

SHELDON COMMUNITY SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION

HIGH SCHOOL LIBRARY

October 17, 2012

- I. CALL TO ORDER** – At 6:01 p.m., President Gary Ihnen called the meeting to order. Members present: Gary Ihnen, Glen Goedken, Kecia Hickman, Susan Rensink, Randy Merley, Robin Spears and Bill Borchers. Absent: none. Visitors: Cindy Barwick, Tanya Langholdt, Matt Meendering, Mike Niece Tom Traughber and Allison Suesse. President Ihnen welcomed the guest, media, administration and the Board.
- II. APPROVAL OF AGENDA** – Motion by Glen Goedken and seconded by Randy Merley to approve the agenda. Roll call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- III. COMMUNICATIONS**
- A. Citizens, Organization(s) in Attendance
1. Public Comment – None.
 2. Recognition
 - a. Students – All MS Students who auditioned for Honor Band made it.
 - b. TAG-Mrs. Prewitt introduced Olivia DeKok who spoke on the World Food Prize conference that they will be attending in Des Moines. Mrs. Prewitt explained the process that Olivia had to go through to be selected to attend this conference, and also some of the benefits that are available to her for attending.
- B. Correspondence
1. The Board
 - a. “When Standing Firm Is The Responsible Stance” Volume 36, Number 11 was included in the Board Packet.
 - b. "What Legacy Do You Want To Leave?" Volume 36, Number 12 was included in the Board Packet.
 2. Northwest AEA Board Briefs - Minutes from the September 17, 2012 meeting.
 3. Receipt of Thank You Cards – The District has received no Thank You cards.
- Motion by Glen Goedken and seconded by Susan Rensink to include the recognition and correspondence as part of the Board Minutes. Roll Call vote: Randy Merley, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- C. Board Member Reports –
1. At the Board Table-“Whose Job is it?” Part I was discussed by the Board and the Superintendent.
 2. At the Board Table-“Whose Job is it?” Part II was discussed by the Board and the Superintendent.
 3. IASB Regional Meeting – Kecia Hickman, Susan Rensink, and Superintendent Spears attended this meeting held at South O’Brien Schools. Susan Rensink said that the financial piece was good. Need to make sure that we talk to our legislatures and they hear our problems.
 4. IASB Employee Relations Conference – Gary Ihnen and Superintendent Spears attended this conference. Both said that the presentations were interesting.

IV. APPROVAL OF

- A. Minutes of Past Meetings – Motion by Randy Merley and seconded by Glen Goedken to approve the minutes. Roll Call: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- B. Financial Report – Motion by Glen Goedken and seconded by Kecia Hickman to approve the financial report. Roll call vote: Susan Rensink, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- C. Summary List of Bills – Glen Goedken reviewed the bills. Motion by Glen Goedken and seconded by Randy Merley to approve the bills for payment. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- D. Treasurer’s Annual Report
- E. Secretary’s Annual Report
- F. Lunch Fund Accounts
- G. Activity Fund Recapitulation
- H. Salaries Paid During 2011-12 School Year
- I. Transportation Annual Report
The Board Secretary doesn’t have Item E completed. Motion by Susan Rensink and seconded by Glen Goedken to approve Items D, F, G, H and I. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

V. ELECT OFFICERS/BOARD MEETING SCHEDULE

- A. Election of Board President – The election was conducted by Bill Borchers. Gary Ihnen was re-elected as Board President. Bill Borchers administered the oath of office for the President of the School Board to Gary Ihnen.
- B. Election of Vice President – The election was conducted by Gary Ihnen. Kecia Hickman as re-elected as Board Vice President. Bill Borchers administered the oath of office the Vice-President of the School Board to Kecia Hickman.
- C. Determination of date, time, location for regular School Board Meetings – Motion by Glen Goedken and seconded by Randy Merley to have the regular Board Meetings on the 2nd Wednesday of each month, in the High School Library, starting at 6:00 p.m. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

VI. REPORTS

- A. Committee - None
- B. Special- None
- C. Administration
 - 1. Elementary School – Ms. Langholdt reviewed her report.
 - 2. Middle School – Mrs. Barwick reviewed her report.
 - 3. High School - Mr. Meendering reviewed his report.
 - 4. Activities Director – Mr. Niece reviewed his report.
 - 5. Superintendent –
 - a. 2012-13 Enrollment Update – The Superintendent explained the enrollment. The District enrollment is up 6.77 students.
 - b. 2013-14 School Calendar – The Superintendent will work with the BLT & DLT on the preliminary calendar.
 - c. East Elementary Building Remodel/Addition Update – Lisa Johnson, Lori Richards and Adam Besaw, the co-chairman for the Elementary project were in attendance, and asked the Board for their input as to what direction to pursue.

At 8:20 p.m. President Ihnen said there would be a short break.

