

Attendees - voting members

Kecia Hickman	President
Susan Rensink	Vice President
Jessica Brink	Board Member
Mark Brown	Board Member
Randy Merley	Board Member

I. Call to order – Roll Call

At 6:38 PM, LaDonn Hartzell, Board Secretary, called the Organizational meeting to order with the following members present: Jessica Brink, Mark Brown, Kecia Hickman, Randy Merley and Susan Rensink. Superintendent Robin Spears was present, as well as the following administrators: Jason Groendyke, Elementary Principal; Cindy Barwick, Middle School Principal; Sherrie Zeutenhorst, High School Principal; Justin Albers, Activities Director.

Press: Tom Lawrence, *Sheldon Mail-Sun*

Visitors: Paul Eich, Cindy Prewitt

II. Approval of Agenda

There being no changes to the agenda, Mrs. Hartzell called for a motion to approve the agenda as presented.

Motion made by: Randy Merley

Motion seconded by: Kecia Hickman

Voting

Unanimously Approved

III. Administer Oath and Elect Officers

A. Administration of Oath of Office

Board Secretary LaDonn Hartzell administered the Oath of Office to re-elected board members Kecia Hickman and Mark Brown, as well as newly elected board member, Jessica Brink. These three individuals were elected to serve four-year terms each.

B. Election of Board President (conducted by LaDonn Hartzell)

Mrs. Hartzell called for a motion for nomination for board president. Susan Rensink nominated Kecia Hickman for the office of Board President.

The Oath of Office for School Board President was administered to Kecia Hickman.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

C. Election of Vice President (conducted by Board President)

Kecia Hickman assumed the role of Board President. She called for a motion to nominate a vice president of this board. Randy Merley nominated Susan Rensink as Vice President of this board.

The Oath of Office for School Board Vice President was administered to Susan Rensink.

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

D. Determination of date, time, location for regular School Board Meetings

Board members considered options for meeting times for the coming year. Motion to continue meeting on the second Wednesday of each month at 6PM in the HS library.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

IV. Communications

A. Citizens, Organization(s) in Attendance

1. Public Comment

Paul Eich, a Sheldon graduate of the 1940's made written request to address the board during public forum. Mr. Eich presented a donation of several boxes of books representing his world travels. His hope is that the school district will add these books to the school libraries; and the books that do not have a place in the school libraries could be donated to the Sheldon Public Library.

Board members thanked Mr. Eich for his generous donation to the school district.

2. Recognition

a. Student

Board members received student recognition information from the high school and middle school. There were no additions to the original lists of students.

b. Presentation - High School

Cindy Prewitt, High School math and TAG teacher, was present to share information on Advanced Placement courses available to our high school students.

B. Correspondence

1. The Board Publication

a. The Board "Be Sure You Have the Full Story," Vol. 39, Number 11

b. The Board "Five Trends That Will Shape Education's Future," Vol. 39, Number 12

2. NW AEA Board Meeting Minutes - September Board Meeting

3. Receipt of "Thank You" Cards

None.

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

C. Board Member Reports

None.

V. Public Hearing(s)

None.

VI. Reports

A. Committee

None.

B. Special

None.

C. Administration

1. Elementary School Principal

Jason Groendyke, Elementary Principal reviewed his written report for the board and was available for questions.

2. Middle School Principal

Cindy Barwick, Middle School Principal reviewed her written report for the board and was available for questions.

3. High School Principal

Sherrie Zeutenhorst, High School Principal reviewed her written report for the board and was available for questions.

4. Activity Director

Justin Albers, Activities Director reviewed his written report for the board and was available for questions.

Board members took a 10-minute break at 7:54 PM.

