

SHELDON COMMUNITY SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION

October 13, 2010

- I. CALL TO ORDER** – At 6:04 p.m., President Gary Ihnen called the meeting to order. Members present: Gary Ihnen, Glen Goedken, Kecia Hickman, Randy Merley, Robin Spears and Bill Borchers. Absent: Susan Rensink. Visitors: Matt Meendering, Cindy Barwick, Tanya Langholdt, Darrell Sneiderman, Steve Holles, Jenny Blankenship, Pam Thornton, Justin Albers, Emily Johnson, Allorie Feekes, Brittany Pomerence, Britany Pham, Shayla Van Meeteran, Jack Young, Alyssa Kavanagh, Kari Kopperud, Frank Luepke and Renee Wielenga.

President Ihnen welcomed the media, administration and the Board.

- II. APPROVAL OF AGENDA** – Superintendent Spears moved New Business items VIII. D & E after the communications section. Motion by Randy Merley and seconded by Kecia Hickman to approve the amended agenda. Roll call vote: Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment – none.
2. Recognition

- a. Students - Information was included in the Board Packet.
- b. Student Presentation - Kari Kopperud, Middle School Counselor, explained to the Board the Climate Surveys that have been completed at the Middle School, and explained that one of the outcomes of the surveys was the students wanting to show respect for each other, and one way was to do projects that serve others. Mrs. Kopperud then introduced the students who gave presentations on the projects that they have been doing as a service to the Community. The projects included: picking up at Hill's Park; helping with the annual Coats for Kids project that is run by Bubble's Dry Cleaning; picking up the trash in the gym after basketball games; having a bake sale for Love, Inc. with the students doing the baking; and wiping off the lunch room tables after lunch.

B. Correspondence

1. The Board
 - a. "What Research Says About Small Class Sizes And Learning", Volume 34, Number 10 was included in the Board Packet.
 - b. "Your Responsibility To Future Boards", Volume 34, Number 11, was included in the Board Packet.
 - c. "Five Secrets For Developing A Great Board-Superintendent Relationship", Volume 34, Number 12, was included in the Board Packet.
2. Northwest AEA Board Briefs - Minutes from the September 20, 2010 meeting.
3. Thank You Cards - The District has received a "Thank You Letter" signed by the cast of the "Annie Get Your Gun" musical. The cast appreciated the use of the High School Auditorium and facilities during the rehearsal and performance of the Labor Day musical.

Motion by Glen Goedken and seconded by Randy Merley to accept the Recognition and Correspondence as part of the official Board minutes. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

C. Board Member Reports -

1. Candidacy for District Director for District #1. Superintendent Spears stated that he has the paperwork if there was any interest in filing for this position.
2. Other - Randy Merley explained what had been happening at the Park Planning Committee.

VIII. NEW BUSINESS

- D. Consideration of Sealed Bids Opened and Reviewed by the Superintendent of Schools, Secretary of the Board, and the Financial Consultant - Jenny Blankenship, financial consultant from Public Financial Management, Inc., presented the tabulation of bids received during the 10:00 a.m., October 13, 2010, meeting. There were nine bids received, representing companies from seven states. The true interest rates ranged from 2.406860 % to 2.905428 %.
- E. Consider Resolution Directing Sale of General Obligation School Refunding Bonds, Series 2010, not to Exceed \$4,700,000. It is the recommendation of the Superintendent and the Financial Consultant to accept the bid of Northland Securities, Inc., from Minneapolis, MN. Their bid was for a true interest cost of 2.406860 %. Motion by Glen Goedken and seconded by Kecia Hickman to adopt the following resolution directing the sale of \$4,425,000 General Obligation School Refunding Bonds, Series 2010, to Northland Securities, Inc from Minneapolis, MN. Roll Call vote: Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

The Board will need to have a Special Meeting for the Bonds. Motion by Randy Merley and seconded by Glen Goedken to have the Special Meeting on October 26, 2010 at 5:30 p.m. in the High School Library. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

IV. APPROVAL OF

- A. Minutes of Past Meetings – Motion by Randy Merley and seconded by Glen Goedken to approve the minutes. Kecia Hickman questioned the dates in Section VIII, Item C. The correct dates should be the regular start date of cross country to be August 9, 2010 not September 9, 2010. Jennifer Den Hartog did start the position on August 24, 2010, which is the reason for the 20% reduction in the salary. Roll Call: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- B. Financial Report – Motion by Glen Goedken and seconded by Randy Merley to approve the financial report. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- C. Summary List of Bills – Kecia Hickman reviewed the bills. Motion by Kecia Hickman and seconded by Glen Goedken to approve the bills for payment. Superintendent Spears said that when school started it was determined that additional computers were needed, and also five computers were damaged by the High School roof leaking, during the roof project. The roofer's insurance company will reimburse the District for the cost of the five computers damaged. The District ordered a total of ten computers and monitors. The District also ordered three smart boards and CPUs, which will be paid with Microsoft Settlement Funds. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.
- D. Treasurer's Annual Report
- E. Secretary's Annual Report
- F. Lunch Fund Accounts
- G. Activity Fund Recapitulation
- H. Salaried Paid During 2009-10 School Year
- I. Transportation Annual Report.

