

**Attendees - voting members**

Kecia Hickman	President
Susan Rensink	Vice President
Mark Brown	Board Member
Glen Goedken	Board Member
Randy Merley	Board Member

**I. CALL TO ORDER - ROLL CALL**

At 6:05 PM, Board President Kecia Hickman called the meeting to order with the following members present: Susan Rensink, Glen Goedken, Mark Brown, Randy Merley and Kecia Hickman.

Superintendent Robin Spears and Board Secretary LaDonn Hartzell were present.

Administrators present: Cindy Barwick, Middle School Principal, Matt Meendering, High School Principal, Jason Groendyke, Elementary Principal, Justin Albers, Activities Director

Members of the Press: Frank Luepke and Mark Mahoney

Visitors: Kent De Zeeuw

**II. APPROVAL OF AGENDA**

There were no changes to the agenda. Board president called for a motion to approve the agenda as presented.

Motion made by: Susan Rensink

Motion seconded by: Glen Goedken

Voting: Unanimously Approved

**III. COMMUNICATIONS**

**A. Citizens, Organization(s) in Attendance**

1. Public Comment  
None.

2. Recognition

- a. Student

Board members received a list of summer sports honors for student recognition.

**B. Correspondence**

1. "The Board" Publication
  - a. The Board "Why Proactive Leadership is a Must," Vol. 38, No. 7
  - b. The Board "Six Things Your Superintendent Wants You to Know...," Vol. 38, No. 8
2. NW AEA Board Meeting Minutes - July Board Meeting
3. Receipt of "Thank You" Cards

Board President called for a motion to accept all correspondence.

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting: Unanimously Approved

**C. Board Member Reports**

Randy Merley began discussion regarding board member use of the tablets versus receiving reports in hard copy. He expressed his opinion in favor of the hard copy reports. Glen Goedken and Susan Rensink agreed they would rather receive hard copies as well.

**IV. APPROVAL OF:**

**A. Minutes of Past Meeting(s)**

Board President called for a motion to approve the minutes of July 9, 2014.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting: Unanimously Approved

**B. Summary List of Bills**

Randy Merley reviewed the bills this month. Glen Goedken questioned adding bills for approval after the initial posting of bills to the eBoard website. Superintendent Spears explained the district is trying to include as many bills for payment as possible, so that the majority of bills paid are approved by the board.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting: Unanimously Approved

**V. PUBLIC HEARING(S)**

None.

**VI. REPORTS**

**A. Committee**

None.

**B. Special**

None.

**C. Administration**

**1. Elementary School Principal**

Jason Groendyke, Elementary Principal, thanked the board for the opportunity to serve as administrator at East Elementary. He reported on the progress of moving back into the building for the start of the new school year.

The High School and Middle School will begin classes on Monday, August 18. East Elementary will begin on Wednesday, August 20.

**2. Middle School Principal**

Cindy Barwick, Middle School Principal, reported on the PLC Conference she and the other building principals and six teachers attended in Chicago. She shared information from sessions she attended. Mrs. Barwick also shared her newsletter and the MS In-Service Schedule.

**3. High School Principal**

Matt Meendering, High School Principal, reported there are at least 20 new students at the high school level. Mr. Meendering also had positive comments on the PLC conference in Chicago.

He referred to an "intervention time" to be implemented during a 25-minute time period before lunch. This intervention time will be mandatory for freshmen, but will be available for students to improve study skills or those needing extra assistance and extra time for homework assignments. High School teachers and associates will be available to offer extra help for students.

Mr. Meendering shared ACT results received today. 49 of 68 seniors were tested and our composite score is 24-the highest score it has ever been in our district.

**4. Activities Director**

Justin Albers, Activities Director, reviewed the student participation figures for the Class of 2014 and 2015. He also reported on the beginning of the fall sports season.

At 7:05 PM, the board members took a 5-minute break.

