

# SHELDON COMMUNITY SCHOOL DISTRICT

## REGULAR MEETING OF THE BOARD OF EDUCATION

November 14, 2011

- I. CALL TO ORDER** – At 6:02 p.m., President Gary Ihnen called the meeting to order. Members present: Gary Ihnen, Glen Goedken, Kecia Hickman, Randy Merley, Susan Rensink, Robin Spears and Bill Borchers. Absent: None. Visitors: Matt Meendering, Cindy Barwick, Tanya Langholdt, Mike Niece, Deb Haning, Jennifer Van Beek, Emma Barwick, Brady Van Meeteren, Jill Van Meeteren, Mariel Feekes, Dallas Kuiper, Kristen Leng, Jeanne Kuiper, Randy Feekes, Maxwell Hamill, Peter Hamill, Beth & Chad Hamill, Scott Wynja, Steve Holles, Tom Traughber, and Allison Suesse. President Ihnen welcomed the media, the new Activities Director, administration and the Board.
- II. APPROVAL OF AGENDA** – Superintendent added a couple of items under his report. Motion by Glen Goedken and seconded by Susan Rensink to approve the agenda. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- III. COMMUNICATIONS**
- A. Citizens, Organization(s) in Attendance
1. Public Comment – none.
  2. Recognition
    - a. Students - included in the Board Packet. Musical (47 students): Erin Abele, Hannah Hickman, Katherine Albers, Rachel Abele, Spencer Hansen, Jacob Ihnen, Katherine Bomgaars, Addison Grant, Emily Jansen, Toby Maggert, Bailey Buenger, Rosa Gude, Callie Nordahl, Ashley Presthus, Caitlin Cain, Emily Johnson, Ryan Peterson, Scott Stallman, Ellie Clark, Kaci Kruger, Alesha Pulsher, Anita ThongVanh, Chrissy DeKok, Tayla Lloyd, Kassie Rains, Jake VenHuizen, Olivia DeKok, Shane Madsen, Andrew Sterk, Michaela Wagner, Noah Hickman, Chewy Rodriguez, Brianna Huff, Jacob Sandholm, Keri Kamphoff, Emily VanGent, Gage Karolczak, Jena Van Marel, Amelia Knuth, Brittany Van Wyk, Bethany Lenderink, Emily Lidiak, Kevin Miller, Liz Salter, Jacob Sample, Sara Stephens and Ashley Van Aalsburg. Musical Behind the Scenes (14): Tori Hoogendoorn, Jett Korver, Katherine Albers, Angelica Barajas, Wyatt Sachen, Dylan Foreman, Emma Beahler, Gilbert Varona, Andrew Nilles, Matt Buenger, Allorie Feekes, Lexi Hindt, Allegra St. Clair and Katie Storm. Volleyball (31 Participants): Jessica Albers, Audrey Gustafson, Bailey Buenger, Rachel Abele, Michelle Fischer, Courteney Scholten, Jamie Clark, Kelsey Den Hartog, Tori Hoogendoorn, Amy Warnke, Ashley Elgersma, Emily Johnson, Kellie Goedken, Katlyn Holtrop, Sami Kleinwolverink, Kaitlin Jongewaard, Ally Jongewaard, Abbi Meendering, Jenna Kruger, Kayla Johnson, Brittany Pomerence, Lindsey Nilles, Megan Lovan, Jena Van Marel, Crystal Rodger, Mackensy Radke, Nicole Van Beek, Courtney Van Beek, Paige Van Wyk, Jessica Van Beek and Marti Vogel. Cross Country (27 total – 9 boys and 18 girls): Noemi Casarin, Shelby Bruns, Krista Bousema, Mark Ahlers, Josh Jager, Chad DenHartog, Cassie Ennema, Caitlin Cain, Katryna Bart, Chris Jansen, Brandon Frick, James Gradert, Emma Beahler, Mitchell Meyer, Dana Wolthuizen, Quinn Groff, Allorie Feekes, Allegra St. Clair, Janessa Holles, Trevor Fiddelke, Brittany Van Wyk, Tori Meendering, Addison Grant, Courtney Winkel, Michaela Wagner, Rosa Gude, Lexi Hindt. Football (65 total); Adam Gustafson, Chris Balster, Chaz DeRocher, Jacob Andringa, Brandon Hall, Cameron Bauer, Gage Karolczak, Mark Baker, Cody Hatting, Tom Brown, Brian Klein, Matt Buenger, Trevor Johnson, Will DeKok, Garret Lang, Travis Buyert, Zach Kleinwolverink, Matt Dykstra, Benjamin Lichty, Andy Cooper, Joe Kuiper, Peter Fonkert, Hunter McDonald, Dustin Freeman, Bruce McWilliams, Josh Gorter, Dalton McQueen, Josh Gatto, Mitchell McDonald, Caleb Hatting, Logan Otis, Darin Greenfield, Travis Nelson, Alex Lange, Brian Vander Berg, Todd Heimers, Matt Youngers, Toby Maggert, Tanner

