

SHELDON COMMUNITY SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION

May 15, 2006

President Dan Van Gorp welcomed the guests, media, administration and the Board.

I. CALL TO ORDER – At 5:00 p.m., President Dan Van Gorp called the meeting to order. Members present: Jay Matzke, Dan Van Gorp, Gary Ihnen, Kecia Hickman, Robin Spears and Bill Borchers. Absent: Kathy Brock. Visitors: Jenni McCrory, Cindy Barwick, Joe Mueting, Darrell Sneiderman, Ron Rice, Kenyon Brown, Chuck Missman and Nathan Christophel.

II. APPROVAL OF AGENDA – Motion by Jay Matzke and seconded by Gary Ihnen to approve the agenda. Roll call vote: All present voted Aye. Motion carried.

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment – None

2. Recognition

- a. Students – High School Awards Day is Wednesday, May 17, 2006 starting at 8:45 a.m. Middle School student Kelsey Sterk had her display board set up at the Board Meeting. High School Girls Track has one participant going to the State Track Meet, and the Boys Track Team has participants in six events. The High School Girls Golf Team took 2nd in the District Golf Meet, and will participate in the Regional Golf Meet at Pocahontas on Monday, May 22, 2006.
- b. Board - Ron Rice, the IASB Executive Director, was present to present the Award of Recognition to the School Board for their service, and also to present an Award of Honor to Superintendent Spears for his service. Superintendent Spears said that this was School Board Appreciation Week, and he presented each Board Member with a Certificate of Appreciation, and a pen. Superintendent Spears also said that the Board had received a Thank You card from the staff of East Elementary, thanking the Board for their service to the Sheldon Community School District.

B. Correspondence

1. The Board, “How Much Information Is Enough?” Vol. 29, Number 24, was included in the Board Packet.
2. The Board, “Why Create A Long-Range Facility Plan?” Vol. 30, Number 1, was included in the Board Packet.
3. AEA 4 Board Meeting Minutes from April 17, 2006 were included in the Board Packet.
4. Receipt of “Thank You” cards – The District has received “Thank You” cards from Children's World, for use of the Elementary facilities this summer, and Dolores Baatz for the Hospitality Flowers.

C. Board Member Reports - None

The motion was made by Jay Matzke and seconded by Kecia Hickman to accept the correspondence as part of the official Board minutes. Roll call vote: All present voted Aye. Motion carried.

IV. APPROVAL OF

- A. Minutes of Past Meetings – Motion by Gary Ihnen and seconded by Jay Matzke to approve the minutes. Roll call vote: All present voted Aye. Motion carried.
- B. Financial Report – Motion by Jay Matzke and seconded by Kecia Hickman to approve the Financial Report. Roll call vote: All present voted Aye. Motion carried.
Motion by Jay Matzke and seconded by Gary Ihnen to authorize the transfer of \$320,000 from the Local Option Sales Tax fund to the Debt Service fund, for payment of the Middle School Bond payments due June 1, 2006. Roll Call vote: All present voted Aye. Motion carried.
- C. Summary List of Bills – Gary Ihnen reviewed the bills. Motion by Gary Ihnen and seconded by Jay Matzke to approve the List of Bills. Roll Call vote: All present voted Aye. Motion carried.

V. PUBLIC HEARING - None

VI. REPORTS

- A. Committee – None
- B. Special - None
- C. Administration
 - 1. Elementary School – Mrs. McCrory reviewed her report, which was included in the Board Packet. Mrs. McCrory updated the Board on the Children's World construction project.
 - 2. Middle School – Mrs. Barwick reviewed her report, which was included in the Board Packet.
 - 3. High School - Mr. Muetting reviewed his report, which was included in the Board Packet. Mr. Muetting commented that the FFA corn was planted, and that the FFA/Elementary Petting Zoo will be on Friday, May 19, 2006.
 - 4. Activities Director – Mr. Sneiderman reviewed his report, and told the Board about our State Track meet participants, and also the Girls Golf Regional participants.
 - 5. Superintendent
 - a. 2005-06 Better Boardsmanship Award Program - The information for the Board on this program was in the Board packet.
 - b. Discuss 2007 Legislative Action Priorities - The suggestions were included with the Board packet. The Board will discuss the priorities at the June Board Meeting, and adopt them at the July Board Meeting.
 - c. Superintendent Spears has received notification that he has been re-elected to another three year term on the ASAA Governing Board.

