

SHELDON COMMUNITY SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION

June 20, 2005

- I. CALL TO ORDER** – At 2:01 p.m., President Dan Van Gorp called the meeting to order. Members present: Dan Van Gorp, Gary Ihnen, Mark Brown, Kathy Brock, Robin Spears and Bill Borchers. Absent: Kecia Hickman. Visitors: Nathan Christophel, Wayne Barahona, Dennis DeJong, Ray Brink, Leo Kuiper, Jan Rolston, Scott Wynja, Mark Gaul, John Van Gorp, Merlyn Kruse, Jerry Uittenbogaard, Bernie Van't Hul, and Brian Motley.
- II. APPROVAL OF AGENDA** – Motion by Kathy Brock and seconded by Mark Brown to approve the agenda. Roll call vote: Gary Ihnen, Aye; Mark Brown, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
- III. COMMUNICATIONS**
- A. Citizens, Organization(s) in Attendance
1. Public Comment – None.
 2. Recognition
 - a. Students – The students were recognized in the information distributed with the Board Packet.
- B. Correspondence
1. The Board, “What To Consider Before Outsourcing Services”, Vol. 29, Number 3, was included in the Board Packet.
 2. The Board, "The Real Facts About Today's Youth," Vol. 29, Number 4, was included in the Board Packet.
 3. AEA 4 Board Meeting Minutes – May 19, 2005 was included in the Board Packet.
 4. Receipt of “Thank You” cards – The District has received a “Thank You” card from the family of Zoe Ann Brown, mother-in-law of Superintendent Spears.
- C. Board Member Reports
1. Other - none.
- Motion by Gary Ihnen and seconded by Mark Brown to accept the correspondence as part of the official Board minutes. Roll call vote: Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye, Dan Van Gorp, Aye. Motion carried.
- IV. APPROVAL OF**
- B. Minutes of Past Meetings – Motion by Gary Ihnen and seconded by Kathy Brock to approve. Roll call vote: Mark Brown, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Financial Report – Motion by Gary Ihnen and seconded by Mark Brown to approve. Roll call vote: Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- D. Summary List of Bills – Gary Ihnen reviewed the bills. Motion by Gary Ihnen and seconded by Kathy Brock to approve. Roll call vote: Mark Brown, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- VI. REPORTS**
- A. Committee – None
- B. Special -
1. EMC Insurance - Ron Rensink explained the District's coverage.

V. PUBLIC HEARING –

At 2:30 p.m. Motion by Gary Ihnen and seconded by Mark Brown to open the Public Hearing. Roll Call vote: Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

A. The Public Will Be Heard For Or Against Proposed Sale of Real Estate - The District has received an offer from Bethel Reformed Church to purchase the old Middle School lot. Jerry Uittenbogaard, on behalf of Bethel Church, expressed concern on seeding the lot due to July and August not being ideal grass starting weather, fall is better. Bethel expressed interest in using the North 1/3 for parking, and the South 2/3 for lawn which will be kept up by Bethel. The District is to check with the contractor about seeding the lot later. Merlyn Kruse said that when the Lutheran Church bought the Vogel property, they paid \$80,000, and when they purchased the Paulsen land the purchase price was \$55,000. Also compared to the valuation on his property, he thought the selling price should be more. He questioned are we setting precedence? Leo Kuiper questioned why entertain anything less than the appraisal. He thought we should have advertised for bids to see if we could get more. Gary Ihnen asked Denny DeJong if people who sell their house, do they get appraised value. Denny said it goes both ways. Superintendent Spears said that when Bethel originally started talking to the District about the lot, the price was around \$51,000, and Mr. Spears said that it should be more than that. The District had the property appraised, and then Bethel raised the price to the current offered price. Dan Van Gorp and Gary Ihnen both expressed their comments on the proposed sale. John Van Gorp stated that he was on the original committee, and they had asked three local realtors what the lot was worth, and received suggestions of \$50,000, \$35,000 and \$50,000. Jan Rolston expressed concern about the Recreation Facility sites and the Indoor Pool. She asked if maybe the Indoor Pool could be renovated for another use. Jan feels that maybe the old Middle School lot could be used for the Recreation Facility. Kathy Brock asked if a portion of the lot could be used as a practice field. Superintendent Spears said that the area north of the New Middle School would be used as a practice field. Mark Brown expressed his feelings on the use of the lot. President Van Gorp asked if there were any additional comments about the proposed sale. Hearing none, he asked for a motion to close the public hearing.

