

**SHELDON COMMUNITY SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**February 13, 2012**

- I. CALL TO ORDER** – At 5:35 p.m., President Gary Ihnen called the meeting to order. Members present: Gary Ihnen, Glen Goedken, Kecia Hickman, Randy Merley, Susan Rensink, Robin Spears and Bill Borchers. Absent: None. Visitors: Matt Meendering, Cindy Barwick, Tanya Langholdt, Mike Niece, Joan Holles, Noreen Vande Weerd, Carla Kleinwolterink, Diann Merley, River Fox-Meyer, Sukira Martinez, Tom Traughber, and Allison Suesse. President Ihnen welcomed the media, administration and the Board.
- II. APPROVAL OF AGENDA** – Superintendent said that the Auditor wouldn't be here, and that we would not do Item 8D. Motion by Glen Goedken and seconded by Randy Merley to approve the agenda. Roll call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- III. COMMUNICATIONS**
- A. Citizens, Organization(s) in Attendance
1. Public Comment – none.
  2. Recognition
    - a. Students - included in the Board Packet. Superintendent Spears said that Crystal Rodgers had received a \$1,000 scholarship from the IAGHSA, as a finalist for the E. Wayne Cooley Scholarship Award. Mr. Niece said that Austin Bainbridge, Tanner Matthews and Bruce McWilliams qualified for the State Wrestling Tournament. Mr. Niece said that there were three groups from the Large Group Speech Division 1 Ratings that were invited to the All State Large Group Speech in Ames. **East Elementary Student Recognition:** Twenty-two students participated in the Sheldon Knights of Columbus Annual Spelling Bee. Two students from East Elementary finished in the top three in the fourth grade division. Bianca Rubio finished in 2nd place and Raegen Freeman finished in 3rd place. Bianca will be moving on to the next level of competition in LeMars on February 19. **High School:** Most Improved Students: **Grade 10;** Chaz DeRocher, Lacey O'Clair, Jacob Prado, Ryan Reiser and Justin Renken. **Grade 11;** Steven Feldman, James Gradert, Caleb Hatting, Blake Mulder and Clayton Scheibler. **Grade 12;** Nancy Arizmendi, Andrew Burnette, Travis Nelson, Andy Thong Vanh and Austin Van Beek. The following students earned a grade point average of 3.000 to 3.666 for the first semester of the 2011-12 school year, **Seniors;** Jade Addengast, Nancy Arizmendi, Kaitlin Dagel, Allen De Goei, Chad Den Hartog, Alex Drenkow, Cody Hatting, Hannah Jinkinson, Trevor Johnson, Zachary Kleinwolterink, Cody Mayer, Bruce McWilliams, Travis Nelson, Amanda Veflin, Shelby Vogelaar, Courtney Xayboutda and Brenda Zybarth. **Juniors;** Christopher Balster, Jack Beahler, Will DeKok, Peter Fonkert, Janessa Holles, Mitchell Jensen, Andrea Johnson, Victoria Meendering, Ashley Presthus, Scott Stallmann, Paige Stevenson, Anita Thong Vanh, Jenny Van't Hul, Michaela Wagner, Grant Weaver and Kaitlin Youngs. **Sophomores;** Crystal Davis, Chaz DeRocher, Ashley Elgersma, Francesca Feekes, Noah Hickman, Katlyn Holtrop, Clinton Kolbeck, Bethany Lenderink, Megan Lovan, Kevin Miller, Mackensy Radke and Brennan Vote. **Freshmen;** Maria Barajas, Autumn Bucher, Travis Buyert, Turner De Jong, Ashlee Fuerstenberg, Jason Greathouse, Branden Heitritter, Emily Johnson, Samantha Kleinwolterink, Brett Koerselman, Tayla Lloyd, Mitchell Meyer, Britany Pham, Brittany

