

SHELDON COMMUNITY SCHOOL DISTRICT

SHELDON, IOWA

ORGANIZATIONAL MEETING OF THE NEW BOARD OF EDUCATION

October 9, 2006

- I. CALL TO ORDER** – At 7:35 p.m., Secretary Bill Borchers called the meeting to order. Members present: Dan Van Gorp, Kecia Hickman, Gary Ihnen, Kathy Brock, Robin Spears, and Bill Borchers. Absent none. Visitors: Darrell Sneiderman, Cindy Barwick, Jenni McCrory, Joe Mueting, Harlan Bousema, Rob Dixon, Mike & Leann Swalley, Chris Goeb, Marie Westra, Eloise Coles, Ron Brinkman, Jan Ten Kley, Chuck Missman and Bekah Porter.
- II. APPROVAL OF AGENDA** –Motion by Kecia Hickman and seconded by Kathy Brock to approve. Roll Call vote: Gary Ihnen, Aye; Kathy Brock, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. Motion carried.
- III. ADMINISTER OATH AND ELECT OFFICERS**
- A. Administer Oath of Office - Bill Borchers administered the oath of office to both Kathy Brock and Harlan Bousema.
- B. Election of Board President - Bill Borchers conducted the election. Dan Van Gorp was elected President. Bill Borchers administered the Oath of Office.
- C. Election of Vice President - President Dan Van Gorp conducted the election. Gary Ihnen was elected Vice President. Bill Borchers administered the Oath of Office.
- D. Determination of date, time, and location for regular School Board Meetings - Motion by Gary Ihnen and seconded by Kecia Hickman to have the regular School Board Meetings on the second Wednesday, at 5:00 p.m. in the High School Library. Motion by Kathy Brock and seconded by Harlan Bousema to amend the start time to 5:30 p.m. Roll Call vote on the amendment motion: Gary Ihnen, Aye; Kecia Hickman, Aye; Harlan Bousema, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. The amendment motion carried. Roll Call vote on the original motion for the date and location. Harlan Bousema, Aye; Kathy Brock, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. The original motion carried.
- IV. COMMUNICATION**
- A. Citizens, Organization(s) in Attendance
1. Public Comment – none
 2. Recognition
 - a. Students- The student recognition from each building was included in the Board Packet.
 - b. District Staff - Mr. Spears presented Mike Swalley with a clock, and thanked him for his 35 years of service to the District. Mike thanked the Board for their support during his years with the District.
- B. Correspondence
1. The Board, “When You Should Stop Talking,” Volume 30, Number 10 was included in the Board Packet.
 2. The Board, “Five Ways To Build Understanding,” Volume 30, Number 11 was included in the Board Packet.
 3. Board Briefs - Northwest AEA Board Meeting Minutes - September 18, 2006 meeting minutes were included in the Board Packet.

4. Receipt of "Thank You" Card - The District has received a Thank You card from Elaine Getting.
- C. Board Members Reports
1. IASB Employee Relations Conference - Gary Ihnen and Bill Borchers attended sessions on the Market Factor Pay, and Legislative Update, and felt they were interesting.
 2. IASB District 1 Meeting -All Board members attended. The meeting was held in the Middle School Commons. Harlan Bousema said that it was good to meet other Board Members, Superintendents and AEA personnel. Kathy Brock thought that the Standards and Benchmarks session was interesting. Gary Ihnen enjoyed the comments on the testing data. Dan Van Gorp said that the testing data information will be discussed all year long in all districts. Kecia Hickman felt that the data was presented differently than it had been in the past. Superintendent Spears said that the meal was prepared and served by the District Lunch Workers, and some of the members of the NHS. Superintendent Spears said that everyone enjoyed the meal, and the District Lunch Workers once again did an outstanding job.
Motion by Kathy Brock and seconded by Kecia Hickman to accept the correspondence and recognition as part of the official Board Minutes. Roll Call vote: Gary Ihnen, Aye; Harlan Bousema, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye.
Motion carried.

