

**Attendees - voting members**

Kecia Hickman	President
Susan Rensink	Vice President
Mark Brown	Board Member
Glen Goedken	Board Member
Randy Merley	Board Member

**I. CALL TO ORDER - ROLL CALL**

At 6:03 PM, Board President Kecia Hickman called the meeting to order. The following board members were present: Susan Rensink, Mark Brown, Glen Goedken, Randy Merley and Kecia Hickman.

Superintendent Robin Spears and Board Secretary, LaDonn Hartzell were present.

Administrators present: Sherrie Zeutenhorst, High School Principal; Cindy Barwick, Middle School Principal; Jason Groendyke, Elementary Principal; Justin Albers, Activities Director

Members of the Press: Tom Lawrence, Iowa Information and Jaclyn Driscoll, KMEG14/Fox 44 News.

Visitors: Jessica Brink

**II. APPROVAL OF AGENDA**

There were no additions to the published agenda.

Motion made by: Susan Rensink

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**III. COMMUNICATIONS**

**A. Citizens, Organization(s) in Attendance**

**1. Public Comment**

None.

**2. Recognition**

a. Student

There were no additional items.

**B. Correspondence**

**1. "The Board" Publication**

a. The Board "When You Decide to Hire a Consultant," Vol. 39, No. 9

b. The Board "From Ensuring Access to Securing Success," Vol. 39, No. 10

**2. NW AEA Board Meeting Minutes - August Board Meeting**

**3. Receipt of "Thank You" Cards**

The board received "thank you" cards from the Family of Jan Sneiderman, Sheldon Recreation Department, and Orab Music Boosters.

Board President called for a motion to accept all correspondence.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**C. Board Member Reports**

Superintendent Spears requested board members consider how they would like to commemorate American Education Week, November 16-20, 2015.

Superintendent Spears shared unofficial results from the September 8 school board election:

Kecia Hickman (unopposed) was reelected to serve a four-year term in Director District 3.

Mark Brown was reelected to serve a four-year term in Director District 2.

Jessica Brink was elected to serve a four-year term for Director District (at large).

Susan Rensink publicly thanked Glen Goedken for his years of service on the Sheldon School District Board of Education.

#### **IV. APPROVAL OF:**

##### **A. Minutes of Past Meeting(s)**

Board members reviewed minutes from the regular August 12, 2015 board meeting.

Motion made by: Mark Brown

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

##### **B. Financial Reports**

Board members reviewed the final Budget Monitor History for June 30, 2015, including all FY15 revenue and expenditures since June 30, 2015.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

##### **C. Approve Bills**

Glen Goedken reviewed the bills and recommended all bills for payment.

Motion made by: Glen Goedken

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

#### **V. PUBLIC HEARING(S)**

None.

#### **VI. REPORTS**

##### **A. Committee**

None.

##### **B. Special**

None.

##### **C. Administration**

###### **1. Elementary School Principal**

Jason Groendyke, Elementary Principal provided a written report for the board and was available for questions.

###### **2. Middle School Principal**

Cindy Barwick, Middle School Principal prepared a written report for the board, and was available for questions.

###### **3. High School Principal**

Sherrie Zeutenhorst, High School Principal prepared a written report for the board, and was available for questions.

###### **4. Activities Director**

Justin Albers, Activities Director provided a written report for board members, and was available for questions.

###### **5. Superintendent**

###### **a. District Transportation/In-Town Bus Routes**

Superintendent Spears gave history of in-town busing in the Sheldon Community School District. He referred to the shortage of bus drivers and the fact that buses are currently filled to capacity.

He reminded those present that the district is required to transport elementary students who live more than two miles from the school and high school students who live more than three miles from school. Our district has elected to transport any/all students within city limits, with a goal of providing a pickup point for every student

within a half mile of their home. We also transport preschool and non-public students. The district could opt to charge a fee for transporting students who live closer than the required two or three miles.

Superintendent Spears noted the bus driver shortage exists in many area school districts. Board members discussed bus driver pay, availability, and requirements to take classes. Superintendent will poll area school districts to make comparisons for bus driver pay and benefits.

