

SHELDON COMMUNITY SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION

January 9, 2006

President Dan Van Gorp welcomed the guests, media, administration and the Board.

- I. **CALL TO ORDER** – At 7:03 p.m., President Dan Van Gorp called the meeting to order. Members present: Kecia Hickman, Dan Van Gorp, Gary Ihnen, Kathy Brock, Robin Spears and Bill Borchers. Absent: Jay Matzke. Visitors: Jenni McCrory, Cindy Barwick, Joe Mueting, Diann Merley and Nathan Christophel.
- II. **APPROVAL OF AGENDA** – Motion by Kathy Brock and seconded by Gary Ihnen to approve the agenda. Roll call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- III. **COMMUNICATIONS**
 - A. Citizens, Organization(s) in Attendance
 1. Public Comment – None
 2. Recognition
 - a. Students – The recognition for the High School, and Middle School students was included in the Board Packet. Mrs. McCrory recognized those Elementary students who were the first to reach their A.R. goals for the 2nd quarter.
 - B. Correspondence
 1. The Board, “The Crucial Role of Feedback in Leadership”, Vol. 29, Number 17, was included in the Board Packet.
 2. The Board, "Are You A Responsive Board", Vol. 29, Number 18, was included in the Board Packet.
 3. AEA 4 Board Meeting Minutes – December 20, 2005 minutes were included in the Board Packet.
 5. Receipt of “Thank You” cards – The District has received “Thank You” cards from Jay Andringa and Darlene Vander Pol.
 - C. Board Member Reports - None

The motion was made by Gary Ihnen and seconded by Kathy Brock to accept the correspondence as part of the official Board minutes. Roll call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

- IV. **APPROVAL OF**
 - A. Minutes of Past Meetings – Motion by Kathy Brock and seconded by Kecia Hickman to approve the minutes. Kathy Brock stated that there needed to be a correction on the December 12, 2005 Board Minutes, Item VIII D. The end date of the 2006-07 School Year should be May 17, 2007. Roll call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
 - B. Financial Report – Motion by Gary Ihnen and seconded by Kecia Hickman to approve the Financial Report. Roll call vote: Kathy Brock, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

- C. Summary List of Bills – Dan Van Gorp reviewed the bills. Motion by Gary Ihnen and seconded by Kathy Brock to approve. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

V. PUBLIC HEARING – None

VI. REPORTS

- A. Committee – None
B. Special - None
C. Administration
1. Elementary School – Mrs. McCrory reviewed her report, which was included in the Board Packet. Mrs. McCrory also distributed copies of The Bridge to the Board and those individuals in attendance.
 2. Middle School – Mrs. Barwick reviewed her report, which was included in the Board Packet.

At 7:23 p.m. Jay Matzke arrived

3. High School - Mr. Mueting reviewed his report, which was included in the Board Packet. Mr. Mueting also discussed Rehab the Lab, The School Safety Committee, and the High School Summit.
4. Activities Director – The Activities Director's report was included in the Board Packet.

At 7:44 p.m. President Van Gorp announced there would be a short break

At 7:54 p.m. President Van Gorp reconvened the meeting.

5. Superintendent
 - a. Update on Dave Haugen
 - b. Iowa Ethics and Campaign Disclosure Board Ruling - The Superintendent has had conversations with both Charlie Smithson, Executive Director & Legal Counsel for the Iowa Ethics and Campaign Disclosure Board, and with the technician from R & D Technologies, Pat Mason, who assisted Mr. Mueting in sending out the infamous e-mail that resulted in a written reprimand. Mr. Smithson indicated that the reprimand given to Mr. Mueting is the lowest form of consequence that the Ethics Board can give out. In weighing the Ethics Board decision, four major factors were taken into consideration: 1) the school district, nor the superintendent, nor the high school principal, have a past history of any violation of campaign laws. The school district has probably had close to twenty elections in the last ten years with no reported violations until this last election; 2) the school district self-reported itself as being in possible violation of campaign laws; 3) the Iowa Ethics and Campaign Disclosure Board did not receive any other complaints from any other source concerning the November 1 election; and 4) when looking at the circumstances dealing with this issue, they came to the conclusion that the e-mail language was more likely a mistake than an overt attempt to promote an advocacy position on the proposed levies. R & D Industries has submitted a letter to the school district verifying their involvement with this issue. The letter indicates that the message from Mr. Mueting was given over the phone, verbally, to Pat Mason, R & D Technician, and that the message was not checked by Mr. Mueting prior to being broadcast

over the internet. The Superintendent stated that he has written a letter of reprimand, and placed it in Mr. Mueting's personnel file, and that Board President Dan Van Gorp has written a letter of reprimand, and placed it in Superintendent Spears' personnel file.

- c. Board/Administrative Work session - A Board/Administration Work Session has been scheduled for Wednesday, January 11 at 5:00 p.m. in the High School Library. Some of the items for discussion are: 1) finalizing middle school building expenditures; 2) PPEL expenditure plan update; 3) priority staffing needs for the 2006-07 school year; 4) high school academic programming; and 5) student discipline expectations. It was suggested that also the topic of charter schools be added to the discussion.

VII. OLD BUSINESS -

- A. Board Policy Review - Policies 402.5 thru 403.7R2, Employees (2nd Reading) - Gary Ihnen made and Jay Matzke seconded the motion to approve the policies in this group. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Jay Matzke, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

VIII. NEW BUSINESS

- A. Open Enrollment – None
- B. Resignation(s) – The Superintendent has received the following resignations: Harold Wagenaar, from his Middle School teaching position; and Mike Swalley, from his High School teaching position. Gary Ihnen made and Jay Matzke seconded the motion to accept the resignations, and to thank Harold and Mike for their years of service to the Sheldon Community School District. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Jay Matzke, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Contract(s) – None
- D. Authorize Participation in IASB Iowa Drug and Alcohol Testing Program - Gary Ihnen made and Kathy Brock seconded the motion to have the District participate in this program. Roll Call vote: Kecia Hickman, Aye; Jay Matzke, Abstain; Kathy Brock, Aye; Gary Ihnen, Aye, Dan Van Gorp, Aye. Motion carried.
- E. 2006-07 High School Registration Booklet (1st Reading) - Mr. Mueting reviewed the registration booklet with the Board. Gary Ihnen made and Jay Matzke seconded the motion to approve the registration booklet for its 1st reading. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Jay Matzke, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- F. Board Policy Review - Policies 403.7E1-406.3, Employees (1st Reading) - Jay Matzke made and Gary Ihnen seconded the motion to approve these policies, and pass them to a second reading. Roll Call vote: Kathy Brock, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Jay Matzke, Aye; Dan Van Gorp, Aye. Motion carried.
- G. Request to Attend Out of State Convention - The Superintendent requests that he and other District employees be allowed to attend the NCA-CASI Conference in Chicago, and also for the Superintendent to attend the National School Board Convention also being held in Chicago, after it was moved from New Orleans. Motion by Jay Matzke, and seconded by Kathy Brock to approve the requests. Roll Call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Jay Matzke, Aye; Dan Van Gorp, Aye. Motion carried.

IX. ANNOUNCEMENTS

A. IASB Legislative Conference, January 17, 2006, 9:00 a.m. - 4:00 p.m., Des Moines

X. ADJOURN

At 8:30 p.m. Gary Ihnen made and Jay Matzke seconded the motion to adjourn. Roll call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Jay Matzke, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

The Board entered closed session as provided in Chapter 20, Section 20.17 (3) of the Iowa Code to conduct a strategy meeting of a public employer concerning the employees covered by a collective bargaining agreement.