

SHELDON COMMUNITY SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION

January 11, 2012

- I. CALL TO ORDER** – At 6:02 p.m., President Gary Ihnen called the meeting to order. Members present: Gary Ihnen, Glen Goedken, Kecia Hickman, Susan Rensink, Robin Spears and Bill Borchers. Absent: Randy Merley. Visitors: Matt Meendering, Cindy Barwick, Tanya Langholdt, Mike Niece, Stephanie Schoening, Tom Traughber, and Allison Suesse. President Ihnen welcomed the media, administration and the Board.
- II. APPROVAL OF AGENDA** – Motion by Glen Goedken and seconded by Susan Rensink to approve the agenda. Roll call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- III. COMMUNICATIONS**
- A. Citizens, Organization(s) in Attendance
1. Public Comment – none.
 2. Recognition
 - a. Students – Middle School - Builder’s Club Members - Haley Jungers, Sierra Merley, Kyla Stallmann, Chad Nelson, Kayla Van Meeteren, Andrew Provost, Karl Lichty, Emma Van Meeteren, Taylor Lein, Bayleigh Iedema, Dominic Seivert, Kylie Winkel, Holly Wolf, Grant Beahler, Connor Vaselaar, Medwin Juarez, Parker Nissen, Alex Zoelle, Alex Farquhar, Koby Klatt, Majestic Holtrop, Zach Broesder, Karissa Paulsen, Andrew Klaahsen, Marshall Kleinhesselink, Gabby Phillips, Erin Hatting, Tyler Lode, Darshan Patel and Hannah Van Meeteren.
 - b. Student Presentation-Stephanie Schoening explained her Guided Studies class to the Board. There were several of the students, who are taking this class, explain how the class has helped them.
 - c. District-Superintendent Spears explained that the District had received a certificate from The Asphalt Paving Association of Iowa, in recognition of our track replacement project.
- B. Correspondence
1. The Board
 - a. “Five Roles You Must Play”, Volume 35, Number 17 was included in the Board Packet.
 - b. "How To Know You Are Causing Overload And..." Volume 35, Number 18 was included in the Board Packet.
 2. Northwest AEA Board Briefs - Minutes from the December 12, 2011 meeting.
 3. Thank You Cards - The District has not received any "Thank You Cards".
- C. Board Member Reports –
1. Other – None.
- IV. APPROVAL OF**
- A. Minutes of Past Meetings – Motion by Kecia Hickman and seconded by Glen Goedken to approve the minutes. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.
- B. Financial Report – Motion by Susan Rensink and seconded by Glen Goedken to approve the financial report. Roll call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

- C. Summary List of Bills – Kecia Hickman reviewed the bills. Motion by Kecia Hickman and seconded by Glen Goedken to approve the bills for payment. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

V. PUBLIC HEARING - None

VI. REPORTS

A. Committee - None

B. Special – None

C. Administration

1. Elementary School – Ms. Langholdt reviewed her report. Discussed the testing changes by the State of Iowa.
2. Middle School – Mrs. Barwick reviewed her report.
3. High School - Mr. Meendering reviewed his report.
4. Activities Director – Mr. Niece reviewed his report.
5. Superintendent -
 - a. FY13 Allowable Growth Update – Superintendent Spears explained the information in the packet that pertain to the changes in funding, and the State wide graphs that show Transportation Costs, Dropout Prevention Efforts for FY12, Change in Free & Reduced Percent change FY06 to FY11, District Cost Per Pupil FY11, FY Additional Levy Property Tax Rate, Physical Plant and Equipment Levy Per Pupil enrollment.
 - b. In-Town Transportation Update – The Superintendent reviewed the location of the bus stops and the in-town transportation.
 - c. Director District Re-Districting-The Superintendent reviewed the information received from the NW AEA.
 - d. Professional Development Day Meal – On Tuesday, January 3, 2012, the school district conducted a professional development day for district teaching staff. As part of the professional development activities, the district provided a breakfast for the teaching staff. Professional development activities help improve the teaching and learning skills of district teaching staff, therefore, there is a public purpose in providing district teaching staff a meal as part of the professional development activity.
 - e. IASB PaySchools Program – Superintendent Spears reviewed the program with the Board. This will be an action item for the February Board Meeting.
 - f. EMC Insurance Dividend- The District has received a dividend of \$ 9,995.28 from EMC.
 - g. February Board Meeting-may need to change.

