

# SHELDON COMMUNITY SCHOOL DISTRICT

## REGULAR MEETING OF THE BOARD OF EDUCATION

April 9, 2007

President Dan Van Gorp welcomed the guests, media, administration and the Board.

**I. CALL TO ORDER** – At 7:00 p.m., President Dan Van Gorp called the meeting to order. Members present: Dan Van Gorp, Gary Ihnen, Harlan Bousema, Kathy Brock, Robin Spears and Bill Borchers. Absent: Kecia Hickman. Visitors: Cindy Barwick, Joe Mueting, Darrell Sneiderman, Tony Haning, Merlyn Kruse, John Doely and Bekah Porter.

**II. APPROVAL OF AGENDA** – Motion by Gary Ihnen and seconded by Kathy Brock to approve the amended agenda. Roll call vote: Harlan Bousema, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

### **III. COMMUNICATIONS**

#### A. Citizens, Organization(s) in Attendance

1. Public Comment – None
2. Recognition

a. Students – Middle School: 7<sup>th</sup> Grade Math Bee; Top 20 Individuals – Praseuth Yang, Joe Kuiper, Jessica Albers. 4<sup>th</sup> place team (out of 24 teams) – Joe Kuiper, Paige Van Wyk, Jessica Albers, Brandon Frick, Korrie Merley. 7<sup>th</sup> and 8<sup>th</sup> Grade Track Participants - Chad Den Hartog, Alex Drenkow, Brandon Frick, Griffin Goode, Adam Gustafson, Brandon Hall, Spencer Hansen, Nate Hartokolis, Cody Hatting, Trevor Johnson, Zach Kleinwolterink, Joe Kuiper, Mitchell McDonald, Bruce McWilliams, Cody Mayer, Travis Nelson, Charles Rassel, Andrew Sterk, Anthony Strouth, Judd Andringa, Chris Blankers, Brandon Bousema, Mikeal Cooper, Anthony Davis, Jordan Dykstra, Nathan Eschenbach, Oliver Hickman, Ben Huff, Austin Johnson, Blake Koedam, Toby Lo, Ryan Lode, Michael Lovan, Ben Meendering, Caleb Popkes, Kris Van Gent, Nic Vust, Tomas Weishuhn, Daniel Westphalen, Brandon Wolfswinkel, Erin Abele, Jade Addengast, Jessica Albers, Nancy Arizmendi, Shelby Burns, Miranda Eschenbach, Michelle Fischer, Kellie Goedken, Chelsea Hakeneis, Vanesa Heddle, Emily Jansen, Hannah Jinkinson, Katie Jongewaard, Kelly Kobbe, Jenna Kruger, Carlee McGuire, Korrie Merley, Lindsey Nilles, Alesha Pulscher, Crystal Rodger, Ashley Roush, Melissa Sanchez, Sara Stegemann, Paige Van Wyk, Nicole Van Beek, Dana Wolthuizen, Brenda Zybarth, Jessica Behrens, Sarah Blankers, Amber Boone, Kelsey Buyert, Katlyn Elbon, Shelby Elle, Rachel Cain, Abby Gesink, Alyssa Jensen, Jackie Klein, Kori Kruger, Abigail Lammers, Ashlee McDonald, Lyndsie Meinecke, Lindsey Otis, Alesha Provost, Brittany St. Clair, Amber Smit, Kelly Van Wyk, Shelby Vogel, and Amy Wilson. Sine Nominee Honor Band Participants - Erin Abele, Alexis Bart, Brandon Bousema, Rachel Cain, Emily Fonkert, Adam Gustafson, Sean Heronemus, Oliver Hickman, Kelly Kobbe, Blake Koedam, Kori Kruger, Carlee McGuire, Ben Meendering, Cody Schmith, Tara Schwarz, Amber Smit, Brittany St. Clair, Johnathan Varner, Shelby Vogel, Nic Vust, Brandon Wolfswinkel, and Dana Wolthuizen. State Science Fair Results - Quinn Groff - blue recognition award, 4<sup>th</sup> place 6<sup>th</sup> grade biological award, and Discovery Award. Tomas Weishuhn, and Toby Lo - blue recognition award. Ben Huff, and Greg Marshall - blue recognition award. Joelle Brown, and Kelsey Buyert - blue recognition award, and 4<sup>th</sup> place 8<sup>th</sup> grade team. High School: NHS Members inducted on April 2: Seniors - Andrew Ascherl, Kelsey Heitritter, Brandon Lenderink, Eric Meinecke, Anna Sciegienka, and Cody Van

Drie. Juniors - Matthew DeJong, Kevin Huss, Kyle Huss, Kimberly Imhoff, and John Oldenkamp. Sophomores - Christine Cain, Christopher DeVries, Andrew Dykstra, Becca Fischer, Anthony Rodger, and Corbin Weaver.

