

# SHELDON COMMUNITY SCHOOL DISTRICT

## REGULAR MEETING OF THE BOARD OF EDUCATION

December 12, 2007

President Dan Van Gorp welcomed the guests, media, administration and the Board.

**I. CALL TO ORDER** – At 5:30 p.m., President Dan Van Gorp called the meeting to order. Members present: Dan Van Gorp, Gary Ihnen, Kecia Hickman, Harlan Bousema, Robin Spears and Bill Borchers. Absent: none. Visitors: Jenni McCrory, Cindy Barwick, Matt Meendering, Glen Goedken, Darrell Sneiderman, Susan Battani and Bekah Porter.

**II. APPROVAL OF AGENDA** – Motion by Gary Ihnen and seconded by Kecia Hickman to approve the agenda. Roll call vote: Harlan Bousema, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

**IIB. Administration of Oath of Office** - Bill Borchers administered the oath of office to Glen Goedken.

### **III. COMMUNICATIONS**

#### A. Citizens, Organization(s) in Attendance

1. Public Comment – None
2. Recognition
  - a. Students – Included in Board Packet.

#### B. Correspondence

1. The Board
  - a. "Your Approach To Difficult Issues," Volume 31, Number 14 was included in the Board Packet.
  - b. "What Performance Indicators Should You Monitor?," Volume 31, Number 15 was included in the Board Packet.
  - c. "Keep Your Eye On The Horizon", Volume 31, Number 16 was included in the Board Packet.
2. Board Briefs-Northwest AEA - Minutes of the November 19, 2007 meeting.
3. Thank You Cards-
  - a. Dolan and Cherish Granstra for allowing their son, Dallas, to participate in the 8th Grade Football program. Dallas is a student of Sheldon Christian School.

#### C. Board Member Reports -

1. IASB Annual Convention – The Board members discussed the convention. Gary Ihnen - learned a lot about the new Superintendent Evaluation form. Superintendent Spears - the evaluation instrument that the District is currently using for the Superintendent Evaluation is similar to what is required. Kecia Hickman - good entertainment, and the Pre School session were good. Dan Van Gorp - overall a good convention. Cindy Barwick attended the MS literacy and standard based report cards. Jenni McCrory - the preschool session was great, as were the professional development, and ITBS test results. Matt Meendering enjoyed the round table discussion, and the school finance session.

Motion by Gary Ihnen and seconded by Kecia Hickman to accept the correspondence as part of the official Board minutes. Roll call vote: Harlan Bousema, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

#### **IV. APPROVAL OF**

- A. Minutes of Past Meetings –The minutes were from Board Meetings, Kids Committee and Teacher Quality Committee meetings. Motion by Gary Ihnen and seconded by Harlan Bousema to approve the minutes. Roll call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Harlan Bousema, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- B. Financial Report – Motion by Gary Ihnen and seconded by Kecia Hickman to approve the financial report. Roll call vote: Harlan Bousema, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Summary List of Bills – Gary Ihnen reviewed the bills. Motion by Gary Ihnen and seconded by Harlan Bousema to approve the List of Bills. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Harlan Bousema, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

#### **V. PUBLIC HEARING – none.**

#### **VI. REPORTS**

- A. Committee – None
- B. Special - Sue Battani from the State Auditors Office reviewed the Audit Report for the Year Ended June 30, 2007. She gave the District a letter grade of A-.
- C. Administration:
  - 1. Elementary School – The Elementary School report was included in the Board Packet. Mrs. McCrory said that the Elementary will do report cards using the JMC program. She also talked about the visit by a few Elementary teachers to Iowa Falls to see their approach to teaching.
  - 2. Middle School – Mrs. Barwick reviewed the report with the Board.
  - 3. High School - Mr. Meendering discussed the report with the Board.
  - 4. Activities Director – Mr. Sneiderman reviewed his report with the Board.

At 7:21 p.m. President Dan Van Gorp said there would be a short break.

At 7:30 p.m. President Dan Van Gorp reconvened the meeting.

- 5. Superintendent -
  - a. Bus Camera Demo - Video tapes of cameras using VHS and digital cameras were shown to the Board. The District currently uses the VHS cameras and would like to purchase digital cameras to replace them. The Superintendent has the authority to upgrade the bus camera system.
  - b. IASB Legal Service Committee Vacancy - Superintendent Spears asked the Board for individuals who wanted to serve on this committee. There were no volunteers.
  - c. IASB Regional Telecommunications Council Vacancy - Superintendent Spears asked the Board for individuals who wanted to serve on this committee. There were no volunteers.
  - d. Facilities Information Update - The District has two proposals. Superintendent Spears, Matt Meendering and Darrell Sneiderman are to work with Jim Rubble on a drawing of the proposals.
  - e. Teacher Quality Committee - The committee has had two meetings, and is working on Professional Development plans and Building Goals planning that is funded by Teacher Quality money from the State. The Committee will also

decide a proposal on what to do with the Market Factor Pay, and they will also oversee teacher evaluation.

