

# SHELDON COMMUNITY SCHOOL DISTRICT

## REGULAR MEETING OF THE BOARD OF EDUCATION

January 12, 2011

- I. CALL TO ORDER** – At 6:02 p.m., President Gary Ihnen called the meeting to order. Members present: Gary Ihnen, Glen Goedken, Kecia Hickman, Randy Merley, Susan Rensink, Robin Spears and Bill Borchers. Absent: None. Visitors: Matt Meendering, Cindy Barwick, Tanya Langholdt, Darrell Sneiderman, Jim Gude, Beth Bunkers, Charles Johnson, Brittany Pomerence, Sami Kleinwolterink, Jena Van Marel, Allorie Feekes, Rosa Gude, Dan Van Gorp, Leon & Carla Kleinwolterink, Amy Van Marel, Gary Feekes, Frank Luepke and Renee Wielenga.

President Ihnen welcomed the media, administration and the Board.

- II. APPROVAL OF AGENDA** – Superintendent Spears said that there would not be a report from the State Auditor and we wouldn't need to appoint, at this time, an auditor for next year. Motion by Glen Goedken and seconded by Susan Rensink to approve the agenda. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

### **III. COMMUNICATIONS**

#### A. Citizens, Organization(s) in Attendance

1. Public Comment – none.
2. Recognition

- a. Students - Middle School: **7<sup>th</sup> Grade Girls' Basketball – 20** - Anna Marie Fjeld, Emma Van Meeteren, Ana Rubio, Macy Jacobsma, Ashley Allard, Alyssa Kavanagh, Kayla Van Meeteren, Haley Jungers, Jocelyn Holtrop, Sydney Naber, Allyson Whipple, Lexi Ackerman, Zoey Russell, MaKayla Johnson, Bayleigh Jensen, Allison Johnson, Mattie Kruger, Sarah Cain, Jessica Karolczak, Kristi Renken, Arajean DeYoung (mgr.), Anna Schwarz (mgr.), Sierra Merley (mgr.). **8<sup>th</sup> Grade Girls' Basketball - 15** - Rachel Abele, Katryna Bart (St. Pat's), Emma Beahler, Kelsey Den Hartog, Rosa Gude, Lexy Hindt, Emily Johnson, Sami Kleinwolterink, Kaci Kruger (St. Pat's), Traci Langfitt, Abbie Meendering, Brittany Pomerence, Katie Storm, Jena Van Marel, Justine Wollmuth. **Wrestling - 31** - Dustyn Bergstrom, Devan Fox, Treston Klein, Colby Kleinhesselink, Brode Leth, Andrew Provost, Trevor Smith, Travis Sterler, Mark Ahlers, Jacob Andringa, Mark Baker, Trevor Fiddelke, Bryce Fisher, Dustin Freeman, Darin Greenfield, Branden Heitritter, Todd Helmers, Aaron Holtrop, Josh Jager, Connor Klatt, Brett Koerselman, Ryan Lode, Trevor Mayer, Jesse Meendering, Dylan Monen, Cale Roelofsen, Blake Roetman, Alex Strouth, Lucas Strouth, Max Tolk, Alex Vazquez. (Managers: Bizzy Feekes, Daryan Prescott, Daulton Mouw, Jesus Rodriguez, Jacob Sandholm). MS-Recognition in addition to those included in the Board Packet. Garland Jenkins - "If I Were Mayor" essay contest winner for the 5th District and Angelica Barajas, District winner in the Peace Poster art contest.
- b. Student Presentation - The top three winners at the Middle School Science Fair were introduced by Jim Gude. The Board listened to each group's presentation, and asked them questions. The winners were Sami Kleinwolterink & Jena Van Marel, Rosa Gude, and Allorie Feekes & Brittany Pomerence. The groups will participate in the State Science Fair to be held on the ISU Campus on April 1 & 2, 2011.

#### B. Correspondence

1. The Board
  - a. "Four Commitments to Make For The New Year", Volume 34, Number 16 was included in the Board Packet.
  - b. "The Opportunities Hidden In Tight Resources", Volume 34, Number 17 was included in the Board Packet.
  - c. "Protecting, Positioning and Pocketing Your Ego", Volume 34, Number 18 was included in the Board Packet.
2. Northwest AEA Board Briefs - Minutes from the December 13, 2010 meeting.
3. Thank You Cards - The District has received no "Thank You Cards" since the last Board Meeting.

Motion by Kecia Hickman and seconded by Glen Goedken to accept the Recognition and Correspondence as part of the official Board minutes. Roll call vote: Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

C. Board Member Reports - none.

#### **IV. APPROVAL OF**

- A. Minutes of Past Meetings – Motion by Randy Merley and seconded by Susan Rensink to approve the minutes. Roll Call: Glen Goedken, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- B. Financial Report – Motion by Glen Goedken and seconded by Susan Rensink to approve the financial report. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried. Superintendent Spears reported that the District is right on the budget for both receipts and disbursements as of December 31, 2010.
- C. Summary List of Bills – Susan Rensink reviewed the bills. Motion by Susan Rensink and seconded by Glen Goedken to approve the bills for payment. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

#### **V. PUBLIC HEARING - None**

#### **VI. REPORTS**

- A. Committee - None
- B. Special - None
- C. Administration
  1. Elementary School – Ms. Langholdt reviewed her report.
  2. Middle School – Mrs. Barwick reviewed her report.
  3. High School - Mr. Meendering reviewed his report.
  4. Activities Director – Mr. Sneiderman reviewed his report.
  5. Superintendent -
    - a. PPEL Expenditure Plan -The Superintendent reviewed the list that had been prioritized, and also reviewed the cost of replacing the roof at East Elementary, and the cost of replacing and enhancing the track at Orab Field. The Board discussed the projects, the amount of funds that are available, and is it a possibility to borrow funds, and complete all the projects? The Superintendent will research the possibility of borrowing, and what would be the terms.
    - b. At-Risk Allowable Growth Budget Application Update - The Superintendent reviewed the application that he filed with the State Department of Education. The total At-Risk budget for 2010-11 is \$311,757.

