

**SHELDON COMMUNITY SCHOOL DISTRICT**  
**SHELDON, IOWA**

**ORGANIZATIONAL MEETING OF THE NEW BOARD OF EDUCATION**  
**October 10, 2005**

- I. CALL TO ORDER** – At 8:05 p.m., Bill Borchers called the meeting to order. Members present: Dan Van Gorp, Kecia Hickman, Gary Ihnen, Kathy Brock, Robin Spears, and Bill Borchers. Absent none. Visitors: Darrell Sneiderman, Cindy Barwick, Jenni McCrory, Jay Matzke, Ann Matzke, Sloan Matzke, Jo Holles, and Nathan Christophel.
- II. APPROVAL OF AGENDA** –The motion was made by Dan Van Gorp and seconded by Gary Ihnen to approve the agenda. Roll Call vote: Kathy Brock, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- III. ADMINISTER OATH AND ELECT OFFICERS**
- A. Administer Oath of Office - Bill Borchers administered the oath of office to both Dan Van Gorp and Jay Matzke.
  - B. Election of Board President - Bill Borchers conducted the election for the office of Board President. Dan Van Gorp was elected President. Bill Borchers administered the Oath of Office to President Van Gorp.
  - C. Election of Vice President - President Dan Van Gorp conducted the election for the office of Board Vice President. Gary Ihnen was elected Vice President. President Dan Van Gorp administered Oath of Office to Vice President Gary Ihnen.
  - D. Determination of date, time, and location for regular School Board Meetings - The motion was made by Gary Ihnen and seconded by Kathy Brock to have the regular School Board Meetings on the second Monday, at 7:00 p.m. in the High School Library. Roll Call vote: Kecia Hickman, Aye; Jay Matzke, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- IV. COMMUNICATION**
- A. Citizens, Organization(s) in Attendance
    - 1. Public Comment – none
    - 2. Recognition
      - a. Students- Elementary School - The Accelerated Reader goal was met 5 days early. Middle School- The listings of the 7th & 8th grade students in the Middle School Choir, Band, Volleyball and Football were listed in the Board Packet.
      - b. Board - The Board has qualified for the IASB Better Boardmanship Award. Mr. Spears presented Mark Brown with a lifetime pass for him and his wife to attend the events of the District, and a plaque thanking Mark for his service to the Board and District.
      - c. Community - Superintendent Spears stated that the District had received funds from both the All School Reunion Committee, and also the RAGBRAI Committee. The All School Reunion donated \$3,000 to the Sheldon Education Foundation to be used for the score table at the Middle School. RAGBRAI donated \$600 to each building to be used for the students.
  - B. Correspondence
    - 1. The Board, “Promoting Parent Partnerships That Foster Student Achievement,” Volume 29, Number 10 was included in the Board Packet.

2. The Board, "When You Attend a School Event," Volume 29, Number 11 was included in the Board Packet.
  3. AEA 4 Board Meeting Minutes - September 13, 2005 meeting minutes were included in the Board Packet.
  4. Receipt of "Thank You" Card - The District has received a Thank You card from the family of Tanner Becker.
- C. Board Members Reports
1. IASB Employee Relations Conference - Kathy Brock, Gary Ihnen and Superintendent Spears attended. It was well attended. The session presented by the Farm Bureau, and the session on Early Retirement were very informative.
  2. IASB District 1 Meeting - Sixty people attended. The meeting was held at the New Middle School, and the meal was prepared and served by the District Lunch Workers. Kecia Hickman, Dan Van Gorp, Gary Ihnen, Kathy Brock and Superintendent Spears attended. The meal was excellent and accolades and thanks go to the lunch crew who prepared and served the meal.

The motion was made by Jay Matzke and seconded by Gary Ihnen to accept the correspondence and recognition as part of the official Board Minutes. Roll Call vote: Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Jay Matzke, Aye; Dan Van Gorp, Aye. Motion carried.

## V. PUBLIC HEARING – None

## VI. REPORTS

- A. Committee – none
- B. Special –
  1. Middle School Playground Update - Cindy Barwick updated the Board on the plans, location and equipment that might be used on the playground, and asked the Board for their direction and comments. Mrs. Barwick is to check with the District's insurance carrier about some of the playground equipment, and also to check on requirements for fencing and the strength of the concrete.
  2. Middle School Landscaping - Superintendent Spears reviewed the proposal from Hiway Nursery for the landscaping at the total installed cost of approximately \$8,000. It would be done in the spring of 2006, possibly late March or early April.
- C. Administrators
  1. Middle School – Mrs. Barwick reviewed the report that was included in the Board Packet. There was some discussion on staging and curtains/backdrops for the stage.
  2. Elementary School – Mrs. McCrory reviewed the report, and stated that a representative of the American Red Cross would be in the District on Wednesday, October 12, 2005 to receive the funds that had been donated by all three buildings for the Hurricane Relief Fund. The amount raised by the students was \$6,102.55.
  3. High School – Mr. Mueting was out of town. The High School report was included in the Board Packet.
  4. Activities Director - Mr. Sneiderman reviewed the report that was included in the Board Packet.
  5. Superintendent
    - a. District/Building/Class Enrollment - Superintendent Spears reviewed the BEDS and Certified Enrollment numbers.
    - b. Preliminary FY05 Financial Audit Information - The Superintendent reviewed

the preliminary information. The State Auditor will be at the November 2005 Board Meeting to present the report.