Bill Borchers explained each report. Motion by Glen Goedken and seconded by Randy Merley to approve the reports as listed in Items D-I. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried

V. ELECT OFFICERS/BOARD MEETING SCHEDULE -

- A. Election of Board President - Bill Borchers conducted the election. Gary Ihnen was elected President. Bill Borchers administered the oath of office to Gary Ihnen.
- B. Election of Vice President - Gary Ihnen conducted the election. Kecia Hickman was elected Vice President. Bill Borchers administered the oath of office to Kecia Hickman.

At 7:00 p.m. President Ihnen announced that there would be a short break.

At 7:06 p.m. President Ihnen reconvened the meeting.

- C. Determination of date, time, location for regular School Board Meetings - Motion by Glen Goedken and seconded by Randy Merley to have the meetings on the 2nd Wednesday of the month, starting at 6:00 p.m. in the High School Library. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

VI. REPORTS

- A. Committee - None
- B. Special - None
- C. Administration
 - 1. Elementary School – Ms. Langholdt reviewed her report.
 - 2. Middle School – Mrs. Barwick reviewed her report.
 - 3. High School - Mr. Meendering reviewed his report.
 - 4. Activities Director – Mr. Sneiderman reviewed his report. The Orab Marching Band received a Division I rating in Class 2A at the State Marching Band contest, and 4th place in Class 2A at the MOC-Floyd Valley Pursuit of Excellence, held at Orange City. Both contests were held on Saturday, October 9, 2010.
 - 5. Superintendent -
 - a. 2010-11 Enrollment Update - The enrollment is down by 16.8 students.
 - b. Education Jobs Fund Program - The District will receive \$204,954. The use of the funds is not as restrictive as the AARA funding, but there are still limitations on the use of the funds.
 - c. Preliminary Independent Audit Findings - The District has an unrestricted/undesignated fund balance of \$782,357 as of June 30, 2010.
 - d. 2011-12 School Calendar - The Superintendent will have the District Leadership Team (DLT) and the Building Leadership Team (BLT) look at the calendar, and bring a recommendation back to the November Board Meeting. Will look at maybe using ½ days as in-services.
 - e. IASB Employee Relations Conference Information - The Superintendent distributed information that he had gotten from the conference that he attended.
 - f. ASCD Info Brief - Education Funding: Underwater and Overdue for Reform - The information brief discusses how the different states fund education.

VII. OLD BUSINESS - None

VIII. NEW BUSINESS

- A. OPEN ENROLLMENT APPLICATIONS - The District has received an informational open enrollment application for Alyssa Strouth to attend the Sheldon District from the Sibley-Ocheyedan District. Motion by Randy Merley and seconded by Glen Goedken to accept the application. Roll Call vote: Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- B. RESIGNATIONS - None
- C. CONTRACT(S) –

<u>LAST</u>	<u>FIRST</u>	<u>POSITION</u>	<u>WAGE</u>
Bart	Anthony	Assistant Girl's Basketball Coach	\$3,208
Groendyke	Jason	Middle School Boy's Basketball Coach	\$2,149
Johnson	Charles	Middle School Boy's Basketball Coach	\$2,149
Groendyke	Jason	Middle School Girl's Basketball Coach	\$2,149
McWilliams	Steve	Assistant High School Wrestling Coach	\$3,208
Schafer	Nathan	9th Grade Girls Basketball Coach	\$2,631
Fischer	Ashley	Title I-Math Teacher (ARRA Funding)	\$28,779.26

Motion by Randy Merley and seconded by Glen Goedken to approve the contracts. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

- F. DESIGNATE DISTRICT PUBLICATION NEWSPAPER FOR 2010-11 - Motion by Kecia Hickman and seconded by Glen Goedken to designate the Mail Sun and the Northwest Iowa Review. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.
- G. APPOINT LEGAL COUNSEL FOR 2010-11 - Motion by Glen Goedken and seconded by Kecia Hickman to appoint Tom Whorley of the Wolff, Whorley, DeHoogh & Schreurs law firm as legal counsel for 2010-11. Roll Call vote: Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- H. NAME DEPOSITORY BANKS AND PLEDGING OF ASSETS - Motion by Glen Goedken and seconded by Kecia Hickman to adopt the following resolution:

RESOLUTION NAMING DEPOSITORIES

RESOLVED, that the Sheldon Community Board of Education of the Sheldon Community School District, in O'Brien, Sioux, Lyon, and Osceola Counties, Iowa, approve the list of financial institutions to be depositories of the Sheldon Community School District funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

<u>Depository Name</u>	<u>Location of Financial Institution</u>	<u>Maximum Balance in Effect Under this Resolution</u>
Citizens State Bank (Primary)	Sheldon, Iowa	\$3,000,000
Northwestern Bank	Sheldon, Iowa	\$3,000,000
Iowa State Bank	Sheldon, Iowa	\$3,000,000
Ashton State Bank	Ashton, Iowa	\$3,000,000
Peoples Bank	Sheldon, IA	\$3,000,000