- c. Review Official December 7, 2010 PPEL Election Results - The Superintendent reviewed the Abstract of Votes received from the O'Brien County Auditor.
- d. School Finance Update - The Superintendent reviewed the information received, and discussed it with the Board.

At 7:40 p.m. President Ihnen said there would be a short break.

At 7:45 p.m. President Ihnen reconvened the meeting.

## **VII. OLD BUSINESS -**

- A. Adopt 2011-12 School Calendar - Motion by Glen Goedken and seconded by Randy Merley to adopt the calendar as presented. There was some discussion on why the long break over Christmas. Some parents were saying that the students were ready to go back to school earlier this year. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- B. High School 2011-12 Registration Booklet (2nd Reading) - Mr. Meendering explained that there would be additional language added to the section on Alternative Programs, Section I Concurrent Courses With NCC. Motion by Glen Goedken and seconded by Susan Rensink to approve the 2011-12 Registration Booklet with the suggested changes. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- C. Board Policy Review - Policies 211 Thru 218, Board Of Directors – (2nd Reading) -
  - 1. 211 Open Meetings
  - 2. 212 Closed Sessions
  - 3. 213 Public Participation in Board Meetings
  - 4. 213.R1 Public Participation in Board Meetings Regulation
  - 5. 213.1R1 General Complaints by Citizens
  - 6. 214 Public Hearings
  - 7. 215 Board of Directors' Records
  - 8. 215.1E1 Board Meeting Minutes
  - 9. 216.1 Association Membership
  - 10. 216.2 Board of Directors' Member Development and Training
  - 11. 216.3 Board of Directors' Member Compensation and Expenses
  - 12. 217 Gifts to Board of Directors
  - 13. 218 Recognition of Employee Loss
 Motion by Glen Goedken and seconded by Kecia Hickman to approve these policies. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

## **VIII. NEW BUSINESS**

- A. OPEN ENROLLMENT APPLICATIONS - The District has received an application for James Gradert to open enroll from the Sibley-Ocheyedan District into the Sheldon District. Motion by Glen Goedken and seconded by Randy Merley to approve the application. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- B. RESIGNATIONS - The District has received a letter of resignation from Elaine Getting for her Superintendent's Secretary position. Motion by Kecia Hickman and seconded by Glen Goedken to accept the resignation, and to thank Elaine for her years of service to the District. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.
- C. CONTRACT(S) –  
 Tyann Thong Vanh - Custodian (3 hrs/day during the school year-8 hrs/day during sum)\$12.00/hr.

Melinda Van Beek Middle School Clerical/Secretary Position (6hrs/day) \$9.50/hr. Motion by Kecia Hickman and seconded by Randy Merley to approve these contracts. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

D. DESIGNATE INDEPENDENT AUDITOR FOR FY11 - Table until February 2011 Board Meeting.

E. CONSIDER PURCHASE OF A SCHOOL BUS - The District has received quotes from School Bus Sales, Hogle Bus Co., and Thomas Bus Sales for a new school bus to be delivered after July 1, 2011. The bus will be paid with FY12 funds. The base bids were adjusted to include Storage Compartments, LED Lights, White Roof Top, and Camera System. The bids without the camera system, as we will use the ones we currently have are: School Bus Sales, \$79,324; Hogle Bus Co., \$81,872; and Thomas Bus Sales, \$79,933. The Superintendent recommends purchasing the bus from School Bus Sales for \$79,324. Motion by Randy Merley and seconded by Susan Rensink to purchase the bus from School Bus Sales for \$79,324. Roll Call vote: Glen Goedken, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

F. BOARD POLICY REVIEW (1ST READING) -

1. 700 Purpose of Non-instructional and Business Services
2. 701 Financial Accounting System
3. 701.1 Depository of Funds
4. 701.2 Transfer of Funds
5. 701.3 Financial Records
6. 702 Cash in School Buildings
7. 703.1 Budget Planning
8. 703.2 Spending Plan
9. 704.1 Local - State - Federal - Miscellaneous Revenue
10. 704.2 Sale of Bonds
11. 704.3 Investments
12. 704.4 Gifts - Grants - Bequests
13. 704.5 Student Activities Fund
14. 705.1 Purchasing - Bidding
15. 705.2 Purchasing on Behalf of Employees
16. 705.3 Payment for Goods and Services
17. 706.1 Payroll Periods
18. 706.2 Payroll Deductions
19. 706.3 Pay Deductions
20. 706.3R1 Pay Deduction Regulation

Motion by Glen Goedken and seconded by Randy Merley to approve these policies and pass them to their second reading. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

## **IX. ANNOUNCEMENTS-**

- A. IASB Legislative Session Kickoff Webinar
- B. IASB Lobby Days - January 19, February 8, March 8 and April 12.

## **X. ADJOURN**

At 8:13 p.m., Motion by Glen Goedken and seconded by Kecia Hickman to adjourn. Roll call vote: Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

Enter closed session as provided in Chapter 20, Section 20.17 (3) of the Iowa Code to conduct a strategy meeting of a public employer concerning the employees covered by a collective bargaining agreement.

At 8:19 p.m. the Board went into closed session.

At 9:16 p.m. the Board came out of closed session and left.