

**SHELDON COMMUNITY SCHOOL DISTRICT**  
**SHELDON, IOWA**

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**August 12, 2004**

- I. CALL TO ORDER** – At 7:00 p.m. Board President Dan Van Gorp called the meeting to order. Members present: Dan Van Gorp, Kecia Hickman, Gary Ihnen, Mark Brown, Kathy Brock, Robin Spears, and Bill Borchers. Absent none. Visitors: Patty Rohwer, Steve Rohwer, Nikki Hardin, Jim Buenger, Barbara Besaw, Amy Van Marel, Kathy Pruin, Danene Miller, Niki Cooper, Jon Loveall, Don McDowell and Nathan Christophel.

President Van Gorp welcomed the Board, Administration, Media and guests.

- II. APPROVAL OF AGENDA** –Superintendent Spears added: Item 5 under the Communications, Correspondence section, and item 1 under the Communications, Board Member Reports, and item i, under Reports, Administration, Superintendent. The motion was made by Kathy Brock and seconded by Mark Brown to approve the amended agenda. Roll Call vote: Kecia Hickman, Aye; Gary Ihnen, Aye; Mark Brown, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.

**III. COMMUNICATION**

A. Citizens, Organization(s) in Attendance

1. Public Comment – There was no public comment.

2. Recognition –

- a. Students- High School - Softball Awards - 2<sup>nd</sup> Team All-Conference - Jill Kruger – Pitcher, Amanda Schrader. Honorable Mention - Julie Ridenour, Sara De Bates. Mr. Mueting mentioned that a Sheldon High School Alumni, A. G. Kruger had qualified for the Olympics in the Hammer Throw event.
- b. District - Mrs. Barwick thanked the volunteers who helped move things from the Middle School. The volunteers were: Lyle Vander Berg, Ed Cassidy, Beth Cassidy, Ericka Downie, Elmer Den Hartog, Jim Gude, Lesa Kruger, Matt Ruyter, Stephen Johnson, Marv Van Riesen, Liz Bruns, Randy Bruns, Nicole Bruns, Cheryl Alons, Ed Alons, Linda Gude, Joe Mueting, Jenni McCrory, Ryan McCrory, Juanita Rodger, Mandi Rodger, Tony Rodger, Crystal Rodger, Kim Buenger, Jim Buenger, John Boender, Loretta Boender, Joel Boender, Kristin Boender, Teddy Wood, Bob Schuiteman, Shirley Knock, Harold Wagenaar, Ed Stephens, Sam Miller, Amy Jager, Jenna Kruger, Iola Whitsell, Connor Larson, Brad Dighton, Teresa Dighton, David Hillary, Gary D'Agrosa, Jan Ten Kley, Don Kruger, Gwen Kruger, Dennis Kruger, Jill Kruger, Dawn Smit, Amber Smit, Jane Vander Berg, Warren Wallinga, Kathy Brock, Jennifer Brock, Kathy Seivert, Gerry Seivert, Arlin Kreykes, Dee Kreykes, Tylene Kreykes, Karen Wagenaar, Jim Anema, L& K Construction, and Larie Sterk.

B. Correspondence

1. The Board, "Positioning Your School In A Competitive Environment," Volume 28, Number 6 was included in the Board Packet.

2. The Board, What Makes American Education Unique? (Part 1), Volume 28, Number 7 was included in the Board Packet.
3. AEA 4 Board Meeting Minutes – The minutes of the AEA 4, June 21, 2004, Board Meeting were included in the Board Packet.
4. Receipt of "Thank You" Cards - The District has received Thank You cards from Mark Brown and Lori Cannoy.
5. Email from Ted Stilwell - Superintendent Spears read the email that had been received from Mr. Ted Stilwill, former Director and Executive Officer of the State Board of Education.

C. Board Members Reports

1. IASB Fiscal Management Conference - Bill Borchers, Kathy Brock and Robin Spears attended the conference held in Des Moines, July 15, 2004. Kathy and Robin commented on the sessions attended.

Motion by Gary Ihnen and seconded by Kecia Hickman to accept the correspondence and recognition as part of the official Board Minutes. Roll Call vote: Kathy Brock, Aye; Mark Brown, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

**IV. APPROVAL OF**

- A. Minutes of Past Meetings - Kathy Brock made and Gary Ihnen seconded the motion to approve the minutes from the July 12, 2004 Regular Board Meeting. Roll Call vote: Mark Brown, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
- B. Financial Report – Bill Borchers, District Business Manager/Treasurer, presented the District Financial Report for the month ended July 31, 2004. Kecia Hickman made and Gary Ihnen seconded the motion to approve the financial report as presented. Roll Call vote: Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Summary List of Bills - Mark Brown reviewed the bills this month. Mark Brown made and Gary Ihnen seconded the motion to approve the bills for payment. Roll Call vote: Kathy Brock, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Mark Brown, Aye; Dan Van Gorp, Aye. Motion carried.

