

SHELDON COMMUNITY SCHOOL DISTRICT

**REGULAR MEETING OF THE BOARD OF EDUCATION
(AMENDED)**

April 8, 2009

President Dan Van Gorp welcomed the guests, media, administration and the Board.

I. CALL TO ORDER – At 6:00 p.m., President Dan Van Gorp called the meeting to order. Members present: Dan Van Gorp, Gary Ihnen, Glen Goedken, Kecia Hickman, Randy Merley, Robin Spears and Bill Borchers. Absent: None. Visitors: Matt Meendering, Cindy Barwick, Jenni McCrory, Darrell Sneiderman, Justin Albers, Doug Rodger, Steve Holles, Niki Cooper, Donna Dykstra, Merlyn Kruse and Lindsay Hoepner.

II. APPROVAL OF AGENDA – Motion by Gary Ihnen and seconded by Glen Goedken to approve the agenda. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment – Doug Rodger said that he had heard that Coach Struve was asked to step down as boy's basketball coach. Dan Van Gorp cautioned Doug that no action has been taken by the Board. Superintendent Spears said that this was a personnel action and that it should not be discussed without Coach Struve being present. Doug thanked the Board and returned to his seat.
2. Recognition
 - a. Students – Recognition was included in the Board Packet.

B. Correspondence

1. The Board
 - a. "What You Need To Know About Violence In Schools," Volume 32, Number 22 was included in the Board Packet.
 - b. "How Much Board Service Is Enough?" Volume 32, Number 23 was included in the Board Packet.
2. Northwest AEA Board Briefs - Minutes from the March 16, 2009 meeting.
3. Thank You Cards - The District has received a Thank You card from Craig Ihnen, Executive Director of the Iowa High School Speech Association, thanking the District for hosting the District Individual Events Contest. He has received numerous comments about the facilities and assistance provided by contest manager, Jodi Grant. The District also received a Thank You from Daniel Hoey, Director of Advancement at Village Northwest, commenting on the group of sophomores that he had a chance to work with. He said that they were excellent examples of youth and guidance, and they represented Sheldon Community Schools very well. He also thanked Sherrie Zeutenhorst and Cindy Prewitt for organizing the visit to Village Northwest.

C. Board Member Reports - none.

Motion by Gary Ihnen and seconded by Glen Goedken to accept the communications as part of the official Board minutes. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

IV. APPROVAL OF

- A. Minutes of Past Meetings – Motion by Gary Ihnen and seconded by Kecia Hickman to approve. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- B. Financial Report – Motion by Gary Ihnen and seconded by Randy Merley to approve. Roll call vote: Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Summary List of Bills – Glen Goedken reviewed the bills. Motion by Glen Goedken and seconded by Randy Merley to approve the bills for payment. Roll Call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Dan Van Gorp, Aye. Motion carried.

VI. REPORTS -

- A. Committee - None
- B. Special - None
- C. Administration
 - 5. Superintendent -
 - a. Facility Projects Update - The District did receive a \$25,000 Fire & Safety Grant that will be used to address the requirements needed per the Fire Marshall. Some of the baseball fencing is up. Darrell Sneiderman is working with the Booster Club to work on the batting cages. Farmer's Market Excavating and Concrete Company will be working on the sewer line for the Concession/Rest Room/Half-Time Room Building. On the auditorium lights, Jim Ruble will prepare a set of minimum specifications, and then we can get bids for comparison. The HS Weight Room drawing has been submitted to the State Fire Marshall for approval. The old Concession Building has been torn down. The Superintendent has had construction meetings on the Storage Building and also the Concession/Rest Room/Half-Time Room Building. There will be an extra 15 feet of concrete slab on the West side of the Storage Building. Pedersen Excavating will get the concrete slab, from the old Concession Stand, out the next week. Mid-State Builders should start on the Concession/Rest Room/Half-Time Room Building around May 1, 2009. The High Jump pit relocation space has been specified, and if that space doesn't work, than they will use the parking lot. The Bus Barn roof will be done after July 1, 2009. Will need to get a couple of estimates.
 - b. Discuss Children's World - Hopefully have information for the May Board Meeting.
 - c. The American Recovery and Reinvestment Act Update - A letter from Judy Jeffrey, the Iowa Department of Education Director, was included in the Board Packet. The Superintendent explained what we know about the funds we will be receiving.
 - d. Fire Safety & Construction Grant Update - The District did not receive the Iowa Construction Grant for the East Elementary project. Regarding the Fire Safety Grant, the school district received the highest point total of any other grant that was submitted.
 - e. Farmer's Coop Oil Company Dividend - The District received a check for \$957.57 for 2008. The school district also received an additional \$2,234.34 in deferred equity for 2008. The total deferred equity for the school district is \$9,885.74.

