

SHELDON COMMUNITY SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION

HIGH SCHOOL LIBRARY

May 13, 2013

I. CALL TO ORDER – At 5:00 p.m., President Gary Ihnen called the meeting to order. Members present: Gary Ihnen, Glen Goedken, Kecia Hickman, Susan Rensink, Randy Merley, Robin Spears and Bill Borchers. Absent: None. Visitors: Cindy Barwick, Tanya Langholdt, Matt Meendering, Mike Niece, LaDonn Hartzell, Charles Johnson, Jim Gude, Deb TenClay, Lori Cannoy, Claude Struve, Matt Dykstra, Dallas Ennema, Chris Balster, James Gradert, Nathan Oostra, Tom Brown, Peter Fonkert, Will DeKok, Tom Traughber and Allison Suesse.

President Ihnen welcomed the guests, media, administration and the Board.

II. APPROVAL OF AGENDA –The Superintendent requested the board table discussion regarding Item 8F., regarding 2013-14 administrative salaries. The Superintendent also confirmed the architect contract for the East Elementary Project is a discussion item only. Motion by Glen Goedken and seconded by Susan Rensink to approve the amended agenda. Roll call vote: Kecia Hickman, Aye; Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

III. COMMUNICATIONS

A. Citizens, Organization(s) in Attendance

1. Public Comment – None.

2. Recognition

- a. Students – letter from Iowa High School Athletic Association, recognizing Jacob Ihnen for academic achievement and participation in the Governor’s Scholar Recognition Program on April 28, 2013. 8th GRADE MATH BEE TEAM #1: Kaitlyn Vote, Sam Wagner, Mallory McQueen, Holly Wolf, Mitchal Van Gorp, Kelsey Van Drie, Grant Beahler, Parker Nissen, Dominic Seivert, Chris Jaynes. 7th GRADE MATH BEE TEAMS: Tayler Weber, Zoe Koerselman, Steven Van Meeteren, Ryan Van Marel, Katie Wagner, Paige Young, Nicole Johnson, Brook Maae, Madison Uhl, Sierra Seivert. 8th GRADE HISTORY DAY: Nick Bomgaars, Mitchal VanGorp, Dominic Seivert. CLEAN-UP DAY WORKERS (BUILDER’S CLUB) Dominic Seivert, Kylie Winkel, Holly Wolf, Grant Beahler, Connor Vaselaar, Medwin Juarez, Parker Nissen, Alex Zoelle, Kaitlin Vote, Alex Farquhar, Koby Klatt, Majestic Holtrop, Zach Broesder, Andrew Klaassen, Karissa Paulsen, Dawson Jacobsma, Marshal Kleinhesselink, Gabby Phillips, Erin Hatting, Tyler Lode, Darshan Patel, Hannah Van Meeteren, Melody Stettnichs, Mitchel Wolf, Trey Iedema, Bailey Nordgaard, Heber Marroquin-Morales, Madison Van Meeteren.
- b. Student Presentation – Mr. Cliff St. Clair, HS band director, shared video highlights of the band/choir trip to Florida in March 2013. Head boys basketball coach, Claude Struve and members of the State Championship basketball team shared highlights of the state experience and presented the school district with a championship plaque.
- c. Retiring Teachers – The superintendent and board members recognized the following retirees: Deb TenClay, elementary secretary; Lori Cannoy, elementary secretary; Julie Blythe, high school teacher; Claude Struve, high school teacher. Retirees were each presented with a plaque honoring their years of service.

- d. School Board Appreciation – Board members received certificates of recognition in honor of IASB School Board Recognition Week. At 5:35 PM, all those present enjoyed refreshments to celebrate School Board Recognition Week. The board reconvened at 5:46 PM.

B. Correspondence

1. The Board

- a. “Seven Communication Fundamentals That Should Not Be Ignored” Volume 37, Number 1 was included in the Board Packet.
 - b. "When You Have To Defend A Decision” Volume 37, Number 2 was included in the Board Packet.
2. Northwest AEA Board Briefs - Minutes from the April 15, 2013 meeting.
 3. Receipt of Thank You Cards – The District has received Thank You cards for memorials given in memory of Vera Ward and William Saupe.

Motion by Randy Merley and seconded by Glen Goedken to include the recognition and correspondence as part of the Board Minutes. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

C. Board Member Reports

1. NSBA Annual Conference – The superintendent shared highlights from the national conference attended by Gary Ihnen, Bill Borchers and Superintendent Robin Spears, April 12-15, 2013.
2. Other – none.