Joe Mueting said that Anna Sciegienka has received the Governor's Scholar Recognition Program scholarship, Lauren Yenzer is a finalist for a scholarship from the Susan G. Koleman Foundation Scholarship and will be going to Texas for the finals, and Liz Mueting is a finalist for the Coca Cola Scholarship, and will be going to Georgia for the finals. The State Historical Society has sent out a letter of congratulations to Kelsey Sterk. Steven and Michael Kirschbaum were winners of the NW Iowa Writers Award.

At 7:08 p.m. Kecia Hickman arrived.

B. Correspondence

1. The Board

- a. "Great Schools Are Built One At A Time," Volume 30, Number 22 was included in the Board Packet.
  - b. "What Your Meetings Say About Your Leadership," Volume 30, Number 23 was included in the Board Packet.
2. Northwest AEA Board Briefs, from the March 19, 2007 meeting, were included in the Board Packet.
  3. Thank You Cards-none
  4. Letter from Sibley-Ocheyedan Community Schools - The letter was from the Board and the Superintendent of the Sibley-Ocheyedan District concerning the desire to get together to discuss possible sharing opportunities in the future.
  5. Joint Meeting with the Sheldon City Council still needs to take place.
  6. The Superintendent has received an email from the Iowa Department of Education stating that the Sheldon High School is one of the 36 High Schools in the State that will be participating in the survey which will help to establish baseline information regarding high school literacy, mathematics and science curriculum and instruction across the state of Iowa.

- C. Board Member Reports - Kecia Hickman gave the Board a brochure from when the High School Bond Issue was being proposed. Dan Van Gorp reported on the IASB Director's Meeting that he had attended.

Motion by Kathy Brock and seconded by Gary Ihnen to accept the correspondence as part of the official Board minutes. Roll call vote: Harlan Bousema, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.

**IV. APPROVAL OF**

- A. Minutes of Past Meetings –Motion by Gary Ihnen and seconded by Harlan Bousema to approve the minutes. Roll call vote: Kathy Brock, Aye; Kecia Hickman, Aye; Harlan Bousema, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- B. Financial Report – Motion by Gary Ihnen and seconded by Kecia Hickman to approve the financial report. Roll call vote: Kathy Brock, Aye; Harlan Bousema, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Summary List of Bills – Kathy Brock reviewed the bills. Motion by Kathy Brock and seconded by Harlan Bousema to approve the List of Bills. Roll Call vote: Kecia Hickman, Aye; Gary Ihnen, Aye; Harlan Bousema, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.

## **VI. REPORTS**

A. Committee – None

B. Special -

1. Financial Report on John and Irene Bowers Scholarship Program - Darrell Burns from Edward D. Jones discussed the amount of funds available for scholarships this year.

## **V. PUBLIC HEARING –**

At 7:33 p.m., Motion by Kathy Brock and seconded by Gary Ihnen to Open the Public Hearing.

Roll Call vote: Kecia Hickman, Aye; Harlan Bousema, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.

A. 2007-2008 Budget Public Hearing

1. Presentation of Proposed 2007-2008 Budget - The Superintendent reviewed the proposed budget with the Board, and explained the forms and procedures used to complete the Proposed Budget. Board President Dan Van Gorp asked the Board Members if they had any questions. They had none. Board President Dan Van Gorp asked if the District had received any written comments either for or against the proposed budget. The Superintendent stated that no comments had been received.
2. Taxpayers will be heard for or against the budget estimate for the period beginning July 1, 2007 and ending June 30, 2008 - Board President Dan Van Gorp asked if there were any taxpayers that wished to address the Board concerning the proposed budget. Merlyn Kruse addressed the Board, and had some questions concerning TIF, and the cost to the District Patrons. Mr. Kruse had questions on various areas. Superintendent Spears answered Mr. Kruse's questions.

At 7:57 p.m., Motion by Kathy Brock and seconded by Gary Ihnen to close the Public Hearing.

Roll Call vote: Kecia Hickman, Aye; Harlan Bousema, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.