V. PUBLIC HEARING – None

VI. REPORTS

- A. Committee – none
- B. Special – none
- C. Administrators
 1. Elementary School – Mrs. McCrory reviewed the report.
 2. Middle School – Mrs. Barwick reviewed the report that was included in the Board Packet. Mrs. Barwick stated that the MS & HS BLT are working on the transition from the Middle School to the High School for the students.
 3. High School – Mr. Mueiting reviewed his report.
 4. Activities Director - Mr. Sneiderman reviewed the report that was included in the Board Packet. The Dance Team has two girls who qualified for the State Honor Dance Team.
 5. Superintendent
 - a. District/Building/Class Enrollment - Superintendent Spears reviewed the BEDS and Certified Enrollment numbers.
 - b. Preliminary FY06 Financial Audit Information - The Superintendent reviewed the preliminary information. We will try to have the State Auditor at the December 2006 Board Meeting to present the report.
 - c. Restroom Facilities in the Football/Track Complex - The Superintendent updated the Board on the problems that we have been having with the sewer line from the restrooms, and what we have done to correct the problems.
 - d. Garage Sale - The Superintendent told the Board that the District will have a Garage Sale on Saturday, October 21, 2006 in the Elementary School basement. The hours will be 8:00 - 10:00 a.m.

VII. OLD BUSINESS -

- A. Board Policy Review - Board Policy 503-4R2 - Academic Eligibility Policy (New Policy) - Motion by Gary Ihnen and seconded by Kecia Hickman to pass and adopt the policy with the following changes: removing I. C.; change Item D; and make clarification changes on

II. B. and III. B. Roll Call vote: Kathy Brock, Aye; Harlan Bousema, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

VIII. NEW BUSINESS

- A. Open Enrollment – none
- B. Resignations – Brad Van Roekel has resigned from the 9th Grade Softball Coach position for the summer of 2007. The Superintendent recommends acceptance of the resignation provided that a suitable replacement can be found. Motion by Gary Ihnen and seconded by Kecia Hickman to accept the resignation, and to thank Brad for his service to the District. Roll Call vote: Harlan Bousema, Aye; Kathy Brock, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Contracts - The Superintendent recommends that a contract be issued to Julie Becker as an Instructional Associate for the Middle School at \$8.25/hour, 5 hours/day. Motion by Gary Ihnen and seconded by Kathy Brock to approve. Roll Call vote: Kecia Hickman, Aye; Harlan Bousema, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- D. Designate District Publication Newspaper for 2006-07 - Motion by Gary Ihnen and seconded by Kathy Brock to designate The Sheldon Mail Sun and the Northwest Iowa Review as official newspapers for the Sheldon Community School District. Roll Call vote: Harlan Bousema, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- E. Appoint Legal Counsel for 2006-07 - Motion by Gary Ihnen and seconded by Kecia Hickman to appoint Tom Whorley of Wolff, Whorley, DeHoogh, and Schreurs to be legal counsel. Roll Call vote: Kathy Brock, Aye; Harlan Bousema, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- F. Approve Lane Advancement for Certified Staff - Motion by Kecia Hickman and seconded by Kathy Brock to approve the following lane advancements:

~~Roll Call~~ Roll Call vote: Gary Ihnen, Aye; Harlan Bousema, Aye; Kathy Brock, Aye; Kecia Hickman, Aye; Dan

<u>Increments</u>	<u>From Lane</u>	<u>Salary</u>	<u>To Lane</u>	<u>Salary</u>
DeGroot, Kathy	BA+30/C2(4)	\$47,171	BA+30/C3(1)	\$48,186
Sneiderman, Jan	MA/C2(4)	\$50,216	MA/C3(1)	\$51,231
Struve, Claude	BA+30/C3(3)	\$48,186	BA+30/C4(1)	\$49,201
Van Meeteren, Connie	BA+30/C1(2)	\$23,078	BA+30/C2(1)	\$23,586

<u>Lane Advancement</u>	<u>From Lane</u>	<u>Salary</u>	<u>To Lane</u>	<u>Salary</u>
Blythe, Julie	BA+30/14	\$45,141	MA/15	\$47,171
Buse, Amanda	BA/3	\$31,946	BA+15/3	\$32,961
Downie, Ericka	BA+15/7	\$37,021	BA+30/7	\$38,036
Gude, Jim	BA+15/12	\$42,096	BA+30/13	\$44,126
Lickhart, Angie	MA/16(3)	\$48,186	MA+15/16(1)	\$49,201
McWilliams, Cathy	BA+15/12	\$42,096	BA+30/13	\$44,126
Pedersen, Joel	MA+15/12	\$45,141	MA+30/12	\$46,156
Roder, Wendy	BA/10	\$39,051	BA+15/11	\$41,081
Sterk, Larie	BA+30/3	\$33,976	MA/3	\$34,991
Woelber, Gina	BA+30/8	\$39,051	MA/8	\$40,066

