

SHELDON COMMUNITY SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION

July 13, 2011

- I. CALL TO ORDER** – At 6:00 p.m., President Gary Ihnen called the meeting to order. Members present: Gary Ihnen, Glen Goedken, Kecia Hickman, Susan Rensink, Robin Spears and Bill Borchers. Absent: Randy Merley. Visitors: Matt Meendering, Cindy Barwick, Tanya Langholdt, Darrell Sneiderman, Frank Luepke and Renee Wielenga.

President Ihnen welcomed the media, administration and the Board.

- II. APPROVAL OF AGENDA** –Superintendent Spears added items on Projects, ELL and Skemper Property to his report. Motion by Glen Goedken and seconded by Susan Rensink to approve the amended agenda. Roll call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment – none.
2. Recognition
 - a. Students - included in the Board Packet.
 - b. District Presentation - Superintendent Spears presented Darrell Sneiderman with an Award of Merit Plaque and an Award of Merit Activity Pass. Superintendent Spears also presented Darrell with a print and gift certificate from the Administrative Team. Superintendent Spears thanked Darrell for his service to the District, as did President Ihnen and others on the Board.

At 6:12 p.m. The Board and guests had refreshments to honor Darrell Sneiderman on his retirement.

B. Correspondence

1. The Board
 - a. "Board Fundamentals You Should Not Overlook", Volume 35, Number 5 was included in the Board Packet.
 - b. "Keep The Board Together After A Rough Patch", Volume 35, Number 6 was included in the Board Packet.
2. Northwest AEA Board Briefs - Minutes from the June 13, 2011 meeting.
3. Thank You Cards - The District has received "Thank You Cards" from Emily Fonkert and Alesha Provst, recipients of scholarships from the John and Irene Bowers Scholarship Fund.

Motion by Kecia Hickman and seconded by Glen Goedken to accept the Recognition and Correspondence as part of the official Board minutes. Roll call vote: Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

C. Board Member Reports - none

IV. APPROVAL OF

- A. Minutes of Past Meetings – Motion by Glen Goedken and seconded by Susan Rensink to approve the minutes for the June 8 and June 22, 2011 meetings. Roll Call: Kecia

Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

- B. Financial Report – Motion by Glen Goedken and seconded by Susan Rensink to approve the financial report. Roll call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried. Bill Borchers said that during June the General Fund loaned the PPEL fund money, which the PPEL fund will repay with interest, once the tax receipts come in for next year. Superintendent Spears reviewed the Budget Monitoring Report with the Board on how we finished the year on a cash basis.
- C. Summary List of Bills – Glen Goedken reviewed the bills. Motion by Glen Goedken and seconded by Susan Rensink to approve the bills for payment. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

V. PUBLIC HEARING - None

VI. REPORTS

- A. Committee - None
- B. Special - None
- C. Administration

- 1. Elementary School – Ms. Langholdt reviewed her report.
- 3. High School - Mr. Meendering reviewed his report.
- 2. Middle School – Mrs. Barwick reviewed her report.
- 4. Activities Director – There was no Activities Director report.
- 5. Superintendent -
 - a. IASB/ISFIS Memberships -Superintendent Spears says the District will be paying the memberships for the upcoming year.
 - b. NCLB Adequate Yearly Progress Update - Superintendent Spears reviewed the filed report.
 - c. District Financial Update - Superintendent Spears reviewed the Final Aid & Levy Worksheet as received from the State Department of Management.
 - d. 2011 School Board Election Timelines - 1st day to file is July 11, 2011 and the papers must be turned into the Board Secretary before 5:00 p.m. on August 4, 2011. Candidates must have a minimum of 50 signatures on their nomination papers.
 - e. District Construction Projects-
 - (1). Track - Large drain to get rid of water from the field. They will need an additional \$7,000 worth of fill. Have contingency built in bid to cover that amount.
 - (2). Elementary Roof - Additional charge of \$2,800 on modifying the connection with the Children's World Building. Savings of \$10,000 by not having to put additional insulation on a portion of the Elementary roof.
 - (3). Elementary Parking Lot - working on it. Should start paving soon.
 - f. ELL Position - The position is posted and applications are being received. Should look at offering ELL services during the summer months. The teacher for ELL should teach the language. Will need to look at the need for instructional associates.
 - g. Parks & Recreation Committee - The City Council and SCDC wants to meet with the School Board to discuss the Skemper Property.

At 7:30 p.m. President Ihnen said there would be a short break.

At 7:42 p.m. President Ihnen reconvened the meeting.

VII. OLD BUSINESS -

- A. Adopt IASB 2012 Legislative Action Priorities - Motion by Kecia Hickman and seconded by Glen Goedken to adopt the following items:
 The Iowa Association of School Boards:
 12. Supports school district spending authority for any shortfall in state funding of the instructional support levy.
 19. Supports incentives for school districts to offer extended days and/or innovative calendars. School districts receiving these incentives should evaluate such incentives to determine the impact on student learning.
 21. Supports the use of physical plant and equipment levy (PPEL) funds for the purchase of computer software, payment of software licensing fees and maintenance and repair of equipment or infrastructure that can be purchased or financed with PPOL funds.
 22. Supports legislation allowing school bond issues to be passed by a simple majority vote and to permit the local school board to levy a combination of property taxes and income surtaxes to pay the indebtedness.
 24. Supports tax increment financing (TIF) limitation, reform and regulation. Reforms should increase accountability and transparency for local government entities utilizing TIF. School districts should have the ability in implement TIF for certain types of facility expenditures and must be an equal partner with cities when implementing new TIFs. In addition, we oppose residential TIFs unless the impacted school district(s) approve.
 Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.
- B. Review Affirmative Action Plan (2nd Reading) - Motion by Kecia Hickman and seconded by Glen Goedken to pass the action plan as presented. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

VIII. NEW BUSINESS

- A. OPEN ENROLLMENT APPLICATIONS - The District has received an application for Tristan Roetzel to Open Enroll from the Sheldon District to the Sibley-Ocheyedan District. Superintendent recommends that the application deadline be waived because of unique circumstances. Motion by Glen Goedken and seconded by Kecia Hickman to accept this application. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- B. RESIGNATIONS - The District has received a resignation from Larie DeGroot for her position as MS Volleyball Coach. Superintendent Spears recommends accepting this resignation based upon filling the position with a qualified candidate.

