

SHELDON COMMUNITY SCHOOL DISTRICT
SHELDON, IOWA
REGULAR MEETING OF THE BOARD OF EDUCATION

July 12, 2004

From 5:00 - 6:30 p.m the Board, and Building Administrators toured the outside facilities of the District.

- I. CALL TO ORDER** – At 7:00 p.m. Board President Dan Van Gorp called the meeting to order. Members present: Dan Van Gorp, Kecia Hickman, Gary Ihnen, Kathy Brock, Robin Spears, and Bill Borchers. Absent Mark Brown. Visitors: Patty Rohwer, Steve Rohwer, Alethea Stubbe, Don McDowell and Nathan Christophel.

President Van Gorp welcomed the Board, Administration, Media and guests.

- II. APPROVAL OF AGENDA** –The motion was made by Kathy Brock and seconded by Gary Ihnen to approve the agenda. Roll Call vote: Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.

III. COMMUNICATION

A. Citizens, Organization(s) in Attendance

1. Public Comment – There was no public comment.

2. Recognition –

a. Students- The student recognition was included in the Board Packet.

B. Correspondence

1. The Board, "Your Role As An Advocate For Learning," Volume 28, Number 5 was included in the Board Packet.

2. AEA 4 Board Meeting Minutes – The minutes of the AEA 4, June 9, 2004, Board Meeting were included in the Board Packet.

3. Receipt of "Thank You" Cards - The District has received no Thank You cards.

C. Board Members Reports

1. Other -

Motion by Gary Ihnen and seconded by Kecia Hickman to accept the correspondence and recognition as part of the official Board Minutes. Roll Call vote: Kathy Brock, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

IV. APPROVAL OF

A. Minutes of Past Meetings - Kathy Brock made and Gary Ihnen seconded the motion to approve the minutes from the June 14, 2004 Regular Board Meeting. Roll Call vote: Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.

B. Financial Report – Bill Borchers, District Business Manager/Treasurer, presented the District Financial Report for the month ended June 30, 2004. Gary Ihnen made and Kathy Brock seconded the motion to approve the financial report as

- presented. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Summary List of Bills - Kecia Hickman reviewed the bills this month. Kecia Hickman made and Kathy Brock seconded the motion to approve the bills for payment. Roll Call vote: Gary Ihnen, Aye; Kathy Brock, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. Motion carried.

V. PUBLIC HEARING – none

VI. REPORTS

- A. Committee – none
- B. Special -
1. NCC Strategic Plan - Alethea Stubbe from NCC presented the college's strategic plan.
- C. Administrators
1. Elementary School – Mrs. McCrory reviewed the report.
 2. Middle School – Mrs. Barwick reviewed the report. There will be an open house for the Middle School students on August 24, 2004. The dedication of the new building will probably be held in the month of September 2004. The Administrative Team is working on the bus and car traffic pattern around the New Middle School.
 3. High School – Mr. Muetting reviewed the High School report.
 4. Superintendent
 - a. Update of Middle School Building Project - The exterior landscaping committee is working on a plan for the new middle school. The terrazzo is complete, and the ceiling grid, locker rooms, commons tile, and the north hallways are close to being completed. The kitchen tile still needs to be completed as well as the office carpeting. The computer lab furniture, and library furniture is being assembled. The lockers are being installed, and the bleachers should be installed within the next couple of weeks. The move from the old Middle School to the new Middle School will start on the 19th of July, and will be in two shifts from 8:30-noon, and 5:30-9 p.m. for Monday thru Thursday.
 - b. Demolition of Current Middle School - Rachel Lewis will be on site tomorrow to evaluate the current Middle School for a demo plan. The District has received quotes from two firms for the design of the specifications for asbestos removal. The Council Bluffs, IA firm of Alloy Specialty has submitted a bid of \$4,000, and the bid of the Sioux Falls, SD firm of ATC, Associates, Inc was for \$2,500. Kathy Brock made and Gary Ihnen seconded the motion to have ATC prepare the specifications. Roll Call vote: Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried. It is hoped to have the specifications completed by the August 2004 Board Meeting.
 - c. District Leadership Team - 2004 CSIP - The report is moving forward, and the plan is to have it for Board approval at the August, 2004 Board Meeting.

VII. OLD BUSINESS

- A. Discuss IASB 2005 Legislative Action Priorities - After discussion of the priorities, the motion was made by Kathy Brock and seconded by Kecia Hickman to select IASB priorities number 3, 4, 5, 16 and 27. Roll Call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried. The priorities are #3-Supports state funding and legislation to address funding inequities existing in the local option sales and services tax, property tax, and other sources of revenue dedicated for school infrastructure; # 4 - Supports full funding of the state's portion of the instructional support levy; # 5 - Supports setting allowable growth at a rate that encourages continuous school improvement and reflects actual cost increases experienced by school districts. Therefore the allowable growth for FY 2004 - 2005 should be set at 6 percent, as the 2 percent already committed is not sufficient to meet the increasing costs of education. The allowable growth rate for FY 2005-06 should be set no lower than 6 percent; # 16 - Supports full state funding to implement quality professional development to improve student learning through each school district's Career Development Plan; # 27 - Supports on-time funding for districts with increasing English-language learner (ELL) enrollments. IASB supports an increased weighting to cover the actual cost of ELL programs and extending the length of eligibility for ELL programs to five years.
- B. Discuss PPEL - Will compile the listing of needs based on the notes taken during the grounds tour conducted by the Board prior to this Board Meeting. Kecia Hickman and Mark Brown will help prioritize and determine the rate necessary to complete the list of needs. It was felt that a vote needed to be in either late November or December 2004.
- C. Board Policy Review - Policies 401.7 (Employee Travel Compensation) (2nd Reading) Kathy Brock made and Gary Ihnen seconded the motion to approve this policy. Roll Call vote: Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.

