

# SHELDON COMMUNITY SCHOOL DISTRICT

## REGULAR MEETING OF THE BOARD OF EDUCATION

March 9, 2011

- I. CALL TO ORDER** – At 6:00 p.m., President Gary Ihnen called the meeting to order. Members present: Gary Ihnen, Glen Goedken, Kecia Hickman, Randy Merley, Susan Rensink, Robin Spears and Bill Borchers. Absent: None. Visitors: Matt Meendering, Cindy Barwick, Tanya Langholdt, Darrell Sneiderman, Carol McDowell, Austin Kavanagh, Madison Uhl, Wendy Robinson, Carl Vogel, Paige Young, Betsy Young, Krissa Jacobsma, Dawson Jacobsma, Frank Luepke and Renee Wielenga.

President Ihnen welcomed the media, administration and the Board.

- II. APPROVAL OF AGENDA** – Superintendent Spears said that there would be added Item (F) under his report. Motion by Kecia Hickman and seconded by Randy Merley to approve the amended agenda. Roll call vote: Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

### **III. COMMUNICATIONS**

#### A. Citizens, Organization(s) in Attendance

1. Public Comment – none.
2. Recognition
  - a. Students - The District has received a letter from the IHSSA commenting on the singing by Amber Smit, of the National Anthem at the State Wrestling.
  - b. Student Presentation - The 5th Grade had a Letter Writing Unit-where they were to write to local businesses. Dawson Jacobsma, Austin Kavanagh, Madison Uhl and Paige Young presented to the Board an explanation of the project and the responses by the businesses to the student's letters.

#### B. Correspondence

1. The Board
  - a. "Before You Withdraw Your Support", Volume 34, Number 21 was included in the Board Packet.
  - b. "Questions To Ask Before Adopting Research Findings", Volume 34, Number 22 was included in the Board Packet.
2. Northwest AEA Board Briefs - Minutes from the February 21, 2011 meeting.
3. Thank You Cards - The District has received a "Thank You Card" from the Woods family.

Motion by Susan Rensink and seconded by Glen Goedken to accept the Recognition and Correspondence as part of the official Board minutes. Roll call vote: Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

- C. Board Member Reports - There was discussion by the Board on the article on "Stretching The School Dollar", which was written by Michael J. Petrilli and Marguerite Roza. Mr. Petrilli is a research fellow at the Stanford University's Hoover Institution, and MS. Roza is a senior data and economics advisor at the Bill and Melinda Gates Foundation.

### **IV. APPROVAL OF**

- A. Minutes of Past Meetings – Motion by Glen Goedken and seconded by Susan Rensink to approve the minutes. Roll Call: Randy Merley, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- B. Financial Report – Motion by Glen Goedken and seconded by Randy Merley to approve the financial report. Roll call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.  
Superintendent Spears updated the Board on the status of the Budget Monitoring Report.
- C. Summary List of Bills – Kecia Hickman reviewed the bills. Motion by Kecia Hickman and seconded by Glen Goedken to approve the bills for payment. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

**V. PUBLIC HEARING - None**

**VI. REPORTS**

- A. Committee - None
- B. Special - None
- C. Administration
  - 1. Elementary School – Ms. Langholdt reviewed her report.
  - 2. Middle School – Mrs. Barwick reviewed her report.
  - 3. High School - Mr. Meendering reviewed his report.
  - 4. Activities Director – Mr. Sneiderman reviewed his report.

At 7:25 p.m. President Ihnen said there would be a short break.

At 7:35 p.m. President Ihnen reconvened the meeting.

- 5. Superintendent -
  - a. Technology Report - Discussion - Carl Vogel from R & D Industries, the District's Information Technology Provider, explained how the District's network has grown since 2004, and the problems that have resulted in upgrading the infrastructure to match the growth. The Board, Superintendent and Carl discussed what needs to be done to upgrade the infrastructure. R & D is to have a plan showing what needs to be done now, what would be nice to do, but not necessary at this time, and a wish list of what would be nice to have in the future. The plan will be reviewed at the April Board Meeting.
  - b. FY12 Budget Certification Information - Discussion - The Superintendent reviewed the proposed Aid & Levy information with the Board. The District doesn't know if the State Legislature will have an allowable growth rate approved by the time the FY12 Budget needs to be certified.
  - c. PPEL Projects Update - The Superintendent said that there is a lot of work being done on the preparation for requesting bids on the projects.
  - d. EMC Dividend Payment - The District has received a dividend check of \$13,207.33 from EMC.
  - e. Preliminary 2011-12 Staffing Plan for East Elementary - Included in the Board Packet was a preliminary staffing alignment plan for the 2011-12 school year.
  - f. Parks And Recreation Park Planning Meeting - The Superintendent updated the Board on the meeting that he attended. Some of the questions being addressed by the Park Planning Committee are: Do we need a park? What will it look like? Who will we partner with on the park?

**VII. OLD BUSINESS -**

A. Board Policy Review - Policies 707.1 Thru 711.8, Non-Instructional Operations & Business Services – (2nd Reading) -

1. 707.1 Secretary's Reports
2. 707.2 Treasurer's Annual Report
3. 707.3 Publication of Financial Reports
4. 707.4 Audit
5. 707.5 Internal Controls
6. 707.5R1 Internal Controls Procedures
7. 707.6 Fiduciary Responsibility (**New Policy**)
8. 708 Care, Maintenance and Disposal of School District Records
9. 709 Insurance Program
10. 710.1 School Food Program
11. 710.2 Free or Reduced Cost Meals Eligibility
12. 710.3 Vending Machines
13. 711.1 Student School Transportation Eligibility
14. 711.2 Student Conduct On School Transportation
15. 711.2R1 Student Conduct on School Transportation Regulation
16. 711.3 Student Transportation for Extracurricular Activities
17. 711.4 Summer School Program Transportation Service
18. 711.5 Transportation of Nonresident and Nonpublic School Students
19. 711.6 Transportation of Nonschool Groups
20. 711.7 School Bus Safety Instruction
21. 711.8 Transportation in Inclement Weather<sup>1</sup>.