5. Superintendent

a. District/Building/Class Enrollment Information

Superintendent Spears shared preliminary enrollment figures, estimating an increase of 60 students for Certified Enrollment.

b. Board Member Orientation

Superintendent Spears shared opportunities for new board member development, provided by IASB. New board member, Jessica Brink and Superintendent Spears were able to spend some time reviewing IASB information pertinent to the Sheldon Community School District. Jessica Brink will earn Better Boardmanship points for the time spent in orientation.

c. Education Articles

Superintendent Spears shared education articles from *School Board Journal* and *Education Week*, for information.

d. Early Literacy Progression Law

Superintendent Spears shared information related to Early Literacy Progression Program, which will affect all Iowa school districts beginning 2016-17. Parents and teachers will need to understand the mandates for students in regard to reading requirements for elementary grades.

e. Kids Hope USA Program

Superintendent Spears shared that Pastor Paul Van Maaren has approached the administration regarding the possibility of implementing the Kids Hope USA mentoring program. The program is still in the planning stages and implementation is expected for fall 2016.

f. Bus Transportation Update

Superintendent Spears updated the board on transportation issues. He shared a wide range of salary comparisons from neighboring school districts, as well as districts of similar size. Superintendent Spears and Kecia Hickman met with bus drivers to get their ideas on how to encourage more people to drive bus.

g. AEA Purchasing/AEA PD Online Saving Information

For information, Mr. Spears shared information regarding AEA coop purchasing.

h. Nurse's Report

The September Nurse's Report was received for information.

i. Transportation Report

The September Transportation Report was received for information.

VII. Old Business

VIII. New Business

A. Open Enrollment Application(s)

Superintendent Spears recommended the Board approve the following Open Enrollment Applications:

- Z.R. --10th grade student from South O'Brien Community School District into the Sheldon Community School District for the 2015-16 school year.
- R. S. -- KG student from Sibley-Ocheyedan CSD into the Sheldon CSD for the 2015-16 school year.
- C. K. -- KG student from MOC-FV CSD into the Sheldon CSD for 2016-17 school year.

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

B. Resignation(s)

Board members considered the resignation of Anita Mason, MS special education associate.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

C. Contract(s)

Superintendent Spears recommended the board approve the following contracts:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Steve Waldstein	MS Boys' Basketball Coach	\$2,345
Angie Clark	MS Instructional Associate	\$9/hr-6hours/day
Rachel Olson	MS Instructional Associate	\$9/hr-4.5hours/day

Motion made by: Mark Brown

Motion seconded by: Randy Merley

Voting

Unanimously Approved

D. Approve Education Lane Advancement/Career Increment Changes For Certified Staff

Superintendent Spears recommended the Board approve the following Education Lane advancements and the Career Increment advancements for the 2015-16 school year.

LANE ADVANCEMENTS

<u>TEACHER</u>	<u>From</u>	<u>Salary</u>	<u>To</u>	<u>Salary</u>	<u>Difference</u>
Craig, Heather	BA+30/09	\$50,300	MA/09	\$51,385	\$1,085
De Zeeuw, Kent	BA/10	\$49,215	MA/11	\$53,555	\$4,340
Holles, Jo	BA+30/C07(1)	\$63,320	MA/C07(1)	\$66,575	\$3,255
Kooiker, Krystal	MA+15/05	\$48,130	MA+45/05	\$50,300	\$2,170
Maassen, Eric	BA+15/06	\$45,960	MA/06	\$48,130	\$2,170
Michels, Sarah	BA/10	\$49,215	BA+30/10	\$51,385	\$2,170
Roozeboom, Sharla	BA/06	\$44,875	BA+15/06	\$45,960	\$1,085
Seivert, Christie	BA+15/11	\$51,385	BA+30/11	\$52,470	\$1,085
Stotz, Christopher	BA+15/09	\$49,215	MA/09	\$51,385	\$2,170
Wolf, Tabbatha	BA+15/12	\$52,470	BA+30/13	\$54,640	\$2,170

