

# SHELDON COMMUNITY SCHOOL DISTRICT

## REGULAR MEETING OF THE BOARD OF EDUCATION

### HIGH SCHOOL LIBRARY

December 10, 2012

- I. CALL TO ORDER** – At 7:00 p.m., President Gary Ihnen called the meeting to order. Members present: Gary Ihnen, Glen Goedken, Susan Rensink, Randy Merley, Robin Spears and Bill Borchers. Absent: Kecia Hickman. Visitors: Cindy Barwick, Tanya Langholdt, Matt Meendering, Mike Niece, James Fitzgerald, Krystal Kooiker, Katie Pruiksmas, Carla Kleinwolterink, Frank Luepke and Allison Suesse. President Ihnen welcomed the guests, media, administration and the Board.
- II. APPROVAL OF AGENDA** – Superintendent Spears added Item J-January Board Meeting Date. Motion by Randy Merley and seconded by Glen Goedken to approve the agenda. Roll call vote: Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- III. COMMUNICATIONS**
- A. Citizens, Organization(s) in Attendance
1. Public Comment – None.
  2. Recognition
    - a. Students – The student recognition was included in the Board Packet
    - b. Student Presentation-Middle School – James Fitzgerald, Katie Pruiksmas, Carla Kleinwolterink and Krystal Kooiker demonstrated and explained how they each were using technology and classroom websites for interaction with their students.
- B. Correspondence
1. The Board
    - a. “How Good Do You Want To Be?” Volume 36, Number 15 was included in the Board Packet.
    - b. "How Many Committees Are Enough?" Volume 36, Number 16 was included in the Board Packet.
  2. Northwest AEA Board Briefs - Minutes from the November 19, 2012 meeting.
  3. Receipt of Thank You Cards – The District has received no Thank You cards. Motion by Glen Goedken and seconded by Susan Rensink to include the recognition and correspondence as part of the Board Minutes. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- C. Board Member Reports –
1. IASB Annual Convention – Glen Goedken, Gary Ihnen and Superintendent Spears attended the convention. Each went to different sessions, and found them and the speakers very informative.
  2. Other –
- IV. APPROVAL OF**
- A. Minutes of Past Meetings – Motion by Randy Merley and seconded by Glen Goedken to approve the minutes. Roll Call: Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

- B. Financial Report – Motion by Glen Goedken and seconded by Randy Merley to approve the financial report. Roll call vote: Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- C. Summary List of Bills – Randy Merley reviewed the bills. Motion by Randy Merley and seconded by Glen Goedken to approve the bills for payment. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

**VI. REPORTS**

- A. Committee - None
- B. Special- None
- C. Administration
  - 1. Elementary School – Ms. Langholdt reviewed her report.
  - 2. Middle School – Mrs. Barwick reviewed her report.
  - 3. High School - Mr. Meendering reviewed his report.

**V. PUBLIC HEARING –**

- A. Hearing on the proposed Instructional Support Levy Resolution  
 At 7:49 p.m. the motion was made by Glen Goedken and seconded by Randy Merley to open the public hearing. Roll Call vote: Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.  
 Superintendent Spears explained the resolution. The District has received no written or verbal notices of either support or opposition.
- B. Taxpayers will be heard for or against the Instructional Support Resolution for the period beginning July 1, 2013 and ending June 30, 2018. There were no taxpayers present at the meeting.  
 At 7:52 p.m. the motion was made by Susan Rensink and seconded by Randy Merley to close the public hearing. Roll Call vote: Glen Goedken, Aye; Randy Merley, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.
- C. Resolution to Participate in the Instructional Support Program – Motion by Randy Merley and seconded by Glen Goedken to adopt the resolution. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

**VI. REPORTS (Continued)**

- C. Administration (Continued)
  - 4. Activities Director – Mr. Niece reviewed his report.
  - 5. Superintendent –
    - a. East Elementary Building Remodel/Addition Update – Everything has been addressed as far as what was needed. All spaces are used. The committee is 100% in support of the plan.
    - b. Ball Fields/Recreation Area Project Update – still working on the dirt work.
    - c. Preliminary Independent Audit Information – The District needs to expand their Disaster Recovery Plan. The ending General Fund balance is approximately \$1,037,000. Hope to have the audit report presented at the February 2013 Board Meeting.
    - d. IASB District Financial Focus Report – The Superintendent told the Board about the IASB Reports that they had received.
    - e. Article “Professional Networks and School Improvement” -
    - f. ASCD Book “Overcoming Textbook Fatigue” –

At the January 2013 Board Meeting the Board will have their picture taken for the yearbook.

**VII. OLD BUSINESS –**

**A. BOARD POLICY REVIEW - Policies 502.2 thru 503.1R2, Students (2<sup>nd</sup> Reading).**

Included in the Board packet are copies of Policies 502.2 thru 503.1R2, Students. At this time there are no changes to this set of Board policies. This is the second reading of these Board Policies, and if there are no other suggested edits or revisions, the Superintendent will recommend that the policies be adopted as presented.