B. Adopt/Certify 2007-2008 Budget - Motion by Gary Ihnen and seconded by Kecia Hickman to adopt the proposed Budget. Roll Call vote: Kathy Brock, Aye; Harlan Bousema, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

## **VI. REPORTS**

B. Special - Set scholarship amounts for the scholarships to be awarded in the Spring of 2007. Motion by Gary Ihnen and seconded by Kecia Hickman to award four scholarships at \$3,500 per scholarship. There was discussion by the Board. Motion by Kathy Brock to amend the motion to be four scholarships at \$4,500 per scholarship. The motion to amend died for lack of a second. Roll Call vote on the original motion. Harlan Bousema, Aye; Kathy Brock, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

Motion by Gary Ihnen and seconded by Kathy Brock to appoint Harlan Bousema as the Board member of the Scholarship Selection Committee for the Bowers scholarships. Roll Call vote: Kecia Hickman, Aye; Harlan Bousema, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

At 8:38 p.m. President Van Gorp stated there would be a short break in the meeting.

At 8:45 p.m. President Van Gorp reconvened the meeting.

C. Administration

1. Elementary School – The Elementary School report was included in the Board Packet. The Elementary Music Program will be held on April 21, 2007. There will

be an Elementary Playground Committee meeting on April 17, 2007, and the Elementary Planning & Building Committee will meet on April 19, 2007.

2. Middle School – Mrs. Barwick reviewed her report, which was included in the Board Packet.
3. High School - Mr. Mueting reviewed his report, which was included in the Board Packet. Mr. Mueting said that Mr. McWilliams had set up the art display. Jane Anema and Glenn Van Der Vliet will be presenting at the state Alternative Education Conference.
4. Activities Director – Mr. Sneiderman reviewed his report. There were 75-80 teachers trained in CPR at the in-service held today.
5. Superintendent -
  - a. High School Band Uniforms - The Superintendent discussed the short-term and long-range plan to provide uniforms for the High School Band program in his memo which was included in the Board Packet.
  - b. Charter School Application Update - This was discussed in the Superintendent's memo which was included in the Board Packet. Both the High School and Elementary School have researched this possibility, and have been informed that charter school funds have been exhausted.
  - c. Track Repair Update - The District had repairs done on the track, and there are several areas that need resealed and additional rubber installed. The high jump area needs major work. The company will furnish the District with an estimate of the repair costs.
  - d. Farmer's Cooperative Dividend - The District has received a dividend of \$1,127.29 from the Coop, with a check for 50% of the dividend in cash, and the balance is deferred.

## **VII. OLD BUSINESS**

- A. Board Policy Review - Policies 603.10-605.3R1, Education Program (2nd Reading) - Motion by Kathy Brock and seconded by Harlan Bousema to approve these polices. Roll call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Harlan Bousema, Aye; Kathy Brock, Aye, Dan Van Gorp, Aye. Motion carried.

## **VIII. NEW BUSINESS**

- A. Open Enrollment Applications - The District has received an application for Victoria Villarreal to Open Enroll into the Sheldon District from the MOC-Floyd Valley District; and for Kara Johnson to Open Enroll into the Sibley-Ocheyedan District from the Sheldon District. The Superintendent recommends approving the Villarreal application, as it was filed in a timely manner, but to reject the Johnson application, as it was not filed in a timely manner. Motion by Kathy Brock and seconded by Kecia Hickman to follow the Superintendent's recommendation. Roll call vote: Gary Ihnen, Aye; Harlan Bousema, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
- B. Resignations - The District has received the following resignations: Gary D'Agrosa from his position as 5th/6th Grade Social Studies Instructor; Lisa Heibult as Third Grade Instructor; Kris Groff as Head Girl's Volleyball Coach; Brad Van Roekel as 8th Grade Girl's Basketball Coach, and Teresa Groff as Assistant Cheerleading Coach. Motion by Gary Ihnen and seconded by Kecia Hickman to accept the resignations, and thank each individual for their service to the Sheldon District. Roll call vote: Harlan Bousema, Aye; Kathy Brock, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Contract(s) – None
- D. Authorize Participation in 2007-2008 ISCAP Program - Motion by Gary Ihnen and seconded by Harlan Bousema to approve. Roll call vote: Kathy Brock, Aye;

Kecia Hickman, Aye; Harlan Bousema, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye.  
Motion carried.