Pomerence, Blake Roetman, Shayla Van Meeteren, Alex Vazquez and Courtney Winkel. The following students earned a grade point average of 3.667 to 3.999 for the first semester of the 2011-12 school year, **Seniors**; Brandon Frick, Emily Jansen, Kaitlin Jongewaard, Jenna Kruger, Callie Nordahl, Ryan Peterson, Alesha Pulscher, Cassandra Rains and Paige Van Wyk. **Juniors**; Thomas Brown, Shelby Bruns, Matthew Dykstra, Dallas Ennema, Audrey Gustafson, Sung Ju Kim, Toby Maggert, Abbie Provost, Jake Rosburg, Courtney Scholten, Alexa Wallace and Jessica Wepler. **Sophomores**; Katherine Albers, Krista Bousema, Bailey Buenger, Ellie Clark, Kayla Johnson, Allison Jongewaard, Emily Lidiak, Andrew Nilles, Jessica Theis, Ashley Van Aalsburg, Brian Vander Berg and Martha Vogel. **Freshmen**; Rachel Abele, Katryna Bart, Kelsey Den Hartog, Allorie Feekes, Rosa Gude, Christopher Jansen, Emily Jo Johnson, Kaci Kruger, Samuel Lode, Shane Madsen, Allegra St. Clair and Emily Van Gent. The following students earned a grade point average of 4.00 for the first semester of the 2011-12 school year, **Seniors**; Erin Abele, Jessica Albers, Noemi Casarin, Michelle Fischer, Kellie Goedken, Victoria Hoogendoorn, Joseph Kuiper, Korrie Merley, Crystal Rodger and Nicole Van Beek. **Juniors**; Hannah Hickman, Jacob Ihnen, and Danny Linggonegoro. **Sophomores**; Katherine Bomgaars, Caitlin Cain, Olivia DeKok, Keri Kamphoff, Gage Karolczak, Benjamin Lichty and Jessica Van Beek. **Freshmen**; Emma Beahler, Matthew Buenger, Dylan Ennema, Addison Grant, Katie Storm, Jena Van Marel and Brittany Van Wyk. **High School Student Recognition: All Conference Wrestlers**; Austin Bainbridge, Tanner Matthews and Bruce McWilliams. **Winter Sport Academic All Conference**; Brandon Frick, Joe Kuiper, Michelle Fischer, Kaitlin Jongewaard, Alesha Pulscher, Crystal Rodger, Emily Jansen, Korrie Merley and Callie Nordahl. **Large Group Speech Division 1 Ratings @ Districts; Choral Reading (Spider Web)**; Katherine Bomgaars, Shelby Bruns, Bailey Buenger, Ellie Clark, Chrissy DeKok, Olivia DeKok, Allorie Feekes, Hannah Hickman, Kaci Kruger, Emily Lidiak, Callie Nordahl, Ashley Van Aalsburg, Courtney Van Beek, Emily Van Gent and Brittany Van Gorp. **Ensemble Acting (Adam and Eve: The Untold Story)**; Jett Korver, Callie Nordahl and Alesha Pulscher. **Ensemble Acting (Midnight at World's End)**; Katherine Albers, Michelle Fischer, Emily Jansen, Jenna Kruger, Ryan Peterson and Andrew Sterk. **Improv (Eating Something You Are Allergic To)**; Rachel Abele, Karl Arnold and Scott Stallman. **Improv (Drivers Education: Instructor's First Day)**; Rosa Gude, Emily Johnson and Brittany Van Wyk. **Improv (Going To The Superhero Halloween Party)**; Noah Hickman, Erik Van Wyk and Erin Abele. **Musical Theater (Bloody, Bloody, Andrew Jackson)**; Erin Abele, Jacob Ihnen, Katie Jongewaard, Gage Karolczak, Joe Kuiper and Toby Maggert. **Musical Theater (Rent)**; Baily Buenger, Rosa Gude, Bethany Lenderink, Jacob Sample, Andrew Sterk and Jake Ven Huizen. **Musical Theater (Legally Blonde)**; Katherine Albers, Katherine Bomgaars, Chrissy DeKok, Olivia DeKok, Addison Grant and Emily Jansen. **Reader's Theater (A Midsummer Night's Dream)**; Erin Abele, Caitlin Cain, Addison Grant, Jacob Ihnen, Katie Jongewaard, Keri Kamphoff, Gage Karolczak, Jenna Kruger, Bethany Lenderink, Kevin Miller, Ryan Peterson, Alesha Pulscher, Chewy Rodriguez and Jacob Sandholm. **Short Film (Sitting on the Couch)**; Alex Drenkow, Joe Kuiper and Bruce McWilliams. **One Act Play (A Seussified Christmas Carol)**; Karl Arnold, Caitlin Cain, Ellie Clark, Allorie Feekes, Hannah Hickman, Noah Hickman, Lexie Hindt, Keri Kamphoff, Jett Korver, Emily Lidiak, Danny Linggonegoro, Chewy Rodriguez, Wyatt Sachen, Liz Salter, Jacob Sandholm, Scott Stallman, Anita Thong Vahn, Ashley Van Aalsburg, Courtney Van Beek, Nicole Van Beek and Jake Ven Huizen.

