

SHELDON COMMUNITY SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION

May 13, 2009

President Dan Van Gorp welcomed the guests, media, administration and the Board.

I. CALL TO ORDER – At 6:00 p.m., President Dan Van Gorp called the meeting to order. Members present: Dan Van Gorp, Gary Ihnen, Glen Goedken, Kecia Hickman, Randy Merley, Robin Spears and Bill Borchers. Absent: None. Visitors: Matt Meendering, Cindy Barwick, Jenni McCrory, Darrell Sneiderman, Niki Cooper, Troy Seivert, Kory Roos, Kelly Klatt, Dawn Seivert, Renee Sterler, Bill Sterler, Theresa Freeman, Rachel Iedema, Eric Iedema, Heather Johnson, Doug Rodger, Heidi Nissen, Joan Whitsell, Kim Buenger, Rodney Winkel, Kevin Johnson, Twyla Otis, Ann Jansen, Lana Lode, Kelly Lode, Steve Holles, Sherri Van Gorp, Jan Rolston, Rob Dixon, Terry Boone, Tresa Chester, Jenna Kleinwolterink, Frank Luepke, and Lindsay Hoepfner.

II. APPROVAL OF AGENDA – Motion by Gary Ihnen and seconded by Glen Goedken to approve the agenda. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment – Niki Cooper read a statement prepared by both Niki and Stewart, about the Youth Football League Program. There are concerns about the sharing between Sheldon Christian School and the Sheldon Community School District. The program has received a request for a student from a neighboring town, outside of the Sheldon Community School District, to play on the Sheldon Lil Orabs team. The Cooper's and the parents in the audience are opposed to the sharing agreement.
2. Recognition
 - a. Students – Recognition was included in the Board Packet, and Mr. Sneiderman had some additional recognition.

B. Correspondence

1. The Board
 - a. "Six Elements Of An Effective Board-Superintendent Team", Volume 32, Number 24 was included in the Board Packet.
 - b. "Your Role In Bringing New Board Members On Board", Volume 33, Number 1 was included in the Board Packet.
 - c. "What Research Says About Grade Retention", Volume 33, Number 2 was included in the Board Packet.
2. Northwest AEA Board Briefs - Minutes from the April 20, 2009 meeting.
3. Thank You Cards - The District has received no Thank You cards.

C. Board Member Reports - none.

Motion by Gary Ihnen and seconded by Randy Merley to accept the communications as part of the official Board minutes. Roll call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

IV. APPROVAL OF

- A. Minutes of Past Meetings – Motion by Glen Goedken and seconded by Randy Merley to approve. Glen Goedken feels that the word “warned” should be changed to “cautioned” concerning the comment by Dan Van Gorp to Doug Rodger during the public comment. Glen Goedken included this change in his motion. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- B. Financial Report – Motion by Gary Ihnen and seconded by Glen Goedken to approve. Kecia Hickman asked about the lunch fund balance, and if there were any large equipment purchases needed. Superintendent Spears said that the account balance would be taken into consideration when setting the lunch prices next year. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Summary List of Bills – Kecia Hickman reviewed the bills. Motion by Kecia Hickman and seconded by Glen Goedken to approve the bills for payment. Roll Call vote: Gary Ihnen, Aye; Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. Motion carried.

