

**Attendees - voting members**

Kecia Hickman	President
Susan Rensink	Vice President
Mark Brown	Board Member
Glen Goedken	Board Member
Randy Merley	Board Member

**I. Call to order: Roll Call**

At 6:02 PM, Board President Kecia Hickman called the meeting to order with the following members present: Susan Rensink, Glen Goedken, Randy Merley, Mark Brown and Kecia Hickman.

Superintendent Robin Spears and Board Secretary LaDonn Hartzell were present.

Administrators present: Cindy Barwick, Middle School Principal; Matt Meendering, High School Principal; Jason Groendyke, Elementary Principal. Justin Albers, Activities Director, joined the meeting at 6:35 PM.

Members of the Press: Tom Traugher and Mark Mahoney

Visitors: Kent De Zeeuw

**II. Approval of Agenda**

There were no changes to the published agenda.

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**III. Communications**

**A. Citizens, Organization(s) in Attendance**

**1. Public Comment**

None.

**2. Recognition**

a. Student

Board members received student recognition lists from the high school and middle school. Mrs. Barwick added congratulations to the MS Orab marching band for an outstanding performance at Algona.

**B. Correspondence**

**1. The Board Publication**

a. The Board "Five Campaign Promises Not To Make," Vol. 38, Number 11"

b. The Board "Five False Assumptions that Drive Our Education System," Vol. 38, Number 12

**2. NW AEA Board Meeting Minutes - September Board Meeting**

Board President, Kecia Hickman called for a motion to accept all correspondence.

Motion made by: Susan Rensink

Motion seconded by: Mark Brown

Voting

Unanimously Approved

**C. Board Member Reports**

Superintendent Spears took the opportunity to propose hosting the January 13 ABLE meeting in our district. He strongly encouraged board members to consider attending if we are hosting.

**IV. Approval of:**

**A. Minutes of Past Meeting(s)**

Board members reviewed minutes of 09.10.14 regular meeting and 10.01.14 special meeting.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**B. Financial Reports**

Board members reviewed the September Activity Report as well as the September Cash/Investment Summary.

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting

Unanimously Approved

**C. Summary List of Bills**

Susan Rensink reviewed the bills, as well as the bank reconciliations and the September payroll warrant list. Mrs. Rensink recommended the board approve the bills for payment as presented.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**D. Annual Financial Reports (Business Manager)**

**1. Treasurer's Report**

**2. Certified Annual Report**

**3. Activity Fund Recapitulation**

**4. Lunch Fund Report**

**5. Salaries Paid During 2013-14 School Year**

**6. Transportation Annual Report**

Board members were given opportunity to ask questions on each of the reports presented.

Board president called for a motion to approve all reports as presented.

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting

Unanimously Approved

**V. Elect Officers/Board Meeting Schedule**

**A. Election of Board President**

Board Secretary, LaDonn Hartzell called for a motion to nominate a member of the board to serve as President for 2014-15 school year.

Board members agreed to vote verbally. Kecia Hickman was re-elected as President of the Sheldon Community School Board of Education.

Mrs. Hartzell administered the Oath of Office to Kecia Hickman.

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting -- Unanimously Approved

**B. Election of Vice President**

Board President, Kecia Hickman called for a motion to nominate a member of this board to serve as Vice-President for the 2014-15 school year.

Board members agreed to vote verbally. Susan Rensink was re-elected as Vice-President of the Sheldon Community School Board of Education.

Mrs. Hartzell administered the Oath of Office to Susan Rensink.

Motion made by: Glen Goedken

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**C. Determine Date, Time, and Location for Regular Board Meetings**

Board members considered meeting the second Monday or the second Wednesday of each month for 2014-15, but agreed to continue meeting on the second Wednesday of each month at 6:00 PM.

Motion made by: Glen Goedken

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**VI. Reports**

**A. Committee**

1. Teacher Leadership Compensation Grant Committee Report  
Superintendent Spears and Cindy Barwick updated the board on the progress of the Teacher Leadership Quality Committee and Teacher Leadership Compensation (TLC) Grant.

**B. Special**

None.

**C. Administration**

**1. Elementary Principal**

Jason Groendyke, elementary principal, submitted a written report for board member review. He spoke in regard to student assessments conducted to date, as well as current activities at East Elementary. He added that the elementary is also participating in the backpack program this year.