Motion by Glen Goedken and seconded by Susan Rensink to approve these policies.

Roll Call vote: Randy Merley, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

## **VIII. NEW BUSINESS**

- A. OPEN ENROLLMENT APPLICATIONS - The District has received applications for Ethan Jager to open enroll from the Sibley-Ocheyedan District into the Sheldon District. The District has received applications for Cieara and Christopher Blumeyer to open enroll from the Sheldon District into the Hartley-Melvin-Sanborn District. The District has received an application for Daniel Wallinga to open enroll from the Sheldon District into the South O'Brien District. The application for Ethan Jager is the only application that needs Board approval, as the other applications are due to the family moving into the other District. Motion by Kecia Hickman and seconded by Susan Rensink to approve the Ethan Jager application, and accept the other applications. Roll Call vote: Glen Goedken, Aye; Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.
- B. RESIGNATIONS - The District has received letters of resignation from Bethany Bousema, as 7th grade reading and language arts teacher, and Gene Bomgaars, as 9th grade baseball coach. The Superintendent recommends accepting the resignations. Motion by Susan Rensink and seconded by Randy Merley to accept the resignations. Roll Call vote: Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.
- C. CONTRACT(S) – The Superintendent recommends that the following contracts be issued:
- Larie De Groot - Head Softball \$4,812\*\*
  - Jennifer Den Hartog - Ass't Softball \$3,208\*\*
  - Carla Kleinwolterink - 9th Grade Softball \$2,406\*\*
  - Brad Zeutenhorst - Head Baseball \$4,812\*\*
  - Justin Albers - Asst. Baseball \$3,208\*\*
  - Eric Maassen - 9th Grade Baseball \$2,406\*\*

Dan Ridenour - Middle School Baseball \$1,668\*\*

Kris Groff - Middle School Baseball \$1,668\*\*

\*\* = Subject to change if Base Salary for 2010-11 increases.

Motion by Randy Merley and seconded by Kecia Hickman to approve these contracts.

Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

- D. RESOLUTION DIRECTING THE SALE OF \$490,000 GENERAL OBLIGATION SCHOOL CAPITAL LOAN NOTES, SERIES 2011 - Motion by Randy Merley and seconded by Kecia Hickman to adopt the resolution directing the sale of the \$490,000 Notes to UMB Bank, n.a. Kansas City, MO and Citizens State Bank, Sheldon, IA. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

Motion by Glen Goedken and seconded by Randy Merley to set Monday, March 28, 2011 at 8:00 a.m. as the date for the Board Meeting authorizing issuance of the Bonds, the pledging of tax revenues and the approval of documents. The Board Meeting will be held in the District Board Room. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

- E. CONSIDER ANNUAL APPLICATION FOR RENEWAL OF COOPERATIVE SPONSORSHIP OF AN ACTIVITY (HIGH SCHOOL WRESTLING SHARING AGREEMENT WITH SOUTH O'BRIEN CSD) - Motion by Glen Goedken and seconded by Susan Rensink to approve this application and continue sharing the wrestling program with South O'Brien. Roll Call vote: Randy Merley, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

- F. CONSIDER REQUEST FOR OUT-OF-STATE ACTIVITY (SPANISH CLUB TRIP) – The Spanish Club is asking for Board Approval to travel to Nicaragua in June of 2012. Motion by Glen Goedken and seconded by Kecia Hickman to approve the request. Roll Call vote: Susan Rensink, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

- G. SET DATE FOR FY12 BUDGET HEARING AND CERTIFICATION - Motion by Randy Merley and seconded by Kecia Hickman to have the hearing with the April Board Meeting. The hearing will take place on April 13, 2011 at 7:00 p.m. in the High School Library. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

- H. BOARD POLICY REVIEW (1ST READING) - Policies 800 thru 804.4, Buildings and Sites –

1. 800 Objectives of Buildings & Sites
2. 801.1 Buildings & Sites Long Range Planning
3. 801.2 Buildings & Sites Surveys
4. 801.3 Educational Specifications for Buildings & Sites
5. 801.4 Site Acquisition
6. 801.5 Bids and Awards for Construction Contracts
7. 802.1 Maintenance Schedule
8. 802.2 Requests for Improvements
9. 802.3 Emergency Repairs
10. 802.4 Inventory
11. 802.5 Buildings & Sites Adaptation for Persons with Disabilities
12. 802.6 Vandalism
13. 802.7 Energy Conservation
14. 803.1 Disposition of Obsolete Equipment
15. 803.2 Lease, Sale or Disposal of School District Buildings & Sites
16. 804.1 Facilities Inspections
17. 804.2 Warning System and Emergency Plans

18. 804.3 Bomb Threats

19. 804.4 Asbestos Containing Material

Motion by Kecia Hickman and seconded by Randy Merley to approve these policies and pass them to their second reading. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

**IX. ANNOUNCEMENTS-**

**A. IASB Lobby Days -**

The Superintendent distributed a listing of Spring 2011 dates furnished by IASB.

**X. ADJOURN**

At 9:00 p.m., Motion by Susan Rensink and seconded by Glen Goedken to adjourn. Roll call vote: Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Aye. Motion carried.

Enter closed session as provided in Chapter 20, Section 20.17 (3) of the Iowa Code to conduct a strategy meeting of a public employer concerning the employees covered by a collective bargaining agreement.

At 9.10 p.m. the Board went into closed session.

At 9:40 p.m. the Board came out of closed session and left.