V. PUBLIC HEARING –None

VI. REPORTS -

- A. Committee - None
- B. Special - None
- C. Administration
 1. Elementary School – Mrs. McCrory reviewed her report. The Transitional Kindergarten will be 2 full day classes. The Elementary School is looking at a 6 day rotating class schedule, so as to minimize the missing of the same classes when there is a holiday, no school or snow day. The CCC Computer lab will be downsized to accommodate smaller classes, and improvement of student achievement. The Elementary had a celebration of the ITBS scores. Randy Merley asked Jenni if the playground was like she wanted it. Mrs. McCrory said that the playground could use some additional playground equipment. There is a need for equipment for the TK & Pre-K students. Would like to see the timbers replaced with something that would stand up to the weather better. The grass is starting to fill in around the playground.
 2. Middle School – Mrs. Barwick reviewed her report, and said that the MS-Track & Field day is tomorrow. The Middle School had an assembly about bullying from John Halligan, Ryan's Story. The ITBS scores are higher, and the thought is that the individuals set higher goals. This was a smaller class test size. Summer School is in place. There will be 21 students, and the instructors will be Mrs. Pruiksma, Mrs. Van Meeteren and Mrs. Vreeman. The MS is planning an award day for the ITBS results.
 3. High School - Mr. Meendering reviewed his report. There has been a lot of illness last week. Have to report the illness stats to the Department of Health when the absenteeism is more than 10% of the building enrollment. The illnesses were for a variety of things, not just one, so it wasn't necessary to close school. Received word today that the Health Occupation program partnership between Sanford Health and Sheldon Community School District will continue. The ITBS results have been received, and will be discussed at the June Board Meeting. Gary Ihnen asked what is being done about follow-up after the in-services. Mrs. Zeutenhorst will meet with some of the students next week concerning the assembly on bullying. Mrs. Barwick said that the MS did a follow-up using the questions

furnished by Mr. Halligan. Meendering said the Healthy Kids Act has been modified, and the CPR requirement will not go into effect next year.

4. Activities Director – Mr. Sneiderman reviewed his report. The sites for hosting baseball tournaments have been announced, and Sheldon will not host any games. One group "Newsies" and Individual Musical Theatre will perform for the IHSA Board of Control and Representative Council Annual Meeting in Des Moines on June 14. This is a great honor. The Awards Day was about an hour and 45 minutes, and over \$100,000 in scholarships were awarded. The Batting Cage is about finished, and it is all being done by the Booster Club at no cost to the District. The beams have been set for the new baseball scoreboard, and hopefully the scoreboard will be set next week.

At 7:05 p.m. Dan Van Gorp said that there would be a short recess.

Superintendent Spears recognized the Board Members with a Certificate of Appreciation, and also an Orab Shopping Bag. Citizens State Bank furnished the refreshments in honor of the Sheldon School Board, and thanked them for their service. The representative teachers from each building, and the guests also thanked the Board for their service to the District.

At 7:30 p.m. Dan Van Gorp reconvened the meeting.

5. Superintendent -
 - a. Facility Projects Update - Concession Stand - The primary foundation is completed on the Concession Stand, just need to backfill, do the stoops, backfill the inside with porous material, plumbing, sewer and water. The Storage Building materials were delivered on Monday, and they are working on the door headers. The Baseball/Softball fencing project should be finished next week. They are reversing the baseball and softball outfield fences. HS Girls Locker Room/Weight Room - The architect is finishing the drawings, still need approval from the State Fire Marshall. The plumbing and electrical estimates are about \$35,000. Will have local vendors submit bids for the project. Hopefully will have the construction estimate next week. Will need to clean out the Ag Shop. Auditorium Lighting - An engineer has looked at the lighting, and will draft a set of specifications that can be sent out to solicit bids. Fire Marshall Items - Jim Ruble is working on the architectural drawings for the exterior exits for the HS band and choir rooms. Will have to get quotes on removal and replacement of the acoustical panels in the HS band room. Kitchen-Ansul fire system will need an installation date. Baseball/Softball Fields Landscaping - Horticulture Class has a presentation on the landscaping. Also will look at the south fence behind O'Brien County Implement. The baseball/softball landscaping is estimated to be in the \$3,500-\$4,000 range. The consensus of the Board is that the Superintendent is to have this project completed. Elementary Ball fields - Darrell has new anchors for the bases. The fields have been sprayed. It is thought that it is best to put new fill on the fields in the fall, and let it settle in during the winter. Concrete Projects - Superintendent to have L & K look at the parking lot behind the High School, the drive by the tennis courts, and the crosswalks by the new stop sign on East Sixth Street. Asphalt next to the trail by the bus barn - will have the asphalt company redo this summer.
 - b. Discuss Children's World - The District has information on 3 different school districts about preschool facility and school owning.