**2. Middle School Principal**

Cindy Barwick, Middle School Principal, provided a written report for board review. In addition to the written report, she reviewed what the Middle School is doing as a SINA school and referred to the continuation of the Backpack Program.

**3. High School Principal**

Matt Meendering, High School Principal, provided the board with a written report. He shared information from the Carl Perkins meeting he attended, as well as the requirements of Carl Perkins regarding the site visit next spring.

**4. Activities Director**

Justin Albers, Activities Director, provided a written report for board review. In addition to the written report, Mr. Albers reviewed current activities and the conclusion of the fall sports schedules. He made special mention of a very well-orchestrated FFA Farm Safety Camp held on September 26 that involved many students.

School Board members took a ten-minute break at 7:35 PM; reconvening at 7:45 PM.

**5. Superintendent**

**a. East Elementary Addition/Renovation Project Update**

Superintendent Spears reviewed the results of recent construction meetings regarding the completion of the East Elementary Project. He updated the board regarding the remaining punch list items requiring attention prior to the final fire marshal inspection.

Mr. Spears provided "tree samples" to complete the library decor. Board members considered various floor plans for the library, regarding furniture and shelving placement. Board members authorized the superintendent and Mrs. Vande Weerd to proceed with the selection process, but to keep them informed with the decision-making process. He also shared photos of other elementary restrooms with emphasis on door placement, since there is concern regarding the entrances of the restrooms at East Elementary.

**b. Ball Fields/Recreation Area Project Update**

Superintendent Spears updated the board on the Ball Field/Recreation Area Project, and shared construction meeting minutes.

**c. Enrollment Update**

Superintendent Spears shared preliminary enrollment data, which appears to be an increase of 11 students over last year. Enrollment certification is October 15, 2014.

**d. EMC Dividend**

Superintendent Spears shared the district received an EMC dividend check of \$9,658.88 for our property and liability insurance.

**e. Preliminary Independent Audit Report**

Superintendent Spears reviewed the results of the exit interview with the State Auditor's Office. The final audit report will be presented to the Board at or before the January board meeting.

**f. Nurse's Report**

The September Nurse's Report was received for information.

**g. Transportation Report**

The September Transportation Report was received for information.

**VII. Old Business**

None.

**VIII. New Business**

**A. Open Enrollment Application(s)**

1. (c) Open Enrollment Application

Superintendent Spears shared the following Open Enrollment application: K. L., a TK student from the Boyden-Hull Community School District into the Sheldon Community School District for the 2014-15 school year.

Motion made by: Susan Rensink

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**B. Resignation(s)**

Board members received a letter of resignation from Sarah Gyles, effective 10/17/14.

Motion made by: Mark Brown

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**C. Contract(s)**

None.

**D. Designate District Publication Newspaper for 2014-2015**

Superintendent Spears recommended the Board designate the *Sheldon Mail-Sun* and the *Northwest Iowa Review* as the district publication newspapers for the 2014-15 school year.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**E. Appoint Legal Counsel for 2014-2015**

Superintendent Spears recommended the Board designate Tom Whorley and the law firm of Wolff, Whorley, De Hoogh & Schreurs as legal counsel for the Sheldon Community School District for the 2014-15 school year.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**F. Name Depository Banks and Pledging of Assets**

Superintendent Spears recommended the Board adopt the following resolution:

**RESOLUTION NAMING DEPOSITORIES**

RESOLVED, that the Sheldon Community Board of Education of the Sheldon Community School District, in O'Brien, Sioux, Lyon, and Osceola Counties, Iowa, approve the list of financial institutions to be depositories of the Sheldon Community School District funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

<u>Depository Name</u>	<u>Location of Financial Institution</u>	<u>Maximum Balance in Effective Under this Resolution</u>
Citizens State Bank (Primary)	Sheldon, IA	\$9,000,000
Northwestern Bank	Sheldon, IA	\$9,000,000
Iowa State Bank	Sheldon, IA	\$9,000,000
Ashton State Bank	Ashton, IA	\$9,000,000
People's Bank	Sheldon, IA	\$9,000,000

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**G. Appoint Board Members to O'Brien and Sioux County Conference Boards**

Randy Merley served as the board representative on the O'Brien County Conference Board in 2013-14 while Kecia Hickman served on the Sioux County Conference Board. Each of them agreed to serve in this capacity again for 2014-15.