## **5. Superintendent**

- a. East Elementary Building/Renovation Project Update  
Superintendent Spears updated the board on the East Elementary Construction Project and shared minutes from construction meetings. He reported that most of the pallets filled with supplies and equipment have been moved back into the classrooms in order for teachers to get their rooms ready before classes begin. There are still many jobs to complete, but nothing that will keep us from starting school. The fire marshal is scheduled to make the final inspection on Thursday, August 14.
- b. Update on Ball Field/Recreation Area Project  
Superintendent Spears updated board members on the ball field project. He reported there was a pre-construction meeting on Monday, August 11. Much of the dirt work is currently underway.
- c. NCLB Adequate Yearly Progress for 2013-14  
Superintendent Spears reported on the Adequate Yearly Progress Report (AYP). The SINA designation still exists at the Middle School for reading and math. Our buildings will continue to be on the "watch list" with the majority of other Iowa schools. Administration will continue to monitor assessment opportunities.
- d. DOT Speed Study  
Superintendent Spears reported that the school district and the city of Sheldon continue to study the speed limits on Highway 18 through Sheldon, especially in the area of the school campus. He shared results from the Iowa DOT Speed Study.
- e. Transportation Report  
The July Transportation Report was received for information.
- f. Middle School Air Conditioning Unit Repair  
Superintendent Spears reported that the chiller in the MS Air Conditioning unit is in need of replacement, according to C.W. Suter Services. The cost is \$32,842.

## **VII. OLD BUSINESS**

### **A. Board Policy Review (2nd Reading)**

Superintendent Spears recommended the Board adopt the Board policies as presented.

Board Policy 502.10 - Student Use of Motor Vehicles

Board Policy 501.3 - Compulsory Attendance

Board Policy 601.1 - School Calendar

Board Policy 601.2 - School Day

Board Policy 803.1 - Disposition of Obsolete Equipment

Motion made by: Randy Merley

Motion seconded by: Mark Brown

Voting: Unanimously Approved

## **VIII. NEW BUSINESS**

### **A. Open Enrollment Application(s)**

Superintendent Spears recommended the Board approve the Open Enrollment

Application as presented for K.C., a 12th grade student open enrolling from the Hartley-Melvin-Sanborn Community School District into the Sheldon Community School District for the 2014-15 school year.

Motion made by: Randy Merley

Motion seconded by: Susan Rensink

Voting: Unanimously Approved

**B. Resignation(s)**

Superintendent Spears recommended the Board accept the following resignations:

- Justin Albers, Asst. Boys Track Coach for 2014-15 school year
- Leon Kleinwolterink, 9th Football Coach for 2014-15 school year
- Maggie Lloyd, 9th Girls' Basketball Coach for 2014-15 school year
- Tyler Lloyd, Asst. Football Coach for 2014-15 school year

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting: Unanimously Approved

**C. Contracts**

Superintendent Spears recommended the Board approve the following contracts:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Heather Craig	Elem. Guidance Counselor BA+30/Step 8	\$48,400
	Extended Contract – 10 Days	\$1,150
	Market Factor Stipend (one year)	<u>\$1,200</u>
	TOTAL	\$50,750
Justin Albers	Head Boy’s Track Coach	\$4,284
Leon Kleinwolterink	Asst. Football Coach	\$3,427
Justin Albers	Asst. Football Coach	\$3,427
Ben Chestnut	9 <sup>th</sup> Grade Football Coach	\$2,810

Superintendent noted Justin Albers' Assistant Football Coaching position is a one-year position.

Motion made by: Glen Goedken

Motion seconded by: Susan Rensink

Voting: Unanimously Approved

**D. Appoint Board Secretary-Treasurer for 2014-15 School Year**

Superintendent Spears recommended the Board appoint LaDonn Hartzell as Board Secretary-Treasurer for the 2014-15 school year.

Kecia Hickman administered the Oath of Office to LaDonn Hartzell.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting: Unanimously Approved

**E. Approve Bus Routes for the 2014-15 School Year**

Superintendent Spears recommended the Board approve the six Regular Bus Routes for 2014-15.