- c. The American Recovery and Reinvestment Act Update - The Superintendent reviewed and updated the Board on the information that has been received, but there are many questions still unanswered.
- d. IASB Annual Convention - The Superintendent explained that the normal rooms for the convention are booked, and asked the Board if they thought that they would want to attend the convention this year. The consensus was that the Board Members gained valuable information from attending the convention, and the Superintendent is to reserve some rooms in West Des Moines.
- e. IASB Safety Group Insurance Update - The Superintendent explained that he and Tom Fuoss, from Perspective Insurance, attended the meeting on April 23, 2009. The District will make some adjustments to the District's Insurance Program, and will look at Equipment Breakdown Insurance.
- f. IASB Legal Service Fund Update - The Superintendent said that there would be no membership dues for the upcoming year.
- g. Student Enrollment Update - The enrollment in the District is now 1,000 students. This is an increase of 2 students from the figures on Count Day. This year we will have 75 students graduating, and it is projected to have 95 new students coming into the TK and Kindergarten.
- h. H1N1 Flu Update - Information was included in the Board Packet concerning the recommendations from the Iowa Department of Public Health.
- i. Bi-Annual Bus Inspection Update - Kudos to Transportation Director, Bruce Roelfs, on successfully completing the bus inspection. It is a hectic time, and Bruce does a great job getting ready for inspection.
- j. IDEA Part B Compliance Report - Information was included in the Board Packet. We are doing what we are supposed to be doing.
- k. Draft of a Memorandum of Agreement (MOA) between the Sheldon Community School District (SCSD) and the Sheldon Education Association (SEA) - The Superintendent has sent a MOA to Jim Gude, as SEA representative, concerning the union voluntarily returning their Phase I and Phase II funds to the SCSD.
- l. Confidential Employee Record - The Superintendent gave each Board Member a copy of a confidential employee record, and explained that this copy is strictly confidential and to not share the information with anyone.

VII. OLD BUSINESS

- A. Board Policy Review - Policies 413.5 thru 414.9, Employees (2nd Reading) - Motion by Gary Ihnen and seconded by Randy Merley to approve the policies. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- B. 2009-10 Student Handbooks
 1. Elementary School Student/Parent Handbook
 2. Middle School Student/Parent Handbook
 3. High School Student/Parent Handbook
 Motion by Gary Ihnen and seconded by Randy Merley to approve all three of the handbooks. Gary Ihnen commented that he would like to see the handbook when presented for second reading, as being ready for the public to see, and doesn't like all the cross outs and corrections showing. He would like to see a finished product. Roll Call vote: Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- C. 2009-10 Staff Activity Handbook (2nd Reading) - Motion by Gary Ihnen and seconded by Kecia Hickman to approve. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

VIII. NEW BUSINESS

- A. Open Enrollment Applications - The District has received applications for Reba Saiz to enroll in the Sioux Center District, from Sheldon; E. J. Median to enroll in the Sioux Center District, from Sheldon; Chad Kruse to enroll in the Boyden-Hull District, from Sheldon; and Jonathan Coleman to enroll into the Boyden-Hull District, from Sheldon. These applications are informational only. Motion by Gary Ihnen and seconded by Kecia Hickman to accept the applications. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- B. Resignations - The District has received five resignations: 1) Joanne Getting is resigning from her Elementary School teachers associate position at the conclusion of the 2008-09 school year. 2) Glenn Van Der Vliet is resigning from his position as 9th Grade Wrestling Coach effective at the end of the 2008-09 school year. 3) Jason Groendyke is resigning from his JV Boys Basketball Coach position effective at the conclusion of the 2008-09 school year. 4) Andrea Theis is resigning from both her dishwasher position in the kitchen, and her part-time custodial position, effective Monday, May 18, 2009. 5) Arlan Boone is resigning his position as bus driver at the end of the 2008-09 school year. The Superintendent recommends accepting the resignations with the stipulation that if the school is not able to fill the JV Boys Basketball Coach position, Jason Groendyke would be assigned that position for one more year. Motion by Gary Ihnen and seconded by Glen Goedken to accept the Superintendent's recommendation. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- C. Contract(s) – The Superintendent recommends that contracts be issued to the following: Kari Kopperud as the MS Guidance Counselor, for an annual salary of \$38,231 plus a 10 day extended contract for \$1,050 for the 2009-2010 school year. Motion by Glen Goedken and seconded by Kecia Hickman to issue the contract as recommended by the Superintendent. Roll Call vote: Gary Ihnen, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Dan Van Gorp, Aye. Motion carried.
- D. Consider Change Order for Storage Building Project - There is a change order to have Peska Construction provide a 15' X 80' concrete approach to the west side of the Storage Building, and to remove and replace the existing 9' X 40' concrete slab at the south end of the Mower Shed. The 15' X 80' concrete approach would cost \$11,326, and the removal and replacement of the 9' X 40' slab would be \$500. Motion by Randy Merley and seconded by Kecia Hickman to approve the change order and the additional work. Roll Call vote: Glen Goedken, Aye; Gary Ihnen, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Dan Van Gorp, Aye. Motion carried.
- E. Designate John N. & Irene E. Bowers Scholarship Recipients - The scholarship committee recommends that the following students receive scholarships of \$6,313 each.
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| Nursing: | Brittany Boerhave | Kelly McCarty |
| Education: | Ashley Wagner | Sarah Wahlstrom |
- Motion by Kecia Hickman and seconded by Randy Merley to approve the scholarships. Roll Call vote: Glen Goedken, Aye; Gary Ihnen, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Dan Van Gorp, Aye. Motion carried.
- F. Cooperative Athletic Agreements with St. Pat's and Sheldon Christian - Superintendent Spears asked the Board what they wanted to do. Glen Goedken in favor of tabling both till next meeting. Niki Cooper was present at the meeting to answer any questions that the Board might have concerning the youth football program. Niki says the way the league was set up was for youth to play for the town they live in, but some parents don't want to do this. Motion by Gary Ihnen and seconded by Glen Goedken to table until the June meeting. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

