

SHELDON COMMUNITY SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION

HIGH SCHOOL LIBRARY

January 16, 2013

- I. CALL TO ORDER** – At 6:00 p.m., President Gary Ihnen called the meeting to order. Members present: Gary Ihnen, Glen Goedken, Kecia Hickman, Susan Rensink, Randy Merley, Robin Spears and Bill Borchers. Absent: None. Visitors: Cindy Barwick, Tanya Langholdt, Matt Meendering, Mike Niece, Chenoa Story, Alex Wallace, Sherrie Zeutenhorst Tom Traughber and Allison Suesse.
President Ihnen welcomed the guests, media, administration and the Board.
- II. APPROVAL OF AGENDA** – Motion by Susan Rensink and seconded by Glen Goedken to approve the agenda. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.
- III. COMMUNICATIONS**
- A. Citizens, Organization(s) in Attendance
1. Public Comment – Tom Traughber had a question on security at the Elementary School. Superintendent Spears to answer that with the Elementary School Addition update.
 2. Recognition
 - a. Students – Middle School - Builder's Club Members: Dominic Seivert, Kylie Winkel, Holly Wolf, Grant Beahler, Connor Vaselaar, Medwin Juarez, Parker Nissen, Alex Zoelle, Kaitlin Vote, Alex Farquhar, Koby Klatt, Majestic Holtrop, Zach Broesder, Karissa Paulsen, Andrew Klaahsen, Dawson Jacobsma, Marshall Kleinhesselink, Gabby Phillips, Erin Hatting, Tyler Lode, Darshan Patel, Hannah Van Meeteren, Melody Stettmichs, Mitchel Wolf, Trey Iedema, Bailey Nordgaard, Heber Marroquin-Morales, and Madison Van Meeteren. If I Were Mayor Class Section and State Winners: Ryan Van Marel – state winner, Alexa Vanden Hull and Ben Jongewaard. These three entries went into the state competition; we received word on January 7 that Ryan Van Marel had won at the state level. He will be eligible for a trip to Des Moines to receive his award and to share his essay.
The student recognition for the other buildings was included in the Board Packet.
- B. Correspondence
1. The Board
 - a. "Communicating Our Commitment To Learners And Learning." Volume 36, Number 17 was included in the Board Packet.
 - b. "Leading In A Changing Environment." Volume 36, Number 18 was included in the Board Packet.
 2. Northwest AEA Board Briefs - Minutes from the December 17, 2012 meeting.
 3. Receipt of Thank You Cards – The District has received a Thank You card from the family of Daryl Wassenaar.
- Motion by Randy Merley and seconded by Glen Goedken to include the recognition and correspondence as part of the Board Minutes. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

III. COMMUNICATIONS (Continued)

A. Citizens, Organization(s) in Attendance (Continued)

2. Recognition (Continued)

- b. Student Presentation-High School – Rachel’s Challenge – Sherrie Zeutenhorst introduced Alex Wallace and Chenoa Story who talked about how Rachel’s Challenge is being continued in the High School. They feel that the program has made a difference, and they thanked the District for bringing the program to the school. They said that there are three different groups that are working together in the High School to continue this program. They are the Public Relations, Assembly and New Students group.

C. Board Member Reports –

1. Other - Glen Goedken asked about the banners in the gym. Mr. Meendering explained what is being done.

IV. APPROVAL OF

- A. Minutes of Past Meetings – Motion by Randy Merley and seconded by Susan Rensink to approve the minutes. Roll Call: Kecia Hickman, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- B. Financial Report – Motion by Glen Goedken and seconded by Kecia Hickman to approve the Treasurer’s Report and the Annual Financial report. Roll call vote: Susan Rensink, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- C. Summary List of Bills – Gary Ihnen reviewed the bills. Motion by Glen Goedken and seconded by Randy Merley to approve the bills for payment. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

V. PUBLIC HEARING – none.

VI. REPORTS

- A. Committee - None
- B. Special- None

Matt Meendering updated the Board on the Safety Committee Meeting that was held last week. The committee reviewed the procedures, on the buildings and the bus accidents. There is a need to increase the camera presences in each building. Need to have a system to buzz into the buildings. Also talked of safety at sporting and other events, and also discussion on door locking procedures on building doors.

C. Administration

1. Activities Director – Mr. Niece reviewed his report.
2. High School - Mr. Meendering reviewed his report.
3. Middle School – Mrs. Barwick reviewed her report.
4. Elementary School – Ms. Langholdt reviewed her report.

At 7:30 p.m. President Ihnen said there would be a short break.

At 7:45 p.m. President Ihnen reconvened the meeting.

VI. REPORTS (Continued)

C. Administration (Continued)

5. Superintendent –

- a. Instructional Support Levy (ISL) – The District has not received a petition asking for a special election for the levy.
- b. ES Building/Renovation – The Superintendent explained the brochure that is being mailed to all District patrons. He also listed the scheduled Town Hall Meetings being held to explain the plan, and answer any questions that the patrons might have.

