

# SHELDON COMMUNITY SCHOOL DISTRICT

## REGULAR MEETING OF THE BOARD OF EDUCATION

### HIGH SCHOOL LIBRARY

February 11, 2013

- I. CALL TO ORDER** – At 7:00 p.m., President Gary Ihnen called the meeting to order. Members present: Gary Ihnen, Glen Goedken, Kecia Hickman, Susan Rensink, Randy Merley, Robin Spears and Bill Borchers. Absent: None. Visitors: Cindy Barwick, Tanya Langholdt, Matt Meendering, Mike Niece, Heidi Brown, Parker Nissen, Mindy & Alex Albrecht, Connor, Cory & Lynne Vaselaar, Amy & Haley Wagenaar, Matt & Jodi Radke, Gary Feekes, Frank Luepke and Allison Suesse. President Ihnen welcomed the guests, media, administration and the Board.
- II. APPROVAL OF AGENDA** – Motion by Glen Goedken and seconded by Randy Merley to approve the agenda. Roll call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- III. COMMUNICATIONS**
- A. Citizens, Organization(s) in Attendance
1. Public Comment – None.
  2. Recognition
    - a. Students – Letter from IHSSA (Iowa High School Speech Association) congratulating the 44 students who will be attending the State Large Group Speech Contest being held in Ames. The KIDS Committee Chairpersons will be recognized at the March Board Meeting. High School - **ACADEMIC RECOGNITION - GIRLS BASKETBALL ACADEMIC ALL CONF-** Audrey Gustafson and Jessica Wepler: **BOYS BASKETBALL ACADEMIC ALL CONF -** Thomas Brown, Matt Dykstra and Dallas Ennema. **WRESTLING ACADEMIC ALL CONF -** Toby Maggert. **IFBCA ACADEMIC ALL STATE -** Thomas Brown, Matt Dykstra and Toby Maggert. **IOWA GIRLS HIGH SCHOOL ATHLETIC UNION 0N-A-ROLL RECEPIENTS - GPA IMPROVEMENT .01 TO .32 -** Rachel Abele, Katryna Bart, Beth Egdorf, Katlyn Holtrop, Allison Jongewaard, Keri Kamphoff and Audrey Gustafson **GPA IMPROVEMENT .32 OR MORE -** Brianna Huff, Janessa Holles and Paige Stevenson. **MAINTAINED 4.0 -** Addison Grant, Katherine Bomgaars, Bailey Buenger, Martha Vogel and Hannah Hickman. **SHOW CHOIR -** Rachel Abele, Karl Arnold, Katherine Bomgaars, Bailey Buenger, Ellie Clark, Grace Davis, Chrissy DeKok, Noah DeKok, Olivia DeKok, Rosa Gude, Zach Haning, Hannah Hickman, Noah Hickman, Emily Jo Johnson, Keri Kamphoff, Gage Karolczak, Jessica Karolczak, Kaci Kruger, Bethany Lenderink, Benjamin Lichty, Karl Lichty, Danny Linggonegoro, Shane Madsen, Logan Merley, Kevin Miller, Gillian Mohn, Jon Rozeboom, Wyatt Sachen, Elizabeth Salter, Jacob Sample, Jacob Sandholm, Scott Stallmann, Katie Storm, Jacob Ven Huizen and Michaela Wagner. **JAZZ CHOIR -** Katherine Bomgaars, Addison Grant, Rosa Gude, Noah Hickman, Gage Karolczak, Jessica Karolczak, Kaci Kruger, Bethany Lenderink, Jacob Sandholm and Jacob Ven Huizen. **ALL STATE SPEECH NOMINEES: CHORAL READING - BAND OF ANGELS;** Shelby Bruns, Hannah Hickman, Brittany Van Gorp, Bailey Buenger, Ellie Clark, Chrissy DeKok, Olivia DeKok, Emily Lidiak, Ashley Van Aalsburg, Courtney Van Beek, Allorie Feekes, Rosa Gude,

Kaci Kruger, Emily Van Gent and Laura Nilles. **MUSICAL THEATER – CHICAGO**; Katherine Albers, Katherine Bomgaars, Chrissy DeKok, Olivia DeKok, Addison Grant and Rosa Gude. **MUSICAL THEATER - CIVIL WAR**; Jake Ven Huizen, Gage Karolczak, Bethany Lenderink, Kevin Miller, Jacob Sample and Chewy Rodriguez. **SHORT FILM - QUAKER MAFIA**; Joe Barron, Jack Beahler, Will DeKok, Grant Weaver, Krista Bousema, Ashley Elgersma, Allie Jongewaard, Mackensey Radke and Kati Kneifl. **READER’S THEATER - THE BIBLE IN 25 MIN. OR LESS**; Jett Korver, Danny Linggonegoro, Scott Stallmann, Anita Thong Vanh, Jake Ven Huizen, Kaitlin Youngs, Katherine Bomgaars, Gage Karolczak, Kevin Miller, Chris Jansen, Chewy Rodriguez, Jacob Sandholm, Jessica Karolczak, Karl Lichty and Logan Merley.