**VI. REPORTS**

- A. Committee – none
- B. Special - none
- C. Administrators
  1. Elementary School – Mrs. McCrory reviewed the report.
  2. Middle School – Mrs. Barwick reviewed the report.

**V. PUBLIC HEARING –**

At 6:31 p.m. Gary Ihnen made and Kathy Brock seconded the motion to open the public hearing. Roll Call vote: Kecia Hickman, Aye; Mark Brown, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

- A. Citizens will be heard for and/or against lease agreement addendum between Children's World and the Sheldon Community School District - Superintendent Spears explained the current agreement, how the addendum would extend the agreement another 10

years, set the depreciation on the new addition. Rachel Lewis from the architect firm of Cannon, Moss, Brygger, explained the plans and designs.

At 6:50 p.m. The Board closed the public hearing by consensus.

- B. Review/Approve Lease Agreement Architectural Drawings - Kecia Hickman made and Gary Ihnen seconded the motion to approve the architectural drawings. Roll Call vote: Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Consider Addendum to Children's World Lease Agreement - Gary Ihnen made and Mark Brown seconded the motion to approve the addendum. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

## **VI. REPORTS - (Continued)**

### **C. Administrators (Continued)**

- 3. High School – Mr. Mueting reviewed the High School report, and said that the sendoff for the Sheldon National Guard unit that is being mobilized for Operation Iraqi Freedom will be Wednesday, August 25 at the football field. Mr. Mueting also commented on the SAI conference held in Des Moines, which was attended by all building principals. Mr. Sneiderman stated that the Summer Theatre program completed another successful year. Mr. Sneiderman also reviewed the participation by students in extra curricular activities during the 2003-2004 school year. The fall sports will start their practices on Monday, August 16, 2004.
- 4. Superintendent
  - a. Update of Middle School Building Project - The completion of the building is getting closer. There are a few minor items to be completed. The phones, classroom signs, and tile in the PE offices should be completed within the next couple of weeks.
  - b. Student Transportation Update - Superintendent Spears and Transportation Supervisor Bruce Roelfs explained the possible pickup sites. It was decided to start with Option B, and visit with a central area site for possible pickup. The pickup sites will be subject to modification depending upon usage.
  - c. Start of 2004-05 School Year - Superintendent Spears reviewed the schedules for the meetings on August 20, 23 and 24.
  - d. State Audit Schedule - The audit will start on Monday, August 30, 2004.
  - e. IASB Board Member Web Survey - The Superintendent distributed the survey to the Board members, and asked them to complete them. The results will help the IASB better serve the Board Members of the school districts of Iowa.
  - f. AEA 4/AEA 12 Merger Study Update - The Superintendent reviewed the information that was in the Board Packet.
  - g. Annual Yearly Progress Report - Superintendent Spears reviewed the report with the Board.
  - h. Section 401 (a) Program - Superintendent Spears explained the program, and explained that it would require an exclusive contract with one company, and all retirement payments would be required to go through the program. It will take more investigation to determine if this program will work for the District.
  - i. Robert's Dairy email- The Superintendent has received an email from Robert's Dairy stating that the milk price for the 2004-05 school year was prepared on twice a week delivery, and did not include additional equipment. The Superintendent will review the pricing with Robert's Dairy.

## **VII. OLD BUSINESS**

- A. Board Policy Review - Policies 411.2, 411.3, 413.4, 502.10, 502.10E2, 502.10R1, 507.2, 507.2E2, and 507.2E3 (2nd Reading). Kathy Brock made and Gary Ihnen seconded the motion to approve policies 411.2, 411.3, and 413.4 with option B for everyone except educational, instructional associates, and have option A pertain to only the educational, instructional associates. Roll Call vote: Mark Brown, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Nay. Motion carried. Gary Ihnen made and Mark Brown seconded the motion to approve the remainder of the policies to their second and final reading. Roll Call vote: Kathy Brock, Aye; Kecia Hickman, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- B. Discuss PPEL - The Superintendent, Kecia Hickman and Mark Brown will compile costs for the listing of needs for the September Board Meeting.