- c. Des Moines School District Early Retirement Court Case - The Superintendent reviewed the results of the court case with the Board, and explained how the case results might have an effect on the Sheldon District Early Retirement Policy. He will consult with legal council, and inform the Board of any changes that need to be made.

At 9:35 p.m. President Van Gorp announced there would be a short break.

At 9:40 p.m. President Van Gorp reconvened the meeting.

## **VII. OLD BUSINESS -**

- A. Consider Grading Project for Area North of Middle School - The Superintendent has received a quote from Fred DeJong & Sons on grading the area, and leveling it to an average of a 1% grade. The quote is for \$18,030.00. If it is possible, they can start on the work this fall yet, and if the weather doesn't cooperate, than they will complete the work in the spring. Kathy Brock made and Gary Ihnen seconded the motion to have Fred DeJong & Sons do the work. Roll Call vote: Kecia Hickman, Aye; Jay Matzke, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.

## **VIII. NEW BUSINESS**

- A. Open Enrollment – The Superintendent has received an application for Duncan Perry to open enroll from the HMS School District into the Sheldon Community School District. The motion was made by Gary Ihnen and seconded by Kathy Brock to approve the application. Roll Call vote: Jay Matzke, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- B. Resignations – None
- C. Contracts - None
- D. Designate District Publication Newspaper for 2005-06 - Kathy Brock made and Jay Matzke seconded the motion to designate The Sheldon Mail Sun and the Northwest Iowa Review as official newspapers for the Sheldon Community School District. Roll Call vote: Kecia Hickman, Aye; Gary Ihnen, Aye; Jay Matzke, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
- E. Appoint Legal Counsel for 2005-06 - The motion was made by Gary Ihnen and seconded by Kecia Hickman to appoint Tom Whorley of Wolff, Whorley, DeHoogh, and Schreurs to be legal counsel. Roll Call vote: Kathy Brock, Aye; Jay Matzke, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- F. Approve Lane Advancement for Certified Staff - Gary Ihnen made and Kathy Brock seconded the motion to approve lane advancements for Ericka Downie, Rebecca Tatsumi, Gina Woelber, Beth Bunkers and Pam Thornton for \$1,000 each and Jody Kock, Matt Meendering, and Larie Sterk for \$2,000 each, and Carla Kleinwolterink for \$3,000. Roll Call vote: Kecia Hickman, Aye; Jay Matzke, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- G. Consider At-Risk Allowable Growth Budget Application - The motion was made by Gary Ihnen and seconded by Jay Matzke to have the Superintendent file the application with the State. Roll Call vote: Kathy Brock, Aye; Kecia Hickman, Aye; Jay Matzke, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- H. Consider School Budget Review Committee Allowable Growth Application - This application increases the spending limit, but does not raise taxes. The motion was

made by Kathy Brock and seconded by Gary Ihnen to have the Superintendent file the application with the State. Roll Call vote: Jay Matzke, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.

- I. American Education Week Proclamation - Gary Ihnen made and Kathy Brock seconded the motion to approve the resolution designating November 13-19, 2005, as American Education Week. Roll Call vote: Kecia Hickman, Aye; Jay Matzke, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- J. Appoint Board Members to O'Brien and Sioux County Conference Boards - The motion was made by Kathy Brock and seconded by Jay Matzke to have Gary Ihnen continue as the O'Brien County Board member and Kecia Hickman as the Sioux County Board member. Roll Call vote: Kecia Hickman, Aye; Gary Ihnen, Aye; Jay Matzke, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
- K. Designate Board Representative for Northwest Area Education Agency Director District Convention - The motion was made by Jay Matzke, and seconded by Kathy Brock to designate Gary Ihnen as the Board Representative, and to designate the Board's support for Adella Hulstein as Director for District #2. Roll Call vote: Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Jay Matzke, Aye; Dan Van Gorp, Aye. Motion carried.
- L. Authorize Participation in the IASB Employee Background Investigation Service - Gary Ihnen made, and Jay Matzke seconded the motion to participate. Roll Call vote: Kathy Brock, Aye; Kecia Hickman, Aye; Jay Matzke, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- M. Consider Date Change for Class of 2006 Graduation - After discussion with the students and parents, the date of May 21, 2006 was requested as the graduation date. Jay Matzke made, and Kathy Brock seconded the motion to have the Class of 2006 graduation on May 21, 2006. Roll Call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Jay Matzke, Aye; Dan Van Gorp, Aye. Motion carried.
- N. Board Policy Review - Policies 300 thru 307, Administration (1st Reading) - Gary Ihnen made and Kathy Brock seconded the motion to approve as printed for the first reading. Roll Call vote: Kecia Hickman, Aye; Jay Matzke, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan van Gorp, Aye. Motion carried.

**IX. ANNOUNCEMENTS -**

- A. IASB Board Leadership Conference, November 4, 9:00 a.m. - 4:00 p.m., Ames.
- B. IASB Early Bird Conference/Delegate Assembly, November 16, Des Moines.
- C. IASB Annual Convention, November 17 & 18, Des Moines.

**X. ADJOURN -**

At 10:03 p.m. Kathy Brock made and Gary Ihnen seconded the motion to adjourn. Roll Call vote: Jay Matzke, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.