At 3:03 p.m. motion by Kathy Brock and seconded by Gary Ihnen to close the public hearing. Roll Call vote: Mark Brown, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.

B. Sale of Real Estate - Motion by Gary Ihnen and seconded by Mark Brown to accept the bid from Bethel Reformed Church, and sell them the lot for \$75,000. Roll Call vote: Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Abstain. Motion carried.

VI. REPORTS (Continued)

B. Special (Continued)

2. City of Sheldon Community Recreation Facility Update - Scott Wynja, Mark Gaul, and Brian Motley said that they were there for two reasons. The first to ask to use our property, north of the New Middle School, for the Recreation Facility, and the second reason was to ask for funds to help complete the feasibility study. Sheldon Marketing Committee will fund \$10,000 of the \$25,000, and the City Council will fund \$5,000 and the City is asking for \$5,000 each from the Sheldon Community School District and Northwest Iowa Community College. There was discussion on the requests. Scott said that the City would like to know the District's position and support, and the sooner the better. Scott Wynja said that one of the first things is to identify the site. Ron Rensink said to not get hung up on the site, it is more important right now to support the project and concept. The Board and representatives discussed the ideas and concepts. Scott

requested that the Board discuss the project and determine if the Board is in favor of the project.

C. Administration

1. Elementary School – Mrs. McCrory reviewed the report. Next year’s welcome letters, with a school supply list, will be mailed after July 15, 2005.
2. Middle School – Mrs. Barwick reviewed the report.
3. High School – Mr. Muetting reviewed the report.
4. Activities Director – Mr. Sneiderman reviewed the report. Midwest Track is painting the track today. Sheldon will be hosting the State Marching Band Contest, October 8, 2005.
5. Superintendent
 - a. Update on Old Middle School Demolition Project – It is hoped to have the demolition completed by July 1, 2005.
 - b. Instructional Support Levy (ISL) - The Superintendent explained the process and procedure. He talked about items that the Board needs to decide. Explained what the ISL does.
 - c. New Middle School Building Project - The Superintendent went over the list of items left to complete on the project.
 - d. DE Accreditation Visit Report - Superintendent Spears reviewed the report with the Board.
 - e. August Regular Board Meeting Date - It was decided to move the Board meeting to August 15, 2005, starting at 5:00 p.m in the High School Library. Mr. Spears also asked to move the July 11, 2005 Board meeting to the morning.
 - f. Technology Update - The Superintendent explained the technology updates that the District is looking at. One update is to convert a total of 98 computers, currently using the Windows 98 operating system, to the Thinix Network, as suggested by R & D Industries. Motion by Gary Ihnen and seconded by Kathy Brock to convert the 98 computers to the Thinix Network for \$29,671.43. Roll Call vote: Mark Brown, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
 - g. Maintenance Equipment Needs - The Superintendent recommends purchasing two commercial grade floor scrubbers for \$4,367 each. One scrubber for the High School and one scrubber for the Middle School. Motion by Gary Ihnen and seconded by Mark Brown to authorize the purchase. Roll Call vote: Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

VII OLD BUSINESS

- A. 2005-06 Staff Activity Handbook (2nd Reading) - The meal allowance for athletes participating in State events has been increased. Motion by Gary Ihnen and seconded by Kathy Brock to approve. Roll Call vote: Mark Brown, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- B. 2005-06 Student Handbooks (2nd Reading)
 1. Elementary School Student/Parent Handbook
 2. Middle School Student/Parent Handbook
 3. High School Student/Parent HandbookMotion by Gary Ihnen and seconded by Mark Brown to approve all three handbooks. Roll Call vote: Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Discuss 2006 Legislative Action Priorities - The Board will discuss and adopt the priorities at the July 2005 Board Meeting.