7:55 p.m. Randy Merley arrived.

Motion by Glen Goedken and seconded by Kecia Hickman to accept the resignation based upon the qualification as outlined above. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

- C. CONTRACT(S) –

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Shantel Boon	K-12 Elementary Special Education – BA/1	\$37,375.66
Stephanie Schoening	Counselor/At-Risk Coordinator – MA+30/3	\$44,570.82

Motion by Glen Goedken and seconded by Kecia Hickman to approve these contracts. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

- D. APPROVE 2011-12 CLASSIFIED SALARY ADJUSTMENTS - Motion by Glen Goedken and seconded by Kecia Hickman to approve the following classified salary adjustments.

All of the adjustments are increases. Head Custodian-\$1.50/Hour; Building Custodians-\$.50/Hour; Superintendent's Secretary-\$.50/Hour; Other Central Office Clerical Staff- \$.75/Hour; Building Principal Secretaries-\$.75/Hour; Other Building Level Clerical Staff- \$.75/Hour; Instructional Associates-\$.50/Hour; Media Center Associates-\$.50/Hour; Title I Para-Professionals-\$.75/Hour; Director of Transportation/Building & Grounds-\$1,500/Annually; Regular Bus Route Drivers-\$1.42/Trip; Substitute Bus Route Drivers-\$1.42/Trip; Special Education/Pre-School Route Drivers-\$.65/Hour- Activity Trip Drivers- \$.50/Hour- Head Cook/Food Service Director-\$1.50/Hour; Assistant Head Cook/Food Service Director-\$.75/Hour- Food Service Cooks-\$.50/Hour; School Nurse-\$4.50/Diem. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

- E. APPROVE 2011-12 ADMINISTRATIVE CONTRACTS - The proposed adjustments to the Administrative Contracts are:

<u>Position</u>	<u>Adjustment</u>	<u>2011-12 Salary</u>
Elementary Principal	\$3,875/Annually	\$84,875
Middle School Principal	\$3,875/Annually	\$86,600
High School Principal	\$3,875/Annually	\$84,909
Business Manager/Board Secretary		
	\$2,500/Annually	\$55,400
Superintendent	\$5,875/Annually	\$118,375

Motion by Kecia Hickman and seconded by Glen Goedken to approve the Administrative Contract adjustments. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

- F. APPROVE CARL PERKINS APPLICATION - Motion by Randy Merley and seconded by Glen Goedken to approve the application. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- G. AUTHORIZE HIGH SCHOOL PHYSICAL EDUCATION WAIVER FOR THE 2011-12 SCHOOL YEAR - Motion by Susan Rensink and seconded by Kecia Hickman to authorize the waiver. Roll Call vote: Glen Goedken, Aye; Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.
- H. SET 2011-12 SUBSTITUTE TEACHER PAY RATE - Motion by Randy Merley and seconded by Glen Goedken to set the substitute teacher rate at \$110/day. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- I. DESIGNATE SCHOOL DISTRICT TEST COORDINATOR - Motion by Glen Goedken and seconded by Kecia Hickman to designate Robin Spears as the District's Test Coordinator. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- J. CONSIDER INDIVIDUAL STUDENT ENROLLMENTS SCHOOL DISTRICT AGREEMENT WITH NCC - Motion by Randy Merley and seconded by Glen Goedken to approve the agreement with NCC. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- K. CONSIDER CLASS SIZE ENROLLMENTS SCHOOL DISTRICT AGREEMENT WITH NCC - Motion by Kecia Hickman and seconded by Susan Rensink to approve the agreement with NCC. Roll Call vote: Glen Goedken, Aye; Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.
- L. CONSIDER ALTERNATIVE HIGH SCHOOL COOPERATIVE SCHOOL DISTRICT AGREEMENT WITH NCC - Motion by Randy Merley and seconded by Susan Rensink to approve the agreement with NCC. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

- M. CONSIDER TRANSPORTATION AGREEMENT BETWEEN UPPER DES MOINES OPPORTUNITY, INC. (Head Start) AND THE SHELDON COMMUNITY SCHOOL DISTRICT - Motion by Kecia Hickman and seconded by Susan Rensink to approve the agreement. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.
- N. CONSIDER VOLUNTEER FOR HIGH SCHOOL MARCHING BAND PROGRAM - Motion by Glen Goedken and seconded by Kecia Hickman to approve Steve DeKok as a volunteer to help with the High School Marching Band Program. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

IX. ANNOUNCEMENTS –

- A. IASB Fiscal Management Conference, July 20, 2011, Ames

X. ADJOURN

At 8:07 p.m., Motion by Glen Goedken and seconded by Randy Merley to adjourn. Roll call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

Enter closed session as provided in Chapter 20, Section 20.17 (3) of the Iowa Code to conduct a strategy meeting of a public employer concerning the employees covered by a collective bargaining agreement.

At 8:15 p.m. the Board went into closed session.

At 8:35 p.m. the Board came out of closed session.

Superintendent Evaluation - Closed Session pursuant to Iowa Code 21.5(1i) - to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

At 8:35 p.m. The Board entered the closed session.

At 9:15 p.m. The Board came out of the closed session and left.