

Attendees - voting members

Kecia Hickman	President
Susan Rensink	Vice President
Jessica Brink	Board Member
Mark Brown	Board Member
Randy Merley	Board Member

I. CALL TO ORDER - ROLL CALL

At 6:00 PM, Board President Kecia Hickman called the meeting to order, with the following members present: Kecia Hickman, Susan Rensink, Jessica Brink, Mark Brown and Randy Merley. Superintendent Robin Spears and Board Secretary/Business Manager LaDonn Hartzell were also present.

Administrators: Jason Groendyke, Elementary Principal; Cindy Barwick, Middle School Principal; Sherrie Zeutenhorst, High School Principal; Justin Albers, Activities Director.

Press: Jake Rogers, Iowa Information

II. APPROVAL OF AGENDA

There being no additions or changes to the agenda, Board President called for a motion to approve the agenda as published.

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment

None.

2. Recognition

Board Members received Student Recognition lists prior to the meeting and the administration had no additions.

B. Correspondence

1. "The Board" Publication

a. The Board "Blogs, Tweets and Posts: When to Respond-And When to Ignore," Vol. 40, No. 9

b. The Board "Is It the Board's Role to Select Instructional Materials?" Vol. 40, No. 10

2. NW AEA Board Meeting Minutes - August Board Meeting

3. Receipt of "Thank You" Cards

None.

Board President called for a motion to approve all correspondence as presented.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

C. Board Member Reports

Superintendent Spears presented a Disclosure Letter from Childrens World regarding the correlation between Childrens World and Sheldon Community School District. This letter will remain on file and will be presented to the auditors for future reference.

Kecia Hickman reported she is working with Iowa Association of School Boards regarding a possible Board Vision Workshop conducted by IASB. More information coming later.

1. Disclosure of Potential Conflict of Interest

Superintendent Spears shared a Letter of Disclosure from Children's World regarding the correlation and potential conflict of interest between Jessica Brink, Director at Children's World and the Sheldon Community School District. The Letter of Disclosure will remain on file with the school district and will be provided to the auditor.

2. Other--

Board President Kecia Hickman shared that she has contacted Iowa Association of School Boards regarding the possibility of a Board Vision Workshop, conducted by IASB.

IV. APPROVAL OF:

A. Minutes of Past Meeting(s)

Board President called for a motion to approve 08.10.16 minutes as presented.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

B. Financial Reports

Board Members received updated 06.30.16 (GAAP) financial reports, as of 08.31.16, as well as the 08.31.16 Cash and Investment Summary, the Budget Monitor History, Categorical Funding Report, and August bank reconciliations for all funds. King Reinsch Prosser & Co., completed the fieldwork for the FY16 district audit during the week of September 5. Board President called for a motion to approve financial reports as presented.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

C. Approve Bills

Mark Brown reviewed the bills and recommended all bills for payment.

Motion made by: Mark Brown

Motion seconded by: Randy Merley

Voting

Unanimously Approved

V. PUBLIC HEARING(S)

VI. REPORTS

A. Committee

None.

B. Special

None.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal prepared and reviewed his written report for the Board and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal prepared and reviewed her written report for the Board and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal prepared and reviewed her written report for the Board and was available for questions.

4. Activities Director

Justin Albers, Activities Director prepared and reviewed his written report for the Board and was available for questions.

5. Superintendent

a. Preliminary Enrollment for 2016-17

Superintendent Spears shared preliminary enrollment figures, estimating a decrease of 34 students on BEDS enrollment from 2015-16 to 2016-17, mostly due to a larger graduating class compared to the incoming kindergarten class. Mr. Spears reminded those present the official student count date is

October 1 and he will plan to provide more accurate enrollment information at the October Board Meeting.

b. EMC Dividend

Superintendent Spears shared that the district received \$20,782.06 insurance dividend from EMC Insurance.

c. Wind Mills, Taxes, and Revenues

Superintendent Spears shared information regarding the O'Brien County Highland Wind Farm and the installation of 214 wind turbines, three of which are in the Sheldon Community School District. The addition of wind turbines does increase taxable valuation for general fund purposes, but does not actually increase revenue, so should have minimal impact on our district.

d. GASB-45 Report

Superintendent presented the Government Accounting Standards Board, GASB-45 Report, as prepared by J. Robert Hopson, Consulting Actuary.

e. Nurse's Report

Board Members received the August 2016 Nurse's Report for information.

f. Transportation Report

Board Members received the August 2016 Transportation Report for information.

VII. OLD BUSINESS

A. Board Policy Review

Board Members reviewed and approved the following board policies for second reading:

201 - Elections; 202.3 - Term of Office; 202.4 - Vacancies; 403.1 - Employee Physical Examinations

Motion made by: Mark Brown

Motion seconded by: Randy Merley

Unanimously Approved

VIII. NEW BUSINESS

A. Open Enrollment Application(s)

Superintendent Spears presented two Open Enrollment applications and recommended the board approve as presented:

- J.S., kdgn. student from Sheldon CSD to Boyden-Hull CSD
- N.R., kdgn. student from HMS CSD to Sheldon CSD

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

B. Resignation(s)

Superintendent Spears recommended the board approve the following resignations:

- Patty Haden -- Elementary/MS Teaching position for the 2016-17 school year
- Leon Kleinwolterink -- Assistant Softball Coaching position for summer 2017

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

C. Contracts

Superintendent Spears recommended the board approve the following contracts for employment:

Breann Getting, Elementary Special Education Associate -- 6 hours/day; \$9.50/hour

Kim Petersen, MS Food Service -- 2.5 hours/day; \$14.98/hour

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

D. Approve Volunteer Coach(es)

Superintendent Spears recommended the board approve the following volunteer coach:

- Sara Stegemann - High School Marching Band

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

E. Approve Consolidated Accountability and Support Application (CASA)

Superintendent Spears recommended the Board approve the Consolidated Accountability and Support Application (CASA Plan) as presented.

The CASA Plan includes the following:

CASA Comprehensive Improvement Plan; CASA LAU Plan; Mentoring and Induction Program for Beginning Teachers; District Gifted and Talented Program Plan; the district LAU Plan

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

F. Approve Iowa Drug & Alcohol Testing Program Agreement with IASB

Superintendent Spears recommended the Board authorize participation in the 2016-2017 Iowa Drug and Alcohol Testing Program (IDATP). Total cost of the program is \$835 (\$52 per bus driver plus fees).

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

G. Consider Practicums and Student Teaching Agreement with Northwestern College

Superintendent Spears recommended the Board approve the Practicums and Student Teaching Agreement with Northwestern College for 2016-17.

Motion made by: Randy Merley

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

H. Consider Date Change for October Board Meeting

Superintendent Spears requested the board consider changing the date for the regular October meeting, since the IASB Employee Relations Conference is scheduled for Thursday, October 13. Following discussion, board members agreed to schedule the next meeting for Monday, October 10, 2016, 6:00 PM.

Motion made by: Jessica Brink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

IX. ANNOUNCEMENTS

A. IASB Employee Relations Conference

Board Members discussed attending the IASB Employee Relations Conference on October 13.

B. IASB Annual Convention, November 18 - 20, 2016, Des Moines

Board Members discussed attending the IASB Annual Convention, November 18-20 in Des Moines.

C. NSBA Annual Conference

Board Members discussed attending the NSBA Annual Conference, scheduled for March 25-27 in Denver, CO.

X. ADJOURN

There being no further business, Board President called for a motion to adjourn.

Meeting adjourned at 6:49 PM.

Motion made by: Jessica Brink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

Chairperson

Secretary