V. PUBLIC HEARING –

At 6:30 p.m., Motion by Gary Ihnen and seconded by Glen Goedken to open the public hearing. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

A. 2009-2010 Budget Public Hearing

1. Presentation of Proposed 2009-2010 Budget - Superintendent Spears explained portions of the Aid & Levy worksheets and supporting schedules.
2. Taxpayers will be heard for or against the budget estimate for the period beginning July 1, 2009 and ending June 30, 2010 - Merlyn (Bud) Kruse was concerned that the taxable value of farmland had increased for the last two years, and how the TIF increase only pays for PPEL taxes. Bud commented that the value of urban property has decreased over the last 5 years. Bud was concerned about the \$35,000 spent for lawn care last year which included \$5,000 for fertilizer and lawn seed. Bud feels that the District should watch the costs. Bud commented on the teacher salary schedule. Kecia Hickman had a question on the reclassification of Teacher Comp and Phase money on the Aid & Levy worksheet. President Dan Van Gorp asked if there have been any comments either for or against the proposed budget. Superintendent said that there had been none filed. President Dan Van Gorp asked for a motion to close the public hearing.

At 6:50 p.m. Motion by Gary Ihnen and seconded by Glen Goedken to close the public hearing. Roll Call vote: Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

- B. Adopt/Certify 2009-2010 Budget - Motion by Gary Ihnen and seconded by Randy Merley to adopt/certify the 2009-2010 budget as presented. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

VI. REPORTS

C. Administration

4. Activities Director – Mr. Sneiderman reviewed his report, and said that the Solo/Ensemble Contests for both the band and choir was over. Both groups did well, and represented the District with many Division I and Division II awards. The Show Choir is finishing its season. The State Science Fair was held in Ames. Sheldon has an entry in the national contest being held in Houston, TX. The FFA has the state leadership convention next week.
3. High School - Mr. Meendering reviewed his report. He talked about the evaluation training he has been attending, the staff perception survey and the office referrals. He said that Kace Groff won the trip to Houston at the State Science Fair. The District will only have to pay for the plane ticket for Kace and the Science Club sponsor, Kris Groff, as the balance of the expenses will be paid by the national science fair. Mr. Meendering said that there had been two students graduated from the Alternative School. The Shredding Cancer Dance that had been scheduled for April 4, 2009 had been postponed and they are trying to reschedule it.
2. Middle School – Mrs. Barwick reviewed her report, and said that at the in-service on Monday, they would work on charting social and reading strategy. The 6th Grade Math Bee went well, as they took the top three places. The 6th Grade Future Problem Solving contest was held. The Night of the Notables was held on Tuesday, April 7, 2009. The 7th/8th grade held an "I Can Dance" on Friday, April 3, 2009. Will re-advertise for the Middle School Guidance Position, and they will have a Board Member be on the interview committee. The Sine Nomine contest/recital was held on Thursday, April 2, 2009.

1. Elementary School – Mrs. McCrory reviewed her report, and said that she and Cheryl Heitritter applied for the Fresh Fruit Grant. The Excellence for East fun night had 100+ parents & students. The Staff Survey info will be in next month’s Board Packet.

At 7:53 p.m. President Dan Van Gorp called a short recess.

At 8:02 p.m. President Dan Van Gorp reconvened the meeting.

VII. OLD BUSINESS

- A. Board Policy Review - Policies 409.3R2 thru 413.4, Employees (2nd Reading) - Motion by Gary Ihnen and seconded by Randy Merley to approve the policies. Roll Call vote: Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

VIII. NEW BUSINESS

- A. Open Enrollment Applications - None
- B. Resignations - The District has received three resignations: 1) Andrew Lundgren is resigning from his High School teaching and Assistant Wrestling Coach positions effective at the conclusion of the 2008-09 school year. 2) Judy Nieuwenhuis is resigning from her position as Assistant Cheerleading Sponsor effective at the end of the 2008-09 school year. 3) Amanda De Groot is resigning from her Freshman Volleyball Coach position effective at the conclusion of the 2008-09 school year. The Superintendent recommends accepting the resignations with the stipulation that if the school is not able to fill the Freshman Volleyball Coach position, Amanda De Groot would be assigned that position for one more year. Motion by Gary Ihnen and seconded by Glen Goedken to accept the Superintendent's recommendation. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

- C. Contract(s) – The Superintendent recommends that contracts be issued to the following:

Ascherl	Matt	7th Grade Wrestling	\$2,149
De Groot	Larie	Middle School Softball	\$1,668
Dykstra	Thad	9th Grade Boys Basketball	\$2,631
Feekes	Daphne	Dance Team	\$1,925
Gorter	Tracy	Pep Club & Cheerleaders	\$1,379
Gude	Linda	Flag Corp	\$1,059
Haverdink	Jill	Ass't Volleyball	\$3,208
Hoogers	Michele	Head Volleyball	\$4,812
Kleinwolterink	Leon	Ass't Football	\$3,208
Kleinwolterink	Leon	Weightlifting	\$802
Lane-Johnson	Lissa	Ass't Speech	\$2,021
Lane-Johnson	Lissa	Summer Drama Sponsor	\$4,652
Lane-Johnson	Lissa	Musical Technical Director	\$642
Smit	Dawn	Pep Club & Cheerleaders	\$1,379
Van Der Vliet	Glenn	9th Grade Wrestling	\$2,566
Wallinga	Wayne	Middle School Baseball	\$1,668
Wassenaar	Erica	9th Grade Softball	\$2,406
Youngers	Erin	Ass't Softball	\$3,208
Youngers	Erin	9th Grade Girls Basketball	\$2,631
Zeutenhorst	Brad	Head Baseball	\$4,812

Motion by Glen Goedken and seconded by Randy Merley to issue contracts as recommended by the Superintendent. Roll Call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Dan Van Gorp, Aye. Motion carried.

- D. Consider Request for Out-Of-State Activity - At the State Science Fair, Kace Groff, was selected as a first place winner and is therefore eligible to attend the International Sustainable World Project Olympiad that will be held in Houston, TX on April 15-20, 2009. By being selected to participate in this event, all the school district has to do is provide transportation to and from Houston, TX for Kace Groff and the teacher, Kris Groff. Round-trip airfare will be approximately \$235 per person. The Cosmos Foundation will be providing the additional \$1,200 per person for room, meals, ground transportation, and tour costs; 2) The Spanish Club is proposing a trip to Guatemala in June of 2010. It is the recommendation of the Superintendent that the Board approve both requests to participate in these out-of-state events. Motion by Gary Ihnen and seconded by Randy Merley to approve the out of state activities. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- E. Approve Negotiated Contract Changes Between Sheldon Community School District and the Sheldon Education Association - The 2009-10 school year will be the second year of a three year contract. Details of the changes include: 1) \$476 increase in the base salary from \$31,605 to \$32,081; 2) a \$203.16 increase in the district contribution towards health insurance from \$5,215.80 to \$5,418.96; 3) there were also adjustments made to stipends for High School Band, High School Vocal Music, and Speech & Dramatics by decreasing the calculation factor from 1.5 to 1.3; 4) Added positions to the Co-Curricular include: Musical Director – 0.58 factor, Musical Pit Band Director – 0.20 factor, Musical Vocal Director – 0.40 factor, and Musical Technical Director – 0.20 factor; and 5) Change FHA(FCCLA) stipend from a 0.37 factor to a 0.25 factor. It is the recommendation of the Superintendent that the Board approve the Master Contract changes. Motion by Gary Ihnen and seconded by Glen Goedken to approve the changes. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- F. Authorize 2009-10 Teaching Staff Contracts - The Superintendent recommends that teaching contracts for the 2009-10 school year be issued to those certified staff listed on the list that was distributed at the Board Meeting. Plans would be to distribute contracts on Thursday, April 9 with a return deadline of April 30. Motion by Kecia Hickman and seconded by Glen Goedken to issue the contracts. Roll Call vote: Gary Ihnen, Aye; Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. Motion carried.
- G. Authorize 2009-10 Co-Curricular Contracts - Superintendent recommends that co-curricular contracts be issued according to the listing, without the contract to Amanda De Groot for the 9th Grade Volleyball Coach, as she has resigned. Motion by Gary Ihnen and seconded by Glen Goedken to approve. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- H. Approve 2009-10 Classified Salary Adjustments - It is the Superintendent's recommendation that the Board approve the following salary adjustments for the 2009-10 school year: Classified Staff: Building Principal's Secretaries & Superintendent's Secretary – \$.40/hour increase; Instructional Associates, Clerical, and Food Service Staff – \$.30/hour increase; Full-Time Custodians – \$.40/hour increase; Part-Time Custodians – \$.30/hour increase; Regular Route Bus Drivers – \$.40/hour increase; Pre-School/Special Education/Activity Route/Activity Trips – \$.30/hour increase; and

the School Nurse – \$5.00/day increase. Motion by Kecia Hickman and seconded by Glen Goedken to approve. Roll Call vote: Gary Ihnen, Aye; Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. Motion carried.

- I. Approve 2009-10 Administrative Salary Adjustments - It is the recommendation of the Superintendent that the Board approve the following administrative salary adjustments for the 2009-10 school year.