VIII. NEW BUSINESS

- A. Open Enrollment – The Superintendent has received an application for Paul Vincent III to open enroll into the Sheldon Community School District from the South O'Brien Community School District, as a Junior for the 2004-05 school year. Kecia Hickman made and Kathy Brock seconded the motion to approve the application. Roll Call vote: Gary Ihnen, Aye; Kathy Brock, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. Motion carried.
- B. Resignations – Evelyn Boone has submitted her resignation as a bus driver, effective June 30, 2004. The Superintendent recommends accepting the resignation. Gary Ihnen made and Kecia Hickman seconded the motion to accept the resignation, and to thank Evelyn for her many years of service to the Sheldon Community School District. Roll Call vote: Kathy Brock, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Contracts-The Superintendent recommends issuance of contracts to John Boender and Tim Kamstra as Route Bus drivers for the 2004-05 school year. The estimated annual salary for each would be \$9,730.81. Gary Ihnen made and

Kathy Brock seconded the motion to issue the contracts. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

- D. Designate IASB Legislative Action Network Representative - Kecia Hickman was the representative last year. Gary Ihnen made and Kathy Brock seconded the motion to appoint Kecia Hickman as the representative. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- E. Review/Accept Milk Bids for 2004-05 - The Superintendent has received bids from both Roberts Dairy and Well's Dairy. Robert's Dairy submitted the low bid. Gary Ihnen made and Kathy Brock seconded the motion to award the contract to Roberts Dairy for the District's milk and juice products for the 2004-05 school year. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- F. Review/Accept Bread Bids for 2004-05 - The Superintendent has received bids from Interstate Bakeries, Sara Lee/Old Home, and Casey's Bakery. Sara Lee/Old Home submitted the low bid. Kathy Brock made and Kecia Hickman seconded the motion to award the 2004-05 bread contract to Sara Lee/Old Home. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- G. Authorize Free and Reduced-Priced School Meals Participation - Gary Ihnen made and Kathy Brock seconded the motion to authorize participation. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- H. Authorize AEA 4 Transportation Request - Gary Ihnen made and Kecia Hickman seconded the motion to authorize the Superintendent to request AEA 4 approval to enter into contiguous school districts for the purpose of safety and/or saving riding time on specific bus routes. Roll Call vote: Kathy Brock, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- I. Consider Addendum to Children's World Lease Agreement - Patty Rohwer presented the proposed addition to Children's World, and also the long-range plan for future expansion. The addendum to the lease agreement will require a public hearing, an official diagram, and will need to be approved by both Boards.
- J. Review/Award Signage Bid for New Middle School Building - The Superintendent has received quotes from ASI-Modulex, Omaha, NE for \$4,445.20, and from Sign Graphics, Sheldon for \$5,102.90 for signage at the new Middle School Building. Kathy Brock made and Kecia Hickman seconded the motion to award the contract to ASI-Modulex. Roll Call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
- K. Discuss School Transportation Eligibility Policy - The Board and Superintendent discussed the policy. The Superintendent will work with the Transportation Director concerning possible pickup sites. It is thought that maybe one benefit might be reduced traffic around the school building sites.

- L. Set Date for August Board Meeting - Gary Ihnen made and Kathy Brock seconded the motion to move the August Board meeting to Thursday, August 12, 2004 at 6:00 p.m. in the High School Library. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- M. Board Policy Review - Policy 411.2, 411.3, 413.4, 502.10, 502.10E2, 502.10R1, 507.2, 507.2E2, 507.2E3 - These policies were recommended for review based on the IASB Policy Primer subscription service. Gary Ihnen made and Kathy Brock seconded the motion to approve these polices to their second reading, with Policy # 411.2 giving the Board approval of hiring of all classified employees. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

IX. ANNOUNCEMENTS -

- A. IASB Fiscal Management Conference, July 15, 2004 in Des Moines.
- B. 2004 School Board Election, September 14, 2004; Filing of Nomination Papers, July 12 - August 5, 2004.
- C. IASB ABLE: Legislative Advocacy Skills, August 21 in Milford @ 9:00 a.m. or August 23 in Sergeant Bluff @ 6:30 p.m.

X. ADJOURN -

At 9:09 p.m. Gary Ihnen made and Kecia Hickman seconded the motion to adjourn. Roll Call vote: Kathy Brock, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.