

## School Messenger Parent Contact Information

Due to recent changes in FCC regulations, we will be making modifications to the way that our School Messenger Communication System contacts parents. These changes will primarily affect the use of phone calls for delivering General Messages. These messages will be going to the parent/guardian email accounts that we have on file in our student database. Emergency Messages, School Closing Information and Attendance notifications will not be affected by these changes. If you have customized your message delivery of these types of messages in the past those custom settings will remain.

**If you prefer to have general messages delivered by phone and/or text messaging, you may complete this School Messenger Parent Contact Information form and indicate to which phone number(s) you would like this type of message delivered.** You may also use this form to change any of the other types of message to different formats of delivery. If you are satisfied with settings as they exist, completing the form will not be necessary. Should you decide to change any of these setting in the future, this form will be available at the school and on the school system’s website.

Up to four numbers may receive phone notification. Emails may be sent to two email accounts and text messages may be sent to two cell phone numbers. This form allows for the customization of notification setting for the individual needs of your family. School Messenger uses the emergency contact information that you provided to your child’s school\*. We require that at least one phone be listed to receive emergency messages. If not otherwise specified, this will be Phone 1. By default, parents will receive emergency messages on all phone numbers listed. Also, by default, all types of messages will be delivered to both email accounts and no text messages will be sent unless specifically requested.

**Please note: While School Messenger is a service provided free to parents by our school system, there may be airtime and/or text messaging charges from your cell phone provider to receive these services.**

<b>Parent/Guardian #1:</b> _____  <b>Parent/Guardian #2:</b> _____		Messages that you would like to receive at each phone per voice, or text message. Please check all that apply.					
Phone numbers and text messaging numbers through which you would like to receive Sheldon Community District messages:		<b>Emergency</b>	<b>Attendance</b>	<b>Behavior</b>	<b>General Notification</b>	<b>Priority Notification</b>	<b>Teacher</b>
Household Phone:	#1:	Voice					
		Text (SMS)					
	#2:	Voice					
		Text (SMS)					
Cell Phones:	#1:	Voice					
		Text (SMS)					
	#2:	Voice					
		Text (SMS)					
Work Phone:	#1:	Voice					
		Text (SMS)					
	#2:	Voice					
		Text (SMS)					
	#2:	Text (SMS)					
Other:	#1:	Voice					
		Text (SMS)					
	#2:	Voice					
		Text (SMS)					

I give permission to be called by Sheldon Community School District using automated dialing equipment on the phone numbers listed above:

\_\_\_\_\_  
Parent/Guardian name (Please Print)

\_\_\_\_\_  
Parent/Guardian signature

\_\_\_\_\_  
Date

This form should be returned to your child’s school.