- f. Sheldon High School was recognized as one of the top 36 Bronze High Schools in the State of Iowa, per the U.S. News-School Matters.

## VII. OLD BUSINESS

- A. Board Policy Review - Policies 209.1 thru 210.10, Board of Directors (2nd Reading) - Motion by Gary Ihnen and seconded by Kecia Hickman to approve these policies. Roll Call vote: Harlan Bousema, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- B. Consider Adoption of 2008-09 School Calendar - Motion by Gary Ihnen and seconded by Kecia Hickman to approve the calendar as reviewed by the Calendar Committee. Roll Call vote: Harlan Bousema, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

## VIII. NEW BUSINESS

- A. Open Enrollment Applications - The District has received an application for Tenika Thomas to attend the Sheldon District from the HMS District. Motion by Gary Ihnen and seconded by Kecia Hickman to accept this application. Roll Call vote: Harlan Bousema, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.  
The District has also received an information only application for Michelle Stitt to attend the Sibley-Ocheyedan District from the Sheldon District.
- B. Resignations - The District has received a letter of resignation from Stacie Myers from her paraprofessional position. Stacie will be student teaching in the HMS and Sioux Center Districts. Motion by Kecia Hickman and seconded by Harlan Bousema to accept the resignation, and thank Stacie for her service to the Sheldon District. Roll Call Vote: Glen Goedken, Aye; Gary Ihnen, Aye; Harlan Bousema, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Contract(s) – none.
- D. Consider Request to Attend the NCA/CASI Annual Conference - The NCA/CASI (North Central Association/Commission of Accreditation and School Improvement) Annual Conference is scheduled to be held in Chicago, IL, March 15-18, 2008. Superintendent Spears requests that the Board authorize one administrator and three teachers to attend this year's NCA/CASI Annual Conference. Matt Meendering would attend the conference with Building Leadership Team Members, Kris Groff, Matt Vermeer, and Sherrie Zeutenhorst. The estimated cost for the conference would be \$1,245/person (registrations, \$350; travel, \$230; lodging, \$465; meals, \$200). Motion by Kecia Hickman and seconded by Harlan Bousema to authorize this attendance. Roll Call vote: Gary Ihnen, Aye; Glen Goedken, Aye; Harlan Bousema, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. Motion carried.
- E. Designate Independent Auditor for FY08 - Motion by Gary Ihnen and seconded by Kecia Hickman to continue to have the FY08 audit done by the State Auditors Office. Roll Call vote: Harlan Bousema, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- F. Approve Career Increment Advancement for Certified Staff - It is the recommendation of the Superintendent that the Board approve the following Career Increment Step Advancements for the 2007-08 school year:

<u>Career Merit Increments</u>	<u>From Lane</u>	<u>Salary</u>	<u>To Lane</u>	<u>Salary</u>	<u>Difference</u>
DeGroot, Kathy	BA+30/C3	\$49,070	BA+30/C4	\$50,085	\$1,015

Bunkers, Beth	BA+30/C3	\$49,070	BA+30/C4	\$50,085	\$1,015
Struve, Claude	BA+30/C4	\$50,085	BA+30/C5	\$51,100	\$1,015
Thornton, Pam	BA+30/C2	\$48,055	BA+30/C3	\$49,070	\$1,015

Motion by Kecia Hickman and seconded by Gary Ihnen to approve the advancements listed above. Roll Call vote: Harlan Bousema, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. Motion carried.

- G. 2008-09 High School Registration Booklet (1st Reading) - Matt Meendering answered the questions the Board had about the booklet. Motion by Harlan Bousema and seconded by Kecia Hickman to approve the booklet to its second reading. Roll Call vote: Gary Ihnen, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Harlan Bousema, Aye; Dan Van Gorp, Aye. Motion carried.
- H. Board Policy Review - Policies 211 - 218, Board of Directors (1st Reading) - Motion by Kecia Hickman and seconded by Gary Ihnen to pass these policies to their second reading. Roll Call vote: Harlan Bousema, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Kecia Hickman, Aye, Dan Van Gorp, Aye. Motion carried.

## **IX. ANNOUNCEMENTS**

- A. IASB Legislative Conference, January 22, 2008, 9:00 a.m. – 4:00 p.m., Des Moines
- B. IASB ABLE: Effective Superintendent Evaluation Practices, 6:30-9:30 p.m., February 5, in Clear Lake and February 14, in Denison.

## **X. ADJOURN**

At 9:00 p.m., Motion by Gary Ihnen and seconded by Kecia Hickman to adjourn. Roll call vote: Harlan Bousema, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

At 9:07 p.m. the Board entered closed session as provided in Chapter 20, Section 20.17 (3) of the Iowa Code to conduct a strategy meeting of a public employer concerning the employees covered by a collective bargaining agreement.

At 9:32 p.m. the Board came out of closed session and went home.