

**Attendees - voting members**

Kecia Hickman	President
Susan Rensink	Vice President
Mark Brown	Board Member
Glen Goedken	Board Member
Randy Merley	Board Member

**I. CALL TO ORDER - ROLL CALL**

At 6:04 PM, Board President Kecia Hickman called the meeting to order with the following members present: Susan Rensink, Glen Goedken, Mark Brown, Randy Merley and Kecia Hickman.

Superintendent Robin Spears and Board Secretary LaDonn Hartzell were present.

Administrators present: Cindy Barwick, Middle School Principal; Matt Meendering, High School Principal

Justin Albers, Activities Director, was absent due to home baseball/softball games.

Members of the Press: Tom Traugher and Mark Mahoney

Visitors: Rick Dean, Kent De Zeeuw, Luann McQuown

**II. APPROVAL OF AGENDA**

There were no changes to the agenda. Board president called for a motion to approve the agenda as presented.

Motion made by: Mark Brown

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**III. COMMUNICATIONS**

**A. Citizens, Organization(s) in Attendance**

**1. Public Comment**

None

**2. Recognition**

a. Student

Board members received lists from HS and MS for student recognition. The lists are attached to these minutes.

**B. Correspondence**

**1. "The Board" Publication**

a. The Board "We Must Insist on Time for Educators' Learning," Vol. 38, No. 3

b. The Board "The Reasons Why Many Talented Teachers Leave," Vol. 38, No. 4

**2. NW AEA Board Meeting Minutes - May Board Meeting**

**3. Receipt of "Thank You" Cards**

Board President called for a motion to accept all correspondence.

Motion made by: Glen Goedken

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**C. Board Member Reports**

None

**IV. APPROVAL OF:**

**A. Minutes of Past Meeting(s)**

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**B. Summary List of Bills**

Motion made by: Glen Goedken

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**V. PUBLIC HEARING(S)**

None

**VI. REPORTS**

**A. Committee**

None

**B. Special**

None

**C. Administration**

**1. Elementary School Principal**

Board members received reports regarding volunteers at the elementary during the FY14 school year. Records indicate over 800 volunteer hours for the 2013-14 school year.

**2. Middle School Principal**

Cindy Barwick, Middle School Principal, reported on the activities leading up to the end of the school year, as well as summer school activities. Mrs. Barwick provided comparative data regarding attendance, participation and discipline.

**3. High School Principal**

Matt Meendering, High School Principal, reported on year-end activities at the high school. He also provided annual data regarding attendance, discipline and grades.

**4. Activities Director**

Board members received the activities report for spring and summer activities. Mr. Albers was absent due to home baseball/softball games.

**5. Superintendent**

**a. East Elementary Building/Renovation Project Update**

Superintendent Spears updated board members on the East Elementary Construction Project and shared minutes from the May construction meetings. Rick Dean, with Cannon Moss Brygger Architects, was present for questions. Mr. Spears reported he is meeting on a weekly basis with the contractors this summer to monitor progress. The asbestos abatement process is not moving as quickly as it should be to complete the summer projects prior to school starting in August. Rick Dean applauded the work of Ryan Wiltgen, keeping all the crews on task and working diligently to stay on schedule.

**b. Ball Fields/Recreation Area Project Update**

Superintendent Spears updated the board on the ball field project, and reviewed the plans. Total project estimate is \$890,000. Competitive bids will be sought for various aspects of the project.

Randy Merley commented that working on this project with the City of Sheldon and Northwest Iowa Community College, has been very enjoyable. Board members agreed they are looking forward to project completion.

**c. FY15 Budget & Tax Update**

Superintendent Spears shared the final FY15 Aid & Levy tax information.

**d. IASB Summary of Legislation**

Superintendent Spears shared the IASB Summary of Legislation enacted by the 85th General Assembly.

**e. Nurse's Report**

Board members received the May Nurse's Report, for information.

**f. Transportation Report**

Board members received the May Transportation Report, for information.

**VII. OLD BUSINESS**

**A. Board Policy Review (2nd Reading)**

Superintendent Spears recommended the Board adopt the second reading of Board Policies 905.2 Tobacco & Nicotine-Free School Environment and 502.10 Student Use of Motor Vehicles.