IV. APPROVAL OF

- A. Minutes of Past Meetings –Motion by Susan Rensink and seconded by Glen Goedken to approve the minutes. Roll Call: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.
- B. Financial Report – Motion by Glen Goedken and seconded by Susan Rensink to approve the Treasurer’s Report. Roll call vote: Randy Merley, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.
- C. Summary List of Bills – Kecia Hickman reviewed the bills. Motion by Kecia Hickman and seconded by Glen Goedken to approve the bills for payment. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

V. PUBLIC HEARING – none.

VI. REPORTS

- A. Committee - None
- B. Special- None
- C. Administration
 1. Elementary School – Ms. Langholdt reviewed her report.
 2. Middle School – Mrs. Barwick reviewed her report.
 3. High School - Mr. Meendering reviewed his report.
 4. Activities Director – Mr. Niece reviewed his report.
 5. Superintendent –
 - a. East Elementary Project – Architect contract to be awarded on May 22, 2013
 - b. This board will meet in special session on May 22, 2013, 6:00 PM

VII. OLD BUSINESS –

- A. **2013-14 EAST ELEMENTARY VOLUNTEER HANDBOOK** (2nd Reading)
 There are no changes to this handbook. Motion by Susan Rensink and seconded by Randy Merley to approve the handbook. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.
- B. **2013-14 STAFF ACTIVITY HANDBOOK** (2nd Reading) The revised handbook includes a section entitled Athletic Trainer Policies and Procedures. Motion by Susan Rensink and seconded by Randy Merley to approve the handbook. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.
- C. **2013-14 STAFF HANDBOOK** (2nd Reading) There are no changes to this handbook. Motion by Susan Rensink and seconded by Randy Merley to approve the handbook. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.
- D. **2013-14 STUDENT HANDBOOK** (2nd Reading) Includes changes in breakfast/lunch payment policy. Motion by Susan Rensink and seconded by Randy Merley to approve the handbook. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.
- E. **BOARD POLICY REVIEW - Policies 505.6, 605.4 thru 607.2R1, (2nd Reading).** There are no changes to this set of Board Policies. This is the second reading of these Board Policies.

1.	605.4	Technology and Instructional Materials
2.	605.5	Media Centers
3.	605.5R1	Weeding Policy
4.	605.6	District (Orabnet) Acceptable Use Policy
5.	605.6R1	District Network (Orabnet) Acceptable Use Regulation
6.	605.6E1	Orabnet Access Permission Letter To Parents
7.	605.6E2	Orabnet Acceptable Use Violation Notice
8.	605.6E3	Sheldon Community School District Network (Orabnet) Student Access Release And Authorization Form
9.	605.6E4	Sheldon Community School District Network (Orabnet) District Employee Access Release And Authorization Form
10.	605.7	School District Webpage
11.	606.1	Class Size - Class Grouping
12.	606.2	School Ceremonies and Observances
13.	606.3	Animals in the Classroom
14.	606.4	Student Production of Materials and Services
15.	606.5	Student Field Trips and Excursions
16.	606.6	Insufficient Classroom Space
17.	606.7	Foreign Study
18.	606.8	Homework
19.	606.9	Outside Resource People
20.	606.10	Performance Testing For Classroom Credit
21.	607.1	Student Guidance and Counseling Program
22.	607.2	Student Health Services
23.	607.2R1	Student Health Services Regulation
24.	505.6	Early Graduation

Motion by Susan Rensink and seconded by Randy Merley to approve these policies. Roll Call vote: Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

VIII. NEW BUSINESS

- A. **OPEN ENROLLMENT APPLICATIONS** – The District has received two open enrollment applications: a kindergarten student from South O'Brien to Sheldon for 2-13-14 and a 10th grade student from Sheldon to Boyden-Hull for the remainder of 2012-13. Motion by Randy Merley and seconded by Glen Goedken to approve these applications. Roll Call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.
- B. **RESIGNATIONS** – Justin Albers, teaching position, assistant football coach, MS girls basketball coach, MS boys basketball coach; Kelly Slagter, MS Title I teacher. Motion by Susan Rensink and seconded by Glen Goedken to approve these resignations. Roll Call

vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

C. CONTRACTS

<u>First</u>	<u>Last</u>	<u>Position</u>	<u>Salary</u>
Justin	Albers	Activities Director	\$65,000
Chris	Walker	Middle School Baseball Coach	\$ 1,874
Ben	Chestnut	HS PE/health teacher (BA, Step 2)	\$38,879
		Weightlifting Coach/Coordinator	\$ 3,288
Beth	Langton	HS Spanish teacher	\$51,086
Amber	Van Kekerix	Elementary Secretary (\$11.00/Hr., 6.5Hrs/Day)	\$14,729/Year
Karol	Eggers	Elementary Secretary(\$11.60/Hr., 8 Hrs/Day)	\$21,529/Year

Motion by Randy Merley and seconded by Glen Goedken to approve these contracts. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye Gary Ihnen, Aye. Motion carried.

