

# SHELDON COMMUNITY SCHOOL DISTRICT

## REGULAR MEETING OF THE BOARD OF EDUCATION

### HIGH SCHOOL LIBRARY

November 12, 2012

- I. CALL TO ORDER** – At 6:01 p.m., President Gary Ihnen called the meeting to order. Members present: Gary Ihnen, Glen Goedken, Kecia Hickman, Susan Rensink, Randy Merley, Robin Spears and Bill Borchers. Absent: none. Visitors: Cindy Barwick, Tanya Langholdt, Matt Meendering, Mike Niece, Luan McQuown, Melisa Wenthe, Amanda Noteboom, Tom Traugher and Allison Suesse. President Ihnen welcomed the guests, media, administration and the Board.
- II. APPROVAL OF AGENDA** – Superintendent Spears added Item K-December Board Meeting Date. Motion by Glen Goedken and seconded by Randy Merley to approve the agenda. Roll call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- III. COMMUNICATIONS**
- A. Citizens, Organization(s) in Attendance
1. Public Comment – None.
  2. Recognition
    - a. Students – The student recognition was included in the Board Packet
    - b. Student Presentation-East Elementary – Some students from the ESL (English as a Second Language) Class presented why they liked the class and how it has helped them. Some parents thanked the District for helping their children in the ESL class. The students were introduced by Ms. Luan McQuown.
    - c. Board/Staff- Board Awards - Superintendent Spears presented an Award of Merit Plaque and a Lifetime Pass to Barry Whitsell in honor of Joan’s dedication and service to the Sheldon Community School District.
- B. Correspondence
1. The Board
    - a. “Is Incremental Improvement Enough?” Volume 36, Number 13 was included in the Board Packet.
    - b. "A Leadership Law You Cannot Ignore" Volume 36, Number 14 was included in the Board Packet.
  2. Northwest AEA Board Briefs - Minutes from the October 15, 2012 meeting.
  3. Receipt of Thank You Cards – The District has received no Thank You cards.
- Motion by Glen Goedken and seconded by Kecia Hickman to include the recognition and correspondence as part of the Board Minutes. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- C. Board Member Reports –
1. At the Board Table-“Considering Board Priorities At the Board Table.” was discussed by the Board and the Superintendent.
  2. At the Board Table-“Graduation All Students Innovation Ready.” was discussed by the Board and the Superintendent.
  3. Other – none.
- IV. APPROVAL OF**

- A. Minutes of Past Meetings – Motion by Susan Rensink and seconded by Glen Goedken to approve the minutes. Roll Call: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.
- B. Financial Report – Motion by Randy Merley and seconded by Glen Goedken to approve the financial report. Roll call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- C. Summary List of Bills – Kecia Hickman reviewed the bills. Motion by Kecia Hickman and seconded by Randy Merley to approve the bills for payment. Roll Call vote: Glen Goedken, Aye; Susan Rensink, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

**V. PUBLIC HEARING – none.**

**VI. REPORTS**

- A. Committee - None
- B. Special- None
- C. Administration
  - 1. Activities Director – Mr. Niece reviewed his report.
  - 2. High School - Mr. Meendering reviewed his report.
  - 3. Middle School – Mrs. Barwick reviewed her report.
  - 4. Elementary School – Ms. Langholdt reviewed her report.

At 7:32 p.m. President Ihnen said there would be a short break.

At 7:45 p.m. President Ihnen reconvened the meeting.

- 5. Superintendent –
  - a. 2012-13 Enrollment Update – The Superintendent updated the Board on the District enrollment.
  - b. 2013-14 School Calendar – The Superintendent showed two options, and will give them to the BLT for their discussion.
  - c. East Elementary Building Remodel/Addition Update – There were 6-7 options that have been narrowed down to 2 options. The committee will meet next week, on November 20, 2012.
  - d. Ball Fields/Recreation Area Project Update – The City Manager and Superintendent Spears met with NCC, and they want to do the dirt work. This will represent a savings in the total cost of the project.
  - e. IASB 2013 Legislative Talking Points – The talking points were outlined in the article in the Board Packet.
  - f. EMC Dividend – The District has received a dividend from the EMC/IASB Safety Group.

**VII. OLD BUSINESS –**

**A. BOARD POLICY REVIEW -** Included in the Board packet are copies of Policies 100 thru 104.R1, School District and 500 thru 502.1, Students. (2<sup>nd</sup> Reading)

- 1. 100 Legal Status of the School District
- 2. 101 Educational Philosophy of the School District
- 3. 102 Equal Educational Opportunity
- 4. 102.E1 Section 504 Notice Of Nondiscrimination
- 5. 102.R1 Grievance Procedure
- 6. 102.E2 Grievance Form For Complaints Of Discrimination Or Non-Compliance With Federal Or State Regulations Requiring Non-Discrimination
- 7. 102.E3 Grievance Documentation
- 8. 102.E4 Section 504 Student And Parental Rights
- 9. 103 Educational and Operational Planning
- 10. 104 Anti-Bullying/Harassment Policy