CAREER INCREMENTS

<u>TEACHER</u>	<u>From</u>	<u>Salary</u>	<u>To</u>	<u>Salary</u>	<u>Difference</u>
Arnold, Kathy	BA+30/C01(2)	\$56,810	BA+30/C02(1)	\$57,895	\$1,085
Groff, Kris	BA+30/C04(2)	\$60,065	BA+30/C05(1)	\$61,150	\$1,085
Gude, James	MA/C03(2)	\$62,235	MA/C04(1)	\$63,320	\$1,085
Lickhart, Angela	MA/C06(2)	\$65,490	MA/C07(1)	\$66,575	\$1,085
St. Clair, Cliff	MA/C03(2)	\$62,235	MA/C04(1)	\$63,320	\$1,085

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

E. Designate District Publication Newspaper For 2015-16

Superintendent Spears recommended the Board designate the Sheldon Mail-Sun and the Northwest Iowa Review as the district publication newspapers for the 2015-16 school year.

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

F. Appoint Legal Counsel For 2015-16

Superintendent Spears recommended the Board designate Tom Whorley and the law firm of Wolff, Whorley, De Hoogh & Schreurs as legal counsel for the Sheldon Community School District for the 2015-16 school year.

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

G. Name Depository Banks and Pledging of Assets

Superintendent Spears recommended the Board adopt the following resolution:

RESOLUTION NAMING DEPOSITORIES

RESOLVED, that the Sheldon Community Board of Education of the Sheldon Community School District, in O'Brien, Sioux, Lyon, and Osceola Counties, Iowa, approve the list of financial institutions to be depositories of the Sheldon Community School District funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

<u>Depository Name</u>	<u>Location of Financial Institution</u>	<u>Maximum Balance Effect Under this Resolution</u>
Citizens State Bank (Primary)	Sheldon, IA	\$4,000,000
Northwestern Bank	Sheldon, IA	\$4,000,000
Iowa State Bank	Sheldon, IA	\$4,000,000
Ashton State Bank	Sheldon, IA	\$4,000,000
Peoples Bank	Sheldon, IA	\$4,000,000

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

H. Appoint Board Members to O'Brien and Sioux County Conference Boards

Randy Merley served as the board representative on the O'Brien County Conference Board in 2014-15, while Kecia Hickman served on the Sioux County Conference Board. Each of them agreed to serve in this capacity again for 2015-16.

Motion made by: Mark Brown

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

I. Designate Board Member Representative for the Sheldon Education Foundation

Susan Rensink served as the Board representative on the Sheldon Educational Foundation for 2014-15, and offered to serve in the same capacity for 2015-16.

Motion made by: Jessica Brink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

J. Consider Request For Modified Allowable Growth And Supplemental Aid For Negative Special Education Balance

It is the recommendation of the Superintendent to approve the request for modified allowable growth and supplemental aid for the FY15 Special Education Deficit of \$233,056.70.

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

K. Appoint District Developed Special Education Delivery Plan Committee

It is the recommendation of the Superintendent that the Board appoint the following members to the District Developed Special Education Delivery Plan.

Stacie & Blake Snieder – Parent

Valerie & Robert Peterson - Parent

Melissa & Tim Provost - Parent

Dean & Tara Fjeld - Parent

Kelly & Craig Klatt - Parent

Laurel Zoet – AEA Strategist

Ann Jansen – General Ed. Teacher

Kent De Zeeuw – General Ed. Teacher

James Fitzgerald – General Ed. Teacher

Sami Fox – Special Ed. Teacher

Sarah Michels – Special Ed. Teacher
Chris Walker – Special Ed. Teacher
Kim Rice – Special Ed. Teacher
Kristie Simonsen – Special Ed. Teacher
Jo Holles – Special Ed. Teacher
Carla Kleinwolterink – Special Ed. Teacher
Tammie Boone – Special Ed. Teacher
Ruth Vogel – Special Ed. Teacher
Megan Ulbricht – Special Ed. Teacher
Sherrie Zeutenhorst – Building Principal
Cindy Barwick – Building Principal
Jason Groendyke – Building Principal
Motion made by: Mark Brown
Motion seconded by: Susan Rensink
Voting

Unanimously Approved

L. Consider Agreement to Establish a Consortium to Jointly Administer an Instructional Program

Superintendent Spears recommended the Board approve the Agreement to Establish a Consortium to Jointly Administer an Instructional Program with the Council Bluffs CSD.