Whitsell, Branden Heitritter, Charles Rassel, Graden Nordahl, Aaron Holtrop, Trent Vander Buch, Nathan Oostra, Connor Klatt, Clayton Scheibler, Brett Koerselman, Erik Van Wyk, Ryan Lode, Grant Weaver, Trevor Mayer, Jacob Ihnen, Jesse Meendering, Wyatt Sachen, Damon Peters, Chewey Rodriguez, Cale Roelofsen, Blake Roetman, Morgan Sachen, Tanner Sickles, Alex Strouth, Max Tolk, Alex Vazquez, Collin Wolthuizen; Football Cheerleaders: Emily Jansen, Hannah Hickman, Crystal Davis, Liz Salter, Hannah Jinkinson, Shannon McCarty, Beth Egdorf, Chenoa Story, Korrie Merley, Paige Stevenson, Frannie Feekes, Callie Nordahl, Alexa Wallace, Tanner Klein, Amanda Veflin, Kelsey Kokenge; Flags: Jade Aggengast, Bethany Lenderink, Addison Grant, Allison Burnette, Mackenzie Radke, Emily Van Gent, Kaitlin Dagele, Courtney Van Beek, Jena Van Marel, Emily Jansen, Justine Wollmuth, Kelly Kobbe, Jenna Kruger, Jocelyn Wollmuth, Brenda Zybarth. Band (61 Total): Erin Abele, Shelby Bruns, Katherine Bomgaars, Rachele Abele, Kaitlin Jongewaard, Zach Haning, Krista Bousema, Matt Buenger, Carlee McGuire, Hannah Hickman, Bailey Buenger, Kelsey Den Hartog, Callie Nordahl, Jacob Ihnen, Caitlin Cain, Ashlee Fuerstenberg, Ryan Peterson, Keri Kamphoff, Ellie Clark, Rosa Gude, Sara Stegeman, Danny Linggonegoro, Grace Davis, Emily Johnson, Andrew Sterk, Toby Maggert, Christina DeKok, Kaci Kruger, Ashley Wittkop, Blake Mulder, Olivia DeKok, Jesus Rodriguez, Ashley Presthus, Noah Hickman, Allegra St. Clair, Scott Stallman, Lexi Hindt, Katie Storm, Brittany Van Gorp, Katlyn Holtrop, Brittany Van Wyk, Jacob Ven Huizen, Allison Jongewaard, Shane Madsen, Michaela Wagner, Gage Karolczak, Courtney Winkel, Carrie Wahlstrom, Amelia Knuth, Jett Korver, Clint Kolbeck, Emily Lidiak, Sean Manasil, Ryan Reiser, Jacob Sample, Sara Stephens, Ashley Van Aalsburg, Jessica Van Beek, Brian Vander Berg, Brennan Vote, and Autumn Wahl. Music All State Selections: Vocal: Katherine Bomgaars, Rosa Gude, Bethany Lenderink, Andrew Sterk, Jacob Sample, Jake VenHuizen. Band – Erin Abele, Hannah Hickman, Gage Karolczak. All Conference Selections: Volleyball: 1<sup>st</sup> Team: Kellie Goedken and Jessica Van Beek; 2<sup>nd</sup> Team: Michelle Fischer; 3<sup>rd</sup> Team: Kaitlin Jongewaard; Honorable Mention: Tori Hoogendoorn; Cross Country: 1<sup>st</sup> Team: Quinn Groff, Shelby Bruns, Brittany Van Wyk; All District Selections: Football: 1<sup>st</sup> Team: Cody Hatting, Joe Kuiper, Mitchell McDonald, Travis Nelson, Chris Balster, Nate Oostra; Honorable Mention: Matt Dykstra, Graden Nordahl. All Iowa 8<sup>th</sup> Grade Honor Band – Logan Merley

