

## SHELDON COMMUNITY SCHOOL DISTRICT

### REGULAR MEETING OF THE BOARD OF EDUCATION

April 12, 2006

President Dan Van Gorp welcomed the guests, media, administration and the Board.

- I. CALL TO ORDER** – At 7:00 p.m., President Dan Van Gorp called the meeting to order. Members present: Jay Matzke, Dan Van Gorp, Gary Ihnen, Kathy Brock, Robin Spears and Bill Borchers. Absent: Kecia Hickman. Visitors: Jenni McCrory, Cindy Barwick, Joe Mueting, Darrell Sneiderman, John Meyer, Paul Vande Weerd, Merlyn Kruse, Chuck Missman and Nathan Christophel.
- II. APPROVAL OF AGENDA** – Superintendent added Item VIII (O)-Award Bid of Excess Local Option Sales Tax funds, and Designation of Depositories. Motion by Jay Matzke and seconded by Gary Ihnen to approve the agenda. Roll call vote: Kathy Brock, Aye; Gary Ihnen, Aye; Jay Matzke, Aye; Dan Van Gorp, Aye. Motion carried.

7:02 p.m. Kecia Hickman arrived.

### **III. COMMUNICATIONS**

#### A. Citizens, Organization(s) in Attendance

1. Public Comment – None
2. Recognition

a. Students – Jenni McCrory said that Emily Lidiak won the Northwest Iowa Writing Contest, and advanced to the State contest. Recognition for Middle School students was included in the Board Packet. High School recognition was: National Honor Society new inductees; Seniors: Brittany Getting, Angela Henning, Paul Sauer, Kayla Struve, Stevie Trevathan, and Nicole Woelber, Juniors: David Doely, Tyler Feddersen, Brandi Maae, Brandon McCuddin, Kelsey Plagman, and Stephanie Youngers, Sophomores: Amalie Appleton, Jason Blankers, Joel Boender, Jill Bomgaars, Rachel DeGoei, Samantha Goedken, Michelle Groen, Rachel Hulstein, Joshua Ihnen, Jared Johnson, Katie Knight, Stephanie McWilliams, Erin Nielsen, Katie Pruiksmas, Logan Robideau, Jessica Roos, Lindsay St. Clair, Jordyn Vogel, Elise Wolthuizen, and Cassandra Wurpts. The following six students will be attending a Junior Achievement Competition in Sioux City on April 6: Jered Matzke, Kay Kinderknecht, and Tony Sneiderman are on Team 1, and Nate Mueting, Ann McCarty, and Justin Kuiper are on Team 2. The following students were named to the All Conference Academic for 2005-06: Girls BB: Taryn Ashland, Molly Chickering, Jennifer Den Hartog, Amelia Lammers, and Kayla Struve (Hon. Mention); Boys BB: Tony Sneiderman, Paul Sauer (Hon. Mention), and Eric Vos (Hon. Mention); Wrestling: Will Nutting, and Dain Fiddelke (Hon. Mention); Cheerleaders: Becky Oldenkamp (Hon. Mention), Joann Bautista (Hon. Mention), and Stevie Trevathan (Hon. Mention).

#### B. Correspondence

1. The Board, "Class Size Reduction - Is It Worth The Price?" Vol. 29, Number 22, was included in the Board Packet.

2. The Board, "Reaching Reluctant Learners", Vol. 29, Number 23, was included in the Board Packet.
  3. AEA 4 Board Meeting Minutes from March 21, 2006, and the Northwest AEA Board Briefs were included in the Board Packet.
  4. Receipt of "Thank You" cards – The District has received "Thank You" cards from Kathy Kuiper and Bill Borchers for the Hospitality Flowers, and Angie Lickhart for allowing her to attend the NCA Conference in Chicago.
- C. Board Member Reports -
1. Other - Jay Matzke enjoyed the sessions at the NSBA Convention. He spoke about a session that he attended on "Blogging." Kathy Brock spoke about the session on the "Renaissance Program", which is funded by Jostens. Kecia Hickman spoke on a session on "Community and Parent Involvement", and the Superintendent spoke about a session on "School Improvement Using Data."
 

The motion was made by Gary Ihnen and seconded by Jay Matzke to accept the correspondence as part of the official Board minutes. Roll call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Jay Matzke, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

#### **IV. APPROVAL OF**

- A. Minutes of Past Meetings – Motion by Gary Ihnen and seconded by Kathy Brock to approve the minutes. Roll call vote: Jay Matzke, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- B. Financial Report – Motion by Jay Matzke and seconded by Gary Ihnen to approve the Financial Report. Roll call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Jay Matzke, Aye; Dan Van Gorp, Aye. All voted Aye. Motion carried.
- C. Summary List of Bills – Kecia Hickman reviewed the bills. Motion by Kecia Hickman and seconded by Kathy Brock to approve the List of Bills. Roll Call vote: Jay Matzke, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. All voted Aye. Motion carried.

#### **VI. REPORTS**

- A. Committee – None
- B. Special - None
- C. Administration
  1. Elementary School – Mrs. McCrory reviewed her report, which was included in the Board Packet. She stated that Mrs. Vilsack will be visiting East Elementary on Tuesday, May 2, 2006.