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

M. Approve Contracted Services for Regular and/or Special Education

Superintendent Spears recommended the Board approve the following education services contract for a school district resident student (P.S.) receiving educational and/or special education services from the Sioux City CSD.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

N. American Education Week Proclamation

Superintendent Spears recommended the Board adopt the following proclamation regarding American Education Week.

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility, and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, education employees – be they custodians or teachers, bus drivers or librarians – work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise;

NOW, THEREFORE, We do hereby proclaim November 16-20, 2015, as the annual observance of American Education Week in our community.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

O. Board Policy Review – Policies 200 Thru 208.1e1, Board Of Directors (1st Reading)

Board Members reviewed the following Board Policies for first reading:

- 1 100 Legal Status of the School District
- 2 101 Educational Philosophy of the School District
- 3 102 Equal Educational Opportunity
- 4 102.E1 Annual Notice Of Nondiscrimination
- 5 102.E2 Continuous Notice Of Nondiscrimination
- 6 102.E3 Notice Section 504 Student And Parental Rights
- 7 102.E4 Complaint Form
- 8 102.E5 Witness Disclosure Form
- 9 102.E6 Disposition Of Complaint Form
- 10 102.R1 Grievance Procedure
- 11 103 Long-Range Needs Assessment
- 12 104 Anti-Bullying/Harassment Policy
- 13 104.E1 Complaint Form
- 14 104.E2 Witness Disclosure Form
- 15 104.E3 Disposition Complaint Form
- 16 104.R1 Anti-Bullying/Harassment Investigation Procedures
- 17. 500 Objectives for Equal Educational Opportunities for Students
- 18. 501.1 Resident Students
- 19. 501.2 Nonresident Students
- 20. 501.3 Compulsory Attendance
- 21. 501.3R1 Attendance Cooperation Process
- 22. 501.3E1 Part A – School Attendance Cooperation Agreement
- 23. 501.3E2 Part B – FIP Parents’ or Caretaker’s Statement of Understanding and Consent
- 24. 501.3E3 Appeal Rights/Policy on Nondiscrimination
- 25. 501.4 Entrance - Admissions
- 26. 501.5 Foreign Students
- 27. 501.6 Student Transfers In
- 28. 501.7 Student Transfers Out or Withdrawals
- 29. 501.8 Student Attendance Records
- 30. 501.9 Student Absences - Excused
- 31. 501.10 Truancy - Unexcused Absences
- 32. 501.11 Student Release During School Hours
- 33. 501.12 Pregnant Students
- 34. 501.13 Students of Legal Age
- 35. 501.14 Open Enrollment Transfers - Procedures As A Sending District
- 36. 501.15 Open Enrollment Transfers - Procedures As A Receiving District
- 37. 501.16 Homeless Children and Youth
- 38. 502.1 Student Appearance

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting

Unanimously Approved

IX. Announcements

A. School Board U - A Guide to Board Development

Board members received copies of the IASB Guide to Board Development, for information.

B. IASB Employee Relations Conference

Superintendent Spears will be attending the IASB Employee Relations Conference on Tuesday, October 20.

C. IASB Board Member Orientation Workshop

Jessica Brink agreed to attend the IASB Board Member Orientation Workshop scheduled for November 3 in Spencer.

D. IASB Annual Convention, November 18 & 19, 2015, Des Moines

Board Members were encouraged to consider attending the IASB Annual Convention in Des Moines, November 18 and 19.

E. NSBA Annual Conference

Board Members were encouraged to consider attending the National School Board Association Conference in Boston, MA, scheduled for April 9-11, 2016.

X. Adjourn

There being no further business, Board President Kecia Hickman called for a motion to adjourn.

Meeting adjourned at 9:10 PM.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

Chairperson

Secretary