Motion made by: Mark Brown

Motion seconded by: Randy Merley

Voting: Unanimously Approved

**F. Consider Transportation of Pre-School Students**

Superintendent Spears recommended the Board approve transportation of pre-school students for St. Pats, Children’s World, and Sheldon Christian School for the 2014-15 school year.

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting: Unanimously Approved

**G. Consider Early Graduation Request**

Superintendent Spears recommended the Board approve the Early Graduation request of Trevor Fiddelke, upon completion of all requirements for graduation as outlined in Board Policy.

Motion made by: Susan Rensink

Motion seconded by: Glen Goedken

Voting: Unanimously Approved

**H. Designate Level I Investigators and Level I Alternate Investigators**

Superintendent Spears recommended the Board designate the following District Level I Investigators and Alternate District Level I Investigators for the 2014-15 school year.

<u>Building</u>	<u>Level I Investigators</u>	<u>Alternate Level I Investigators</u>
Elementary	Jason Groendyke	Heather Craig
Middle School	Cindy Barwick	Kari Kopperud
High School	Matt Meendering	Sherrie Zeutenhorst
District	Robin Spears	Mary Seehusen

Motion made by: Susan Rensink

Motion seconded by: Glen Goedken

Voting: Unanimously Approved

**I. Set Life Insurance Coverage for Certified Staff**

Superintendent Spears recommended the Board set \$90,000 as the amount of term life insurance coverage for certified staff, for the 2014-15 school year.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting: Unanimously Approved

**J. Consider Span II Cooperative Agreement with NCC**

Superintendent Spears recommended the Board approve the agreement between Northwest Iowa Community College and the Sheldon Community School district for the SPAN II Program.

Motion made by: Randy Merley

Motion seconded by: Glen Goedken

Voting: Kecia Hickman – Yes; Susan Rensink – Yes; Mark Brown – Abstain;

Glen Goedken – Yes; Randy Merley - Yes

**K. Consider Practicums and Student Teaching Agreement with Northwestern College**

Superintendent recommended the Board approve the agreement between Northwestern College and the Sheldon Community School District for Pre-Teaching experiences, Practicums and Student Teaching for the 2014-15 school year.

Motion made by: Mark Brown

Motion seconded by: Susan Rensink

Voting: Unanimously Approved

**L. Approve LRG License Agreement**

Superintendent Spears recommended the Board approve the license agreement between LRG Prep and the Sheldon Community School District. This agreement provides a rebate to the school district when local businesses sell merchandise displaying the school name or logo.

Motion made by: Glen Goedken

Motion seconded by: Mark Brown

Voting: Unanimously Approved

**M. Ag Partners Signature Authorization**

Superintendent Spears requested the board consider the option of authorizing the Superintendent to execute any future contracts between the school district (FFA) and Ag Partners, rather than bringing these contract changes before the board each

time. Board members agreed to authorize the superintendent to execute any future contracts with Ag Partners and to include such information in the superintendent's reports at future meetings.

Motion made by: Glen Goedken

Motion seconded by: Randy Merley

Voting: Unanimously Approved

**IX. ANNOUNCEMENTS**

**A. IASB Fall ABLE Workshop**

Sheldon CSD will be hosting the IASB Fall ABLE Workshop on Thursday, September 11, 2014 beginning at 6:00 p.m. in the High School Library.

**B. IASB Employee Relations Conference**

The IASB Employee Relations Conference is scheduled for Wednesday, September 17, 2014 in Altoona, IA.

**C. IASB Annual Convention, November 19 & 20, 2014, Des Moines**

**D. NSBA Annual Conference**

The National School Board Association Conference is scheduled for March 21-23, 2015 in Nashville, TN.

**X. ADJOURN**

There being no further business, Board President Kecia Hickman called for a motion to adjourn. Meeting adjourned at 8:01 PM.

Motion made by: Glen Goedken

Motion seconded by: Susan Rensink

Voting: Unanimously Approved

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Chairperson

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Secretary