#### **V. PUBLIC HEARING –**

- A. 2006-2007 Budget Public Hearing
 

At 7:30 p.m., Motion by Jay Matzke and seconded by Kathy Brock to open the public hearing. Roll Call vote: Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Jay Matzke, Aye; Dan Van Gorp, Aye. Motion carried.

  1. Presentation of 2006-2007 Budget - Superintendent Spears explained the Aid & Levy Worksheet, and how the budget figures were calculated. President Dan Van Gorp asked if there were any comments from the Board. There were none.
  2. Taxpayers will be heard for or against the budget estimate for the period beginning July 1, 2006 and ending June 30, 2007. - President Dan Van Gorp asked if there were any taxpayers wishing to address the Board concerning the budget estimate. Merlyn

Kruse asked several questions, concerning transportation estimates, wage increase over the last 30 years, land appraisal, early start should be open for public comment, and his review of the March bill list, and the old Middle School Demolition. Superintendent Spears addressed Mr. Kruse's questions. There being no further comments, President Dan Van Gorp asked for a motion to close the public hearing. At 7:55 p.m. the motion by Gary Ihnen and seconded by Kathy Brock to close the public hearing. Roll Call vote: Jay Matzke, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

- B. Adopt/Certify 2006-2007 Budget - Motion by Kathy Brock and seconded by Gary Ihnen to adopt/certify the proposed budget. Roll Call vote: Jay Matzke, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

## **VI. REPORTS**

### **C. Administration**

2. Middle School – Mrs. Barwick reviewed her report, which was included in the Board Packet.

At 8:10 p.m. Jay Matzke left.

3. High School - Mr. Mueting reviewed his report, which was included in the Board Packet. Mr. Mueting commented on the assembly sponsored by the Sheldon Ministerial Association.
4. Activities Director – Mr. Sneiderman reviewed his report. Mr. Sneiderman also explained the proposed eligibility rules. Discussion on filling the coaching positions.

At 8:30 p.m. President Dan Van Gorp announced that there would be a short break.

At 8:45 p.m. President Dan Van Gorp reconvened the meeting.

### **5. Superintendent**

- a. Site Plan Diagram Update – The Superintendent reviewed the site plan with the Board, and also said that the District had received a letter from the City of Sheldon concerning sidewalks around the District's property.

At 8:47 p.m. Jay Matzke returned.

The District has also received a Sidewalk Deferral Request from the City. The Board wants the Superintendent to file a request for a deferral with the City.

- b. School Wellness Policy Update - The Superintendent updated the Board on the policy. The first reading of the policy will be at the May Board Meeting, and adoption of the policy at the June Board Meeting.
- c. Synergistic Lab - The Superintendent updated the Board on the proposed plan to update the Synergistic Lab. The plan will be brought to the Board at the May Board meeting for approval.
- d. District Copy Machine Needs - The District is evaluating three copy machines. The recommendation will be on the May Board Meeting agenda.

## **VII. OLD BUSINESS**

- A. Board Policy Review - Policies 409.3R2 - 413.4, Employees (2nd Reading) - Motion by Kathy Brock and seconded by Jay Matzke to approve the policies in this group. Roll

Call vote: Kecia Hickman, Aye; Gary Ihnen, Aye; Jay Matzke, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.

## VIII. NEW BUSINESS

- A. Resignations - Jody Kock has resigned her Elementary Teaching position; Jared Cox has resigned his Baseball Coaching position; and Gary D'Agrosa has resigned both his Driver Education and 8th Grade Boys Basketball Coaching positions. Motion by Kecia Hickman and seconded by Gary Ihnen to approve the resignations, with the provision that qualified coaches be hired to replace the coaching positions resigned, or the resigning coaches will be required to coach for one more year. The Board thanks those individuals resigning for their service to the District. Roll Call vote: Jay Matzke, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. Motion carried.
- B. Consider Recommendation to Terminate Teaching Contract - The Superintendent recommends that the part-time contract of Keri Statema be terminated effective at the end of the 2005-2006 school year. Motion by Kathy Brock and seconded by Kecia Hickman to terminate the part-time teaching contract. Roll Call vote: Jay Matzke, Aye; Gary Ihnen, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Contract(s) – The Superintendent recommends issuing the following contracts:

<u>Name</u>	<u>Position</u>	<u>Wage</u>
Jennifer Van Beek	Elem 2nd Grade Teacher-BA/2	\$30,931
Kristen Leng	Elem 2nd Grade Teacher-BA/4	\$32,961
Marissa Maassen	Elem 3rd Grade Teacher-BA/1	\$29,916
Anna Van Gorp	Elem Title 1 Teacher-BA+15/9	\$39,051
Donna Nagel	HS Science Teacher-BA+30/9	\$40,066
Donna Nagel	HS Asst Girls Track Coach	\$2,543
Donna Nagel	MS 7th Grade Girls Basketball Coach	\$2,004
Donna Nagel	Summer Drivers Ed Instructor	\$19.90/HR
Brad Van Roekel	MS 7th Grade Boys Basketball Coach	\$2,004
Kris Groff	HS Head Girls Track Coach	\$3,740
Kris Groff	MS Summer Baseball Coach	\$1,556

Motion by Jay Matzke and seconded by Kathy Brock to approve the Superintendent's recommendation. Roll Call vote: Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Jay Matzke, Aye; Dan Van Gorp, Aye. Motion carried.