VIII. NEW BUSINESS

- A. Open Enrollment – The Superintendent has received an open enrollment application for Hunter Nieuwendorp from Sheldon into George-Little Rock. Motion by Kathy Brock and seconded by Gary Ihnen to approve the application. Roll call vote: Mark Brown, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
- B. Resignation(s) – The Superintendent has received resignation letters from Erin Whitcanack as a High School Instructional Associate, Tammy Keepers as the ½ time High School Spanish Teacher, Jim Beltman, as the bus driver for the Special Education Route. Motion by Gary Ihnen and seconded by Mark Brown to accept the resignations with thanks for their service to the Sheldon Community School District. Roll Call vote: Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Contract(s) – Motion by Ihnen and Brown to issue the following contracts:
Middle School Softball Coaches @ \$1,482 per position; Matthew Jensen, High School Vocal Music, and Vocal Music Co-Curricular for \$28,500 and \$4,275; Rhonda Van Donge as the ½ time High School Spanish Teacher for \$16,250; Tammie Boone and Teresa Groff as Assistant Cheerleading Sponsors for \$784 each. Roll Call vote: Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye; Kathy Brock, Aye. Motion carried.
- D. Set School Breakfast and Lunch Prices for 2005-06 - The Superintendent recommends the following increases; Student Breakfast by \$.05 to \$1.00, Adult Breakfast by \$.05 to \$1.30, Student Lunch by \$.05 to \$1.60 and Adult Lunch by \$.10 to \$2.20. Motion by Mark Brown and seconded by Kathy Brock to approve the suggested increases. There was discussion by the Board concerning the increases. Roll call vote: Gary Ihnen, Aye; Kathy Brock, Aye; Mark Brown, Aye; Dan Van Gorp, Aye. Motion carried.
- E. Set 2005-06 Athletic Ticket Cost - The Superintendent recommends keeping the current cost of the student athletic activity ticket at \$25/year, and increasing the Adult Activity Ticket Coupon Book by \$5 to \$40 for 10 tickets/book. Motion made by Kathy Brock and seconded by Gary Ihnen to approve. Roll call vote: Mark Brown, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
- F. Consider Textbook Adoptions - The proposed textbooks for adoption by the Middle School and High School were discussed with the Board by Mrs. Barwick and Mr. Muetting. Motion by Gary Ihnen and seconded by Kathy Brock to approve. Roll call vote: Mark Brown, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- G. Consider Purchase of Lunch Room Tables for East Elementary - The District has received bids from Iowa Direct for \$25,800 and from School Specialties for \$19,616. Motion by Gary Ihnen and seconded by Kathy Brock to purchase the tables from School Specialties for \$19,616, with PPEL funds. Roll Call vote: Mark Brown, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- H. 2005-06 Salaried Personnel Adjustments - Motion by Mark Brown and seconded by Kathy Brock to adjust the salaries of the following personnel: Bruce Roelfs, Transportation Director by \$1,100 to \$37,100; Darrell Sneiderman, Activities Director by \$1,800 to \$63,300; Jenni McCrory, Elementary Principal by \$2,500 to \$67,300; Cindy Barwick, Middle School Principal by \$2,000 to \$71,700; Joe Muetting, High School Principal by \$2,000 to \$77,900; Robin Spears, Superintendent by \$3,500 to \$99,300 and Bill Borchers, Board Secretary/Business Manager by \$1,500 to \$44,500. Roll Call vote: Gary Ihnen, Aye; Kathy Brock, Aye; Mark Brown, Aye; Dan Van Gorp, Aye. Motion carried.
- I. Consider HVAC Service Agreement Plan - Motion by Gary Ihnen and seconded by Mark Brown to approve the agreement with C. W. Suter. The cost is \$19,850/year, and is guaranteed for 5 years at the same price. The agreement would cover all the HVAC for all three buildings. Roll Call vote: Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- J. Consider Employee Section 125 Plan Agreement - Ron Rensink explained the program, and said that the administrator would be Secure Benefits Systems Corp. located in Okoboji, IA.

Motion by Gary Ihnen and seconded by Kathy Brock to approve the agreement. Roll Call vote: Mark Brown, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye.

Motion carried.

- K. Consider Statement of Support for the Guard and Reserve - Motion by Gary Ihnen and seconded by Mark Brown to approve the support for the Guard and Reserve. Roll Call vote: Kathy Brock, Aye; Mark Brown, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

- L. Consider Changes in Lakes Conference Constitution & Bylaws

1. Admission Cost for Co-Curricular Activities - The Lakes Conference has changed the admission charge for athletic events to \$4 for students and \$5 for adults. The increase requires a change to the constitution, and approval by each member School Board.

Motion by Gary Ihnen and seconded by Kathy Brock to approve the increase and constitution change. Roll Call vote: Mark Brown, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

IX. ANNOUNCEMENTS

- A. IASB Fiscal Management Conference, Wednesday, July 13, 2005, 9:00 a.m. - 4:00 p.m., West Des Moines.

X. ADJOURN

At 5:10 p.m., Motion by Gary Ihnen and seconded by Kathy Brock to adjourn. Roll call vote: Mark Brown, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.