- E. Approve Negotiated Contract Between Sheldon Community School District and the Sheldon Education Association - The agreement includes an increase of \$884 in the base salary to a base of \$30,800, and an increase of \$211.92 in the amount the District contributes towards health insurance from \$5,168.64 to \$5,380.56. The Superintendent said that the only change may be in the health insurance if the District goes from a two tier plan to a four tier plan. Motion by Gary Ihnen and seconded by Kathy Brock to approve the agreement. Roll Call vote: Harlan Bousema, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- F. Adopt Cooperative Food Purchasing Agreement for 2007-08 - Motion by Gary Ihnen and seconded by Kecia Hickman to adopt the agreement. Roll call vote: Kathy Brock, Aye; Harlan Bousema, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- G. Set Non-Resident 2007 Summer Driver Education Fee - The Superintendent recommends that the fee be \$275 for non-resident students. Motion by Kathy Brock and seconded by Harlan Bousema to approve the \$275 non-resident student fee. Roll Call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Harlan Bousema, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
- H. Consider/Approve Classroom Carpet Projects for Summer 2007 - The District has only received a bid from Northwest Décor for \$17,253.76 for the five classrooms and office area at East Elementary, and \$19,017.42 for the five classrooms, staff dining room, and the Green Room at the High School. The carpet will be a PPEL Expenditure. Motion by Ihnen and Hickman to approve the carpet purchase. Roll Call vote: Kecia Hickman, Aye; Harlan Bousema, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye; Gary Ihnen, Aye; Motion carried.
- I. Consider Purchase of Lawn Mower - The District has received the following bids: Superior Equipment, \$21,191 for a new Kubota Mower after trade-in; Sheldon Implement, \$20,480 for a new John Deere mower after trade-in; and O'Brien County Implement, \$12,500 for a used New Holland after trade-in. The general specs were for at least a 70" deck, snow blowing capability, and trade-in discount. The bid proposal could include either new or used equipment. The New Holland has an 84" deck, and is commercial grade equipment. The Superintendent recommends purchasing the unit from O'Brien County Implement. The Board had questions concerning the warranty included with the used New Holland unit. After discussion by the Board it was decided to table this item until the April 18, 2007 meeting.
- J. Approve Class of 2007 Graduates - The listing of proposed graduates was included in the Board Packet. It is the recommendation of both Mr. Mueting and Mr. Spears that the list be approved, pending completion of all graduation requirements. Motion by Kathy Brock and seconded by Gary Ihnen to approve the list of graduates. Roll Call vote: Harlan Bousema, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.
- K. Approve Elementary & Middle School Summer School Programs for 2007 - Motion by Gary Ihnen and seconded by Kathy Brock to approve the programs as outlined in the Board Packet. Roll Call vote: Kecia Hickman, Aye; Harlan Bousema, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- L. Adopt Teacher Appreciation Week Proclamation - Motion by Gary Ihnen and seconded by Kecia Hickman to designate May 6-12, 2007 as "Teacher Appreciation Week". Roll Call vote: Kathy Brock, Aye; Harlan Bousema, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- M. Set Date for Special Board Meeting - Motion by Gary Ihnen and seconded by Kecia Hickman to have the special Board Meeting, for the purpose of opening and reviewing the bids on the Bleacher Re-planking, and awarding the project, on April 18, 2007 at 5:30 p.m. in the High School Library. Roll Call vote: Harlan Bousema, Aye;

Kathy Brock, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

N. 2007-08 Staff Activity Handbook (1st Reading) - Motion by Kathy Brock and seconded by Gary Ihnen to approve the handbook, and to pass to the 2nd reading. Roll Call vote: Kecia Hickman, Aye; Harlan Bousema, Aye; Gary Ihnen, Aye; Kathy Brock, Aye; Dan Van Gorp, Aye. Motion carried.

O. 2007-08 Student Handbooks (1st Reading) -

1. Elementary School Student/Parent Handbook

2. Middle School Student/Parent Handbook

3. High School Student/Parent Handbook

Motion by Gary Ihnen and seconded by Kathy Brock to approve all handbooks, and pass them to their second reading. Roll Call vote: Harlan Bousema, Aye; Kecia Hickman, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

P. Board Policy Review - Policies 605.4 - 607.2, Education Program and Policies 503.1 - 503.4R2, Students (1st Reading) - Motion by Kathy Brock and seconded by Kecia Hickman to approve these policies and pass them to their second reading. Roll Call vote: Gary Ihnen, Aye; Harlan Bousema, Aye; Kecia Hickman, Aye; Kathy Brock, Aye. Motion carried.

## **IX. ANNOUNCEMENTS**

A. IASB School Law Conference, Tuesday, May 15, 2007, 9:00 a.m. - 4:00 p.m., Des Moines.

B. IASB Human Resources Conference, Thursday, June 14, 2007, 9:00 a.m. - 4:00 p.m., Johnston

## **X. ADJOURN**

At 10:32 p.m., Motion by Gary Ihnen and seconded by Kathy Brock to adjourn. Roll call vote: Kecia Hickman, Aye; Harlan Bousema, Aye; Kathy Brock, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.