b. Student Presentation - 2<sup>nd</sup> Grade Daily 5 Program-Students from the 2<sup>nd</sup> grade spoke about and demonstrated the parts of the Daily 5 Program, and how it was helpful.

B. Correspondence

1. The Board

- a. "Preventing Disagreement From Becoming Destructive", Volume 35, Number 13 was included in the Board Packet.
  - b. "A Time To Debate, A Time To Decide", Volume 35, Number 14 was included in the Board Packet.
2. Northwest AEA Board Briefs - Minutes from the October 17, 2011 meeting.
  3. Thank You Cards - The District has received a "Thank You Card" from Mark Brown on behalf of NCC, for allowing the NCC students to use the High School's Shower facilities, when there was a water main break at NCC. The District also received a "Thank You Card" from Ruth & Marty Vogel for the District's support for the volleyball team during the weekend of State Volleyball Championships.

Motion by Glen Goedken and seconded by Susan Rensink to accept the Recognition and Correspondence as part of the official Board minutes. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

C. Board Member Reports – none.

**IV. APPROVAL OF**

- A. Minutes of Past Meetings – Motion by Susan Rensink and seconded by Randy Merley to approve the minutes. Roll Call: Kecia Hickman, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

- B. Financial Report – Motion by Glen Goedken and seconded by Kecia Hickman to approve the financial report. Roll call vote: Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- C. Summary List of Bills – Susan Rensink reviewed the bills. Motion by Susan Rensink and seconded by Glen Goedken to approve the bills for payment. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

**V. PUBLIC HEARING – None**

**VI. REPORTS**

- A. Committee - None
- B. Special – Ball Field Development Project – Discussion – There was discussion on the proposed fields North of the Middle School, and also on the SCDC land west of the Boone Property and the District’s Transportation Building. It was the consensus of the Board that a small committed made up of both the District and the City work out the details of the proposed plan.
- C. Administration
  - 4. Activities Director – Mr. Niece reviewed his report. The musical went well, and the VB Team represented SCSD well at the State Volleyball Tournament.
    - 1. Elementary School – Ms. Langholdt reviewed her report.
    - 2. Middle School – Mrs. Barwick reviewed her report.
    - 3. High School - Mr. Meendering reviewed his report.

7:28 p.m. President Ihnen said there would be a short recess.

7:45 p.m. President Ihnen reconvened the meeting.

- 5. Superintendent -
  - a. 2011-12 Enrollment Update – Superintendent Spears said that the Certified Enrollment was 975.50 students.
  - b. District Leadership Team (DLT) Meeting Review-Superintendent Spears reviewed the DLT, and said that it was well attended. The topics discussed were technology, social media, 1:1 Laptop, information on studies on the students of parents who read to them, and in-town bus routes.
  - c. Technology Update – looking at updating our website, and possibly using social media.
  - d. 2011-12 Master Contract – The Board received copies of the signed contract with their Board Packet.
  - e. Executive Leaders Communication regarding Education Blueprint/ESEA – The Board received information with their Board Packet about the communication.
  - f. AdvancED/NCA – Superintendent Spears attended the conference in held in Des Moines.
  - g. Article: “First Things First – Hiding in Plain Sight” – Mike Schmoker – Superintendent Spears discussed this article with the Board.
  - h. High School Parking Lot – Superintendent Spears had the parking lot resealed again. This had been done about 3-4 years ago.
  - i. American Education Week – Superintendent Spears distributed lanyards from the District in honor of this week.
  - j. Names published on contracts – Superintendent Spears explained that the names should not have been listed on the contracts that were available for public knowledge, as the students are in a protected class.