VII. OLD BUSINESS

- A. Board Policy Review - Policies 413.5 - 414.9, Employees (2nd Reading) - Motion by Gary Ihnen and seconded by Jay Matzke to approve the policies in this group. Roll Call vote: All present voted Aye. Motion carried.

VIII. NEW BUSINESS

- A. Open Enrollment Applications - None
- B. Resignations - Matthew Jensen has resigned his position as Vocal Music Instructor. The Superintendent recommends acceptance of this resignation, contingent upon the hiring of a suitable replacement. The deadline for filling this position is June 1, 2006. Motion by Jay Matzke and seconded by Gary Ihnen to accept the resignation, based on the

Superintendent's recommendations. The Board thanks Mr. Jensen for his service to the District. Roll Call vote. All present voted Aye. Motion carried.

C. Contract(s) – The Superintendent recommends issuing the following contracts:

Name	Position	Wage
NEW CONTRACTS		
Ann Matzke	Media Specialist/Teacher Librarian (MA+15/1)	\$33,976
Ann Matzke	Audio Visual Coordinator	\$1,556
Ann Matzke	30-Day Extended Summer Contract	\$2,850
Cynthia Prewitt	High School Math Teacher (BA/9)	\$38,036
Kent De Zeeuw	High School Math & Computer (BA/3)	\$31,946
Kent De Zeeuw	High School Assistant Boy's Track Coach	\$2,543
Justin Albers	Middle School Social Studies (BA/1)	\$29,916
Justin Albers	Middle School Football Coach	\$2,004
Justin Albers	Middle School Boy's Basketball Coach	\$2,004
Justin Albers	Middle School Girl's Basketball coach	\$2,004
Bethany Bousema	Middle School Language Arts (BA/1)	\$29,916
Jason Groendyke	5 th /6 th Grade Science/Social Studies (BA/4)	\$32,961
Jason Groendyke	Middle School Football	\$2,004
Jason Groendyke	9 th Grade Boy's Basketball	\$2,453
Jason Groendyke	High School Head Boy's Track	\$3,740
Joel Pederson	Middle School Instrumental Music (MA+15/12)	\$45,141
Joel Pederson	Middle School Band Co-Curricular	\$2,094
Mary Kay Todd	Middle School Guidance (MA/9)	\$40,081
Mary Kay Todd	20-Day Extended Summer Contract	\$1,900
Kari Statema	Elementary Special Education (BA/2)	\$30,931

CURRENT STAFF

Lois Vreeman	Middle School Girl's Basketball Coach	\$2,004
Leon Kleinwolterink	High School Assistant Football	\$2,992
Angela Ogle	High School Assistant Girl's Basketball Coach	\$2,992
Steve Fischer	High School Head Wrestling Coach	\$4,487
Matt Ascherl	Middle School Wrestling Coach	\$2,004
Michele Hoogers	Middle School Volleyball Coach	\$1,795
Lissa Lane-Johnson	Newspaper Sponsor	\$1,107
Lissa Lane-Johnson	High School Assistant Speech Coach	\$1,885
Lissa Lane-Johnson	Summer Theatre Sponsor	\$4,338
Tracy Gorter	High School Head Cheerleading Coach	\$1,945
Teresa Groff	High School Assistant Cheerleading Coach	\$823
Daphne Feekes	Dance Team Sponsor	\$1,795

Motion by Kecia Hickman and seconded by Gary Ihnen to approve the Superintendent's recommendation. Roll Call vote: Jay Matzke, Abstain; Gary Ihnen, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. Motion carried.

D. Consider Iowa Schools Joint Investment Trust Amendment Resolution - Superintendent recommends approval of the resolution. Motion by Gary Ihnen and seconded by Jay Matzke to approval the resolution. Roll Call vote: All present voted Aye. Motion carried.