## **VIII. NEW BUSINESS**

- A. Open Enrollment – The Superintendent has received the following open enrollment applications: Joshua Steffen to open enroll into the Sheldon District from the South O'Brien District as a fourth grader; Wyatt Klaahsen from the Sheldon District to the Sibley-Ocheyedan District as a first grader; Austin Herrmann from the Sheldon District to the Sibley-Ocheyedan District as a first grader; Shilo Herrmann from the Sheldon District to the Sibley-Ocheyedan District as a fourth grader; Paige Herrmann from the Sheldon District to the Sibley-Ocheyedan District as a seventh grader. Gary Ihnen made and Kathy Brock seconded the motion to approve the applications. Roll Call vote: Kecia Hickman, Aye; Mark Brown, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- B. Resignations – The Superintendent has received resignations from Julie Becker as swimming associate, and Blanca Struyk, as a Cheerleading Sponsor. The Superintendent recommends accepting the resignations. Gary Ihnen made and Kathy Brock seconded the motion to accept the resignations, and to thank Julie and Blanca for their service to the Sheldon Community School District. Roll Call vote: Mark Brown, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Contracts - The Superintendent recommends issuance of contracts to Jill Koedam, as Swimming Associate for \$8.25/hour, \$1,237.50/annual; John Jenkinson, Loren Wolthuizen, Steve Vermeer, Randal Meyer as Substitute Bus Drivers. The substitute bus drivers will be paid at the rate of \$14.07/bus route, activity trip pay at \$9.50/hour for the first 8 hours, and then minimum wage/hour of \$5.15/hour for any hour exceeding the eight hours. The pay for the activity shuttle bus will be \$12.65/hour, and the Special Education Route will be at \$12.65/hour. Gary Ihnen made and Mark Brown seconded the motion to issue the contracts. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- D. Discuss IASB IJUMP Fleet Service Program - The Superintendent explained the information that was included in the Board Packet, concerning the bulk purchase of diesel fuel, through the IASB.
- E. Approve 2004-05 Bus Routes - Kathy Brock made and Mark Brown seconded the motion to approve the seven routes as presented by the Transportation Director. Roll Call vote: Kecia Hickman, Aye; Gary Ihnen, Aye; Mark Brown, Aye; Kathy Brock, Aye; Dan Van Gorp, Nay. Motion carried.

- F. Consider Transportation of Pre-School Students - Gary Ihnen made and Kathy Brock seconded the motion to continue the practice of transporting pre-school students. Roll Call vote: Mark Brown, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- G. Adopt 2004 Comprehensive School Improvement Plan - Gary Ihnen made and Kecia Hickman seconded the motion to adopt the plan as presented. Roll Call vote: Kathy Brock, Aye; Mark Brown, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- H. 2004-05 Title I Application - Mark Brown made and Kecia Hickman seconded the motion to approve the application. Roll Call vote: Gary Ihnen, Aye; Kathy Brock, Aye; Kecia Hickman, Aye; Mark Brown, Aye; Dan Van Gorp, Aye. Motion carried.
- I. Consider Agreement for 7th & 8th Grade Athletics with St. Pat's - Gary Ihnen made and Mark Brown seconded the motion to approve the agreement. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- J. Designate Level I Investigator(s) and Alternate Level I Investigator(s) - The Superintendent recommends that the following individuals be approved for Level I and Alternate Level I Investigator(s). Elementary School-Level I-Jenni McCrory, Alternate Level I-Joan Whitsell; Middle School-Level I-Cindy Barwick, Alternate Level I-Jan Sneiderman; High School-Level I-Joe Mueting, Alternate Level I-Sherrie Zeutenhorst; District-Level I-Robin Spears, Alternate Level I-Mary Seehusen. Kathy Brock made and Mark Brown seconded the motion to approve the Level I and Alternate Level I Investigator(s) as recommended by the Superintendent. Roll Call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Mark Brown, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
- K. Authorize Disposition of School Equipment - Kathy Brock made and Mark Brown seconded the motion to have a sale of school equipment on September 18, 2004. This sale is for excess school property, and is not a dispersal of the equipment in the Middle School. Roll Call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Mark Brown, Aye; Kathy Brock, Aye; Dan Van Gorp, Nay. Motion carried.
- L. Consider Water Drainage Project on West Side of New Middle School Building - Kathy Brock made and Gary Ihnen seconded the motion to move forward with the project, and do a 12" pipe. It was suggested that there be bids for both a 10" and 12" pipe, and the Superintendent has the discretion to change to a 10" pipe if the cost savings is enough. Roll Call vote: Mark Brown, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
- M. Set Life Insurance Coverage for Certified Staff-According to the Master Contract, the amount to be paid by the District for life insurance, for the Certified Staff, purchases \$90,000 of coverage. Gary Ihnen made and Mark Brown seconded the motion to approve the amount of coverage. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- N. Set Date for New Middle School Dedication Program - Gary Ihnen made and Kecia Hickman seconded the motion to set September 26, 2004, as the date for the dedication. Roll Call vote: Mark Brown, Aye; Kathy Brock, Abstain; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- O. Board Policy Review - Board Policy 409.4, & 414.4 (1st Reading) - These policies have been changed to match the Master Contract. Gary Ihnen made and Mark Brown seconded the motion to approve these policies as presented with no second reading.

Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

**IX. ANNOUNCEMENTS -**

- A. 2004 School Board Election, September 14, 2004; Filing of Nomination Papers, July 12 - August 5, 2004.
- B. IASB ABLE: Legislative Advocacy Skills, August 21 in Milford @ 9:00 a.m. or August 23 in Sergeant Bluff @ 6:30 p.m.

**X. ADJOURN -**

At 9:09 p.m. Gary Ihnen made and Mark Brown seconded the motion to adjourn. Roll Call vote: Kathy Brock, Aye; Kecia Hickman, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.