- b. Student Presentation-Noreen Vande Weerd, Carla Kleinwolterink, Joan Holles, River Fox-Meyer and Sukira Martinez presented on the technology that the Middle School is using to assist readers.
- B. Correspondence
- 1. The Board
    - a. "When What You Didn't Expect Happens", Volume 35, Number 19 was included in the Board Packet.
    - b. "When To Believe, When To Doubt, And When To Reject Rumors" Volume 35, Number 20 was included in the Board Packet.
  - 2. Northwest AEA Board Briefs - Minutes from the January 16, 2012 meeting.
  - 3. Thank You Cards - The District has not received any "Thank You Cards".
- C. Board Member Reports –
- 1. Article "The Long-Term Impact of Teachers"
  - 2. Article "What Can U.S. Schools Learn From Foreign Counterparts?"
  - 3. Other

Motion by Glen Goedken and seconded by Susan Rensink to accept the recognition and correspondence as part of the Board Minutes. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

#### **IV. APPROVAL OF**

- A. Minutes of Past Meetings – Motion by Kecia Hickman and seconded by Glen Goedken to approve the minutes. Roll Call: Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.
- B. Financial Report – Motion by Glen Goedken and seconded by Randy Merley to approve the financial report. Roll call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- C. Summary List of Bills – Randy Merley reviewed the bills. Motion by Randy Merley and seconded by Glen Goedken to approve the bills for payment. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

#### **V. PUBLIC HEARING – None**

#### **VI. REPORTS**

- A. Committee - None
- B. Special –
  - 1. School District Independent Audit Report for FY11 – Postponed to later Board Meeting.
- C. Administration
  - 1. Elementary School – Ms. Langholdt reviewed her report.
  - 2. Middle School – Mrs. Barwick reviewed her report.
  - 3. High School - Mr. Meendering reviewed his report.
  - 4. Activities Director – Mr. Niece reviewed his report.

At 7:05 p.m. President Ihnen said there would be a short break.

At 7:15 p.m. President Ihnen reconvened the meeting.

- 5. Superintendent -
  - a. Joint Baseball/Softball Fields Development Project Update – Superintendent Spears reviewed the minutes from the February 1, 2012 Joint Meeting of the Sheldon Community School District/City of Sheldon. Rick Dean from Cannon, Moss, and

Brygger & Associates is looking at the project, and will come up with some plans and estimates to be discussed.

- b. Preliminary FY13 Financial Information – Superintendent Spears reviewed the preliminary FY13 Aid & Levy Sheet, showing what a possible tax rate could be. It looks like there may be a reduction, but will need more time to finalize. The FY13 Budget will need to be certified by April 15, 2012.
- c. At-Risk Allowable Growth Budget Application Update – The plan has been approved by the State.
- d. Health Insurance Update – The District has received notification from Wellmark that the rates will increase 11.57% which is better than the 30% increase we have received in previous years.

