

Attendees - voting members

Kecia Hickman	President
Susan Rensink	Vice President
Mark Brown	Board Member
Glen Goedken	Board Member
Randy Merley	Board Member

I. Call to Order - Roll Call

At 6:02 PM, Board President Kecia Hickman called the meeting to order with the following members present: Susan Rensink, Glen Goedken, Randy Merley, Mark Brown and Kecia Hickman.

Superintendent Robin Spears and Board Secretary LaDonn Hartzell were present.

Administrators present: Cindy Barwick, Middle School Principal; Matt Meendering, High School Principal; Justin Albers, Activities Director.

Members of the Press: Mark Mahoney

Visitors: Stephanie Pritts, Amanda Noteboom, Anna VanGorp

II. Approval of Agenda

There were no changes to the published agenda.

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting

Unanimously Approved

III. Communications

A. Citizens, Organization(s) in Attendance

1. Public Comment

None.

2. Recognition

a. Student

Board members received student recognition lists from the high school and middle school.

b. Education Presentation - East Elementary School

Elementary teachers, Stephanie Pritts, Anna Van Gorp and Amanda Noteboom, were present to share information regarding the FAST Literacy Assessment (Formative Assessments for Teachers). These teachers received FAST training and are serving as Internal Coaches for the district. They explained differences between this testing format and previous testing programs our district has used, as well as how this testing concept compliments our current reading curriculum and the Iowa Core.

B. Correspondence

1. "The Board" Publication

a. The Board "Before You Make a Request of Staff," Vol. 38, Number 13

b. The Board "Accept, Consider, Understand, Decide," Vol. 38, Number 14

2. NW AEA Board Meeting Minutes - October Board Meeting

3. Receipt of "Thank You" Cards

Board members received "thank you's" from Barb Vanden Hull and Cindy Barwick. Board President called for a motion to accept all correspondence.

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

C. Board Member Reports

1. IASB 2015 Proposed Beliefs, Resolutions & Priorities
Superintendent Spears shared considerable information regarding legislative priorities and current education issues. Board members were encouraged to communicate comments and concerns regarding these educational issues to Board President, Kecia Hickman, who will be participating in the Delegate Assembly prior to the State School Board Convention next week.

IV. APPROVAL OF:

A. Minutes of Past Meeting(s)

Board members reviewed the regular minutes of October 8, 2014 and the special minutes of October 27, 2014.

Motion made by: Mark Brown

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

B. Approve Bills, Bank Reconciliations, Payroll, Financial Reports

Glen Goedken reviewed the bills this month, as well as the October bank reconciliations, and the Cash & Investment Summary for October.

Motion made by: Glen Goedken

Motion seconded by: Randy Merley

Voting

Unanimously Approved

V. PUBLIC HEARING(S)

None.

VI. REPORTS

A. Committee

None.

B. Special

None.

C. Administration

1. Elementary School Principal

Board members received a written report from Jason Groendyke, Elementary Principal. Mr. Groendyke was unable to attend.

2. Middle School Principal

Middle School Principal, Cindy Barwick, provided members with a written report and was available for questions.

3. High School Principal

High School Principal, Matt Meendering, provided a written report for board members and was available for questions.

4. Activity Director

Activities Director, Justin Albers, presented a written report for board members and was available for questions.

5. Superintendent

a. 2014-15 Enrollment Update

Superintendent Spears shared certified enrollment data, showing an increase of eight students from 1,009.94 in 2013-14 to 1,018.94 for 2014-15.

He also shared current Free & Reduced numbers and Special Education weighted enrollment.

b. East Elementary Building/Renovation Project Update

Superintendent Spears shared financial information regarding the East Elementary construction project. At this time, he is anticipating a balance of \$65,000 unless there are unforeseen expenditures before final completion of the project. Third & fourth grade students will be moving into their classrooms on Thursday & Friday, November

13 & 14. Beginning Monday, November 17, the elementary building will be in full operation and all students and teachers will be in their places.