D. APPROVE VOLUNTEER COACHES – The following individuals have offered to serve as volunteer coaches: Leon Kleinwolterink, HS baseball/softball; Wally Wolthuizen, HS softball; Ben Chestnut, HS baseball. Motion by Glen Goedken and seconded by Randy Merley to approve volunteer coaches. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

E. APPROVE 2013-14 CLASSIFIED SALARY ADJUSTMENTS – Included in the Board packet was the recommendation from Glen Goedken, Kecia Hickman and Superintendent Spears for classified salary adjustments for the 2013-14 school year. Motion by Randy Merley and seconded by Glen Goedken to approve the 2013-14 classified salary adjustments as recommended. Roll Call vote: Kecia Hickman, Aye;; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

F. APPROVE 2013-14 ADMINISTRATIVE SALARY ADJUSTMENTS – Tabled.

G. RESOLUTION FIXING THE DATE OF SALE, APPROVING ELECTRONIC BIDDING PROCEDURES, AND APPROVING OFFICIAL STATEMENT – Included in the Board packet was documentation regarding the Resolution Fixing the Date of Sale, Approving Electronic Bidding Procedures, and Approving Official Statement. All documents are required in the process of selling capital notes for the East Elementary Project. Motion by Kecia Hickman and seconded by Glen Goedken to approve the required documents as presented. Roll Call vote: Susan Rensink, Aye; Randy Merley, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

H. COOPERATIVE ATHLETIC AGREEMENT WITH ST.PAT'S – Included in the Board packet was a copy of the athletic sharing agreement, in place since 1989-90. Motion by Randy Merley and seconded by Susan Rensink to approve the continuation of the sharing agreement with St. Pat's. Roll Call vote: Glen Goedken, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

I. IOWA ASSOCIATION FOR EDUCATIONAL PURCHASING AGREEMENT FOR FOOD SERVICE PROGRAM - Motion by Susan Rensink and seconded by Glen Goedken to approve participation in the IAEP program for food service for 2013-14. Roll

Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Glen Goedken, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

J. APPROVE COOPERATIVE AGREEMENT FOR STUDENT TEACHING WITH UNIVERSITY OF NORTHERN IOWA – Included in the Board packet was a copy of the agreement with UNI for student teaching. Motion by Susan Rensink and seconded by Kecia Hickman to approve the agreement with UNI. Roll Call vote: Glen Goedken, Aye; Randy Merley, Aye; Kecia Hickman, Aye; Susan Rensink, Aye; Gary Ihnen, Aye. Motion carried.

K. APPROVE SPECIAL EDUCATION SERVICES CONTRACT WITH HOPE HAVEN – Included in the Board packet was a copy of the rental agreement with Hope Haven for the Kebecca Program. Motion by Kecia Hickman and seconded by Glen Goedken to approve the rental agreement with Hope Haven. Roll Call vote: Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Gary Ihnen, Aye. Motion carried.

L. ADOPT AG PARTNERS CONTRACT – Included in the Board packet was a copy of the agreement with Ag Partners for price purchasing of corn and beans for the FFA crop project. Motion by Randy Merley and seconded by Glen Goedken to approve the contract with Ag Partners. Roll Call vote: Kecia Hickman, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

M. APPROVE LAWN CARE CONTRACTOR – Board members received bids in the Board packet from four interested contractors. Motion by Randy Merley and seconded by Kecia Hickman to approve the low bid of \$10.00 per hour from Jeff's Lawn Care. Roll Call vote: Susan Rensink, Aye; Glen Goedken, Aye; Kecia Hickman, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.

N. DISCUSSION OF 2013-14 LEGISLATIVE ACTION PRIORITIES – Table until June.

O. CLASS of 2013 JOHN & IRENE BOWER SCHOLARSHIP RECIPIENTS – The superintendent announced the following recipients of the John & Irene Bower Scholarships at \$5,000 each: Toby Maggert, Tori Meendering, Brittany VanGorp (teaching) Jenny Van't Hul (nursing) Motion by Glen Goedken and seconded by Susan Rensink to approve the four recipients of the John & Irene Bower Scholarships. Roll Call vote: Kecia Hickman, Aye; Randy Merley, Aye; Susan Rensink, Aye; Glen Goedken, Aye; Gary Ihnen, Aye. Motion carried.

IX. ANNOUNCEMENTS –

- A. ISFIS Conference, June 20, 2013, West Des Moines
- B. IASB Fiscal Management Conference, July 17, 2013, Altoona
- C. IASB Annual School Board Convention: November 20-21, 2013.

X. ADJOURN

At 7:23 PM, Motion by Glen Goedken and seconded by Randy Merley to adjourn. Roll call vote: Susan Rensink, Aye; Kecia Hickman, Aye; Glen Goedken, Aye; Randy Merley, Aye; Gary Ihnen, Aye. Motion carried.