- E. Cooperative Agreement for Student Teaching with UNI - Superintendent recommends approval of this agreement. Motion by Jay Matzke and seconded by Gary Ihnen to approve. Roll Call vote: All present voted Aye. Motion carried.
- F. Cooperative Athletic Agreement with St. Pat's and Sheldon Christian - The agreement with St. Pat's includes all athletic activities for the 2006-07 school year. One of the agreements with Sheldon Christian is for 7th & 8th Softball and Baseball this summer and the other agreement is for 7th & 8th Football this fall. The agreements with Sheldon Christian will be to allow participation for a fee of \$200 per shared program. As an example, if we only share 7th and 8th grade Baseball, the cost to Sheldon Christian would be \$200. If we also shared 7th and 8th grade Softball, there would be an additional cost of \$200. At this time, Sheldon Christian decided about participation in the summer Baseball or Softball program but they have a couple of students who plan to participate in the Football program in the fall. It is the recommendation of the Superintendent that the Board approve the sharing agreements as presented. Motion by Jay Matzke and seconded by Kecia Hickman to approve the agreements. Roll Call vote: All present voted Aye. Motion carried.
- G. Approve Synergistic Lab Update - It is the recommendation of the Superintendent that the Board approve updating the Middle School Synergistic Lab at a cost of \$109,000. Instructional Support Levy monies will be utilized for this technology update. Motion by Jay Matzke and seconded by Gary Ihnen to approve the update. Roll Call vote: All present voted Aye. Motion carried.
- H. Consider/Approve Classroom Carpet Projects for the Summer 2006 - The school district received one bid for carpet installation at the Elementary and High School buildings. The bid received was from Northwest Décor. It is the Superintendent's recommendation that the Board authorize installation of carpet in five classrooms at East Elementary at a cost of \$14,414.37 and five classrooms at the High School at a cost of \$13,079.23. Motion by Jay Matzke and seconded by Gary Ihnen to accept the bid for replacement of carpet in select rooms at the elementary and high school buildings. Roll Call vote: All present voted Aye. Motion carried.
- I. Consider/Approve Improvements To The Parking Lots At Sheldon High School And Sheldon Middle School – The school district received two bids to complete improvements to the High School and/or Middle School parking lots and the road running to the Transportation Building. Tri-State Paving would complete the project(s) using an asphalt product and Alliance Concrete, Inc. would complete the project(s) using concrete. Listed below are the different projects that were discussed at the April Worksession along with the costs for each project.

	<u>Asphalt</u>	<u>Concrete</u>
• Middle School Parking Lot	\$46,514.04	\$56,094.74
• Driveway to Transportation Building	\$67,955.80	\$64,662.65
• Blacktop Area of HS Parking Lot	\$43,337.65	\$109,664.00
• Hard Surface Remainder of HS Parking Lot	\$158,592.00	\$194,880.00

The asphalt cost of the Driveway to the Transportation Building also includes the area in front of the Transportation Building. Motion by Jay Matzke and seconded by Kecia Hickman to approve the use of asphalt on the Driveway to the Transportation Building, Blacktop Area of HS Parking Lot, and Hard Surface the Remainder of the HS Parking Lot, and to use concrete for the Middle School Parking Lot. Roll Call vote: All present voted Aye. Motion carried.

- J. Consider/Approve Purchase of Copy Machines - The District has received the following bids.

<u>Company</u>	<u>Brand</u>	<u>Cost</u>	<u>Service/Copy</u>	<u>3 Yr. Cost</u>	<u>5 Yr. Cost</u>
Century Business	Kyocera	\$7,666	0.0047	\$14,716	\$19,416
Midwest Office	CopyStar	\$7,380	0.0050	\$14,880	\$19,880
AB Dick	BizHub	\$8,505	0.0047	\$15,555	\$20,255
Office Systems	Ricoh	\$8,295	0.0038	\$13,995	\$17,995

The Superintendent recommends purchasing 4 copy machines from Office Systems.

Each building will receive a new copy machine, and also the High School library.

Motion by Jay Matzke and seconded by Gary Ihnen to approve the purchase. Roll Call vote: All present voted Aye. Motion carried.