## VII. OLD BUSINESS –

- A. Board Policy Review – Policies 403.7E1 -406.3, 203, 201.2, 705.1, 401.12-401.12R1, 701.5, 711.2R2, 212 and 401.5R1 (2<sup>nd</sup> Reading)
  - 1. 403.7E1 Drug And Alcohol Testing Program Notice To Employees
  - 2. 403.7E2 Drug And Alcohol Testing Program Acknowledgment Form
  - 3. 403.7E3 Consent For Release Of Information
  - 4. 403.7E4 Drug/Alcohol Test Notification Form
  - 5. 403.7E5 Certification Of Previous Employers Requiring A Commercial Driver's License
  - 6. 403.7E6 Drug And Alcohol Reasonable Suspicion Observation
  - 7. 403.7E7 Drug And Alcohol Testing Program Pre-Employment Drug Test Acknowledgment Form
  - 8. 403.7E8 Random Testing Driver Change List Form Iowa Drug And Alcohol Testing Program
  - 9. 403.7E10 Post-Accident Drug And Alcohol Testing Instructions To Drivers
  - 10. 403.7E11 Drug And Alcohol Testing Program Worksheet
  - 11. 404 Employee Conduct and Appearance
  - 12. 404.1R1 Employee Conduct Regulation
  - 13. 405.1 Licensed Employee Defined
  - 14. 405.2 Licensed Employee Qualifications, Recruitment, Selection
  - 15. 405.2R1 Licensed Employee Qualifications, Recruitment, Selection – Administrative Rules and Procedures
  - 16. 405.3 Licensed Employee Individual Contracts
  - 17. 405.4 Licensed Employee Continuing Contracts
  - 18. 405.5 Licensed Employee Work Day
  - 19. 405.6 Licensed Employee Assignment
  - 20. 405.7 Licensed Employee Transfers
  - 21. 405.8 Licensed Employee Evaluation
  - 22. 405.9 Licensed Employee Probationary Status
  - 23. 405.10 Licensed Employee School Passes
  - 24. 405.11 Licensed Employee – Children on Job
  - 25. 406.1 Licensed Employee Salary
  - 26. 406.2 Licensed Employee Salary Advancement
  - 27. 406.3 Licensed Employee Continued Education Credit
  - 28. 203 Board of Directors' Conflict of Interest
  - 29. 401.2 Employee Conflict of Interest
  - 30. 705.1 Purchasing - Bidding
  - 31. 401.12 Employee Use of Cell Phones
  - 32. 401.12R1 Employee Use of Cell Phones Regulations
  - 33. 701.5 Governmental Accounting Practices and Regulations

- 34. 711.2R2 Use of Video Cameras on School Buses Regulation
- 35. 212 Closed Sessions
- 36. 401.5R1 Employee Records Regulations

Motion by Glen Goedken and seconded by Kecia Hickman and to approve these policies. Roll Call vote: Susan Rensink, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

**VIII. NEW BUSINESS**

- A. OPEN ENROLLMENT APPLICATIONS – The District has received an application for a student to open enroll from the Sheldon District into the Hartley-Melvin-Sanborn District. The District has also received an application for a student to open enroll into the Sheldon District from the MOC-Floyd Valley District. Motion by Randy Merley and seconded by Glen Goedken to approve these applications. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- B. RESIGNATIONS – Tyann Thong Van has resigned her custodial position at the High School, effective February 7, 2012. Shantel Mozer has resigned her Elementary Special Education teacher position effective at the end of the 2011-12 School Year. The Superintendent recommends accepting these resignations. Motion by Glen Goedken and seconded by Kecia Hickman to accept the resignations. Roll Call vote: Susan Rensink, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- C. CONTRACT(S) –

	<u>Position</u>	<u>Salary</u>
Taylor Morris	Assistant Baseball Coach	\$3,218/Yr.
Mike Niece	Head Softball Coach	\$4,827/Yr.