- c. **Ball Fields/Recreation Area Project**
Superintendent Spears updated the board on the Ballfield/Concessions Stand project. Construction of the concessions stand should begin before the end of November. Fencing poles are installed with plans to hang the fence once the ground is frozen.
- d. **Teacher Leadership and Compensation Grant**
Superintendent Spears updated the board regarding the Teacher Leadership & Compensation Grant. Our district will be notified by the end of December if our application is approved.
- e. **District Student Assessment Matrix**
Superintendent Spears provided the District Student Assessment Matrix for information.
- f. **Middle School SINA Plan**
Superintendent Spears reviewed the SINA Plan, recently submitted to the Department of Education.
- g. **School District Website**
Superintendent Spears shared information regarding Websites to Impress, a new website designer for our district website. The goal is to launch the new district website in January 2015.
- h. **O'Brien County Hazard Mitigation Plan**
Superintendent Spears attended a meeting in Spencer regarding a FEMA grant opportunity for tornado shelters for school districts in O'Brien County. The process may take three to four years to complete.
- i. **Article - "Reading Moves: What Not to Do"**
Superintendent Spears shared an article from ASCD entitled "Reading Moves: What Not to Do."
- j. **Nurses Report**
The October Nurse's Report was received for information.
- k. **Transportation Report**
The October Transportation Report was received for information.

VII. OLD BUSINESS

- A. **Board Policy Review**
Board members considered second reading of Board Policies No. 300-308.
Motion made by: Susan Rensink
Motion seconded by: Randy Merley
Voting
Unanimously Approved

VIII. NEW BUSINESS

- A. **Open Enrollment Application(s)**
 - 1. **(c) Open Enrollment Applications**
Superintendent Spears presented Open Enrollment Applications from South O'Brien and Hartley-Melvin-Sanborn CSD, for students whose families recently moved out of the Sheldon District, but would like to continue their education in Sheldon.
Motion made by: Susan Rensink
Motion seconded by: Glen Goedken
Voting
Unanimously Approved
- B. **Resignation(s)**
None.
- C. **Contracts**
Superintendent Spears recommended the Board approve the following contract:

<u>First</u>	<u>Last</u>	<u>Position</u>	<u>Salary</u>
Thad	Dykstra	Middle School Basketball Coach	\$2,296

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

D. Approve Volunteer Coach(es)

Superintendent Spears recommended the Board approve the following volunteer coaches:

1. Wally Wolthuizen -- High School Wrestling Volunteer Coach
2. Matt Dykstra -- High School Boys' Basketball Volunteer Coach contingent upon completion of Coaching Authorization requirements.

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting

Unanimously Approved

E. Consider Salary Adjustment for High School Principal

Superintendent Spears recommended the Board adjust the salary for Matt Meendering, High School Principal by \$4,000 from \$95,900 to \$99,900, in order to compensate the high school principal at a level comparable to other school districts our size.

Board Member Mark Brown spoke in agreement to compensating our staff to be competitive with other districts our size, but he expressed his concern and encouraged the board and administration to make these decisions in a timely manner and to align those decisions with the budget process.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Kecia Hickman - Yes

Susan Rensink - Yes

Mark Brown - No

Glen Goedken - Yes

Randy Merley - Yes

F. Consider School Budget Review Committee Allowable Growth Application

Superintendent Spears presented the SBRC Application for Increasing Enrollment, Open Enrollment Out, and LEP Instruction Beyond Five Years. The school district is eligible to request \$57,294 of modified supplemental amount for increased enrollment students and \$11,204 of modified supplemental funding for ELL students receiving services beyond five years for a total of \$68,498. This adjustment increases the school district spending authority for 2014-15. Mr. Spears recommended the Board authorize submission of this SBRC application.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

G. 2015-16 School Calendar

Superintendent Spears presented two options for the 2015-16 school calendar. Option A has a school start date of Monday, August 17, 2015 and has been developed based on corresponding dates from the 2014-15 school calendar. Option A has 88 days in the first semester and 95 days in the second semester. Option B has a school start date of Thursday, August 13. Option B has 90 days in the first semester and 93 days in the second semester. Board members will approve the 2015-16 calendar at the December 10 meeting.

H. Consider Technology Purchases

1. High School Vocational Agriculture Program

Board members considered the purchase of 15 Dell Latitude laptop computers and one Ergotron PS laptop charging cart for the ag program. Total cost estimate: \$11,083.48 to be paid from FFA Farm account in the Activity Fund.

Voting

Unanimously Approved

2. East Elementary Smart Boards

Board members considered the purchase of five more Smart Boards for the elementary. Total cost: \$15,923.34 to be paid from the East Elementary construction project funds.