<u>POSITION</u>	<u>2008-09 SALARY</u>	<u>2009-10 SALARY</u>	<u>INCREASE</u>
High School Principal	\$79,380	\$81,034	\$1,725
Middle School Principal	\$81,000	\$82,725	\$1,725
Elementary School Principal	\$79,300	\$81,025	\$1,725
Activities Director	\$70,200	\$71,925	\$1,725
Director of Transportation/Maintenance	\$44,400	\$45,700	\$1,300
Board Secretary/Treasurer	\$51,500	\$52,900	\$1,400
Superintendent	\$112,500	\$112,500	\$0

Motion by Randy Merley and seconded by Kecia Hickman to approve. Roll Call vote: Glen Goedken, Aye; Gary Ihnen, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Dan Van Gorp, Aye. Motion carried.

- J. Set 2009 Summer Driver Education Teacher Compensation - It is the recommendation of the Superintendent that the Board increase the Driver Education teacher compensation \$3.00, from \$185 to \$188 per student for the 2009 Summer Driver Education. Motion by Gary Ihnen and seconded by Kecia Hickman to approve. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- K. Set Non-Resident 2009 Summer Driver Education Fee - It is the recommendation of the Superintendent that Board set a non-resident Summer Driver's Education Tuition fee of \$300 for the summer of 2009. Motion by Gary Ihnen and seconded by Randy Merley to approve the fee. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- L. Set 2009-10 Substitute Teacher Pay - It is the recommendation of the Superintendent that the Board approve an increase in substitute teacher pay for the 2009-10 school year of \$2.00/day for a total of \$105.00/day. Motion by Gary Ihnen and seconded by Kecia Hickman to approve the 2009-10 Substitute Teacher Pay. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- M. Approve Elementary & Middle Summer School Programs for 2009 - It is the recommendation of the Superintendent that the Board approve both the Elementary Summer School Program and the Middle School Summer School Program. Motion by Gary Ihnen and seconded by Randy Merley to approve the programs as presented. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- N. Adopt Teacher Appreciation Week Proclamation - The Superintendent recommends that the Sheldon Community School District Board of Education proclaim the week of May 3-9, 2009, as Teacher Appreciation Week in this community, and be it further proclaimed that the Sheldon Community School District Board of Education calls on the community to join with it in personally expressing appreciation to our teachers for a "job well done." Motion by Gary Ihnen and seconded by Glen Goedken to issue the above proclamation. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- O. Approve Class of 2009 Graduates - Mr. Meendering is requesting that the Board approve the list of graduates pending completion of all requirements for graduation.

- Motion by Gary Ihnen and seconded by Kecia Hickman to approve the list. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- P. Approve 2009 ISCAP Supplemental Resolution - Motion by Gary Ihnen and seconded by Randy Merley to approve the resolution. Roll Call vote: Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- Q. Adopt Cooperative Food Purchasing Agreement for 2009-10 - Motion by Gary Ihnen and seconded by Glen Goedken to adopt this agreement. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- R. Approve Special Education Instructional Delivery System Advisory Committee - Motion by Gary Ihnen and seconded by Randy Merley to approve the proposed committee. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- T. Approve Jointly Administered EMT Class Between NCC and the Sheldon Community School District - Motion by Gary Ihnen and seconded by Randy Merley to approve the class. Roll call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- U. Approve Cooperative Agreement for Student Teaching between University of Northern Iowa and Sheldon Community School District - Motion by Randy Merley and seconded by Glen Goedken to approve the agreement. Roll Call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Dan Van Gorp, Aye. Motion carried.
- V. 2009-10 Staff Activity Handbook (1st Reading) - Motion by Gary Ihnen and seconded by Glen Goedken to pass this handbook to its 2nd reading. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- X. 2009-10 Student Handbooks (1st Reading)
1. Elementary School Student/Parent Handbook
 2. Middle School Student/Parent Handbook.
 3. High School Student/Parent Handbook
- Motion by Gary Ihnen and seconded by Randy Merley to pass the handbooks to their 2nd reading. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- Y. Board Policy Review - Policies 413.5 - 414.9, Employees (1st Reading) - Motion by Gary Ihnen and seconded by Randy Merley to pass these policies to their second reading. Roll Call vote: Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

IX. ANNOUNCEMENTS

- A. IASB School Law Conference, May 12, 2009
- B. IASB Human Resources Conference, June 12, 2009, Urbandale
- C. IASB Fiscal Management Conference, July 15, 2009, Ames
- D. IASB Human Relations Conference, September 25, 2009

X. ADJOURN

At 8:40 p.m., Motion by Gary Ihnen and seconded by Glen Goedken to adjourn. Roll call vote: Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.