- K. Consider/Approve Purchase of School Vehicle - The school district only received one firm bid on a used van for the school district. That bid was from Drenkow Motors for a used 2005 Ford E150 Club Wagon with an XLT package at a cost of \$15,900. This bid includes trading in the 1992 Chevy Caprice Wagon and the 1994 Ford Taurus Sedan. Purchase of the van would be done with Special Education funds. Motion by Gary Ihnen and seconded by Jay Matzke to approve the purchase. Roll Call vote: All present voted Aye. Motion carried.
- L. Approve Elementary & Middle Summer School Programs for 2006 - The Middle School program would run for 4 weeks, 3 days a week, and will be funded with At-Risk funds. It would be staffed by two certified teachers. Students would work one-on-one with the teacher or with one other student and the teacher. We would serve 8-16 students depending on group size. The Elementary School program will run for 5 weeks, 3 days a week, and will be funded with Title I funds. It will be staffed by four certified teachers. They will serve 65-70 students. Motion by Gary Ihnen and seconded by Jay Matzke to approve these programs. Roll Call vote: All present voted Aye. Motion carried.
- M. 2006-07 Classified and Administrative Staff Salary Adjustments - The recommended hourly increases range from \$.45 - \$.55/hour, depending on the job classification. The recommended administration/directors are as follows:
- | <u>Administration/Directors</u> | <u>2005-06</u> | <u>2006-07</u> | <u>Annual Increase</u> |
|---------------------------------|----------------|----------------|------------------------|
| McCrory, Jenni | \$67,300 | \$70,900 | \$3,600 |
| Barwick, Cindy | \$71,700 | \$75,100 | \$3,400 |
| Mueting, Joe | \$77,900 | \$81,500 | \$3,600 |
| Sneiderman, Darrell | \$63,300 | \$66,300 | \$3,000 |
| Spears, Robin | \$99,300 | \$104,400 | \$5,100 |
| Borchers, Bill | \$44,500 | \$47,000 | \$2,500 |
| Roelfs, Bruce | \$37,000 | \$40,000 | \$3,000 |
- Motion by Jay Matzke and seconded by Kecia Hickman to approve the recommended increases. Roll Call vote: All present voted Aye. Motion carried.
- N. Review/Reconsider the Exclusion of an Individual From School Activities - The Superintendent recommends lifting the exclusion of Ron Pulscher from school activities that was put in place by Board action on November 15, 2005. Motion by Gary Ihnen and seconded by Jay Matzke to lift the exclusion, pending appropriate action at school events. Roll Call vote: All present voted Aye. Motion carried.
- O. Set Date for June Board Meeting - Motion by Jay Matzke and seconded by Gary Ihnen to have the June Board Meeting on June 21, 2006 starting at 5:00 p.m. in the High School Library. Roll Call vote: All present voted Aye. Motion carried.
- P. Set Date for Budget Amendment Hearing - Motion by Gary Ihnen and seconded by Jay Matzke to have the Budget Amendment Hearing on Wednesday, May 31, 2006 at noon in the High School Library. Roll Call vote: All present voted Aye. Motion carried.

Q. 2006-07 Staff Activity Handbook - (1st Reading). Motion by Gary Ihnen and seconded by Jay Matzke to approve and pass to the second reading. Roll Call vote: All present voted Aye. Motion carried.

R. 2006-07 Student Handbooks - (1st Reading)

1. Elementary School Student/Parent Handbook
2. Middle School Student/Parent Handbook
3. High School Student/Parent Handbook

Motion by Gary Ihnen and seconded by Jay Matzke to approve and pass all three handbooks to the second reading. There was discussion on suggested changes. The Board Members are to get their questions to the Administration. Roll Call vote: All present voted Aye. Motion carried.

IX. ANNOUNCEMENTS

A. IASB Human Resources Conference, June 13, 2006, 9:00 a.m. - 4:00 p.m., West Des Moines.

B. ABLE I: Accountability - Meeting the Challenge of Public Scrutiny (IASB Self-Study Course)

X. ADJOURN

At 6:35 p.m., Motion by Gary Ihnen and seconded by Jay Matzke to adjourn. Roll call vote: All present voted Aye. Motion carried.