VII. OLD BUSINESS –

A. HIGH SCHOOL 2013-14 REGISTRATION BOOKLET (2nd READING) - Motion by Kecia Hickman and seconded by Randy Merley to pass the booklet. Kecia Hickman asked about the Jazz Choir. Roll Call vote: Glen Goedken, Aye; Susan Rensink, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

B. BOARD POLICY REVIEW -

1. 503.2 Suspension and Expulsion
2. 503.2R1 Suspension - Administrative Rules and Regulations
3. 503.2R2 Expulsion - Administrative Rules and Regulations
4. 503.3 Fines - Fees - Charges
5. 503.3R1 Student Fee Waiver And Reduction Procedures
6. 503.3E1 Standard Fee Waiver Application
7. 503.4 Good Conduct Rule
8. 503.4R1 Eligibility Policy
9. 503.4R2 Academic Eligibility Policy
10. 503.5 Corporal Punishment
11. 503.6 Police/School Memorandum of Understanding
12. 504.1 Student Government
13. 504.2 Student Organizations
14. 504.3 Student Publications
15. 504.3R1 Student Publications Code
16. 504.4 Student Performances
17. 504.5 Student Fund Raising
18. 504.6 Student Activity Program
19. 505.1 Student Progress Reports and Conferences
20. 505.2 Student Promotion - Retention - Acceleration
21. 505.3 Student Honors and Awards

Motion by Glen Goedken and seconded by Susan Rensink to approve these policies. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

VIII. NEW BUSINESS

A. OPEN ENROLLMENT APPLICATIONS – The District has received applications for two Sheldon students to attend the Sibley-Ocheyedan for the 2012-13 school year. Motion by Randy Merley and seconded by Glen Goedken to approve the applications. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

B. RESIGNATIONS – The Board has received a resignation from Claude Struve as Head Basketball Coach and classroom teacher, and also a resignation from Julie Blythe as Spanish Teacher and Spanish Club advisor. Both resignations are effective at the end of the current school year. It is the recommendation of the Superintendent that the Board activate Board Policy 407.6 - Licensed Employee Severance Benefit, and accept the resignations of Claude Struve and Julie Blythe. Motion by Glen Goedken and seconded by Randy Merley to accept the resignations and approve the activation of Board Policy 407.6 – Licensed Employee Severance Benefit. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

C. CONTRACTS – none.

D. ADOPT 2013-14 SCHOOL CALENDAR – The Superintendent explained the calendar suggested by the calendar committee. Graduation will be on Labor Day weekend. Motion by Glen Goedken and seconded by Susan Rensink to adopt the calendar. Roll Call vote: Randy Merley, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

E. CONSIDER PURCHASE OF A SCHOOL BUS(es). The District has received bids from both School Bus Sales and Thomas Bus Sales for both an 84 passenger bus, and a small lift bus. The bids for the 84 passenger less trade-in were \$90,922 from School Bus Sales and \$91,642 from Thomas Bus Sales. The bids for the small lift bus, less trade-in were \$78,165 from School Bus Sales and \$86,555 for Thomas Bus Sales. Motion by Randy Merley and seconded by Glen Goedken to purchase the buses from School Bus Sales. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

F. SET DATE FOR FEBRUARY BOARD MEETING - Motion by Glen Goedken and seconded by Susan Rensink the have the meeting on Monday, February 11, 2013 starting at 7:00 p.m. in the High School library. Roll Call vote: Randy Merley, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

G. BOARD POLICY REVIEW - Policies 505.4 thru 507.3E3, Students. (1st Reading)

1. 505.4 Testing Program
2. 505.5 Graduation Requirements
3. 505.6 Early Graduation
4. 505.7 Commencement
5. 505.8 Parental Involvement
6. 506.1 Student Records Access
7. 506.1E1 Student Records Checklist
8. 506.1E2 Request of Nonparent for Examination or Copies of Student Records
9. 506.1E3 Parental Authorization for Release of Student Records
10. 506.1E4 Request for Hearing on Correction of Student Records
11. 506.1E5 Parental Request for Examination of Student Records
12. 506.1E6 Notification of Transfer of Student Records
13. 506.1E7 Letter to Parent Regarding Receipt of a Subpoena
14. 506.1E8 Juvenile Justice Agency Information Sharing Agreement
15. 506.1E9 Annual Notice
16. 506.1R1 Use of Student Records Regulation
17. 506.2 Student Directory Information
18. 506.2E1 Parental Authorization for Releasing Student Directory Info
19. 506.2R1 Use of Directory Information
20. 506.3 Student Photographs
21. 506.4 Student Library Circulation Records
22. 506.10 Confidentiality of Personally Identifiable Information
23. 507.1 Student Health and Immunization Certificates
24. 507.2 Administration of Medication to Students
25. 507.2E1 Record of the Administration of Prescription Medication
26. 507.2E2 Parental Authorization and Release Form for the Administration of Prescription Medication to Students
27. 507.2E3 Authorization – Asthma or Airway Constricting Medication Self-Administration Consent Form
28. 507.3 Communicable Diseases - Students
29. 507.3E1 Communicable Disease Chart
30. 507.3E2 Reportable Infectious Diseases
31. 507.3E3 Reporting Form

Motion by Randy Merley and seconded by Glen Goedken to approve these policies and pass them to their second reading. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

IX. ANNOUNCEMENTS –

A.IASB Legislative Conference, Monday, February 4, 2013, Des Moines.

X. ADJOURN

At 8:12 p.m., Motion by Susan Rensink and seconded by Glen Goedken to adjourn. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

At 8:20 p.m. by consensus the Board went into closed session as provided in Chapter 20, Section 20.17 (3) of the Iowa Code to conduct a strategy meeting of a public employer concerning the employees covered by a collective bargaining agreement.

At 9:30 p.m. by consensus the Board came out of closed session and left.