**b. School Registration Process**

Superintendent Spears reviewed the registration process, which includes a brief registration session offered in Archer and Ashton. Two office staff members travel to each of these communities to offer registration services. Superintendent Spears asked the board to consider whether or not to continue traveling to the outlying communities or conduct registration only in Sheldon.

**c. EMC Dividend**

Superintendent reported the receipt of \$17,388.87 EMC dividend.

**d. Nurse's Report**

The August 2015 Nurse's Report was received for information.

**e. Transportation Report**

The August 2015 Transportation Report was received for information.

**VII. OLD BUSINESS**

None.

**VIII. NEW BUSINESS**

**A. Open Enrollment Application(s)**

Board members considered Open Enrollment applications as follows:

3) HS students to Sheldon from Boyden-Hull

4) Elementary students to Sheldon from HMS

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting

Unanimously Approved

**B. Resignation(s)**

None.

**C. Contracts**

Superintendent Spears recommended the Board approve the following contracts:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Angel Vieyra	HS Food Service	\$14.98/hr 2.5 hrs./day
Tricia Van Meeteren	HS Food Service	\$14.98/hr 2.5 hrs./day
Brenda Richards	HS Food Service	\$14.98/hr 2.5 hrs./day
Julie Becker	MS Food Service	\$14.98/hr 2.5 hrs./day
Eduardo Perez	HS Custodian	\$12.00/hr 28 hrs/week-school year 40 hrs/week-summer

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**D. Approve Volunteer Coach(es)**

Superintendent Spears recommended the Board approve the following volunteer coach:

- Chrissy DeKok - High School Dance Team

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting

Unanimously Approved

**E. Approve Contracts for Student Receiving Educational Services**

Superintendent Spears recommended the Board approve the following education service contracts for school district resident students receiving educational services in other school districts or care facilities:

- Student "E.H." – Children's Home Society, Sioux Falls, SD
- Student "C.G" - Village Northwest Unlimited
- Student "S.V." - Sioux City Community School District

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**F. Approve Title I Application**

Board members reviewed and approved the 2015-16 Title I Budget Application for \$162,028.

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting

Unanimously Approved

**G. Adopt 2015-16 Annual Academic and Climate Goals for Annual Progress Report to the Community**

Superintendent Spears recommended the Board adopt the district's Annual Academic and Climate Goals as presented. The District Leadership Team finalized this recommendation at the last meeting.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**H. Approve LAU (EL) Plan**

Superintendent Spears recommended the Board approve the LAU (ELL) Plan as presented.

Motion made by: Mark Brown

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**I. Board Policy Review**

Board members considered first reading of the following Board Policies:

BP 410.2 - Summer School Licensed Employees

BP 503.1 - Student Conduct

BP 505.2 - Student Promotion-Retention-Acceleration

BP 603.2 - Summer School Instruction

BP 102 - Equal Educational Opportunity

BP 102.E1 - Annual Notice of Nondiscrimination

BP 102.E2 - Continuous Not of Nondiscrimination

BP 102.E3 - Notice of Section 504 Student and Parental Rights

BP 102.E4 - Complaint Form

BP 102.E5 - Witness Disclosure Form

BP 102.E6 - Disposition of Complaint Form

BP 102.R1 - Grievance Procedure

BP 104 - Anti-Bullying/Anti-Harassment Policy

BP 104.E1 - Complaint Form

BP 104.E2 - Witness Disclosure Form

BP 104.E3 - Disposition of Complaint Form  
BP 104.R1 - Anti-Bullying/Anti-Harassment Investigation Procedures  
Motion made by: Randy Merley  
Motion seconded by: Glen Goedken  
Voting  
Unanimously Approved

**IX. ANNOUNCEMENTS**

- A. IASB Employee Relations Conference**
- B. IASB Board Member Orientation Workshop**
- C. IASB Annual Convention, November 18 & 19, 2015, Des Moines**
- D. NSBA Annual Conference**

**X. ADJOURN**

There being no further business, Board President Kecia Hickman called for a motion to adjourn.

Meeting adjourned at 7:36 PM.

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting

Unanimously Approved

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Chairperson

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Secretary