The Sheldon Community School District announces that the following students earned a g.p.a. of 3.000 to 3.666 for the first semester of the 2012-13 school year. Seniors: Jose Barron, Amanda Bartles, Jack Beahler, Thomas Brown, Will DeKok, Peter Fonkert, Joshua Gorter, Quinn Groff, Alissa Jager, Andrea Johnson, Jett Korver, Alex Lange, Victoria Meendering, Courtney Meyer, Nathan Oostra, Dillion Petersen, Kimberlin Roder, Jake Rosburg, Courteney Scholten, Paige Stevenson, Anita Thong Vanh, Brandon Van Beek, Cheyenne Van Beek, Brittany Van Gorp, Jenny Van’t Hul, Carrie Wahlstrom, Alexa Wallace and Grant Weaver; Juniors: Krista Bousema, Caitlin Cain, Ellie Clark, Crystal Davis, Christina DeKok, Chaz DeRocher, Kayla Johnson, Amelia Knuth, Clinton Kolbeck, Bethany Lenderink, Megan Lovan, Dalton McQueen, Jessica Theis, Ashley Van Aalsburg, Courtney Van Beek, Brian Vander Berg and Tanner Whitsell; Sophomores: Katryna Bart, Alexis Brown, Dylan Ennema, Allorie Feekes, Rosa Gude, Branden Heitritter, Christopher Henning, Samantha Kleinwolterink, Brett Koerselman, Kaci Kruger, Jacob Laubach, Tayla Lloyd, Samuel Lode, Shane Madsen, Mitchell Meyer, Blake Roetman, Katie Storm and Shayla Van Meeteren; Freshmen: Tyler Brink, Jada Davis, Sydney Iedema, Macy Jacobsma, Michael Keninger, Colby Kleinhesselink, Taylor Lien, Martha Martinez, Brianna McAlpine, Sierra Merley, Kyle Peterson, Payton Radke, Jonathan Rozeboom, Travis Sterler, Allison Vander Berg and Jackson Young.

The Sheldon Community School District announces that the following students earned a g.p.a. of 3.667 to 3.999 for the first semester of the 2012-13 school year. Seniors: Christopher Balster, Shelby Bruns, Matthew Dykstra, Audrey Gustafson, Janessa Holles, Sung Ju Kim, Abbie Provost and Scott Stallmann; Juniors: Katherine Albers, Olivia DeKok, Katlyn Holtrop, Allison Jongewaard, Keri Kamphoff, Benjamin Lichty, Emily Lidiak, Jessica Van Beek and Brennan Vote; Sophomores: Emma Beahler, Matthew Buenger, Kelsey Den Hartog, Christopher Jansen, Emily Jo Johnson, Allegra St. Clair, Emily Van Gent, Jena Van Marel and Brittany Van Wyk; Freshmen: Sarah Cain, Dakota Farquhar, Bayleigh Jensen, Haley Jungers, Jake Korver, Logan Merley, Gillian Mohn, Chad Nelson, Trevor Smith, Katlyne Strouth and Kayla Van Meeteren.

The Sheldon Community School District announces that the following students earned a g.p.a. of 4.000 for the first semester of the 2012-13 school year. Seniors: Dallas Ennema, Hannah Hickman, Jacob Ihnen, Danny Linggonegoro, Toby Maggert, Ashley Presthus and Jessica Weppler; Juniors: Katherine Bomgaars, Bailey Buenger, Gage Karolczak, Andrew Nilles and Martha Vogel; Sophomores: Rachel Abele, Addison Grant; Freshmen: Elisabeth Feekes, Anna Marie Fjeld, Victoria Houtsma, Ian Jongewaard, Jessica Karolczak, Karl Lichty, Laura Nilles, Kyla Stallmann, Emma Van Meeteren and Joe Weppler. The student recognition for the other buildings was included in the Board Packet

- b. Student Presentation – MS Local Science Fair winners were introduced by MS Science Teacher, Jim Gude. The students presented their projects and discussed them with the Board. The students will present their projects at the State Science Fair being held in Ames on April 4 & 5, 2013.