- G. Consider Proposal for High Jump Pit Replacement - The District has received a bid for \$39, 915 from Midwest Tennis & Track. There was some question on the use of granular stone base in place of a concrete base. Darrell Sneiderman is to do some additional checking. No Board action.
- H. Investment of School Funds - The District has requested rate quotes from the five banks in the Sheldon District. The schedule showing the quoted rates was distributed to the Board. It is the Superintendent's recommendation that the investment be placed with People's Bank Motion by Randy Merley and seconded by Glen Goedken to place the investment with People's Bank. Roll Call vote: Gary Ihnen, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Dan Van Gorp, Aye. Motion carried.
- I. Set Specifications and Scope of Work for Transportation Building Roofing Project - The Superintendent has received the specs and scope of work as submitted by A-1 Roofing. The quote from A-1 Roofing for the job is \$30,325. Motion by Randy Merley and seconded by Glen Goedken to award the job to A-1 Roofing, with the work to be done after July 1, 2009. Roll Call vote: Kecia Hickman, Aye; Gary Ihnen, Aye; Glen Goedken, Aye; Randy Merley, Aye; Dan Van Gorp, Aye. Motion carried.
- J. Consider Date And/Or Time Change for June Board Meeting - The Board Secretary will be out of town on June 10, 2009, and the Superintendent will be going to Des Moines for a conference on Thursday. Motion by Gary Ihnen and seconded by Glen Goedken to have the June Board Meeting on Wednesday, June 17, 2009 at 5:00 p.m. in the High School Library. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.
- K. Set Date for Budget Amendment Hearing - The FY09 Budget will have to be amended. Motion by Gary Ihnen and seconded by Glen Goedken to have the hearing on Wednesday, May 27, 2009 at 4:00 p.m. in the High School Library. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

IX. ANNOUNCEMENTS

- A. IASB Human Resources Conference, June 12, 2009, Urbandale
- B. IASB Fiscal Management Conference, July 15, 2009, Ames
- C. IASB Human Relations Conference, September 25, 2009
- D. IASB District Meeting, June 23, 2009, 6:00-9:00 p.m., George High School

X. ADJOURN

At 8:55 p.m., Motion by Gary Ihnen and seconded by Randy Merley to adjourn. Roll call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

Superintendent Evaluation – Closed Session pursuant to Iowa Code 21.5(1i) – to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

At 9:06 p.m. Motion by Gary Ihnen and seconded by Glen Goedken to go into closed session. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

At 10:15 p.m. Motion by Gary Ihnen and seconded by Randy Merley to come out of closed session. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye; Dan Van Gorp, Aye. Motion carried.

The Board departed for the evening.