- D. Authorize Participation in 2006-2007 ISCAP Program - Motion by Gary Ihnen and seconded by Kathy Brock to authorize participation. Roll Call vote: Jay Matzke, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- E. Approve Negotiated Contract Between Sheldon Community School District and the Sheldon Education Association - Motion by Kathy Brock and seconded by Kecia Hickman to approve. Roll Call vote: Jay Matzke, Abstain; Gary Ihnen, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; and Dan Van Gorp, Aye. Motion carried.
- F. Set Summer Driver Education Teacher Compensation - The Superintendent recommends increasing the hourly rate to \$19.90/Hr. Motion by Gary Ihnen and seconded by Kathy Brock to approve the increase. Roll Call vote: Jay Matzke, Nay; Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

- G. Set 2006-07 Substitute Teacher Pay - The Superintendent recommends increasing the rate for Substitute Teachers to \$95.00/day. Motion by Gary Ihnen and seconded by Kathy Brock to approve the increase. Roll Call vote: Jay Matzke, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- H. Adopt Cooperative Food Purchasing Agreement for 2006-07 - Motion by Gary Ihnen and seconded by Kathy Brock to adopt this agreement. Roll Call vote: Jay Matzke, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. All voted Aye. Motion carried.
- I. Consider Purchase of Lawn Mower - The District has received quotes from Superior Equipment, Sheldon Implement, Farmer's Market and O'Brien County Implement for a lawn mower for the District. The prices after trade-in range from \$5,950 to \$9,474. The Superintendent recommends purchasing a Bush Hog mower from O'Brien County Implement for \$5,950 after trade-in. Motion by Jay Matzke and seconded by Kathy Brock to approve the purchase. Roll Call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Jay Matzke, Aye; Dan Van Gorp, Aye. Motion carried.
- J. Approve Class of 2006 Graduates - The Superintendent recommends approval of the list of graduates, pending completion of all graduation requirements. Motion by Gary Ihnen and seconded by Kecia Hickman to approve the list. Roll Call vote: Jay Matzke, Aye; Kathy Brock, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- K. Adopt Teacher Appreciation Week Proclamation - Motion by Jay Matzke and seconded by Kecia Hickman to adopt the week of May 7-13, 2006, as "Teacher Appreciation Week." Roll Call vote: Kathy Brock, Aye; Gary Ihnen, Aye; Kecia Hickman, Aye; Jay Matzke, Aye; Dan Van Gorp, Aye. Motion carried.
- L. Discuss/Set Date for Board/Administrative Worksession - Motion by Jay Matzke and seconded by Kathy Brock to have the worksession on Wednesday, April 19, 2006 at 5:00 p.m. in the High School Library. Roll Call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Jay Matzke, Aye; Dan Van Gorp, Aye. Motion carried.
- M. Set Non-Resident 2006 Summer Driver Education Fee - The Superintendent recommends a fee of \$275 for non-resident students. Motion by Jay Matzke and seconded by Gary Ihnen to set the fee at \$275. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Jay Matzke, Aye; Dan Van Gorp, Aye. Motion carried.
- N. Board Policy Review - Policies 413.5 - 414.9, Employees (1st Reading) - Motion by Kathy Brock and seconded by Gary Ihnen to approve these policies to the second reading. Roll Call vote: Jay Matzke, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
- O. Local Option Sales Tax Excess Funds Investment/Depository Designation - The Treasurer has received bids from the financial institutions in the District. The investment bids ran from a low of 4.58 % APY - 5.23 % APY. The recommendation is to invest the funds with Iowa State Bank for 5.23 % APY. Motion by Jay Matzke and seconded by Kathy Brock to invest the funds with the Iowa State Bank and to add them to the list of Designated Depositories for District Funds. Roll Call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Jay Matzke, Aye; Dan Van Gorp, Aye. Motion carried.

## **IX. ANNOUNCEMENTS**

- A. IASB School Law Conference, Wednesday, May 3, 2006, 9:00 a.m. - 4:00 p.m., West Des Moines.

- B. IASB Human Resources Conference, June 13, 2006, 9:00 a.m. - 4:00 p.m., West Des Moines.
- C. May Board Meeting moved to May 15, 2006 at 5:00 p.m. in the High School Library.
- D. June Board Meeting possibly will move to June 19, 2006 at 5:00 p.m. in the High School Library.

**X. ADJOURN**

At 9:34 p.m., Motion by Gary Ihnen and seconded by Jay Matzke to adjourn. Roll call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Jay Matzke, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

The Board entered closed session as provided in Chapter 20, Section 20.17 (3) of the Iowa Code to conduct a strategy meeting of a public employer concerning the employees covered by a collective bargaining agreement.