Motion made by: Mark Brown

Motion seconded by: Glen Goedken

Voting

**Unanimously Approved**

**VIII. NEW BUSINESS**

**A. Open Enrollment Application(s)**

**1. (c) Open Enrollment Application**

Superintendent Spears presented two Open Enrollment applications (WG and JV) for 2014-15 for students residing in the Sheldon Community School District, to attend George-Little Rock CSD.

Motion made by: Susan Rensink

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**B. Resignation(s)**

It is the recommendation of the Superintendent that the Board accept the following resignations:

Joyce Fedders -- associate

Gene Bomgaars -- 9th football coach

Chuck Johnson -- 9th football coach

Chris Walker -- 7th football coach

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**C. Contracts**

Superintendent recommended the Board approve the following contracts:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Gene Bomgaars	MS Football Coach	\$2,296
Chuck Johnson	MS Football Coach	\$2,296
Leon Kleinwolterink	9th Grade Football Coach	\$2,810
Chris Walker	9th Grade Football Coach	\$2,810
Katie Pruiksma	Concessions Manager	\$3,427
Jason Groendyke	Interim Elementary Principal	\$373/Diem

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**D. Set Superintendent Salary Adjustment for the 2014-15 School Year**

Glen Goedken made a motion based on board evaluation of the superintendent, to increase the current 2013-14 salary by \$6,000 for the 2014-15 school year.

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting

Unanimously Approved

**E. Approve Volunteer Coach(es)**

Superintendent Spears recommended the Board approve the following volunteer coach:

- Amy Wilson - Dance Team

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**F. Authorize Free and Reduced-Priced School Meals Participation**

Superintendent recommended the Board approve participation in the Free & Reduced School Meals program for the 2014-15 school year.

Motion made by: Glen Goedken

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**G. Review/Accept Milk Bids for 2014-15 School Year**

Superintendent recommended the Board designate Dean Foods as the provider of milk products for the 2014-15 school year. Dean Foods was the lone bid for milk products.

<u>Product Item</u>	<u>Dean Foods</u>
½ Pints 1% White Milk	.2432
½ Pints Skim White Milk	.2657
½ Pints Orange Juice	.3341
½ Pints Skim Choc. Milk	.2468

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

**H. Review/Accept Bread Bids for 2014-15 School Year**

Superintendent Spears recommended the Board designate Pan-O-Gold Baking Company as the provider of bread products for the 2014-15 school year.

Bids were as follows:

<u>Bread Item</u>	<u>Bimbo Bakeries USA.</u>	<u>Pan-O-Gold Baking Co.</u>
Bread-100% Whole Wheat	1.83 (24 oz.)	1.40
Buns-at least 51% Whole Wheat	1.72 (12 ct.) 2.09 (16 ct.)	1.30 (dozen)
Buns-at least 51% Whole Wheat "Slider" Size		1.20 (dozen)
Hot Dog Buns-at least 51% Whole Wheat	2.10 (16 ct.)	1.30 (dozen)
English Muffins-at least 51% Whole Wheat	2.16 (6 ct.)	1.30 (6 ct.)

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**I. School Breakfast and Lunch Prices for 2014-15 School Year**

Superintendent recommended the Board approve the meal price increases as outlined below for the 2014-15 school year:

- Student Breakfast: from \$1.45 to \$1.50, \$0.05 increase;
- Adult Breakfast from \$1.90 to \$2.00, \$0.10 increase;
- Student Lunch: from \$2.25 to \$2.35, \$0.10 increase;
- Adult Lunch: from \$3.25 to \$3.40, \$0.15 increase;
- Special Milk: \$0.30 per Carton/\$27.00 per Semester/\$54.00 per Year
- Special Juice: \$0.30 per Carton/\$27.00 per Semester/\$54.00 per Year

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

**J. Consider Textbook Adoptions**

Matt Meendering outlined the high school textbook needs for 2014-15, to include algebra, health, and ag. Estimated cost: \$11,878.

It is the recommendation of the Superintendent that the Board approve this textbook adoption for the high school.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**K. Consider Renovation of High School and Elementary Student Lockers**

Superintendent Spears reported student locker renovation is necessary at the high school. Student lockers will also be replaced at the elementary as part of the current construction project. The High School project is estimated at \$25,000 and will be paid with General Fund dollars. East Elementary lockers will be paid with PPEL funds.