- G. American Education Week Proclamation - Motion by Gary Ihnen and seconded by Kecia Hickman to approve the resolution designating November 12-18, 2006, as American Education Week. Roll Call vote: Kathy Brock, Aye; Harlan Bousema, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- H. Appoint Board Members to O'Brien and Sioux County Conference Boards - Motion by Gary Ihnen and seconded by Harlan Bousema to have Kathy Brock serve as the O'Brien County Board member and Kecia Hickman as the Sioux County Board member. Roll Call

vote: Kathy Brock, Aye; Kecia Hickman, Aye; Harlan Bousema, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

- I. Consider Steam Kettle Equipment Purchase for High School Kitchen - The steam kettle in the High School kitchen is in need of replacement. The school district received two bids, one from John's Equipment Sales and one from Buller Fixture Company. The bids from both companies were the same price of \$11,878.00 for the Steam Kettle and \$1,024.90 for the Spring Assisted Cover for a total cost of \$12,754.90. As you may recall, the Hot Lunch fund has already borrowed \$10,000 from the General Fund to be able to cash flow the 2006-07 school year. In order to improve the cash condition of the Hot Lunch Fund, I will be recommending that the Board authorize the Middle School Building Fund to reimburse the Hot Lunch Fund in the amount of \$22,152.35 for purchases made from the Hot Lunch Fund for equipment and kitchen ware that was purchased when the Middle School Building was built. This transfer of funds would allow for the Hot Lunch Fund to purchase the Steam Kettle and pay back the \$10,000 owed to the General Fund. Motion by Gary Ihnen and seconded by Kathy Brock to approve this transfer, and to authorize the purchase of the new steam kettle from John's Equipment. Roll Call vote: Kecia Hickman, Aye; Harlan Bousema, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- J. Consider Spanish Club Trip Request for June 2008 - The Spanish Club is considering a trip to Peru in the summer of 2008, and is requesting permission for this trip. Motion by Gary Ihnen and seconded by Kathy Brock to approve the Spanish Club Trip Request for June 2008. Roll Call vote: Harlan Bousema, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- K. Consider Agreements(s) for Jointly Administered Classes with NCC - The Superintendent recommends approval of the Intro to Auto Body Jointly Administered Class between the Sheldon Community School District and NCC for the 2006-07 school year. Motion by Gary Ihnen and seconded by Kecia Hickman to approve this agreement. Roll Call vote: Kathy Brock, Abstain; Harlan Bousema, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- L. Set Date for Board/Administration Work session - Motion by Kathy Brock and seconded by Gary Ihnen to set Wednesday, December 6, 2006 at 5:00 p.m. in the High School Library as the date and time for the work session. Roll Call vote: Harlan Bousema, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
- M. Board Policy Review - Policies 100-103, School District, and 500-502.1 Students. (1st Reading) - There are no recommend changes in these policies. Motion by Gary Ihnen and seconded by Harlan Bousema to approve for the first reading. Roll Call vote: Kathy Brock, Aye; Kecia Hickman, Aye; Harlan Bousema, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- N. Set Date and Time for the November Board Meeting - Motion by Kecia Hickman and seconded by Kathy Brock to have the November Board Meeting on Monday, November 13, 2006 starting at 8:00 p.m. in the High School Library. Roll Call vote: Gary Ihnen, Aye; Harlan, Bousema, Aye; Kathy Brock, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. Motion carried.

IX. ANNOUNCEMENTS -

- A. IASB ABLE 1: Orientation to Effective Board Service, October 11, Sioux Center, 6:30 - 9:30 p.m.
- B. IASB Early Bird Conference/Delegate Assembly, November 15, Des Moines.
- C. IASB Annual Convention, November 16 & 17, Des Moines.

X. ADJOURN -

At 10:00 p.m., Motion by Gary Ihnen and seconded by Kecia Hickman to adjourn. Roll Call vote: Kathy Brock, Aye; Harlan Bousema, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.