At 8:30 p.m. President Ihnen reconvened the meeting.

- d. Ball Fields/Recreation Area Project Update – Representatives from the City of Sheldon, Cannon, Moss, Brygger & Assoc., Scholtfeldt Engineering and the Superintendent met. The cost of the dirt work for the project has decreased by about \$200,000. The Superintendent will check with NCC to see if their Heavy Equipment class could maybe do some of the dirt work. Scott Wynja and Superintendent Spears to take a field trip to either Sioux Falls or Spencer to view their recreational facilities.
- e. NCLB Requirements Update – A copy of the annual NCLB requirements was included in the Board Packet.
- f. 2012 Legislative Session – A copy of the Statutory Changes Affecting Schools for the 2012-13 School Year was included in the Board Packet. Also an update from Jason Glass, State of Iowa Department of Education Director.
- g. Instructional Support Levy Renewal – The District will hold a hearing at the November Board Meeting on the renewal. Will also need to revise the Revenue Purpose Statement for the Local Option Sales Tax.
- h. Rachel’s Challenge – The District will schedule building assemblies on November 5 & 6 for a presentation on Rachel’s Challenge. There will also be an assembly on the evening of November 5 that is for the public.

VII. OLD BUSINESS – None

VIII. NEW BUSINESS

A. OPEN ENROLLMENT APPLICATIONS – None

B. RESIGNATIONS – None carried.

C. CONTRACT(S) –

<u>First</u>	<u>Last</u>	<u>Position</u>	<u>Salary</u>
			\$26,667 for the balance of
Kelly	Slagter	MS-Title I Teacher	this school year
Maggie	Lloyd	9 th Grade Girls Basketball Coach	\$2,369/Year
Samantha	Roder	Cheerleading Sponsor	\$1,384/Year

Motion by Kecia Hickman and seconded by Susan Rensink to approve these contracts.
 Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

D. APPROVE EDUCATION LANE ADVANCEMENT/CAREER INCREMENT FOR CERTIFIED STAFF –

<u>Lane Advancement</u>	<u>From Lane</u>	<u>Salary</u>	<u>To Lane</u>	<u>Salary</u>	<u>Difference</u>
James Fitzgerald	BA/7	\$43,312	BA+15/7	\$44,340	\$1,028
Jim Gude	BA+30/C1	\$53,592	MA/C1	\$56,676	\$3,084
Krystal Kooiker	BA/2	\$38,172	BA+15/2	\$39,200	\$1,028
Kristen Leng	BA+15/9	\$46,396	BA+30/9	\$47,424	\$1,028
Tyler Lloyd	BA+30/3	\$41,256	MA/3	\$42,284	\$1,028
Cynthia Prewitt	MA/14	\$53,592	MA+15/14	\$54,620	\$1,028

Career Increments

Kim Buenger	BA+30/C2	\$54,620	BA+30/C3	\$55,648	\$1,028
Marlene Hauptert	BA+30/C2	\$54,620	BA+30/C3	\$55,648	\$1,028
Angela Lickhart	MA/C3	\$58,732	MA/C4	\$59,760	\$1,028
Lois Vreeman	BA+30/C2	\$54,620	BA+30/C3	\$55,648	\$1,028
				TOTAL	\$12,336

Motion by Randy Merley and seconded by Glen Goedken to approve the lane advancement/career increment changes. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

E. DESIGNATE DISTRICT PUBLICATION NEWSPAPER FOR 2012-2013 - Motion by Glen Goedken and seconded by Susan Rensink to designate The Sheldon Mail Sun and the Northwest Iowa Review. Roll Call vote: Randy Merley, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

F. APPOINT LEGAL COUNSEL FOR 2012-2013 - Motion by Glen Goedken and seconded by Kecia Hickman to appoint Tom Whorley and the law firm of Wolf, Whorley, DeHoogh, Schreurs and McAllister. Roll Call vote: Susan Rensink, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

**G. NAME DEPOSITORY BANKS AND PLEDGING OF ASSETS –
RESOLUTION NAMING DEPOSITORIES**

RESOLVED, that the Sheldon Community Board of Education of the Sheldon Community School District, in O’Brien, Sioux, Lyon, and Osceola Counties, Iowa, approve the list of financial institutions to be depositories of the Sheldon Community School District funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

<u>Depository Name</u>	<u>Location of Financial Institution</u>	<u>Maximum Balance in Effect Under this Resolution</u>
Citizens State Bank (Primary)	Sheldon, Iowa	\$3,000,000
Northwestern Bank	Sheldon, Iowa	\$3,000,000
Iowa State Bank	Sheldon, Iowa	\$3,000,000
Ashton State Bank	Ashton, Iowa	\$3,000,000
Peoples Bank	Sheldon, IA	\$3,000,000