**VII. OLD BUSINESS –**

- A. Board Policy Review – Policies 300-308 (2<sup>nd</sup> Reading) – Motion by Randy Merley and seconded by Glen Goedken to approve these policies. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

**VIII. NEW BUSINESS**

- A. OPEN ENROLLMENT APPLICATIONS – None.
- B. RESIGNATIONS – The District has received a letter of resignation from Dolly McQueen. Motion by Glen Goedken and seconded by Kecia Hickman to accept this resignation, and thank Dolly for her support and loyalty to the Sheldon Community School District. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

C. CONTRACT(S) –

<u>Name</u>	<u>Position</u>	<u>Salary</u> Based on driving assignment.
Steve Varner	Substitute Bus Driver	

Motion by Glen Goedken and seconded by Kecia Hickman to approve the contract. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

- D. APPROVE VOLUNTEER COACH – Motion by Randy Merley and seconded by Glen Goedken to approve Kyle Paulsen as volunteer wrestling coach. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- E. CONSIDER SCHOOL BUDGET REVIEW COMMITTEE ALLOWABLE GROWTH APPLICATION – This application will increase the District’s Spending Authority by \$38,475, but will not furnish any funds. Motion by Susan Rensink and seconded by Glen Goedken to approve this application. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.
- F. AUTHORIZE PARTICIPATION IN THE IASB IOWA DRUG & ALCOHOL TESTING PROGRAM – Motion by Glen Goedken and seconded by Kecia Hickman to authorization participation. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- G. APPROVE/AUTHORIZE REALLOCATION BETWEEN FUNDS – Motion by Glen Goedken and seconded by Randy Merley to approve the allocations and transfers as outlined by Bill Borchers. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- H. 2012-13 SCHOOL CALENDAR (DISCUSSION) – The calendar will be discussed further, and approved at the December, 2011 Board Meeting.
- I. CONSIDER RECOMMENDATION TO EXCLUDE AN INDIVIDUAL(S) FROM SCHOOL ACTIVITIES, BUILDINGS, AND GROUNDS. – This is a result of the threats that the individual made to two District School Staff employees. Motion by Randy Merley and seconded by Glen Goedken to approve this exclusion. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- J. DESIGNATE BOARD NEGOTIATION TEAM REPRESENTATIVES – Motion by Kecia Hickman and seconded by Randy Merley to have Gary Ihnen and Glen Goedken continue as the Board’s representatives on the Board Negotiation Team. Roll Call vote:

Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

K. SET DATE FOR BOARD/ADMINISTRATIVE WORKSESSION – Will have work session in January 2012. Motion by Randy Merley and seconded by Glen Goedken to have the December Board Meeting on Monday, December 12, 2011 in the Middle School Library. The meeting will start at 5:30 p.m. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

L. BOARD POLICY REVIEW – Policies 400-402.4 (1<sup>st</sup> Reading) – Employees –

1. 400 Role of and Guiding Principles for Employees
2. 401.1 Equal Employment Opportunity
3. 401.2 Employee Conflict of Interest
4. 401.3 Nepotism
5. 401.4 Employee Complaints
6. 401.5 Employee Records
7. 401.5R1 Employee Records Regulation
8. 401.6 Transporting of Students by Employees
9. 401.7 Employee Travel Compensation
10. 401.8 Recognition for Service of Employees
11. 401.9 Employee Political Activity
12. 401.10 Credit Cards
13. 401.11 Employee Orientation
14. 402.1 Release of Credit Information
15. 402.2 Child Abuse Reporting
16. 402.2R1 Child Abuse Reporting Regulation
17. 402.3 Abuse of Students by School District Employees
18. 402.3E1 Abuse of Students by School District Employees Report Form
19. 402.3E2 Abuse of Students by School District Employees Investigation
20. 402.3R1 Abuse of Students by School District Employees Regulation
21. 402.4 Gifts to Employees

Motion by Glen Goedken and seconded by Kecia Hickman to approve these policies to their seconded reading. Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

**IX. ANNOUNCEMENTS –**

A. IASB Annual Convention, November 16 & 17, 2011, Des Moines

**X. ADJOURN**

At 8:15 p.m., Motion by Glen Goedken and seconded by Randy Merley to adjourn. Roll call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.