VII. OLD BUSINESS –

- A. Board Policy Review – Policies 402.5-403.7R2 (2nd Reading) – Motion by Glen Goedken and seconded by Kecia Hickman and to approve these policies. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- B. High School 2012-13 Registration Booklet (2nd Reading) – Motion by Kecia Hickman and seconded by Susan Rensink to approve the registration booklet with the possibility of changes in the A & P, and Spanish college credit classes. Roll Call vote: Glen Goedken, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

VIII. NEW BUSINESS

- A. OPEN ENROLLMENT APPLICATIONS – The District has received an application for Abigail Van Beek to open enroll from the South O’Brien District into the Sheldon District. The District has also received an application for Johnathan Sipma to open enroll from the Sheldon District into the Boyden-Hull District. Motion by Kecia Hickman and seconded by Susan Rensink to approve these applications. Roll Call vote: Glen Goedken, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.
- B. RESIGNATIONS – Justin Albers has his position as JV Assistant Baseball coach. The Superintendent recommends accepting this resignation, contingent upon hiring a qualified replacement. Motion by Glen Goedken and seconded by Susan Rensink to accept the resignation, based on the Superintendent’s recommendation. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- C. CONTRACT(S) –

	<u>Position</u>	<u>Salary</u>
Sandra Wolthuizen	Special Education Transportation Aide	\$9.00/hr. 7.00 hr. /day

Motion by Kecia Hickman and seconded by Glen Goedken to approve the contract. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

- D. BOARD POLICY REVIEW – Policies 403.7E1 -406.3, 203, 201.2, 705.1, 401.12-401.12R1, 701.5, 711.2R2, 212 and 401.5R1 (1st Reading)
1. 403.7E1 Drug And Alcohol Testing Program Notice To Employees
 2. 403.7E2 Drug And Alcohol Testing Program Acknowledgment Form
 3. 403.7E3 Consent For Release Of Information
 4. 403.7E4 Drug/Alcohol Test Notification Form
 5. 403.7E5 Certification Of Previous Employers Requiring A Commercial Driver's License
 6. 403.7E6 Drug And Alcohol Reasonable Suspicion Observation
 7. 403.7E7 Drug And Alcohol Testing Program Pre-Employment Drug Test Acknowledgment Form
 8. 403.7E8 Random Testing Driver Change List Form Iowa Drug And Alcohol Testing Program
 9. 403.7E10 Post-Accident Drug And Alcohol Testing Instructions To Drivers
 10. 403.7E11 Drug And Alcohol Testing Program Worksheet
 11. 404 Employee Conduct and Appearance
 12. 404.1R1 Employee Conduct Regulation
 13. 405.1 Licensed Employee Defined
 14. 405.2 Licensed Employee Qualifications, Recruitment, Selection
 15. 405.2R1 Licensed Employee Qualifications, Recruitment, Selection – Administrative Rules and Procedures
 16. 405.3 Licensed Employee Individual Contracts
 17. 405.4 Licensed Employee Continuing Contracts
 18. 405.5 Licensed Employee Work Day
 19. 405.6 Licensed Employee Assignment
 20. 405.7 Licensed Employee Transfers
 21. 405.8 Licensed Employee Evaluation
 22. 405.9 Licensed Employee Probationary Status
 23. 405.10 Licensed Employee School Passes
 24. 405.11 Licensed Employee – Children on Job

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| 25. | 406.1 | Licensed Employee Salary |
| 26. | 406.2 | Licensed Employee Salary Advancement |
| 27. | 406.3 | Licensed Employee Continued Education Credit |
| 28. | 203 | Board of Directors' Conflict of Interest |
| 29. | 401.2 | Employee Conflict of Interest |
| 30. | 705.1 | Purchasing - Bidding |
| 31. | 401.12 | Employee Use of Cell Phones |
| 32. | 401.12R1 | Employee Use of Cell Phones Regulations |
| 33. | 701.5 | Governmental Accounting Practices and Regulations |
| 34. | 711.2R2 | Use of Video Cameras on School Buses Regulation |
| 35. | 212 | Closed Sessions |
| 36. | 401.5R1 | Employee Records Regulations |

Motion by Glen Goedken and seconded by Kecia Hickman to approve these policies to their seconded reading. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

IX. ANNOUNCEMENTS –

A. February Board Meeting – By consensus the Board set the February Board Meeting to be on Monday, February 13, 2012 starting at 5:30 p.m. in the High School Library.

X. ADJOURN

At 7:43 p.m., Motion by Glen Goedken and seconded by Susan Rensink to adjourn. Roll call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

Enter closed session as provided in Chapter 20, Section 20.17 (3) of the Iowa Code to conduct a strategy meeting of a public employer concerning the employees covered by a collective bargaining agreement.

At 7:47 p.m. the Board entered closed session.

At 8:16 p.m. the Board came out of closed session and left.