

SHELDON COMMUNITY SCHOOL DISTRICT

SHELDON, IOWA

ORGANIZATIONAL MEETING OF THE NEW BOARD OF EDUCATION

October 14, 2009

- I. CALL TO ORDER** – At 6:26 p.m., Secretary Bill Borchers called the meeting to order. Members present: Kecia Hickman, Gary Ihnen, Glen Goedken, Randy Merley, Robin Spears and Bill Borchers. Absent none. Visitors: Darrell Sneiderman, Cindy Barwick, Jenni McCrory, Matt Meendering, Dan Van Gorp, Susan Rensink, Justin Albers, Steve Holles, Scott Simonsen, Diann Merley, Tami Kuiper and Kiley Seligmen.
- II. APPROVAL OF AGENDA** –Superintendent Spears added Item P - Designate Investment for John & Irene Bowers Fund. Motion by Gary Ihnen and seconded by Glen Goedken to approve. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- III. ADMINISTER OATH AND ELECT OFFICERS**
- A. Administer Oath of Office - Bill Borchers administered the oath of office to Susan Rensink and Randy Merley.
 - B. Election of Board President - Bill Borchers conducted the election. Gary Ihnen was elected President. Bill Borchers administered the Oath of Office.
 - C. Election of Vice President - Bill Borchers conducted the election. Kecia Hickman was elected Vice President. Borchers administered the Oath of Office.
 - D. Determination of date, time, and location for regular School Board Meetings - Motion by Randy Merley and seconded by Glen Goedken to have the regular School Board Meetings on the second Wednesday, at 6:00 p.m. in the High School Library. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- IV. COMMUNICATION**
- A. Citizens, Organization(s) in Attendance
 - 1. Public Comment – Scott Simonsen asked about the calendar committee. Said that there had been a survey of parents, conducted during the High School Conferences, and wondered if that was from the Administration or the Calendar Committee. Supt. Spears said that it came from the Administration, as the Calendar Committee was not yet organized. The same survey will be conducted during the Elementary and Middle School Conferences. After the conferences the Calendar Committee will be formed and will be chaired by Scott Simonsen, Lisa Johnson and Randy Merley. There will probably be a meeting in the auditorium for all parents and interested persons concerning the school calendar.
 - 2. Recognition
 - a. Students- The student recognition from each building was included in the Board Packet. Darrell Sneiderman said that the cross country teams had three girls and

two boys qualify for the All-Conference in Cross Country. Cindy Barwick said that Kathryn Bomgaars qualified for the Opus Honor Choir.

- b. Public - Superintendent Spears thanked all the volunteers and Gene Den Hartog for helping on the construction projects this past summer and fall.
- c. District - Superintendent Spears presented the Board with a certificate of appreciation from the Sheldon United Fund. Superintendent Spears presented retiring Board Member, Dan Van Gorp, with an IASB Certificate of Recognition, and an Award of Merit Pass for admission to all District Events. Gary Ihnen thanked Dan Van Gorp for being a servant leader, who led by example. Gary Ihnen said that the District has done several things while Dan Van Gorp served on the Board. Kecia Hickman appreciated the good leadership and the time and energy that Dan Van Gorp furnished. Randy Merley was impressed with how Dan Van Gorp was always on an even keel.

B. Correspondence

1. The Board, Publication

- a. The Board "When To Study, When To Act, When To Delegate," Volume 33, Number 11 was included in the Board Packet.
- b. The Board "What You Should Know About Teacher Leadership," Volume 33, Number 12 was included in the Board Packet.
2. Northwest AEA Board Meeting Minutes - September 21, 2009 meeting minutes were included in the Board Packet.
3. Receipt of "Thank You" Cards - The District has received Thank You cards from the Sheldon Fire Company 125th Anniversary Committee, for use of the area North of the Middle School, and the Middle School parking lot, and from the family of Oscar Stevens for the flowers at Oscar's funeral.

C. Board Members Reports - none.

Motion by Glen Goedken and seconded by Randy Merley to accept the correspondence and recognition as part of the official Board Minutes. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

V. PUBLIC HEARING – None

VI. REPORTS

A. Committee – none

B. Special – none

C. Administrators

1. Elementary School – Mrs. McCrory reviewed her report. Elementary school will do report cards on JMC, like the Middle and High Schools. Kecia Hickman commented on "The Bridge", said that it was helpful to the parents.
2. Middle School – Mrs. Barwick reviewed her report.
3. High School – Mr. Meendering reviewed his report. Homecoming week was great. Had a Parent Advisory Committee meeting last night and they talked about the calendar.
4. Activities Director - Mr. Sneiderman reviewed the report that was included in the Board Packet. Commented that the State Marching Band Contest will be held on Thursday evening. The HS Band did okay at MOC/FV and great at Algona. MS-Boys BB starts Monday. Girls Volleyball Conference Champs. Reviewed the

SchoolToday athletic scheduling program that the Siouxland Conference uses for scheduling. Showed the Board some of the benefits of the program.