It is the recommendation of the superintendent that the Board approve the student locker renovation at the high school and elementary school as presented.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**L. Consider Purchase of Gym Bleachers for East Elementary**

It is the recommendation of the Superintendent that the Board approve the PPEL expenditure of \$45,131 for the purchase and installation of bleachers in the East Elementary gym.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**M. Consider Purchase of Carpet Gym Floor Covering**

Superintendent Spears recommended the Board approve the purchase of a quality floor covering for the East Elementary gym floor, which will be used on the high school and middle school gym floors, as well. He explained the covering is a carpet product that comes in 3' x 6' squares. Approximately 600 squares will be needed to cover the entire floor. Approximate cost: \$31,600, using PPEL funds.

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**N. Approve Plans, Specifications, and Release for Bidding of Ball Field/Recreation Project Concessions/Site Construction**

Superintendent recommended the Board approve the plans and specifications for the Ball Field/Recreation Area Project, as presented. He also added that the school district will be financially responsible for the bleachers, irrigation, and the fencing. The Orab Boosters will be providing the scoreboards. The City of Sheldon will be responsible for the excavation/construction, sand, red shale and seeding. The two entities will monitor total expenditures to make this an equitable project.

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting

Unanimously Approved

**O. Set Bid Opening and Public Hearing Dates for Ball Field/Recreations Project Concessions/Restrooms/Site Construction**

Superintendent Spears recommended the Board set 2:00 p.m. on Tuesday, July 8, 2014 as the time and date for the bid opening and that the time and date for the Public Hearing and Bid Awarding be set at 6:00 p.m. on Wednesday, July 9, 2014.

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**P. Set Athletic Ticket Cost for 2014-15**

Superintendent Spears recommended the following:

- 1) Keep the cost of the Student Athletic Activity Ticket at \$30.00
- 2) Keep the cost of the Adult Athletic Activity Coupon Book at \$40 (10 tickets)
- 3) Set the student/adult admission fee at \$5.00 for the 2014-15 school year.

Motion made by: Susan Rensink

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**Q. Approve 2014-15 Carl Perkins Application**

Superintendent Spears recommended the Board approve the 2014-15 Carl Perkins Application, as completed by Matt Meendering. Mr. Meendering reported this is the second year of a two-year program.

Motion made by: Mark Brown

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**R. Approve Partnership Agreements Between NCC and the Sheldon Community School District**

Superintendent Spears recommended the Board approve the following 2014-15 agreements with Northwest Iowa Community College, as presented:

1. **Individual Student Enrollments Agreement**

2. **Class Size Enrollments Agreement**

3. **Instructor Agreement**

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Approved with Mark Brown abstaining.

**S. Approve Contracts for Students Receiving Educational Services in Another School District**

Superintendent Spears recommended the Board approve the education service contract for a school district resident student (J.V.) receiving educational services from Council Bluffs Community School District, Council Bluffs, IA.

Motion made by: Susan Rensink

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**T. Designate IASB Legislative Action Network Member and Delegate Assembly**

Board members agreed to name Kecia Hickman as Delegate Assembly Representative for the 2014-15 school year.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**U. Discuss 2014-15 IASB Legislative Action Priorities**

Board members reviewed the 2013-14 IASB Legislative Action Priorities, and agreed to review the Priorities for the 2014-15 school year. Board members will plan to approve 2014-15 priorities at the July board meeting.

**V. Board Policy Review**

Board members considered first reading of Board Policy 401.10 School District Credit Cards.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**IX. ANNOUNCEMENTS**

**A. IASB Fiscal Management Conference, Wednesday, July 16, 2014, 9:00 a.m.-4:00 p.m., Altoona**

**B. IASB Annual Convention, November 19 & 20, 2014, Des Moines**

Randy Merley, Kecia Hickman and Susan Rensink plan to attend.

**X. CLOSED SESSION**

Board President proposed the board take a short break at 8:00 PM.

Building principals, guests and media left the meeting.

Board President called for a motion to enter closed session pursuant to Iowa Code 21.5(1i) – to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Board entered closed session at 8:08 PM, to conduct the evaluation of the superintendent.

The digital recording was engaged and each member announced his/her name.

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting

Unanimously Approved

**XI. RETURN TO OPEN SESSION**

Board President called for a motion to return to open session at 9:53 PM.

Motion made by: Glen Goedken

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**XII. ADJOURN**

There being no further business, Board President called for a motion to adjourn.

Meeting adjourned at 9:53 PM.

Motion made by: Susan Rensink

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

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Chairperson

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Secretary