Roll call vote: Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

- I. APPOINT BOARD MEMBERS TO O'BRIEN AND SIOUX COUNTY CONFERENCE BOARDS - Motion by Glen Goedken and seconded by Kecia Hickman to appoint

Randy Merley to the O'Brien County Conference Board and Kecia Hickman to the Sioux County Conference Board. Roll Call vote: Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

- J. DESIGNATE BOARD MEMBER REPRESENTATIVE FOR THE SHELDON EDUCATIONAL FOUNDATION - Motion by Randy Merley and seconded by Glen Goedken to designate Susan Rensink as the Board member representative. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

- K. AMERICAN EDUCATION WEEK PROCLAMATION - Motion by Glen Goedken and seconded by Randy Merley to adopt the following proclamation:

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility, and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, education employees – be they custodians or teachers, bus drivers or librarians – work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise;

NOW, THEREFORE, We do hereby proclaim November 14-20, 2010, as the annual observance of American Education Week in our community.

Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

- L. CONSIDER PURCHASE OF FREEZER FOR HOT LUNCH PROGRAM - Motion by Glen Goedken and seconded by Randy Merley to approve the purchase of a 12' X 24' freezer from John's Equipment Sales for \$21,030 plus set up of \$250-\$300. The Superintendent will get costs to put concrete foundations under the freezer, and to cut a door from the storeroom at the back of the High School Kitchen into the freezer. The freezer will have both outside and inside doors. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

- M. APPROVE TITLE I APPLICATION - Motion by Kecia Hickman and seconded by Glen Goedken to approve the application. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

- N. ADOPT 2010-15 COMPREHENSIVE IMPROVEMENT PLAN - Motion by Glen Goedken and seconded by Kecia Hickman to adopt the plan as presented. Roll Call vote: Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

- O. ADOPT 2010-11 ANNUAL PROGRESS REPORT (APR) TO THE COMMUNITY - Motion by Kecia Hickman and seconded by Glen Goedken to adopt the APR. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

- P. CONSIDER AGREEMENT BETWEEN DORDT COLLEGE AND THE SHELDON COMMUNITY SCHOOL DISTRICT FOR PRE-TEACHING EXPERIENCES - Motion

by Glen Goedken and seconded by Randy Merley to approve this agreement. Discussion: There was discussion by the Superintendent concerning if the college students would

affect the teaching of our students. The college students will not be teaching, only observing. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

- Q. **CONSIDER RESOLUTION CALLING FOR A SPECIAL ELECTION ON THE QUESTION OF A VOTER APPROVED PHYSICAL PLANT AND EQUIPMENT LEVY** - The resolution sets the date for the special election for Tuesday, December 7 from 12:00 noon to 8:00 p.m. The Voter Approved PPEL Resolution calls for a \$0.50 Voter Approved PPEL to go into effect for a five-year period beginning on July 1, 2011. The estimated revenues, based on FY11 taxable valuations, are \$165,567. The Superintendent said that some of the projects that the funds could be used for are: new roof on the elementary building; repairs to the buildings; repair & replace some of the District's sidewalks; develop the fields north of the Middle School; maintenance equipment; High School track replacement; repair/replace the cabinets and doors at the Elementary classrooms. Motion by Glen Goedken and seconded by Randy Merley to pass the resolution calling for a special election on December 7, 2010 for the purpose of the \$.50 Voter Approved PPEL for the period of five years starting on July 1, 2011. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- R. **SET DATE FOR BOARD/ADMINISTRATIVE WORK SESSION** - The Board Members will check their schedules, and will have the work session date as an agenda item at the November Board Meeting.
- S. **BOARD POLICY REVIEW** - There are no recommended changes in the policies listed in items 1-17.
1. 200.1 Organization of the Board of Directors
 2. 200.2 Powers of the Board of Directors
 3. 200.3 Responsibilities of the Board of Directors
 4. 201 Board of Directors' Elections
 5. 202.1 Qualifications
 6. 202.2 Oath of Office
 7. 202.3 Term of Office
 8. 202.4 Vacancies
 9. 203 Board of Directors' Conflict of Interest
 10. 204 Code of Ethics
 11. 205 Board Member Liability
 12. 206.1 President
 13. 206.2 Vice President
 14. 206.3 Secretary-Treasurer
 15. 207 Board of Directors' Legal Counsel
 16. 208 Ad Hoc Committees
 17. 208.1E1 Ad Hoc Committees Exhibit

Motion by Randy Merley and seconded by Glen Goedken to approve these policies to their second reading. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

IX. ANNOUNCEMENTS-

- A. IASB ABLE Meeting, October 26, 2010, Sheldon Middle School
- B. IASB Annual Convention, November 17 & 18, 2010, Des Moines
- C. NSBA National Conference, April 9-11, 2011, San Francisco, CA

X. ADJOURN

8:51 p.m., Motion by Glen Goedken and seconded by Randy Merley to adjourn. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.