- 1. 502.2 Care of School Property/Vandalism
- 2. 502.3 Freedom of Expression
- 3. 502.4 Student Complaints and Grievances
- 4. 502.5 Student Lockers
- 5. 502.6 Weapons
- 6. 502.6R1 Weapons – Administrative Regulations
- 7. 502.7 Smoking - Drinking - Drugs
- 8. 502.8 Search and Seizure
- 9. 502.8E1 Search and Seizure Checklist
- 10. 502.8R1 Search and Seizure Regulation
- 11. 502.9 Interviews of Students by Outside Agencies
- 12. 502.11 Student Use of Bicycles
- 13. 502.12 Student Use of Motor Vehicles
- 14. 503.1 Student Conduct
- 15. 503.1R1 Student Discipline Policy
- 16. 503.1R2 Student Discipline - Administrative Rules and Regulations

Motion by Glen Goedken and seconded by Susan Rensink to approve these policies. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

**VIII. NEW BUSINESS**

**A. OPEN ENROLLMENT APPLICATIONS –** The District has received applications for two Sheldon students to attend the Boyden-Hull School District for the 2012-13 school year. The District has also received an application for a HMS student to attend the Sheldon School District for the 2012-13 school year. Motion by Randy Merley and seconded by Susan Rensink to approve the applications. Roll Call vote: Glen Goedken, Aye; Susan Rensink, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

**B. RESIGNATIONS –** Bill Borchers is resigning his position as Business Manager/Board Secretary effective June 30, 2013. As part of taking action on Mr. Borchers’ resignation, I will be presenting for the Board’s approval Board Policy 407.6 – Licensed Employee Severance Benefit. This activation of the Licensed Employee Severance Benefit would be for Mr. Borchers’ only and would be similar to the severance benefit offered to district teaching staff. It is the recommendation of the Superintendent that the Board approve the resignation submitted by Bill Borchers along with approving Board Policy 407.6 – Licensed Employee Severance Benefit.

Motion by Randy Merley and seconded by Glen Goedken to accept the resignation and approve the activation of Board Policy 407.6 – Licensed Employee Severance Benefit to this day only. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

**C. CONTRACT(S) –**

<u>LAST</u>	<u>FIRST</u>	<u>POSITION</u>	<u>WAGE</u>
Maassen	Eric	Head High School Volleyball Coach	\$4,827*

\* = Salary may change after the 2013-14 Master Contract has been negotiated.

Motion by Susan Rensink and seconded by Glen Goedken to approve this contract. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

**D. RESOLUTION APPROVING REVENUE PURPOSE STATEMENT AND APPROVING FORM OF BALLOT AND ORDERING ELECTION ON THE FOLLOWING QUESTIONS:**

1. Revenue Purpose Statement to Authorize Expenditures from the State Secure an Advanced Vision for Education Fund; and,
2. Amending the Current Levy for the Voter-Approved Physical Plant and Equipment Property Tax; and,
3. Continuing to Levy a Voter-Approved Physical Plant and Equipment Property Tax.

Motion by Randy Merley and seconded by Glen Goedken to adopt the resolution, approve the form of ballot and order election of the three proposals. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

**E. CONSIDER AT-RISK/DROPOUT PREVENTION ALLOWABLE GROWTH BUDGET APPLICATION** - The Superintendent explained the application. Motion by Glen Goedken and seconded by Susan Rensink to have the Superintendent submit the application. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

**F. APPROVE CONTRACTS FOR STUDENTS RECEIVING EDUCATIONAL SERVICES IN OTHER SCHOOL DISTRICTS** - The contracts are with the River Valley Community School District for student "D.J.", and the South O'Brien Community School District for student "E.G.". Motion by Susan Rensink and seconded by Glen Goedken to approve these contracts. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

**G. REVIEW/APPROVE SCHOOL BUS SPECIFICATIONS FOR SCHOOL BUS PURCHASE(S) (2013-14)** – The specifications are for an 84 passenger school bus and also for a smaller bus with wheelchair lift. Motion by Susan Rensink and seconded by Randy Merley to approve the specifications. Roll Call vote: Glen Goedken, Aye; Randy Merley, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

**H. HIGH SCHOOL 2013-14 REGISTRATION BOOKLET (1<sup>ST</sup> READING)** - Motion by Susan Rensink and seconded by Glen Goedken to pass this booklet to its seconded reading. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

**I. BOARD POLICY REVIEW** - Included in the Board packet are copies of Policies 503.2 thru 505.3, Students. There are no recommended changes to this set of Board Policies at this time. The Board will have an opportunity to discuss these policies during the meeting on Monday. (1<sup>st</sup> Reading)

1. 503.2 Suspension and Expulsion
2. 503.2R1 Suspension - Administrative Rules and Regulations
3. 503.2R2 Expulsion - Administrative Rules and Regulations
4. 503.3 Fines - Fees - Charges

5.	503.3R1	Student Fee Waiver And Reduction Procedures
6.	503.3E1	Standard Fee Waiver Application
7.	503.4	Good Conduct Rule
8.	503.4R1	Eligibility Policy
9.	503.4R2	Academic Eligibility Policy
10.	503.5	Corporal Punishment
11.	503.6	Police/School Memorandum of Understanding
12.	504.1	Student Government
13.	504.2	Student Organizations
14.	504.3	Student Publications
15.	504.3R1	Student Publications Code
16.	504.4	Student Performances
17.	504.5	Student Fund Raising
18.	504.6	Student Activity Program
19.	505.1	Student Progress Reports and Conferences
20.	505.2	Student Promotion - Retention - Acceleration
21.	505.3	Student Honors and Awards

Motion by Randy Merley and seconded by Glen Goedken to approve these policies and pass them to their second reading. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

**J. MOVE THE DATE OF THE JANUARY 2013 BOARD MEETING** - Motion by Randy Merley and seconded by Glen Goedken to move the January 2013 Board Meeting to Wednesday January 16, 2012 at 6:00 p.m. in the High School Library. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

**IX. ANNOUNCEMENTS –**

**A.IASB Legislative Conference, Monday, February 4, 2013, Des Moines.**

**X. ADJOURN**

At 8:38 p.m., Motion by Glen Goedken and seconded by Susan Rensink to adjourn. Roll call vote: Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.