include:

- \* 08.13.18 Minutes
- \* Bills, reviewed by Kecia Hickman, totaling \$719,515.90
- \* Open Enrollment Applications for 4 students from Boyden-Hull, Spencer and MOC-FV
- \* New contracts:
  - Rebecca Chrisman, food service--\$16.08/hr., 2 hrs/day
  - Jett Korver, substitute bus driver--\$27.00/hr.
  - Whitney Smythe, Elementary Instructional Associate--\$11.00/hr., 6 hrs/day
- \* Contract adjustments:
  - Erica Van Gorp--from full-time bus driver to substitute bus driver
  - Barb Vogel--increase one hour per week in her contract
  - Mireya Zapata--increase 30 minutes per day in her contract
- \* Transportation Agreement with Unity Christian
- \* 4+ Service Plan with Iowa Lakes Community College

Board President called for a motion to approve the consent agenda items as presented.

Motion made by: Lori Richards

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**V. PUBLIC HEARING(S)**

None.

**VI. REPORTS**

**A. Financial Reports**

Board Members received financial reports to include August 31 bank reconciliations and August 31 Cash & Investment Report, as well as final FY18 Budget Monitor Report, final FY18 Categorical Report. King, Reinsch, Prosser & Co., performed the FY18 audit fieldwork during the week of August 27.

Board President called for a motion to approve all financial reports as presented.

Motion made by: Susan Rensink

Motion seconded by: Lori Richards

Voting

Unanimously Approved

**B. Committee**

**1. District Leadership Team/School Improvement Advisory Committee**

Superintendent Myer and building principals shared highlights from the first District Leadership Team meeting for this year, held on August 29. Each building level has established 2018-19 Goals and Improvement Action Plans.

**C. Administration**

**1. Elementary School Principal**

Jason Groendyke, Elementary Principal provided a written report for Board Members, reviewed that report and was available for questions.

**2. Middle School Principal**

Cindy Barwick, Middle School Principal provided a written report for Board Members, reviewed that report and was available for questions.

**3. High School Principal**

Sherrie Zeutenhorst, High School Principal provided a written report for Board Members, reviewed that report and was available for questions.

**4. Activities Director**

Eric Maassen, Activities Director, provided a written report for Board Members, reviewed that report and was available for questions.

**5. Superintendent**

**a. Operational Sharing**

Superintendent Myer began conversation regarding Operational Sharing. He explained the State funding available when districts share specific positions. He mentioned that he has been having conversations with neighboring districts, exploring possibilities for sharing.

**b. Emergency Operations Planning**

Superintendent Myer reported that he and Mrs. Zeutenhorst attended training for Emergency Operations Planning. School districts will be required to have a plan in place by July 2019. Mr. Myer commended Mrs. Zeutenhorst on the work she has completed to date.

**c. Local Events**

Superintendent Myer shared a list of upcoming community events for information.

**d. Audit**

Superintendent Myer shared that the 2017-18 audit fieldwork is completed by King, Reinsch, Prosser & Co., of Sioux City, and that all went smoothly.

**e. EMC Dividend**

Superintendent Myer reported a dividend check for \$2,257.96 received from EMC. The dividend was considerably less than previous years, due to catastrophic events that occurred in the last year among all insureds in the EMC school program.

**VII. OLD BUSINESS**

None.

**VIII. NEW BUSINESS**

**A. Approve Education Lane Advancement/Career Increment For Certified Staff**

Superintendent Myer presented a list of teachers who have requested lane/step advancement as a result of additional graduate credits earned.

Teacher Name	Current Lane/Step	Current Salary	Advancement Lane/Step	Advancement Salary	Increase
Mary Kathleen Arnold	BA+30/C2(3)	\$59,952	BA+30/C3(1)	\$61,052	\$1,100
Heather Craig	MA/12	\$57,202	MA+15/12	\$58,302	\$1,100
James Gude	MA/C4(1)	\$66,002	MA/C5(1)	\$67,102	\$1,100
Tammy Keepers	MA+15(12)	\$58,302	MA+30(12)	\$59,402	\$1,100
Ashley Kerr	BA/8	\$48,952	BA+15(8)	\$50,052	\$1,100
Danielle Nasers	BA(5)	\$45,652	BA+15(5)	\$46,752	\$1,100
Cliff St. Clair	MA/C4(4)	\$66,002	MA/C5(4)	\$67,102	\$1,100
Anna Van Gorp	BA+30/C2(3)	\$59,952	BA+30/C3(1)	\$61,052	\$1,100

Motion made by: Susan Rensink

Motion seconded by: Lori Richards

Voting

Unanimously Approved

**B. Authorize Disposition of School Property**

Superintendent Myer recommended the Board authorize the school district to conduct a garage sale to dispose of obsolete school district equipment on Saturday, September 15 from 9-11:00 AM.

Motion made by: Mark Brown  
Motion seconded by: Susan Rensink  
Voting

Unanimously Approved

**C. Application For Early Graduation**

Superintendent recommended the Board approve three Early Graduation Applications as presented, pending final completion of graduation requirements. High School Principal, Sherrie Zeutenhorst confirmed the applicants' intentions and will continue to monitor their progress through first semester.

Motion made by: Susan Rensink  
Motion seconded by: Lori Richards  
Voting

Unanimously Approved

**D. Middle School Gym Light Replacement**

Superintendent Myer recommended the Board approve the estimate from Van Beek Electric Inc., to replace the middle school gym lights at a cost of \$11,450. The district will have the opportunity to apply for a rebate following installation, to reduce the final cost.

Motion made by: Mark Brown  
Motion seconded by: Lori Richards  
Voting

Unanimously Approved

**IX. ANNOUNCEMENTS**

- A. IASB Employee Relations Conference - October 18, Altoona, IA**
- B. IASB Annual Convention, Nov. 14-16, 2018, Des Moines**
- C. NSBA National Convention, March 30 - April 1, 2019, Philadelphia, PA**
- D. IASB Fall Workshop**

Board Members expressed interest in attending the IASB workshop on October 10, which would be our next regularly scheduled school board meeting. Following discussion, Board Members agreed to reschedule our regular October meeting for Thursday, October 11 at 4:00 PM.

**X. ADJOURN**

There being no further business, Board President called for a motion to adjourn.

Meeting adjourned at 6:44 PM.

Motion made by: Lori Richards  
Motion seconded by: Susan Rensink  
Voting

Unanimously Approved

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Chairperson

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Secretary