Board members voted to approve both technology purchases for the ag program and the elementary.

Motion made by: Mark Brown

Motion seconded by: Randy Merley

Voting

Unanimously Approved

I. Consider Purchase of East Elementary Media Center Book Shelves and Furniture

Superintendent Spears demonstrated samples of library shelving, student chairs and tables from School Specialty and Iowa Prison Industries. He shared prices on each: \$27,773.50 from School Specialty and \$30,839.00 from Iowa Prison Industries. The package includes 51' of shelving, 12 book bins, 5 tables and 30 student chairs. School Specialty prices are lower, and it was the consensus of the board the School Specialty product quality is better. Noreen VandeWeerd, district media specialist, was present to concur the School Specialty furniture we have at the high school and middle school have served the district well.

The majority of the library furnishings will be paid for with the funds donated by the Duffy Family.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting

Unanimously Approved

J. Consider Purchase of Lunch Room Tables for East Elementary

Superintendent Spears recommended the Board approve the purchase of ten tables for the elementary lunchroom in the amount of \$10,750, to be paid from the Nutrition Fund.

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting

Unanimously Approved

K. Consider Purchase of Scoreboards

Superintendent Spears recommended the Board authorize the purchase of five scoreboards from Daktronics.

The ball field project will require three scoreboards: approximate cost is \$10,775 -- to be paid with SAVE funds.

The elementary gym will require two scoreboards: approximate cost is \$6,945 -- to be paid with elementary construction project funds.

Motion made by: Mark Brown

Motion seconded by: Randy Merley

Voting

Unanimously Approved

L. Approve Sheldon CSD Administrative Services Agreement

Board members considered the Administrative Service Agreement and the Administrative Service Agreement Business Associate Addendum between Three Rivers Benefits and the Sheldon Community School District. The Affordable Health Care Act has implemented regulations requiring that this agreement be in place for the MERP program which is administered by Three Rivers Benefits. MERP is the program that allows the school district to fund the deductible in our health insurance program.

Motion made by: Mark Brown
Motion seconded by: Glen Goedken
Voting

Unanimously Approved

M. Consider NCC America Reads Work-Study Agreement

Superintendent Spears recommended the Board approve the America Reads Work-Study Agreement with NCC, as presented.

Motion made by: Randy Merley
Motion seconded by: Susan Rensink

Voting

Kecia Hickman - Yes
Susan Rensink - Yes
Mark Brown - Abstain
Glen Goedken - Yes
Randy Merley - Yes

N. Approve Iowa Drug & Alcohol Testing Program Agreement with IASB

Superintendent Spears recommended the Board authorize participation in the 2015 Iowa Drug & Alcohol Testing Program (IDATP).

The cost is \$55 per bus driver (16 X \$55 = \$880) plus a \$50 participation fee for a total of \$930 for 2015.

Motion made by: Susan Rensink
Motion seconded by: Glen Goedken

Voting

Unanimously Approved

O. Designate Board Negotiation Team Representatives

Kecia Hickman and Glen Goedken served as the 2013-14 board representatives on the School District Negotiations Team with Superintendent Spears. Mrs. Hickman and Mr. Goedken agreed to serve in this capacity for the 2014-15 school year.

Motion made by: Mark Brown
Motion seconded by: Randy Merley

Voting

Unanimously Approved

P. Board Policy Review

Board Members reviewed and considered first reading for Board Policies 400--402.4. Second reading scheduled for December meeting.

Motion made by: Susan Rensink
Motion seconded by: Randy Merley

Voting

Unanimously Approved

IX. ANNOUNCEMENTS

A. IASB Annual Convention - November 19 & 20, 2014, Des Moines

The IASB Annual Convention is scheduled for Wednesday and Thursday, November 19 & 20, 2014 in Des Moines. Those planning to attend include: Kecia Hickman, Mark Brown, Susan Rensink, Superintendent Spears and LaDonn Hartzell.

B. NWAEA Legislative Forum

NWAEA Legislative Forum scheduled for Monday, December 1, 6:30 PM, in Sioux Center.

X. ADJOURN

There being no further business, Board President Kecia Hickman called for a motion to adjourn. Meeting adjourned at 9:04 PM.

Motion made by: Glen Goedken
Motion seconded by: Randy Merley

Voting

Unanimously Approved

Chairperson

Secretary