Motion by Randy Merley and seconded by Glen Goedken to approve the contracts. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

- D. Designate Independent Auditor for FY12 – tabled until next meeting.
- E. Consider Purchase of School Vehicles – The Superintendent has collected information on two vehicles. The plan is to trade in a school van on one of the vehicles. The information is:

<u>Make</u>	<u>Model</u>	<u>Year</u>	<u>Mileage</u>	<u>Cost</u>
Ford	Expedition EL	2011	24,000	\$32,290
Chevrolet	Suburban	2011	25,000-30,000	\$38,650
				Trade <u>\$ 6,675</u>
				Net \$31,975

Motion by Randy Merley and seconded by Glen Goedken to purchase the vehicles. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

- F. Consider Special Education Services Contract with Woodward-Granger Community School District – Motion by Susan Rensink and seconded by Glen Goedken to approve this contract. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.
- G. Consider Special Education Services Contract with KeBecca Education Services and Hope Haven – Superintendent Spears discussed the proposed contract with the Board. Motion by Glen Goedken and seconded by Kecia Hickman to approve the contract for K-3. Roll

Call vote: Susan Rensink, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

H. Consider PaySchools participation Agreement with IASB – Superintendent Spears explained the contract, and said that we will start with the Lunch Fund. Motion by Kecia Hickman and seconded by Susan Rensink to approve participation. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

I. BOARD POLICY REVIEW (1<sup>st</sup> Reading) – Policies 406.4 thru 409.3R1.

1. 406.4 Licensed Employee Compensation for Extra Duty
2. 406.5 Licensed Employee Group Insurance Benefits
3. 406.6 Licensed Employee Tax Shelter Programs
4. 407.1 Licensed Employee Resignation
5. 407.2 Licensed Employee Contract Release
6. 407.3 Licensed Employee Retirement
7. 407.4 Licensed Employee Suspension
8. 407.5 Licensed Employee Reduction in Force
9. 407.6 Licensed Employee Severance Benefit
10. 407.6E1 Licensed Employee Severance Benefit Application
11. 408.1 Licensed Employee Professional Development
12. 408.2 Licensed Employee Publication or Creation of Materials
13. 408.3 Licensed Employee Tutoring
14. 409.1 Licensed Employee - Holidays - Personal Leave
15. 409.2 Licensed Employee Personal Sick Leave
16. 409.3 Licensed Employee Family and Medical Leave
17. 409.3E1 Licensed Employee Family and Medical Leave Notice to Employees
18. 409.3E2 Licensed Employee Family and Medical Leave Request Form
19. 409.3E3 Licensed Employee Family and Medical Leave Certification Form
20. 409.3E4 Licensed Employee Family and Medical Leave Request Work Sheet
21. 409.3R1 Licensed Employee Family and Medical Leave Regulation

Motion by Randy Merley and seconded by Glen Goedken to approve these policies and pass them to their 2<sup>nd</sup> reading. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

## **IX. ANNOUNCEMENTS –**

- A. IASB Lobby Days, Feb. 14, March 6, and April 10; 11:00 a.m. – 2:00 p.m.; Wallace Building Auditorium, State Capital
- B. ABLE II Regional Workshops, TBA, March and April
- C. IASB School Law Conference, May 1, 2012; West Des Moines; 8:00 a.m. – 4:00 p.m.
- D. Iowa School Board Recognition Week; May 6-12, 2012
- E. IASB Fiscal Management Conference; July 18, 2012; Ames; 8:00 a.m. – 4:00 p.m.

## **X. ADJOURN**

At 8:00 p.m., Motion by Glen Goedken and seconded by Randy Merley to adjourn. Roll call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

Enter closed session as provided in Chapter 20, Section 20.17 (3) of the Iowa Code to conduct a strategy meeting of a public employer concerning the employees covered by a collective bargaining agreement.

At 8:06 p.m. Motion by Susan Rensink and seconded by Kecia Hickman to go enter closed session. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

At 8:25 p.m. the Board came out of closed session.