Motion made by: Glen Goedken

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

**H. American Education Week Proclamation**

Superintendent Spears recommended the Board adopt the following proclamation regarding American Education Week.

**WHEREAS**, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility, and equality; and

**WHEREAS**, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

**WHEREAS**, education employees – be they custodians or teachers, bus drivers or librarians – work tirelessly to serve our children and communities with care and professionalism; and

**WHEREAS**, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise;

**NOW, THEREFORE**, We do hereby proclaim November 17-21, 2014, as the annual observance of American Education Week in our community.

Motion made by: Susan Rensink

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**I. Designate Board Member Representative for the Sheldon Education Foundation**

Susan Rensink served on the Sheldon Educational Foundation Board in 2013-14. She agreed to serve in this capacity again for 2014-15.

Motion made by: Glen Goedken

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**J. Approve Contracted Services for Regular and/or Special Education**

1. (c) Tuition Agreements

Superintendent Spears recommended the Board approve the following education services contracts for school district resident students receiving educational and/or special education services:

Student "J.H" – Children's Home Society, Sioux Falls, SD

Student "J.E." – Village Northwest, Sheldon, IA

Student "C.G." - Village Northwest, Sheldon, IA

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting

Unanimously Approved

**K. Approve Education Lane Advancement/Career Increment For Certified Staff**

Superintendent Spears recommended the Board approve the Education Lane advancements and the Career Increment advancements for the 2014-15 school year.

	<u>From Lane</u>	<u>Salary</u>	<u>To Lane</u>	<u>Salary</u>	<u>Differences</u>
<b><u>Lane Advancement</u></b>					
Sarah Dykstra	BA/7	\$45,250	BA+15/7	\$46,300	\$1,050
Krystal Kooiker	MA/4	\$45,250	MA+15/4	\$46,300	\$1,050
Eric Maassen	BA/5	\$43,150	BA+15/5	\$44,200	\$1,050
Ben Peake	BA+17/06	\$46,300	MA/06	\$48,400	\$2,100
Chris Stotz	BA/08	\$46,300	BA+15/8	\$47,350	\$1,050
Melissa Wenthe	BA+15/05	\$44,200	BA+30	\$45,250	\$1,050

**Career Increments**

Kim Buenger	BA+30/C4	\$58,900	BA+30/C5	\$59,950	\$1,050
Beth Bunkers	BA+30/C6	\$61,000	BA+30/C7	\$62,050	\$1,050

Jim Gude	MA/C2	\$59,950	MA/C3	\$61,000	\$1,050
Angela Lickhart	MA/C5	\$63,100	MA/C6	\$64,150	\$1,050
					\$11,550

Motion made by: Susan Rensink

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

**L. Authorize Purchase of Furniture for East Elementary Library**

Board members once again discussed the East Elementary Library furnishings. They agreed to TABLE discussion until Superintendent Spears acquires additional cost and design information.

**M. Board Policy Review**

Board members considered first reading of Board Policy--Administration No. 300 through 308. No changes were noted.

Motion made by: Susan Rensink

Motion seconded by: Randy Merley

Voting

Unanimously Approved

**IX. Announcements**

**A. IASB Annual Convention, November 19-21, 2014, Des Moines**

Superintendent Spears noted that all board members, with the exception of Glen Goedken, are registered for the IASB Convention in November.

**B. NSBA Annual Conference**

Superintendent Spears encouraged board members to consider attending the National School Board Convention in Nashville, TN, in March 2015.

Prior to adjournment, Superintendent Spears addressed an issue regarding the placement of large utility poles along the north boundary of the high school campus. He referred to several frustrating conversations with MidAmerican Energy representatives regarding the possibility of burying new lines rather than installing these large poles. The conversations with MidAmerican Energy proved to be unsuccessful since the new poles have now been installed.

**X. Adjourn**

There being no further business, Board President Kecia Hickman called for a motion to adjourn.

Meeting adjourned at 9:05 PM.

Motion made by: Glen Goedken

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

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Chairperson

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Secretary