**B. Correspondence**

1. The Board
  - a. “What You Need To Know About Planning And The Future.” Volume 36, Number 19 was included in the Board Packet.
  - b. "When You Are Asked To Represent The Board.” Volume 36, Number 20 was included in the Board Packet.
2. Northwest AEA Board Briefs - Minutes from the January 21, 2013 meeting.
3. Receipt of Thank You Cards – None.

Motion by Glen Goedken and seconded by Susan Rensink to include the recognition and correspondence as part of the Board Minutes. Roll Call vote: Randy Merley, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

**C. Board Member Reports**

1. At The Table – The Promise and Pitfalls of Superintendent Evaluation – The Superintendent and Board reviewed the information supplied by the IASB for this activity.
2. IASB Legislative Conference – The Superintendent and Gary Ihnen attended this conference. Some of the topics covered were Education Reform, School Start Date and Allowable Growth. This conference was attended by approximately 150 people.
3. Other – none.

**IV. APPROVAL OF**

- A. Minutes of Past Meetings – Motion by Glen Goedken and seconded by Susan Rensink to approve the minutes. Discussion: Kecia Hickman under Item VIII (D) The graduation date should be Memorial Day not Labor Day. The Board Secretary stated that the official minutes would be corrected. Roll Call: Kecia Hickman, Aye; Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- B. Financial Report – Motion by Randy Merley and seconded by Glen Goedken to approve the Treasurer’s Report. Roll call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- C. Summary List of Bills – Susan Rensink reviewed the bills. Motion by Susan Rensink and seconded by Randy Merley to approve the bills for payment. Roll Call vote: Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

**V. PUBLIC HEARING – none.**

**VI. REPORTS**

- A. Committee - None
- B. Special- None
- C. Administration
  1. Elementary School – Ms. Langholdt reviewed her report.
  2. Middle School – Mrs. Barwick reviewed her report.
  3. High School - Mr. Meendering reviewed his report.
  4. Activities Director – Mr. Niece reviewed his report.

At 8:15 p.m. President Ihnen said there would be a short break.

At 8:30 p.m. President Ihnen reconvened the meeting.

## VI. REPORTS (Continued)

### C. Administration (Continued)

#### 5. Superintendent –

- a. Preliminary February 5, 2013 Election Results – The Superintendent reviewed the preliminary results of the election. All three items on the ballot passed with a more than 70% margin. Should have the official results for the March 2013 Board Meeting.
- b. Preliminary FY14 Financial Information – The Superintendent explained the proposed Aid & Levy schedules to the Board and also reviewed the proposed tax levy.
- c. FY14 Health Insurance Cost Update – The Superintendent furnished the Board with the Health Insurance rates for the FY14 school year.

## VII. OLD BUSINESS –

### A. BOARD POLICY REVIEW - Policies 505.4 thru 507.3E3, Students. (2<sup>nd</sup> Reading)

1. 505.4 Testing Program
2. 505.5 Graduation Requirements
3. 505.6 Early Graduation
4. 505.7 Commencement
5. 505.8 Parental Involvement
6. 506.1 Student Records Access
7. 506.1E1 Student Records Checklist
8. 506.1E2 Request of Nonparent for Examination or Copies of Student Records
9. 506.1E3 Parental Authorization for Release of Student Records
10. 506.1E4 Request for Hearing on Correction of Student Records
11. 506.1E5 Parental Request for Examination of Student Records
12. 506.1E6 Notification of Transfer of Student Records
13. 506.1E7 Letter to Parent Regarding Receipt of a Subpoena
14. 506.1E8 Juvenile Justice Agency Information Sharing Agreement
15. 506.1E9 Annual Notice
16. 506.1R1 Use of Student Records Regulation
17. 506.2 Student Directory Information
18. 506.2E1 Parental Authorization for Releasing Student Directory Info
19. 506.2R1 Use of Directory Information
20. 506.3 Student Photographs
21. 506.4 Student Library Circulation Records
22. 506.10 Confidentiality of Personally Identifiable Information
23. 507.1 Student Health and Immunization Certificates
24. 507.2 Administration of Medication to Students
25. 507.2E1 Record of the Administration of Prescription Medication
26. 507.2E2 Parental Authorization and Release Form for the Administration of Prescription Medication to students
  
27. 507.2E3 Authorization – Asthma or Airway Constricting Medication Self-Administration Consent Form
28. 507.3 Communicable Diseases - Students
  
29. 507.3E1 Communicable Disease Chart
30. 507.3E2 Reportable Infectious Diseases
31. 507.3E3 Reporting Form

Motion by Susan Rensink and seconded by Glen Goedken to approve these policies. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