Motion by Randy Merley and seconded by Susan Rensink to approve the name the banks and amounts as listed in the resolution. Roll Call vote. Glen Goedken, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

H. APPOINT BOARD MEMBERS TO O’BRIEN AND SIOUX COUNTY

CONFERENCE BOARDS - Motion by Susan Rensink and seconded by Glen Goedken to appoint Randy Merley to the O’Brien County Conference Board, and Kecia Hickman to the Sioux County Conference Board. Roll Call vote: Randy Merley, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

I. AMERICAN EDUCATION WEEK PROCLAMATION –

It is recommended by the Superintendent that the Board adopt the following proclamation regarding American Education Week:

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation’s precious values of freedom, civility, and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, education employees – be they custodians or teachers, bus drivers or librarians – work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise;

NOW, THEREFORE, We do hereby proclaim November 11-17, 2012, as the annual observance of American Education Week in our community.

The Board will serve a breakfast for all staff on Monday, November 12, 2012 at the High School. Motion by Susan Rensink and seconded by Kecia Hickman to adopt the proclamation and also to service breakfast for all staff on November 12, 2012. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

J. APPROVE ASBESTOS RE-INSPECTION CONTRACT WITH ATC

ASSOCIATES – Motion by Randy Merley and seconded by Glen Goedken to approve the contract. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

K. APPROVE CONTRACTS FOR STUDENTS RECEIVING EDUCATIONAL SERVICE IN OTHER SCHOOL DISTRICTS

– Motion by Kecia Hickman and seconded by Glen Goedken to approve the contract for student KS to receive educational service from the Council Bluffs Community School District in Council Bluffs, IA. Roll Call vote: Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

L. CONSIDER AFFILIATED SITE AGREEMENT BETWEEN NORTHWESTERN COLLEGE AND THE SHELDON COMMUNITY SCHOOL DISTRICT FOR ATHLETIC TRAINING INTERN

– Motion by Glen Goedken and seconded by Randy Merley to approve the agreement. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

M. BOARD POLICY REVIEW - Included in the Board packet are copies of Policies 100 thru 104.R1, School District and 500 thru 502.1, Students. (1st Reading)

1. 100 Legal Status of the School District
2. 101 Educational Philosophy of the School District
3. 102 Equal Educational Opportunity
4. 102.E1 Section 504 Notice Of Nondiscrimination
5. 102.R1 Grievance Procedure
6. 102.E2 Grievance Form For Complaints Of Discrimination Or Non-Compliance With Federal Or State Regulations Requiring Non-Discrimination
7. 102.E3 Grievance Documentation
8. 102.E4 Section 504 Student And Parental Rights
9. 103 Educational and Operational Planning
10. 104 Anti-Bullying/Harassment Policy
11. 104.E1 Anti-Bullying/Harassment Complaint Form
12. 104.E2 Anti-Bullying/Harassment Witness Disclosure Form
13. 104.R1 Anti-Bullying/Harassment Investigation Procedures
14. 500 Objectives for Equal Educational Opportunities for Students
15. 501.1 Resident Students
16. 501.2 Nonresident Students
17. 501.3 Compulsory Attendance
18. 501.3R1 Attendance Cooperation Process
19. 501.3E1 Part A – School Attendance Cooperation Agreement
20. 501.3E2 Part B – FIP Parents’ or Caretaker’s Statement of Understanding and Consent
21. 501.3E3 Appeal Rights/Policy on Nondiscrimination
22. 501.4 Entrance - Admissions

- 23. 501.5 Foreign Students
- 24. 501.6 Student Transfers In
- 25. 501.7 Student Transfers Out or Withdrawals
- 26. 501.8 Student Attendance Records
- 27. 501.9 Student Absences - Excused
- 28. 501.10 Truancy - Unexcused Absences
- 29. 501.11 Student Release During School Hours
- 30. 501.12 Pregnant Students
- 31. 501.13 Students of Legal Age
- 32. 501.14 Open Enrollment Transfers - Procedures As A Sending District
- 33. 501.15 Open Enrollment Transfers - Procedures As A Receiving District
- 34. 501.16 Homeless Children and Youth
- 35. 502.1 Student Appearance

Motion by Kecia Hickman and seconded by Susan Rensink to approve these policies and pass them to their second reading. Roll Call vote: Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

- N. SET DATE FOR NOVEMBER BOARD MEETING** – By consensus the Board agreed to have the November Board Meeting on Monday November 12, 2012 starting at 6:00 p.m. in the High School Library.

IX. ANNOUNCEMENTS –

- A. IASB Annual Conference, Wednesday & Thursday, November 14 & 15, 2012, Des Moines
- B. NSBA Annual Conference, April 13-15, 2013, San Diego.
- C.

X. ADJOURN

At 8:55 p.m., Motion by Susan Rensink and seconded by Glen Goedken to adjourn. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.