5. Superintendent
 - a. District/Building/Class Enrollment - Superintendent Spears reviewed the numbers with the Board.
 - b. Iowa Schools Alert Notification System - Superintendent Spears reviewed the free program with the Board.
 - c. Iowa School Finance/Funding Update - Superintendent Spears reviewed the information included in the Board Packet.
 - d. Preliminary Independent Audit Update - Superintendent Spears said that the auditor planned to be at the December Board Meeting to present the reports and go over the audit with the Board.
 - e. IASB RTC Vacancy- The District has received notification that a position is open on the IASB Regional Telecommunications Council, and wondered if any Board Member desired to be appointed to that Council. No Board members were interested in that position.
 - f. Siouxland District Health Department Food Service Inspection Update - East Elementary needs to update some pieces of equipment and supplies. Will get the cost of the updates.

7:40 p.m. Gary Ihnen said there would be a short recess.
During the recess the Board viewed the new and updated facilities at the High School.

8:10 p.m. Gary Ihnen reconvened the meeting.

- g. Facility Needs Update -
Auditorium Lighting - Mrs. Grant demonstrated the new lights in the auditorium. Everyone is happy with the new lights, and is excited about the options that are available.
Locker Room/Weight Room - The Board viewed the progress. There are a few final items that need to be completed before the final walk through.
Girls Locker Room - The Board viewed the existing locker room, and talked about the updates that are being proposed.
Concession Stand/Restroom Facility at the Football/Softball Fields - Final walk through will be on Monday.

VII. OLD BUSINESS -

- A. Board Policy 508.4 (2nd Reading) - Motion by Randy Merley and seconded by Kecia Hickman to approve the policy. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- B. Adopt Area Education Agency Special Education Procedures Manual (2nd Reading) - Motion by Kecia Hickman and seconded by Glen Goedken to adopt. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

VIII. NEW BUSINESS

- A. Open Enrollment – Application for Alexander Mick to attend the Sheldon District from the George/Little Rock District. Motion by Randy Merley and seconded by Glen Goedken to accept. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye;

- Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- B. Resignations – The District has received a letter of resignation from Erin Youngers as Assistant Softball Coach. Motion by Randy Merley and seconded by Glen Goedken to accept the resignation, and to thank Erin for her service to the Sheldon District. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- C. Contracts - none.
- D. Designate District Publication Newspaper for 2009-10 - Designate The Sheldon Mail Sun and the Northwest Iowa Review as official newspapers for the Sheldon Community School District. Motion by Glen Goedken and seconded by Kecia Hickman to approve. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- E. Appoint Legal Counsel for 2009-10 - Appoint Tom Whorley of Wolff, Whorley, DeHoogh, and Schreurs to be the District's legal counsel. Motion by Randy Merley and seconded by Glen Goedken to approve. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- F. Name Depository Banks and Pledging of Assets - Motion by Glen Goedken and seconded by Kecia Hickman to approve the following resolution:

RESOLUTION NAMING DEPOSITORIES

RESOLVED, that the Sheldon Community Board of Education of the Sheldon Community School District, in O'Brien, Sioux, Lyon, and Osceola Counties, Iowa, approve the list of financial institutions to be depositories of the Sheldon Community School District funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

<u>Depository Name</u>	<u>Location of Financial Institution</u>	<u>Maximum Balance in Effect under this Resolution</u>
Citizens State Bank (Primary)	Sheldon, Iowa	\$3,000,000
Northwestern Bank	Sheldon, Iowa	\$3,000,000
Iowa State Bank	Sheldon, Iowa	\$3,000,000
Ashton State Bank	Ashton, Iowa	\$3,000,000
Peoples Bank	Sheldon, Iowa	\$3,000,000

Roll Call vote: Susan Rensink, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

- G. Appoint Board Members to O'Brien and Sioux County Conference Boards - Motion by Glen Goedken and seconded by Randy Merley to have Randy Merley serve as the O'Brien County Board member and Kecia Hickman as the Sioux County Board member. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- H. Designate Board Member Representative for the Sheldon Educational Foundation - Motion by Randy Merley and seconded by Kecia Hickman to accept the resignation of Dan Van Gorp as the Board Representative. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- Motion by Glen Goedken and seconded by Randy Merley to appoint Susan Rensink as the new Board Representative. Roll Call vote: Kecia Hickman, Aye; Susan Rensink,

- Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- I. American Education Week Proclamation - Designate November 15-21, 2009, as American Education Week. Motion by Kecia Hickman and seconded by Glen Goedken to approve. Roll Call vote: Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.
- J. Approve Lane Advancement for Certified Staff - Approve the following lane advancements, and career increments:

<u>Lane Advancement</u>	<u>From Lane</u>	<u>Salary</u>	<u>To Lane</u>	<u>Salary</u>	<u>Difference</u>
Kathy Arnold	BA+15/12	\$44,381	BA+30/13	\$46,431	\$2,050
Bethany Bousema	BA/04	\$35,156	BA+15/04	\$36,181	\$1,025
Kari Kopperud	BA+30/05	\$38,231	MA/05	\$39,256	\$1,025
Cynthia Prewitt	BA+15/12	\$44,381	MA/12	\$46,431	\$2,050
Wendy Roder	BA+15/12	\$44,381	BA+30/13	\$46,431	\$2,050
Kristie Simonsen	BA+15/12	\$44,381	BA+30/13	\$46,431	\$2,050
Tamara Van Meeteren	BA/10	\$41,306	BA+15/11	\$43,356	\$2,050
Brad Van Roekel	BA/10	\$41,306	BA+15/11	\$43,356	\$2,050
Ruth Vogel	BA/05	\$36,181	BA+15/05	\$37,206	\$1,025
 <u>Career Increments</u>					
Joan Holles	BA+30/C05	\$51,556	BA+30/C06	\$53,606	\$1,025
Ann Jensen	BA+30/C01	\$48,481	BA+30/C02	\$49,506	\$1,025
Angela Lickhart	MA/C01	\$51,556	MA/C02	\$52,581	\$1,025
Pam Thornton	BA+30/C03	\$50,531	BA+30/C04	\$51,556	\$1,025
Laurie Pruiksma	BA+30/C01	\$48,481	BA+30/C02	\$49,506	\$1,025
Connie Van Meeteren	BA+30/C02	\$49,506	BA+30/C03	\$50,531	\$1,025
			<u>TOTAL</u>		<u>\$21,525</u>

- Motion by Kecia Hickman and seconded by Randy Merley to approve. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- K. Consider Purchase of Cameras for High School Building – Superintendent Robin Spears and Principal Matt Meendering discussed the cameras with the Board. Total cost will be about \$6,996. Motion by Randy Merley and seconded by Glen Goedken to approve the purchase. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- L. Consider Purchase of Cameras for School Buses - Superintendent Spears discussed the options with the Board. Motion by Randy Merley and seconded by Kecia Hickman to purchase seven cameras for \$6,965. Roll Call vote: Glen Goedken, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- M. Consider Elementary Playground Improvements - Superintendent Spears and Principal McCrory discussed the proposed improvements with the Board. Motion by Randy Merley and seconded by Kecia Hickman to approve the improvements to Area 1 and Area 3 completely, and to do the concrete in Area 2 for a total cost of all areas for \$48,242. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- N. Consider Maintenance/Improvement Proposal for Athletic Fields - Mr. Sneiderman and Superintendent Spears discussed the proposal with the Board. Motion by Glen Goedken and seconded by Randy Merley to do the complete proposal, which includes the Softball, Baseball, Football and ES-Ball fields. The work will be aerating

the fields, top dress with sand, overseed and fertilize, and completely rework the ES-ball fields. The total cost will be around \$25,000. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

- O. Set Date for Board/Administrative Work session - Motion by Randy Merley and seconded by Glen Goedken to have the Regular Board Meeting on November 11, 2009 starting at 5:00 p.m., and the work session will be immediately following the Board Meeting. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- P. Designate Investment for John & Irene Bowers Fund - District received two interest bids. Motion by Randy Merley and seconded by Glen Goedken to place the investments with Peoples Bank. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- Q. Board Policy Review - Policies 100-104.R1, School District; 500-502.1, Students; 203 Board of Director's Conflict of Interest; and 401.2-Employee Conflict of Interest (1st Reading) - Motion by Kecia Hickman and seconded by Randy Merley to approve to the 2nd Reading. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

IX. Announcements

- A. IASB Orientation to Governance, November 4, 2009, Sheldon
- B. IASB School Board Officers Workshop, October 27, 2009, 6:30-9:00 p.m., George-Little Rock HS ICN Room.
- C. IASB Delegate Assembly/Early Bird Session, November 19, 2009, Des Moines.
- D. IASB Annual Convention, November 18-19, 2009, Des Moines.

X. ADJOURN -

At 9:20 p.m. Motion by Kecia Hickman and seconded by Glen Goedken to adjourn. Roll Call vote: Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.