## VIII. NEW BUSINESS

### A. OPEN ENROLLMENT APPLICATIONS – None.

### B. RESIGNATIONS – None.

### C. CONTRACTS –

Taylor	Morris	Assistant Baseball Coach	\$3,218**
Jennifer	Den Hartog	Assistant Softball	\$3,218**
Carla	Kleinwolterink	Head HS Softball	\$3,218**
Brad	Zeutenhorst	Head Baseball	\$4,827**
Nicole	Polacek	Middle School Softball	\$1,673**
Cole	Kleinwolterink	9 <sup>th</sup> Grade Baseball	\$2,413**
Kris	Groff	Middle School Baseball	\$1,834**

\*\* = Subject to change if Base Salary for 2013-14 increases.

Motion by Randy Merley and seconded by Glen Goedken to approve these contracts.

Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

**D. DESIGNATE INDEPENDENT AUDITOR FOR FY13** – No action. Will do in March 2013 Board Meeting.

**E. CONSIDER AMERICAN RED CROSS SHELTER AGREEMENT** – Motion by Kecia Hickman and seconded by Susan Rensink to approve the agreement. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

**F. CONSIDER FOSTER GRANDPARENT PROGRAM MEMORANDUM OF UNDERSTANDING** – Motion by Susan Rensink and seconded by Kecia Hickman to approve the memorandum. Roll Call vote: Glen Goedken, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

**G. CONSIDER AMERICAN READS WORK-STUDY AGREEMENT** – Motion by Glen Goedken and seconded by Randy Merley to approve this agreement between Northwest Iowa Community College (NCC) and the Sheldon Community School District (SCSD). Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

**H. CONSIDER REQUEST BY UNITY CHRISTIAN HIGH SCHOOL TO BE ADMITTED INTO THE SIOUXLAND CONFERENCE** – Motion by Randy Merley and seconded by Glen Goedken to allow Unity Christian High School to join the Siouxland Conference. Roll Call vote: Susan Rensink, Nay; Kecia Hickman, Nay; Randy Merley, Nay; Glen Goedken, Nay; Gary Ihnen, Nay. Motion did not carry.

**I. BOARD POLICY REVIEW** – Included in the Board packet are copies of Policies 507.4 thru 508.4, Students and Polices 600 thru 603.9R1, Education Program. (1<sup>st</sup> Reading)

1. 507.4 Student Illness or Injury at School
2. 507.5 Emergency Plans and Drills
3. 507.5R1 Emergency Fire Plan
4. 507.5R2 Tornado Plan Guidelines
5. 507.6 Student Insurance
6. 507.7 Custody and Parental Rights
7. 507.8 Student Special Health Services
8. 507.8R1 Special Health Services Regulations
9. 507.9 Wellness Policy
10. 508.1 Class or Student Group Gifts
11. 508.2 Open Night
12. 508.3 Student Work Permits
13. 508.4 Use Of School Facilities
14. 600 Goals and Objectives of the Education Program
15. 601.1 School Calendar
16. 601.2 School Day
17. 601.3 School Structure
18. 602.1 Curriculum Development
19. 602.2 Curriculum Adoption
20. 602.3 Curriculum Evaluation
21. 602.4 Pilot - Experimental - Innovative Projects
22. 603.1 Basic Instruction Program
23. 603.2 Summer School Instruction
24. 603.3 Special Education
25. 603.4 Multicultural and Nonsexist Education
26. 603.5 Health Education
27. 603.5E1 Human Growth and Development Student Excuse Form
28. 603.6 Physical Education
29. 603.7 Career Education
30. 603.8 Teaching About Religion
31. 603.8R1 Teaching About Religion Regulation - Religious Holidays
32. 603.9 Academic Freedom
33. 603.9R1 Teaching Controversial Issues

Motion by Randy Merley and seconded by Kecia Hickman to approve these policies, and pass them to their second reading. Roll Call vote: Glen Goedken, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

**IX. ANNOUNCEMENTS –**

- A. IASB ABLE II – Reaching High: Raising the Bar, March 19, 2013, Sheldon Middle School.
- B. IASB School Law Conference, April 29, 2013, Altoona, IA.

**X. ADJOURN**

At 8:54 p.m., Motion by Susan Rensink and seconded by Glen Goedken to adjourn. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

At 9:00 p.m. by consensus the Board went into closed session as provided in Chapter 20, Section 20.17 (3) of the Iowa Code to conduct a strategy meeting of a public employer concerning the employees covered by a collective bargaining agreement.

At 10:05 p.m. by consensus the Board came out of closed session and left.