11. 104.E1 Anti-Bullying/Harassment Complaint Form
12. 104.E2 Anti-Bullying/Harassment Witness Disclosure Form
13. 104.R1 Anti-Bullying/Harassment Investigation Procedures
14. 500 Objectives for Equal Educational Opportunities for Students
15. 501.1 Resident Students
16. 501.2 Nonresident Students
17. 501.3 Compulsory Attendance
18. 501.3R1 Attendance Cooperation Process
19. 501.3E1 Part A – School Attendance Cooperation Agreement
20. 501.3E2 Part B – FIP Parents’ or Caretaker’s Statement of Understanding and Consent
21. 501.3E3 Appeal Rights/Policy on Nondiscrimination
22. 501.4 Entrance - Admissions
23. 501.5 Foreign Students
24. 501.6 Student Transfers In
25. 501.7 Student Transfers Out or Withdrawals
26. 501.8 Student Attendance Records
27. 501.9 Student Absences - Excused
28. 501.10 Truancy - Unexcused Absences
29. 501.11 Student Release During School Hours
30. 501.12 Pregnant Students
31. 501.13 Students of Legal Age
32. 501.14 Open Enrollment Transfers - Procedures As A Sending District
33. 501.15 Open Enrollment Transfers - Procedures As A Receiving District
34. 501.16 Homeless Children and Youth
35. 502.1 Student Appearance

Motion by Randy Merley and seconded by Susan Rensink to approve these policies. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

## VIII. NEW BUSINESS

**A. OPEN ENROLLMENT APPLICATIONS** – The District has received an application for a Sheldon student to attend the Sibley-Ocheyedan District for the rest of the 2012-13 school year. Motion by Glen Goedken and seconded by Kecia Hickman to approve the application. Roll Call vote: Susan Rensink, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

**B. RESIGNATIONS** – Eric Maassen has resigned his as 9<sup>th</sup> Grade Baseball Coach. Motion by Susan Rensink and seconded by Glen Goedken to accept the resignation contingent upon finding a suitable replacement. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

### C. CONTRACT(S) –

<u>First</u>	<u>Last</u>	<u>Position</u>	<u>Salary</u>
Roos	Kory	MS Wrestling Coach	\$2,156
Gorter	Tracy	Cheerleading Sponsor	\$1,384
Peake	Ben	9 <sup>th</sup> Grade Wrestling Coach	\$2,639

Motion by Randy Merley and seconded by Glen Goedken to approve these contracts. The contract with Kory Roos is contingent on him getting his coaching endorsement. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

**D. APPROVE/AUTHORIZE REALLOCATION BETWEEN FUNDS** – The schedule showing the transfers in November and May necessary to make the bond interest and principal payments, and also the PPEL Capital Note payments due in December and June was included in the Board Packet. Motion by Susan Rensink and seconded by Glen Goedken to approve the transfers necessary. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

**E. CONSIDER SCHOOL BUDGET REVIEW COMMITTEE ALLOWABLE GROWTH APPLICATION** – The Superintendent explained the application. Motion by Glen Goedken and seconded by Kecia Hickman to have the Superintendent submit the application. Roll Call vote: Susan Rensink, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

**F. AUTHORIZE PARTICIPATION IN THE IASB DRUG & ALCOHOL TESTING PROGRAM** - Motion by Kecia Hickman and seconded by Glen Goedken to participate in this program. Roll Call vote: Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

**G. APPROVE CONTRACTS FOR STUDENTS RECEIVING EDUCATIONAL SERVICES IN OTHER SCHOOL DISTRICTS** – The contract is with the Sioux City Community School District for student “JV”. Motion by Glen Goedken and seconded by Randy Merley to approve this contract. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

**H. DESIGNATE BOARD NEGOTIATION TEAM REPRESENTATIVES** – Motion by Susan Rensink and seconded by Randy Merley to designate Kecia Hickman and Glen Goedken as the Board representatives. Roll Call vote: Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

**I. BOARD POLICY REVIEW** - Policies 502.2 thru 503.1R2, Students. (1<sup>st</sup> Reading)

1. 502.2 Care of School Property/Vandalism
2. 502.3 Freedom of Expression
3. 502.4 Student Complaints and Grievances
4. 502.5 Student Lockers
5. 502.6 Weapons
6. 502.6R1 Weapons – Administrative Regulations
7. 502.7 Smoking - Drinking - Drugs
8. 502.8 Search and Seizure
9. 502.8E1 Search and Seizure Checklist
10. 502.8R1 Search and Seizure Regulation
11. 502.9 Interviews of Students by Outside Agencies
12. 502.11 Student Use of Bicycles
13. 502.12 Student Use of Motor Vehicles
14. 503.1 Student Conduct
15. 503.1R1 Student Discipline Policy
16. 503.1R2 Student Discipline - Administrative Rules and Regulations

Motion by Susan Rensink and seconded by Glen Goedken to approve these policies and pass them to their second reading. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

**J. RESOLUTION TO CONSIDER PARTICIPATING IN THE INSTRUCTIONAL PROGRAM & SET DATE FOR INSTRUCTIONAL SUPPORT LEVY RESOLUTION HEARING** – Motion by Kecia Hickman and seconded by Randy

Merley to participate in the Instructional Program and to have the hearing during the December Board Meeting. The hearing will be at 7:45 p.m. on December 10, 2012. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

**K. SET DECEMBER BOARD MEETING** – By approving the date of the Instructional Support Levy Resolution Hearing as December 10, 2012, and to have it during the December Board Meeting, the Board approved having the December Board Meeting on December 10, 2012. The meeting will be held in the High School Library and will begin at 7:00 p.m.

**IX. ANNOUNCEMENTS** –

- A. IASB Annual Conference, Wednesday & Thursday, November 14 & 15, 2012, Des Moines
- B. NW AEA Legislative Forum, Monday, December 3, 2012, Sioux Center at 7:00 p.m.

**X. ADJOURN**

At 8:15 p.m., Motion by Glen Goedken and seconded by Kecia Hickman to adjourn. Roll call vote: Susan Rensink, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.